

**RESOLUTION # 2024-R-2**

**RESOLUTION CONFIRMING APPOINTMENT  
OF THE TOWN CLERK AND APPOINTING A TOWN BUDGET OFFICER**

WHEREAS, Town of Alta (“Town”) Code 1-15-3-A-1 delegates to the Town Manager the Mayor’s authority to appoint a qualified person to the office of Town Clerk; and;

WHEREAS, the efficient functioning of the Town of Alta relies on the appointment of a competent and dedicated individual to serve as the Town Clerk; and

WHEREAS, the role of the Town Clerk is integral to the administration and management of town affairs, including record-keeping, election oversight, and public communication; and

WHEREAS, the Town Clerk is best positioned to fulfill the requirements of the Budget Officer in complying with the requirements of the Uniform Municipal Fiscal Procedures act; and

WHEREAS, the Town Manager’s appointment of a Budget Officer is subject to the advice and consent of the Town Council; and

WHEREAS, the Town Manager’s appointment to the office of Town Clerk is subject to the advice and consent of the Town Council; and

WHEREAS, Mayor Bourke appointed Jen Clancy as the Town Clerk with the advice and consent of the Council on April 13, 2022 to be effective May 13, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF ALTA, UTAH, THAT:

Section I: The appointment of Jen Clancy as Town Clerk is confirmed.

Section II: Jen Clancy is appointed the Budget Officer.

Section III: Effective Date. This resolution shall be effective immediately.

PASSED AND APPROVED by the Town of Alta Town Council, Utah, this 10<sup>th</sup> day of January in the year 2024.

TOWN OF ALTA

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Roger Bourke, Mayor

ATTEST:

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Jen Clancy, Town Clerk

Vote:

Mayor Bourke \_\_\_\_\_

Councilmember Byrne \_\_\_\_\_

Councilmember Schilling \_\_\_\_\_

Councilmember Ancil \_\_\_\_\_

Councilmember Morgan \_\_\_\_\_

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