

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
SHERIDAN DAVIS
ELISE MORGAN



Consent Agenda

December 13, 2023 Alta Town Council Meeting

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Alta Town Council



Staff Report

To: Town Council
From: Chris Cawley, Interim Town Manager
Re: Consent Agenda Staff Report
Date: December 5, 2023
Attachments:

Introducing Chris Otto, Assistant Town Manager

Our new assistant town manager Chris Otto will be joining us for the December 13th council meeting. Chris has an extensive background in various government agencies including the State of Utah and Salt Lake County. Chris knows Alta and Little Cottonwood Canyon, and I am looking forward to the increase in capacity to execute projects and plan for the future that he will bring to the town staff.

Snow Removal/Building Maintenance Update

We hired three individuals to cover different days of each week conducting snow removal and various building maintenance related tasks. I am hopeful that by hiring more than one shoveler to share the burden we can retain employees throughout the winter and prevent injury and burnout.

Town Council Retreat

I am actively working with Julie Delong of Pathway Associates to plan a retreat on January 11th or 12th 2024. I am still awaiting confirmation of availability from council members. I am meeting with Julie on Friday, December 8th to review our plan to engage council members and begin refining our agenda. I look forward to either sending a more comprehensive report on our retreat plans to the council after the meeting packet is distributed or bringing it to the council meeting for presentation.

Projects Update

Please see updated 2024 Capital Projects Plan and summary attachments

23-24 Northside Winter Parking Program

Interstate parking is contacting permit holders to complete registration for winter 23-24 permits the week of December 4th. Beginning the morning of December 15th, a valid permit or north side reservation will be required to park on the north side of SR 210 anywhere between the Shallow Shaft Restaurant and the Albion Basin Summer Road.

Town Shuttle Program

Town staff is finalizing a contract with Alta Shuttle to provide the 23-24 shuttle service and sending invoices to program contributors the week of December 4th. The Town expects to collect roughly \$200,000 from external sources, and the tentative schedule below may be subject to collecting all anticipated contributions:

- Town Shuttle
 - Serves primarily as “first/last mile” service to help UTA Ski Bus passengers reach final destinations
 - December 10 to April 13 from 6:45 am to 6:00 pm
- Resort Shuttle
 - Traditional on demand and circulating service between “West Alta” neighborhoods and ski area destinations
 - December 15 to April 14 from 8:15 am to 5:15 pm
- Night Shuttle
 - On demand service between Alta and Snowbird during evening hours
 - December 22 to April 13 from 6:00 pm to 10:00 pm

Alta Planning Commission

The Alta Planning Commission met on Tuesday, November 28th to conduct annual Utah Open and Public Meetings Act (OPMA) training and discuss planning commission goals and objectives for 2024. Town Attorney Polly McLean provided the OPMA training and facilitated a productive discussion about public meetings and public bodies. Here is a summary of topics the planning commission is interested to discuss in 2024:

- Subdivision ordinance: all Utah municipalities are required to update their subdivision ordinances. As a municipality serving fewer than 5000 residents, the town has until December 31st, 2024, to update our subdivision ordinance. The Utah Legislature appropriated funds for municipalities to hire technical consultants to support an ordinance update process. As a land use ordinance, the planning commission will develop our updated subdivision ordinance and recommend it to the council for adoption.
- Transportation, parking, and preparation for elements of UDOT LCC EIS Phase 1 in the SR 210 corridor
 - Report on UDOT easement or right of way for SR 210 through Alta
 - Use of TOA parcel in North Flagstaff Parking Area
 - Review of parking capacity and regulations in Alta along SR 210 corridor
- Continue Dark Skies program development
- TOA land use and other regulations pertaining to housing
- Preliminary discussion of Town of Alta General Plan review
- Tentative in-person ski around in March 2024

The Alta Planning Commission tentatively meets the fourth Tuesday of each month. The next regularly scheduled meeting will be January 23rd 2024. Commission meetings are being held with a physical anchor location at the Alta Community Center/Library.

Alta Town Council



Staff Report:

December 13, 2023

To: Town Council

From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk

Date Written: December 6, 2023

Town Clerk – Jen

- The November 21, 2023 Municipal General Election occurred.
- There was a Budget Committee meeting on November 29 to discuss the following: proposed FY 2024 December Budget, project updates, and development of an audit committee.
- The Town setup an essential winter clothing drive at Post office from Nov 15 – Dec 15 to benefit Volunteers of America. We also partnered with ACE to provide an opportunity to donate during the Gear Swap. Please read the essential winter clothing drive guidelines posted at the Post Office when donating.
- Post Office – we will offer extended holiday hours again this winter. From December 15 – January 15, the Post Office will be open from 9am – 2pm Monday through Saturday, please adjust your mail pickup to allow the postal clerks a bit more time to sort the mail received.

Deputy Town Clerk - Molly

- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 11/2/2023 and 12/6/2023
 - Martel, Rion (14 days) 11/5/2023
 - Petzold, Tricia (14 days) 11/17/2023
 - Holmes, Joan (5 days) 11/22/2023
- Dog License annual renewal letters sent on 12/1/2023
- Working on URL update to comply with legislative requirement SB 127 to obtain a top-level domain

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - Next court date – Thursday, December 14 at 5:30 PM
- Continued training for Court Clerk Certification
- Court Recertification in Progress – Due Dec. 15, 2023 (happens every 4 years)

Department Incident Activity Report

Date Reported: 11/01/2023 - 11/30/2023 | Show Subclasses: True



ALTA MARSHAL'S OFFICE
 PO BOX 8016
 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	2	0	2	0	0	0	0	0.0
Assist Other Agency	2	0	2	0	0	0	0	0.0
ALARM	1	0	1	0	0	0	0	0.0
Fire Alarm	1	0	1	0	0	0	0	0.0
ALCOHOL	1	0	1	0	0	0	0	0.0
ENFORCEMENT	1	0	1	0	0	0	0	0.0
CITIZEN	1	0	1	0	0	0	0	0.0
ASSIST	1	0	1	0	0	0	0	0.0
ENVIRONMENTAL INCIDENT	1	0	1	0	0	0	0	0.0
ROCKSLIDE	1	0	1	0	0	0	0	0.0
FOREST SERVICE	3	0	3	0	0	0	0	0.0
PATROL	3	0	3	0	0	0	0	0.0
MOTORIST	8	0	8	0	0	0	0	0.0
ASSIST	8	0	8	0	0	0	0	0.0
PROPERTY	5	0	5	0	0	0	0	0.0
CHECK	3	0	3	0	0	0	0	0.0
Found Property	1	0	1	0	0	0	0	0.0
Lost Property	1	0	1	0	0	0	0	0.0
SKIING	1	0	1	0	0	0	0	0.0
CLOSED AREA	1	0	1	0	0	0	0	0.0
TRAFFIC	4	0	4	0	0	0	0	0.0
VIOLATION	4	0	4	0	0	0	0	0.0
TRAFFIC ACCIDENT	2	0	2	0	0	0	0	0.0
Traffic Accident, Fatal	1	0	1	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	1	0	1	0	0	0	0	0.0
UTILITY PROBLEM	1	0	1	0	0	0	0	0.0
Water Problem	1	0	1	0	0	0	0	0.0
WATERSHED OFFENSE	2	0	2	0	0	0	0	0.0
ANIMALS	2	0	2	0	0	0	0	0.0
Event Totals	32	0	32	0	0	0	0	0.0



UNIFIED FIRE AUTHORITY

UFA Report December 2023

Magna station 102 update:

- A reinspection for the certificate of occupancy occurred on November 22, 2023, and the only remaining item left is an administrative review of concrete design specifications. We are anticipating no issues and certificate of occupancy has been issued.
- The apparatus bay floor was repolished and resealed after finding the initial finish not desirable.
- Cut sandstone blocks for benches were placed in front of the station, completing the landscaping.
- The new water meter was placed.
- A third-party testing of the roof was conducted to ensure the roofing system was installed correctly. The testing identified areas of leaks that needed additional work. The leaks and other deficiencies have been rectified.
- Mechanical, plumbing, and electrical issues found on the architect's walk are being addressed and completed.
- A final inspection by the owner's group, with our construction management team and architect is pending to ensure that all the critical building components are functioning properly.
- We anticipate moving the crew in mid-December of 2023.

Budget: UFA's next budget process has started as divisions are preparing their requests for new budget items to present to Chief Burchett in mid-December. Budgets will then be developed, and drafts presented to the board of directors starting in February. Final budget approval is expected in June. Budget priorities will be focused on salaries and benefits, reducing vacancies, health and wellness programs for employees and ensuring value for the communities we serve.

Retirements: Emergency Planner James Woodward retired from the department after a 37-year career. His first 33 years were with Sacramento Metro Fire and his last four years with SLCO EM and UFA.

Promotions: Three lateral firefighters were sworn in in early December. They include Austin Betti, Connor Carpenter and Kerri Lawson. James Dugan and Dave P. Mills were also promoted to Hazmat Specialists at the ceremony.

Strategic Plan: Over the last few weeks of November, Division Leaders have reported on their overall accomplishments from the 2021-2023 Strategic Plan. We have been working to compile all the data to close out the current plan. We will also be presenting the 2024-2026 Strategic Plan during December for UFA Board review. The goal is to have the plan adopted by the UFA Board in the January meeting.

Holiday Safety Message: It is Christmas tree season and UFA wants its communities to stay safe. Here are a few tips: Before placing the tree in the stand, cut two inches from the base of the trunk to allow the water to flow into the tree more efficiently. Make sure your tree is at least three feet away from any heat source. Ensure it does not block a walkway or exit. Add water daily to the tree stand.

- Facts:
1. Christmas tree fires, when they do occur, are more likely to be serious than other common house fires.
 2. Almost 30 percent of home Christmas tree fires are caused by electrical problems.
 3. A heat source too close to the tree causes 25 percent of those types of fires.

LCC Emergency Medical Service Partner Kickoff Meeting:

LCC Emergency Medical Service Providers met on 12/7 to plan and coordinate for the upcoming winter ski season. This group included reps from UFA 113, UFA Medical Director Dr. Brant Zawadzki, UFA Operational Chiefs, Alta Ski Patrol, Alta Clinic, Snowbird Ski Patrol, Snowbird Clinic, VECC and Gold Cross.

Town of Alta
Bank Account Balance Summary

Account #	Account	11/30/2023	10/31/2023	9/30/2023
GENERAL FUND				
01-11610	PTIF - General Fund	\$ 222,602	\$ 1,979,883	\$ 1,800,401
10-12640	PTIF - C Road Funds (restricted)	\$ 63,782	\$ 63,496	\$ 63,204
10-12690	PTIF - Impact Fee (restricted)	\$ 22,166	\$ 17,585	\$ 17,504
10-12700	PTIF - Beer Fund (restricted)	\$ 26,115	\$ 25,998	\$ 25,878
10-12710	PTIF - Post-Employment (restricted)	\$ 106,914	\$ 106,434	\$ 114,190
01-11110	KeyBank	\$ 129,274	\$ 312,803	\$ 319,519
01-11215	Keybank PO	\$ 1,283	\$ 1,646	\$ 1,478
Total Fund Balance		\$ 572,137	\$ 2,507,844	\$ 2,342,175
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	\$ 1,253,972	\$ 1,248,342	\$ 1,273,907
Total Fund Balance		\$ 1,253,972	\$ 1,248,342	\$ 1,273,907
WATER FUND				
51-11140	PTIF (restricted)	\$ 253,528	\$ 544,637	\$ 596,431
Total Fund Balance		\$ 253,528	\$ 544,637	\$ 596,431
SEWER FUND				
52-11130	PTIF (restricted)	\$ 630,476	\$ 552,813	\$ 550,274
Total Fund Balance		\$ 630,476	\$ 552,813	\$ 550,274

TOWN OF ALTA
 COMBINED CASH INVESTMENT
 NOVEMBER 30, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	75,049.10
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,133.43
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	2,226,601.60
01-11710	CASH CLEARING -AR	(112,983.23)
	TOTAL COMBINED CASH	2,190,116.71
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,190,116.71)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,170,039.51
45	ALLOCATION TO CAPITAL PROJECT FUND	(5,443.49)
51	ALLOCATION TO WATER FUND	73,928.87
52	ALLOCATION TO SEWER FUND	(48,408.18)
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,190,116.71
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(2,190,116.71)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND		2,170,039.51
10-12640	CASH IN PTIF - C ROAD FUND		63,782.03
10-12690	IMPACT FEE FUND PTIF		22,166.29
10-12700	BEER TAX FUNDS PTIF		26,115.07
10-12710	POST EMPLOYMENT BENEFIT PTIF		106,914.26
10-13110	ACCOUNTS RECEIVABLE		24,114.97
10-13200	DUE FROM OTHER GOVERNMENTS		73,918.02
10-13510	TAXES RECEIVABLE - CURRENT		4,811.79
10-13700	PROP TAX RECEIVABLE - CURRENT		400,165.00
10-14210	DUE FROM OTHER FUNDS		358,370.00
			3,250,396.94
	TOTAL ASSETS		3,250,396.94

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(10,846.73)
10-21500	WAGES PAYABLE		10,860.88
10-22200	RETIREMENT PAYABLE		2,037.93
10-22210	FICA PAYABLE		1,264.54
10-22220	FEDERAL WITHHOLDING PAYABLE		1,621.05
10-22230	STATE WITHHOLDING PAYABLE		669.97
10-22500	HEALTH & DENTAL INS PAYABLE	(80.29)
10-22555	FLEX/CAFETERIA WITHHOLDING		124.81
10-22600	REVEGETATION DEPOSITS		19,760.00
10-22700	DEFERRED REVENUE/PROPERTY TAX		400,165.00
10-22725	EMPLOYEE 401K WITHHOLDING		2,199.99
10-22755	EMPLOYEE ROTH IRA WITHHOLDING		156.43
			427,933.58
	TOTAL LIABILITIES		427,933.58

FUND EQUITY

10-27515	NONSPENDABLE		14,371.00
10-27550	C-ROAD FUND RESERVE		10,154.12
10-27570	RESERVE-POST EMPLOYMENT		30,000.00
10-27640	ASSIGNED FUND BALANCE		38,574.00
	UNAPPROPRIATED FUND BALANCE:		
10-29800	BALANCE - BEGINNING OF YEAR		2,737,417.40
	REVENUE OVER EXPENDITURES - YTD	(8,053.16)
			2,729,364.24
	BALANCE - CURRENT DATE		2,729,364.24
	TOTAL FUND EQUITY		2,822,463.36
	TOTAL LIABILITIES AND EQUITY		3,250,396.94

TOWN OF ALTA
BALANCE SHEET
NOVEMBER 30, 2023

CAPITAL PROJECT FUND

ASSETS

45-10100	CASH - COMBINED FUND	(5,443.49)	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,253,971.88	
	TOTAL ASSETS			<u>1,248,528.39</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR		1,326,841.48	
	REVENUE OVER EXPENDITURES - YTD	(78,313.09)	
	BALANCE - CURRENT DATE			<u>1,248,528.39</u>
	TOTAL FUND EQUITY			<u>1,248,528.39</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,248,528.39</u>

TOWN OF ALTA
BALANCE SHEET
NOVEMBER 30, 2023

WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	73,928.87	
51-11140	PTIF CAPITAL ACQUISTION-WATER	253,528.46	
51-13110	ACCOUNTS RECEIVABLE	123,071.95	
51-16310	WATER DISTRIBUTION SYSTEM	2,050,911.46	
51-16320	CONSTRUCTION IN PROCESS	18,040.50	
51-16510	MACHINERY AND EQUIPMENT	17,922.82	
51-17500	ACCUMULATED DEPRECIATION	(1,255,466.52)	
	TOTAL ASSETS		1,281,937.54

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	8,426.12	
51-22620	DUE TO OTHER FUNDS - LONGTERM	358,370.00	
	TOTAL LIABILITIES		366,796.12

FUND EQUITY

51-26520	NET INVESTMENT/CAPITOL ASSETS	1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:		
51-29800	UNRESTRICTED NET POSITION	150,913.70	
	REVENUE OVER EXPENDITURES - YTD	(304,269.28)	
	BALANCE - CURRENT DATE	(153,355.58)	
	TOTAL FUND EQUITY		915,141.42
	TOTAL LIABILITIES AND EQUITY		1,281,937.54

TOWN OF ALTA
BALANCE SHEET
NOVEMBER 30, 2023

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND	(48,408.18)	
52-11130	PTIF CASH RESTRICTED		630,475.86	
52-13110	ACCOUNTS RECEIVABLE		66,855.14	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION	(688,145.81)	
	TOTAL ASSETS			<u>808,994.94</u>

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	(31.58)	
	TOTAL LIABILITIES		(31.58)

FUND EQUITY

52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION		464,206.82	
	REVENUE OVER EXPENDITURES - YTD		54,366.70	
	BALANCE - CURRENT DATE		<u>518,573.52</u>	
	TOTAL FUND EQUITY			<u>809,026.52</u>
	TOTAL LIABILITIES AND EQUITY			<u>808,994.94</u>

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
			6/30/2024		6/30/2024	6/30/2024	6/30/2024
GENERAL FUND REVENUE							
TAXES							
10-31-100	CURRENT YEAR PROPERTY TAXES	105,751	192,353	48%	400,165	400,165	
10-31-101	TAX INCREMENT - CRA	0	0	0%	0	0	
10-31-200	PRIOR YEAR PROPERTY TAXES	0	0	0%	5,000	5,000	
10-31-300	SALES AND USE TAXES	246,862	345,897	19%	1,868,000	1,868,000	sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	6,926	9,767	25%	39,200	39,200	avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	14,671	17,058	20%	85,000	85,000	
10-31-410	TELEPHONE USE TAX	2,528	2,506	41%	6,150	6,150	avg of previous 3 years
Total TAXES:		376,737	567,580	24%	2,403,515	2,403,515	
LICENSES AND PERMITS							
10-32-100	BUSINESS LICENSES AND PERMITS	20,868	19,359	94%	20,500	20,500	
10-32-150	LIQUOR LICENSES	5,675	5,325	94%	5,675	5,800	
10-32-210	BUILDING PERMITS	5,478	8,485	17%	49,000	49,000	avg of previous 3 years
10-32-220	PARKING PERMITS	0	0	0%	14,000	14,000	
10-32-250	ANIMAL LICENSES	12,110	2,210	16%	14,000	14,000	
Total LICENSES AND PERMITS:		44,131	35,379	34%	103,175	103,300	
INTERGOVERNMENTAL REVENUE							
10-33-100	WFRC MATCHING GRANT	0	0	0%	0	0	
10-33-200	SALT LAKE CITY	0	0	0%	0	0	
10-33-275	SLC TRAILS	0	0	0%	0	0	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0%	0	0	
10-33-350	COUNTY - TRANSPORTATION	0	0	0%	0	0	
10-33-375	COUNTY - ZAP	0	0	0%	0	0	
10-33-400	STATE GRANTS	0	0	0%	0	0	
10-33-450	FEDERAL GRANTS	0	0	0%	0	0	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	7,043	5,403	36%	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	0	0	0%	5,100	5,100	
10-33-600	SISK	0	3,000	100%	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	9,104	9,104	42%	21,850	21,850	
10-33-700	UDOT	0	0	0%	8,000	8,000	facility use, Tom Moore toilet \$?
Total INTERGOVERNMENTAL REVENUE:		16,147	17,507	33%	52,950	52,950	
CHARGES FOR SERVICES							
10-34-240	REVEGETATION BONDS	0	0	0%	2,000	2,000	
10-34-430	PLAN CHECK FEES	1,966	5,258	35%	15,000	15,000	
10-34-550	PLANNING COMM REVIEW FEES	0	300	100%	300	300	
10-34-600	GLASS RECYCLING	0	0	0%	0	0	

Account Number	Account Title	2022-23 Prior year YTD Actual	2023-24 Current year YTD Actual	2023-24 Percent of Budget	2023-24 Approved Budget	2023-24 December Amendment Budget	2023-24 NOTES December Amendment
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	6/30/2024
10-34-760	FACILITY CENTER USE FEES	0	0	0%	0	0	
10-34-810	IMPACT FEES	0	0	0%	2,000	2,000	
Total CHARGES FOR SERVICES:		1,966	5,558	29%	19,300	19,300	
FINES AND FORFEITURES							
10-35-100	COURT FINES	8,238	4,186	20%	21,000	21,000	
Total FINES AND FORFEITURES:		8,238	4,186	20%	21,000	21,000	
MISCELLANEOUS REVENUE							
10-36-100	INTEREST EARNINGS	20,447	59,716	149%	40,000	125,000	recalculated
10-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
10-36-400	SALE OF FIXED ASSETS	0	2,621	16%	16,000	16,000	sell 2015 tacoma, ATV
10-36-620	MISCELLANEOUS	0	51,577	25%	204,000	249,000	Alta Resort Shuttle (\$65k ACVB, \$50k UTA, \$44k ASL/lodging part
10-36-700	CONTRIB FROM PRIVATE SOURCES	0	0	0%	8,000	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0	0%	0	0	
10-36-810	METERING	0	0	0%	12,100	12,100	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	0%	0	0	
10-36-900	SUNDRY REVENUES	145	770	19%	4,000	4,000	
10-36-910	SALES TAX	0	247	0%	0	0	
Total MISCELLANEOUS REVENUE:		20,592	114,931	40%	284,100	414,100	
TRANSFERS INTO GENERAL FUND							
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0%	0	0	
10-39-250	USE OF RESERVED FUNDS	0	0	0%	8,250	8,250	Post Emp Fund: JHG (trans 10/5/23)
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0%	0	0	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0%	0	0	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0%	0	0	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0%	0	0	
Total TRANSFERS INTO GENERAL FUND:		0	0	0%	8,250	8,250	
GENERAL FUND Revenue Total:		467,811	745,141	26%	2,884,040	3,014,165	
GENERAL FUND Transfer IN Total:		0	0	0%	8,250	8,250	
CASH AVAILABLE FOR GENERAL FUND		467,811	745,141	26%	2,892,290	3,022,415	
GENERAL FUND EXPENSES							
LEGISLATIVE							
10-41-110	SALARIES - MAYOR AND COUNCIL	7,500	7,500	42%	18,000	18,000	
10-41-120	REMUNERATION	0	0	0%	0	0	
10-41-130	EMPLOYEE BENEFITS	0	0	0%	100	100	
10-41-131	EMPLOYER TAXES	596	596	40%	1,500	1,500	

Account Number	Account Title	2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
		YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
10-41-230	TRAVEL	0	0	0%	1,000	1,000	
10-41-280	TELECOM	0	0	0%	0	0	
10-41-330	EDUCATION AND TRAINING	485	495	12%	4,000	4,000	
10-41-620	MISCELLANEOUS	27	20	8%	250	250	
Total LEGISLATIVE:		8,608	8,611	35%	24,850	24,850	
COURT							
10-42-110	SALARIES AND WAGES	3,658	3,819	18%	20,722	20,722	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	0	0	0%	125	125	
10-42-131	EMPLOYER TAXES	291	304	17%	1,825	1,825	
10-42-230	TRAVEL	0	114	15%	750	750	updated
10-42-240	OFFICE SUPPLIES AND EXPENSE	0	21	4%	500	500	
10-42-280	TELEPHONE	0	0	0%	0	0	
10-42-310	PROFESSIONAL & TECHNICAL	0	0	0%	100	100	
10-42-330	EDUCATION & TRAINING	0	100	7%	1,500	1,500	2 conferences
10-42-480	INDIGENT DEFENSE SVCS	0	0	0%	2,400	2,400	
10-42-481	VICTIM REPARATION SURCHARGE	3,423	1,901	17%	11,000	11,000	
10-42-620	MISCELLANEOUS SERVICES	151	104	21%	500	500	
Total COURT:		7,522	6,364	16%	39,422	39,422	
ADMINISTRATIVE							
10-43-110	SALARIES AND WAGES	102,873	93,381	34%	277,469	277,469	Interim Manager, No ATA for first Q
10-43-111	PERFORMANCE BONUS	0	0	0%	4,600	4,600	
10-43-130	EMPLOYEE BENEFITS	-246	338	17%	2,000	2,000	
10-43-131	EMPLOYER TAXES	7,794	7,790	35%	22,198	22,198	
10-43-132	INSUR BENEFITS	21,150	12,420	16%	78,187	78,187	4% increase
10-43-133	URS CONTRIBUTIONS	19,104	15,118	22%	69,000	69,000	
10-43-140	TERMINATION BENEFITS	0	8,250	100%	8,250	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	203	1,453	42%	3,500	3,500	
10-43-220	PUBLIC NOTICES	0	1,033	52%	2,000	2,000	TNT
10-43-230	TRAVEL	461	192	6%	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	973	2,144	54%	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	5,724	8,493	48%	17,600	20,000	caselle 4% in 2024, 2 new laptops
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	45	75	2%	4,800	4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0%	0	0	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	0%	0	0	moved to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-43-270	UTILITIES	0	0	0%	0	0	
10-43-280	TELEPHONE	1,898	1,409	31%	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	2,811	1,740	17%	10,000	10,000	

Account Number	Account Title	2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
		YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	6/30/2024
10-43-315	PROF CONSULTANT SERVICES	0	24,575	61%	40,000	65,500	60k (JHG for 40 hr/mo thru June), \$5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	0	10,000	100%	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	15,794	9,179	15%	60,000	60,000	
10-43-330	EDUCATION & TRAINING	1,029	825	28%	3,000	3,000	
10-43-350	ELECTIONS	0	0	0%	2,500	2,500	
10-43-440	BANK CHARGES	784	1,484	42%	3,500	3,500	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0%	0	0	
10-43-510	INSURANCE AND SURETY BONDS	4,335	4,299	84%	5,100	5,100	
10-43-515	WORKERS COMPENSATION INS	1,050	1,114	46%	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	183	195	13%	1,500	1,500	
10-43-620	MISCELLANEOUS SERVICES	29,456	2,671	76%	3,500	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total ADMINISTRATIVE:		215,438	208,181	32%	642,704	670,604	
MUNICIPAL BUILDINGS							
10-45-110	SALARIES AND WAGES	2,110	5,028	10%	48,706	48,706	exhance project execution
10-45-111	PERFORMANCE BONUS	0	0	0%	250	250	
10-45-130	EMPLOYEE BENEFITS	0	20	10%	200	200	
10-45-131	EMPLOYER TAXES	166	401	10%	3,896	3,896	
10-45-132	INSUR BENEFITS	0	0	0%	0	0	
10-45-133	URS CONTRIBUTIONS	114	0	0%	0	0	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	614	0%	0	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,731	1,815	36%	5,000	5,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0%	0	0	moved to cap ex for now
10-45-270	UTILITIES	1,313	1,642	36%	4,600	4,600	
10-45-510	INSURANCE AND SURETY BONDS	1,084	1,141	46%	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	33	7%	500	500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0%	0	0	
Total MUNICIPAL BUILDINGS:		6,517	10,694	16%	65,652	66,652	
NON-DEPARTMENTAL							
10-50-330	TOWN EVENTS	0	98	3%	3,500	3,500	Canyon clean up, costs increasing
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	100%	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	0%	400	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	0	0%	1,200	1,200	
10-50-620	AUDIT	0	0	0%	10,000	10,000	
10-50-640	MISC SERVICES	0	0	0%	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0%	0	0	
10-50-910	SALES TAX RECEIVED	0	0	0%	0	0	
Total NON-DEPARTMENTAL:		15,000	15,098	49%	31,100	31,100	

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
TRANSPORTATION							
10-51-325	PROF & TECH SERVICES - LEGAL	949	163	3%	5,000	5,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0%	0	0	
10-51-631	TRAILHEAD PROJECTS	0	0	0%	0	0	
10-51-635	MEDIAN	0	0	0%	1,000	1,000	
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0%	0	0	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0%	0	0	
10-51-638	TRAFFIC MANAGEMENT	22	55	1%	5,000	5,000	new road signs,
10-51-640	MISCELLANEOUS	0	1,514	0%	0	0	michigan city road
10-51-645	ALTA RESORT SHUTTLE	0	0	0%	230,470	230,470	\$82k Resort, \$41k Night, \$107k Town
10-51-700	PARKING PERMITS	774	562	6%	10,000	10,000	
10-51-810	METERING	0	0	0%	12,100	12,100	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		1,745	2,294	1%	263,570	263,570	
PLANNING AND ZONING							
10-53-120	COMMISSION REMUNERATION	0	1,050	53%	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	0	0%	250	250	
10-53-230	TRAVEL	0	0	0%	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	0	0	0%	5,000	5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0%	0	0	
10-53-325	PROF & TECH SERVICES - LEGAL	1,650	5,856	59%	10,000	10,000	
10-53-330	EDUCATION AND TRAINING	0	0	0%	500	500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,534	93%	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
10-53-620	MISCELLANEOUS SERVICES	63	0	0%	300	300	
Total PLANNING AND ZONING:		5,277	10,440	45%	23,300	23,300	
POLICE DEPARTMENT							
10-54-110	SALARIES AND WAGES	218,267	272,073	35%	768,147	768,147	
10-54-111	PERFORMANCE BONUS	0	0	0%	11,970	11,970	
10-54-130	EMPLOYEE BENEFITS	2,404	587	4%	15,000	15,000	
10-54-131	EMPLOYER TAXES	16,966	20,855	34%	61,450	61,450	
10-54-132	INSUR BENEFITS	48,955	60,107	38%	158,000	158,000	
10-54-133	URS CONTRIBUTIONS	34,581	40,049	31%	128,200	128,200	
10-54-140	TERMINATION BENEFITS	0	0	0%	0	0	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	200	320	3%	12,500	12,500	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	90	9%	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	193	162	11%	1,500	1,500	

Account Number	Account Title	2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
		YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
10-54-245	IT SUPPLIES AND MAINT	5,203	4,748	35%	13,500	13,500	new desktop
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	0	0%	2,500	2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	11,647	15,538	62%	25,000	25,000	Stalker VMS wireless signal
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	5,504	6,128	10%	59,500	59,500	ring doorbell system \$5k window replacemnt
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-54-270	UTILITIES	1,988	2,036	25%	8,000	8,000	
10-54-280	TELEPHONE	2,185	6,108	76%	8,000	8,000	telephone and recorder
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	0%	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	1,869	1,941	19%	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	2,764	4,326	43%	10,000	11,500	police 1, armour school, eforce, sexual assault investi
10-54-470	UNIFORMS	900	1,345	30%	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	18	1,473	12%	12,000	12,000	optics conversion 3k, body armour, hand gun purchas
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0%	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,147	97%	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	2,104	2,228	45%	5,000	5,000	
10-54-610	MISCELLANEOUS SUPPLIES	103	272	11%	2,500	47,500	\$45k radios (Net \$0 to Town)
10-54-620	MISCELLANEOUS SERVICES	1,692	932	10%	9,500	9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	0%	0	0	
10-54-810	METERING	0	0	0%	12,000	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0	0%	0	0	
Total POLICE DEPARTMENT:		379,680	453,468	33%	1,354,767	1,401,267	
ECONOMIC DEVELOPMENT							
10-55-230	TRAVEL	0	0	0%	0	0	
10-55-310	ACVB CONTRIBUTION	0	0	0%	0	0	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	0%	0	0	
Total ECONOMIC DEVELOPMENT:		0	0	0%	0	0	
POST OFFICE							
10-56-110	SALARIES AND WAGES	9,901	11,138	38%	29,249	29,249	
10-56-111	PERFORMANCE BONUS	0	0	0%	700	700	
10-56-130	EMPLOYEE BENEFITS	100	60	20%	300	300	
10-56-131	EMPLOYER TAXES	787	885	38%	2,340	2,340	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0%	0	0	
10-56-230	TRAVEL	0	0	0%	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	173	165	41%	400	400	
10-56-245	IT SUPPLIES AND MAINT	0	18	4%	500	500	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	444	444	44%	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,422	103	4%	2,500	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	443	369	12%	3,000	3,000	

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
10-56-280	TELEPHONE	712	545	29%	1,900	1,900	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0%	0	0	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	100	100	
10-56-510	INSURANCE & SURETY BONDS	594	612	101%	606	612	
10-56-515	WORKERS COMPENSATION INS	194	206	49%	425	425	
10-56-620	MISCELLANEOUS SERVICES	6	0	0%	200	200	
10-56-630	OVERAGE & SHORT	0	0	0%	0	0	
10-56-635	POST OFFICE INVENTORY	-640	876	0%	0	1,000	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total POST OFFICE:		14,134	15,421	36%	43,320	44,326	
FIRE PROTECTION							
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0%	0	0	
Total FIRE PROTECTION:		0	0	0%	0	0	
BUILDING INSPECTION							
10-58-110	SALARIES AND WAGES	0	0	0%	0	0	
10-58-120	PLAN CHECKS	760	596	17%	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0%	0	0	
10-58-230	TRAVEL	0	0	0%	0	0	
10-58-280	TELEPHONE	0	0	0%	0	0	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	4,683	4,784	48%	10,000	10,000	
10-58-325	PROF SERVICES - LEGAL	120	0	0%	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-58-481	BUILDING PERMIT - SURCHARGES	460	0	0%	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	757	80%	950	950	
Total BUILDING INSPECTION:		6,653	6,138	39%	15,550	15,550	
STREETS - C ROADS							
10-60-110	SALARIES AND WAGES	0	0	0%	0	0	
10-60-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0%	0	0	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,526	52%	24,000	24,000	dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
Total STREETS - C ROADS:		0	12,526	39%	32,000	32,000	

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
RECYCLING							
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0%	0	0	
10-62-230	TRAVEL	0	0	0%	0	0	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	200	95	6%	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	6,220	7,141	32%	22,500	28,500	12% unforecasted rate increase + 3.6K for 2 more ASL
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0	0%	0	0	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
Total RECYCLING:		6,420	7,236	30%	24,300	30,300	
HOMELAND SECURITY GRANT							
10-65-110	SALARIES AND WAGES	0	0	0%	0	0	
10-65-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-65-210	BOOKS, SUBSCRIP & MEMBERSHIPS	0	0	0%	0	0	
10-65-250	EQUIP/SUPPLIES/MNTNCE	0	0	0%	0	0	
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0%	0	0	
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-65-310	PROFESSIONAL & TECHNICAL	0	0	0%	0	0	
10-65-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total HOMELAND SECURITY GRANT:		0	0	0%	0	0	
GIS							
10-66-110	SALARIES AND WAGES	0	0	0%	0	0	exp moved below, hire consutants
10-66-111	PERFORMANCE BONUS	0	0	0%	0	0	
10-66-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-66-131	EMPLOYER TAXES	0	0	0%	0	0	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	500	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0%	0	0	
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	0%	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	0%	0	0	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total GIS:		0	0	0%	2,500	2,500	
SUMMER PROGRAM							
10-70-110	SALARIES AND WAGES	743	1,842	37%	4,965	4,965	4% increase
10-70-111	PERFORMANCE BONUS	0	0	0%	150	150	

		2022-23 Prior year YTD Actual	2023-24 Current year YTD Actual	2023-24 Percent of Budget	2023-24 Approved Budget	2023-24 December Amendment Budget	2023-24 NOTES December Amendment
Account Number	Account Title	11/30/2022	6/30/2024		6/30/2024	6/30/2024	6/30/2024
10-70-130	EMPLOYEE BENEFITS	40	0	0%	70	70	
10-70-131	EMPLOYER TAXES	59	216	54%	400	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,909	2,399	40%	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	439	44%	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	0	3,996	80%	5,000	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0%	0	0	
10-70-320	USFS RANGER	0	0	0%	12,000	12,000	TOA contributes \$4k net, other \$8k from FOA/SLC
10-70-470	TRAILS	0	0	0%	0	0	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	398	99%	400	400	
10-70-515	WORKERS COMPENSATION INS	0	0	0%	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total SUMMER PROGRAM:		4,643	9,290	30%	30,485	30,485	
IMPACT FEE							
10-72-110	SALARIES AND WAGES	0	0	0%	0	0	
10-72-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-72-280	TELEPHONE	0	0	0%	0	0	
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0%	0	0	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0%	0	0	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-72-620	MISCELLANEOUS SERVICES	0	0	0%	0	0	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total IMPACT:		0	0	0%	0	0	
LIBRARY - COMMUNITY CENTER							
10-75-110	SALARIES AND WAGES	0	0	0%	0	0	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	352	418	6%	7,000	10,000	updating reading room space
10-75-270	UTILITIES	632	586	16%	3,600	3,600	
10-75-280	TELEPHONE	0	0	0%	0	0	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,369	91%	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	0	0%	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total LIBRARY - COMMUNITY CENTER:		2,411	2,373	19%	12,700	15,700	

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
COMMUNITY DEVELOPMENT							
10-78-110	SALARIES AND WAGES	0	0	0%	0	0	
10-78-130	EMPLOYEE BENEFITS	0	0	0%	0	0	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	0	0	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0%	0	0	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0%	0	0	
10-78-620	MISCELLANEOUS SERVICES	0	0	0%	0	0	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0%	0	0	
Total COMMUNITY DEVELOPMENT:		0	0	0%	0	0	
TRANSFERS OUT OF GENERAL FUND							
10-90-510	TRANSFER TO WATER FUND	0	0	0%	0	0	
10-90-520	TRANSFER TO SEWER FUND	0	0	0%	0	0	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0%	0	0	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0%	0		
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	0	0%	271,070	315,789	\$44k increase
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0%	15,000	15,000	done 9/25/23
Total TRANSFERS OUT OF GENERAL FUND:		0	0	0%	286,070	330,789	
GENERAL FUND Expenditure Total:		674,049	768,135	29%	2,606,220	2,691,626	
GENERAL FUND TRANSFER OUT Total:		0	0	0%	286,070	330,789	
GENERAL FUND BUDGET		674,049	768,135	27%	2,892,290	3,022,415	
GENERAL FUND SUMMARY							
GENERAL FUND Revenue & Transfer IN Total:		467,811	745,141	26%	2,892,290	3,022,415	
GENERAL FUND Expenditure & Transfer OUT Total:		674,049	768,135	27%	2,892,290	3,022,415	
Net Total GENERAL FUND:		-206,238	-22,994	0%	0	0	Must equal zero

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
CAPITAL PROJECT FUND REVENUE							
INTERGOVERNMENTAL REVENUE							
45-33-400	STATE GRANT	0	0	0%	0	0	
Total INTERGOVERNMENTAL REVENUE:		0	0	0%	0	0	
MISCELLANEOUS REVENUE							
45-36-100	INTEREST	2,805	20,398	204%	10,000	40,000	recalculated
Total MISCELLANEOUS REVENUE:		2,805	20,398	204%	10,000	40,000	
TRANSFERS INTO CAPITAL PROJECT FUND							
45-39-100	TRANSFER FROM GENERAL FUND	0	0	0%	271,070	315,789	\$44k increase
45-39-250	USE OF RESERVED FUNDS	0	0	0%	104,000	104,000	
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	0	0%	375,070	419,789	
CAPITAL PROJECT FUND EXPENSE							
MUNICIPAL BUILDINGS							
45-45-740	TOWN OFFICE	6,332	0	0%	0	0	
45-45-750	LIBRARY - COMMUNITY CENTER	9,032	0	0%	10,000	10,000	tom moore toilet feasibility study
Total EXPENDITURE:		15,364	0	0%	10,000	10,000	
POLICE DEPT							
45-54-741	BUILDINGS	0	14,167	43%	33,000	33,000	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	50,607	83%	61,000	61,000	truck 50, ATV 11
45-54-743	EQUIPMENT	0	40,934	36%	115,000	115,000	gen 60, consol 15, radio 30, livscn 10
Total EXPENDITURE:		0	105,708	51%	209,000	209,000	
OTHER EXPENDITURES							
45-70-740	SUMMER PROGRAM	0	0	0%	5,000	5,000	playground improv
Total EXPENDITURE:		0	0	0%	5,000	5,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND							
45-90-200	CONTRIB TO FUND BALANCE	0	0	0%	161,070	235,789	\$75k increase
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0%	0	0	
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	0%	161,070	235,789	
CAPITAL PROJECT FUND Revenue & Transfer Total:		2,805	20,398	5%	385,070	459,789	
CAPITAL PROJECT FUND Expenditure Total:		15,364	105,708	27%	385,070	459,789	
Net Total CAPITAL PROJECT FUND:		-12,558	-85,310	0%	0	0	Must equal zero

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
WATER FUND REVENUE							
CHARGES FOR SERVICES							
51-34-100	WATER SALES	120,736	131,574	46%	286,066	286,066	~ 16% increase
51-34-101	WATER SALES - OVERAGE	10,234	11,903	99%	12,076	12,076	
51-34-102	WATER SALES - OTHER	0	0	0%	10,000	10,000	
51-34-200	CONNECTION FEES	0	0	0%	0	0	
Total CHARGES FOR SERVICES:		130,970	143,477	47%	308,142	308,142	
MISCELLANEOUS REVENUE							
51-36-100	INTEREST EARNINGS	3,122	13,727	137%	10,000	20,000	recalculated
51-36-200	BOND PROCEEDS	0	0	0%	0	0	
51-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
51-36-800	DONATIONS	0	0	0%	0	0	
51-36-810	IMPACT FEES	0	0	0%	0	0	
51-36-820	AMERICAN RECOVERY ACT	0	0	0%	0	0	
51-36-900	MISCELLANEOUS	0	0	0%	0	0	
Total MISCELLANEOUS REVENUE:		3,122	13,727	137%	10,000	20,000	
TRANSFERS INTO WATER FUND							
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0%	0	0	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	0%	502,997	535,997	
Total TRANSFERS INTO WATER FUND:		0	0	0%	502,997	535,997	
WATER FUND EXPENDITURES							
51-40-110	SALARIES AND WAGES	986	0	0%	4,805	10,000	4% TC, 3% DTC, 5% TM
51-40-111	PERFORMANCE BONUS	0	0	0%	0	0	
51-40-130	EMPLOYEE BENEFITS	0	0	0%	60	60	
51-40-131	EMPLOYER TAXES	78	0	0%	385	385	
51-40-132	INSUR BENEFITS	0	0	0%	710	1,210	
51-40-133	URS CONTRIBUTIONS	0	0	0%	890	890	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	254	0	0%	700	700	
51-40-230	TRAVEL	0	0	0%	0	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	0	0	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	458	700	18%	4,000	4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	224	4%	6,000	6,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0%	0	0	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,394	956	32%	3,000	3,000	generator maint plan \$932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	

Account Number	Account Title	2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
		YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
51-40-270	UTILITIES	5,151	4,222	25%	17,000	17,000	
51-40-280	TELEPHONE	1,049	1,008	42%	2,400	2,400	
51-40-305	WATER COSTS	2,551	2,775	37%	7,500	7,500	
51-40-310	PROFESS/TECHNICAL SERVICES	14,690	16,050	25%	65,450	65,450	\$45,450 SA3(\$3k/mo base), \$20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0%	0	0	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	250	2%	15,000	31,000	source water protection plan, system study
51-40-325	PROF & TECH SERVICES - LEGAL	2,218	0	0%	3,000	3,000	
51-40-330	EDUCATION AND TRAINING	0	0	0%	650	650	
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0%	0	0	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	503	503	
51-40-490	WATER TESTS	5,021	2,150	18%	12,000	12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	0	0%	22,192	41,000	\$38k media, plus disposal
51-40-510	INSURANCE AND SURETY BONDS	4,970	1,427	27%	5,250	5,250	
51-40-515	WORKERS COMPENSATION INS	357	3,906	0%	0	0	
51-40-610	MISCELLANEOUS SUPPLIES	226	0	0%	500	500	
51-40-620	MISCELLANEOUS SERVICES	23,292	1,252	30%	4,200	4,200	
51-40-630	BAD DEBT EXPENSE	0	0	0%	0	0	
51-40-650	DEPRECIATION	0	0	0%	58,000	58,000	
51-40-740	CAPITAL OUTLAY	52,664	426,791	85%	502,997	535,997	\$83k meters, \$20k BC gas line, \$351k peruvian est, \$50k Shrontz Est, \$32k GG line = \$ 536k
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0%	0	0	
51-40-820	DEBT SERVICE - INTEREST	0	0	0%	0	0	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	0	0%	83,947	53,444	reduced due to media, studies
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0%	0	0	
Total EXPENDITURES:		126,519	461,711	56%	821,139	864,139	
WATER FUND Revenue & Transfer Total:		134,092	157,204	19%	821,139	864,139	
WATER FUND Expenditure Total:		126,519	461,711	56%	821,139	864,139	
Net Total WATER FUND:		7,573	-304,506	0%	0	0	Must equal zero

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
							6/30/2024
SEWER FUND REVENUE							
CHARGES FOR SERVICES							
52-34-100	SEWER SERVICES	67,329	78,692	43%	185,000	185,000	
52-34-200	CONNECTION FEES	0	0	0%	0	0	
Total CHARGES FOR SERVICES:		67,329	78,692	43%	185,000	185,000	
MISCELLANEOUS REVENUE							
52-36-100	INTEREST EARNINGS	4,211	10,106	84%	12,000	20,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	0%	0	0	
52-36-900	MISCELLANEOUS	0	0	0%	0	0	
Total MISCELLANEOUS REVENUE:		4,211	10,106	84%	12,000	20,000	
TRANSFERS INTO SEWER FUND							
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0%	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0%	0	8,492	note use of reserves
Total TRANSFERS INTO SEWER FUND:		0	0	0%	0	8,492	

		2022-23	2023-24	2023-24	2023-24	2023-24	2023-24
		Prior year	Current year	Percent	Approved	December Amendment	2023-24
Account Number	Account Title	YTD Actual	YTD Actual	of Budget	Budget	Budget	NOTES
		11/30/2022	6/30/2024		6/30/2024	6/30/2024	December Amendment
			6/30/2024		6/30/2024	6/30/2024	6/30/2024
SEWER FUND EXPENDITURES							
52-40-110	SALARIES AND WAGES	1,284	0	0%	6,622	11,572	
52-40-111	PERFORMANCE BONUS	0	0	0%	100	100	
52-40-130	EMPLOYEE BENEFITS	50	0	0%	120	120	
52-40-131	EMPLOYER TAXES	102	0	0%	530	530	
52-40-132	INSUR BENEFITS	0	0	0%	500	1,010	
52-40-133	URS CONTRIBUTIONS	0	0	0%	590	590	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0%	100	100	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	458	700	16%	4,300	4,300	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	0%	215	215	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0%	0	0	
52-40-305	DISPOSAL COSTS	17,072	29,776	22%	135,000	135,000	
52-40-310	PROFESS/TECHNICAL SERVICES	0	0	0%	8,968	30,000	\$4500 sewer operator, \$25.5k sewer study
52-40-325	PROF & TECH SERVICES - LEGAL	0	0	0%	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0%	0	0	
52-40-510	INSURANCE AND SURETY BONDS	3,282	3,282	82%	4,000	4,000	
52-40-515	WORKERS COMPENSATION INS	194	206	52%	400	400	
52-40-610	MISCELLANEOUS SUPPLIES	0	0	0%	300	300	
52-40-620	MISCELLANEOUS SERVICES	-10,421	688	32%	2,150	2,150	
52-40-630	BAD DEBT EXPENSE	0	0	0%	0	0	
52-40-650	DEPRECIATION	0	0	0%	22,105	22,105	
52-40-740	CAPITAL OUTLAY	0	0	0%	0	0	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0%	0	0	
52-40-820	DEBT SERVICE - INTEREST	0	0	0%	0	0	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0%	10,000	0	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0%	0	0	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0%	0	0	
Total EXPENDITURES:		12,021	34,652	18%	197,000	213,492	
SEWER FUND Revenue & Transfers Total:		71,541	88,798	45%	197,000	213,492	
SEWER FUND Expenditure Total:		12,021	34,652	18%	197,000	213,492	
Net Total SEWER FUND:		59,519	54,146	0%	0	0	Must equal zero
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		-151,704	-358,664	0%	0	0	Must Equal Zero

Combined Project Budget Summary by Fund

PROJECT BUDGET TOTALS: Refer to each fund's plan for more detail

FUND NAME	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
General Fund Projects	26,470	-	-	-	-	-	-	-	-	30,000
Capital Projects Fund Plan	224,000	-	-	-	-	-	-	-	-	3,202,000
Water	543,997	60,000	-	-	-	-	-	-	-	-
Sewer	25,500	-	-	-	-	-	-	-	-	-
Total Spend	819,967	60,000	-	-	-	-	-	-	-	3,232,000

ACCOUNT BALANCES AT THE START OF EACH FISCAL YEAR

GENERAL FUND	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
PTIF - General Fund	2,661,446								
PTIF - C Road Funds (restricted)	69,389								
PTIF - Post-Employment (restricted)	97,864								
PTIF - Beer Fund (restricted)	25,536								
PTIF - Impact Fee (restricted)	24,237								
KeyBank	282,216								
Keybank PO	2,009								
Total	3,162,697	-	-	-	-	-	-	-	-

CAPITAL PROJECTS FUND

Capital Projects Fund (restricted)	644,556
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WATER FUND

PTIF Water (restricted)	694,693
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SEWER FUND

PTIF Sewer (restricted)	580,789
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December 7, 2023 Town of Alta Project Summary Update

Fund	Project	Budget	YTD: 12/7/2023	Status
General	Shuttle	\$ 26,470	\$ -	Contracting, invoicing contributors
Capital	Tom Moore Feasibility	\$ 10,000	\$ -	Met with architect to discuss Historic Structure Report scope
Capital	AMO Security Cameras	\$ 13,000	\$ -	Vendor selected
Capital	Marshals Office Inventory Closet	\$ 20,000	\$ -	Complete, awaiting final invoice
Capital	ATV	\$ 11,000	\$ 11,849	Complete
Capital	New AMO Truck	\$ 50,000	\$ 38,758	Truck purchased, detailing ongoing and expecting further expenses
Capital	Livescan	\$ 10,000	\$ -	Not finding solutions to space constraints
Capital	Alta Central Dispatch Console Upgrade	\$ 15,000	\$ -	It's complicated
Capital	Alta Central Generator	\$ 60,000	\$ 40,934	Generator is installed and functional. Punchlist remains. Invoices
Capital	Town Park Playground Improvements	\$ 5,000	\$ -	Took delivery of two ASL Albion chairs, investigating feasibility of
Water	Grizzly Waterline Completion	\$ 32,000	\$ 92,388	Complete
Water	Peruvian waterline replacements	\$ 337,997	\$ 280,207	Complete
Water	Remote meters	\$ 83,000	\$ 4,196	Phase II installs in Grizzly have begun
Water	DWSPP	\$ 6,000	\$ -	Entered into a contract to complete the project by the deadline
Water	Water System Study Update	\$ 25,000	\$ -	Proposed for procurement, completion by June 30 2024
Water	Grizzly Gulch Communication System	\$ 10,000	\$ -	Proposed for procurement, completion by June 30 2024
Sewer	Sewer Study	\$ 25,000	\$ -	Proposed for procurement, completion by June 30 2025
	Total	\$ 739,467	\$ 468,332	
	Proposed Additional Budget	\$ 66,000		

General Fund Projects

		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
Total Fund Balance												
General Fund: As of July 1 (start) of the fiscal year		3,162,697	-	-	-	-	-	-	-	-		
GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
10-51-645	Town Shuttle* (net Town of Alta funds)	26,470										
10-43-310	New TOA Website											20,000
10-54-260	Alta Central 10 New Windows											10,000
Total Project Spend		-	26,470	-	-	-	-	-	-	-	-	30,000

Capital Projects Fund Plan

Fund Balance: November 30, 2023

\$ 1,253,971.88

Total Fund Balance		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
Capital Projects Fund PTIF: As of July 1 (start) of the fiscal year		644,556	-	-	-	-	-	-	-	-	-	
GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-750	Tom Moore Historic Structure Feasibility		10,000									
45-45-740	Town Office Window Replacement											
45-54-741	Marshals Office Security Cameras		13,000									
45-54-741	Marshals Office Inventory Management											
	Closet @ Firehouse	14,167	20,000									
45-54-742	New AMO ATV	11,849	11,000									
45-54-742	New AMO Truck	38,758	50,000									
45-54-743	Automated External Defibrillators (AEDs)											
45-54-743	Livescan		10,000									
45-54-743	Alta Central Dispatch Console Upgrade		15,000									
45-54-743	Marshals Office Phase 2 Radio upgrade		30,000									
45-54-743	Alta Central Generator	40,934	60,000									
45-70-740	Town Park Playground Improvements		5,000									
45-45-750	Future Community Center Phase 2											3,000,000
45-45-740	Town Office Concrete Steps to Lower Door											2,000
45-45-750	Community Center A/V System											
45-45-750	Firehouse Garage Heater Ventilation Modification											
45-45-750	Community Center Roof Access (Ladder)											
45-45-750	Community Center Feasibility Study											75,000
45-45-750	Re-roof the post office											20,000
45-45-750	Tom Moore Historic Structure Stabilization*											25,000
	Alta Central Dispatch Radio System Upgrade											
45-54-743	Centracom Phase 2											30,000
45-70-740	Trailhead-Style Public Restroom 24/7*											50,000
	<i>Unassigned: Fund Balance - Nudgetted Projects</i>											-
Total Projects		105,708	224,000	-	-	-	-	-	-	-	-	3,202,000
											Budgeted Total 2024 - Future	3,426,000

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects

Fund Balance: November 30, 2023

\$ 253,528

Total Fund Balance		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
Water Fund PTIF: As of July 1 (start) of the fiscal year		694,693	-	-	-	-	-	-	-	-	-	
GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-740	Grizzly Gulch Water Line Completion	92,388	32,000									
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Remote Water Meter Reading	4,196	83,000	60,000								
51-40-740	Waterline/Hydrant Lowering GMD/Buckhorn	-										
51-40-740	BOR Grant - Natural Gas Conversion	-										
51-40-740	Grizzly Gulch Communication System		10,000									
51-40-320	Source Water Protection Plan	-	6,000									
51-40-320	Water System Study Update	-	25,000									
Total Projects		426,791	543,997	60,000	-	-	-	-	-	-	-	-

** Items in red are new.*

Sewer Fund Projects

Fund Balance: November 30, 2023

\$ 630,476

Total Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Sewer Fund PTIF: As of July 1 (start) of the fiscal year	580,789	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
52-40-310	Sewer Study		25,500									

Total Projects	-	25,500	-	-	-	-	-	-	-	-	-	-
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** Items in red are new.*

		2022-23 Prior year YTD Actual 11/30/2022	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024
Account Number	Account Title			
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer REVENUE				
Property Tax		105,751	192,353	405,165
Sales Tax		246,862	345,897	1,868,000
Other Taxes: Municipal Energy, Tele		17,199	19,564	91,150
Town Services:				
Permits, Licensing, Court Fines, Impact Fees		54,335	45,122	143,475
Sewer		71,541	88,798	197,000
Water		134,092	157,204	318,142
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		23,073	27,274	104,250
Misc Revenue		23,398	135,329	282,000
	Total Revenue	676,249	1,011,541	3,409,182
EXPENSES				
Alta Justice Court		7,522	6,364	39,422
Economic Development		0	0	400
Government Administration				
Financial Preparation		36,172	11,484	125,717
General Operations		88,468	0	280,542
Town Services & Programs		46,865	11,761	172,929
Land Use Planning, Building Inspections, Zoning		64,530	31,578	175,581
Post Office		14,134	15,421	43,320
Public Safety				
Employees: Salaries and Benefits		321,173	393,672	1,142,767
Equipment: Resources to Complete Work		51,379	59,796	212,000
Recycling		6,420	7,236	24,300
Sewer		12,021	34,652	187,000
Town Council: Salaries, Training, Admin		28,513	9,645	92,472
Transportation		1,745	14,820	295,570
Water		63,102	34,670	219,195
Misc. Expenses		0	0	1,200
	Total Expenses (w/o CapEx Projects)	742,046	631,099	3,012,415
Capital Improvement Projects		85,908	532,749	835,944
	Total Expenses	827,953	1,163,848	3,848,359
COMBINED BUDGET SUMMARY				
Net Difference		-65,796	380,442	396,767
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		(151,704)	-358,664	0

Town of Alta

FY 24 Project Summaries



December 13, 2023 Town Council Meeting

1. Shuttle

The Town is coordinating the long-standing Alta Resort Shuttle Program during the 23-24 ski season. The program entails three separate service programs including the resort shuttle, a new service that compliments UTA Ski Bus service, and an on-call night service. The Town is collecting over \$200,000 in contributions from other entities and contributing \$26,470 to the service for 23-24.

2. Tom Moore Feasibility Study

A project to study the historic Tom Moore Toilet structure and recommend future projects to reinforce and reuse the structure.

3. AMO Security Cameras

Alta Marshals Office is installing a new security camera system with cameras GMD, the USFS garage looking east, and the interior of the firehouse for surveillance of the secure evidence storage closet recently installed.

4. Marshals Office Inventory Closet

We've made several important modifications to the interior of the Firehouse garage bays to make room to install a secure and lockable cage for Alta Marshals Office case evidence and other sensitive or protected assets.

5. ATV

The Town's all-terrain vehicle, used in search and rescue, building maintenance, and odd jobs around town, needed to be replaced.

6. New AMO Truck

The Town purchases Toyota Tacomas for use by marshal's deputies. The fleet currently includes 6 vehicles in total although one of those is slated for disposition once the new truck is fully outfitted with equipment as a police vehicle. Each deputy has their own vehicle assigned to them. Each vehicle is in service for about 5 years.

7. Livescan

After making an arrest the Alta Marshals Office is required to take fingerprints and submit those to the state. Livescan is a fingerprint scanning technology that allows this to occur electronically and efficiently. We are working through technical and logistical challenges at each of the possible locations where the system could be installed.

8. Alta Central Dispatch Console Upgrade

The dispatch console is the central nervous system of the AMO radio system. It is a computer that allows dispatchers to communicate across several radio channels at once, patch channels, and interoperate with Valley Emergency Communications Center (VECC). The current hardware and software are both obsolete. The project has not been completed because VECC is still in the midst of a long-term transition to a new computer-aided dispatch (CAD) system, and we prefer to wait until that system is operational to determine how to replace and upgrade the dispatch console. That may occur in FY 24 or it may not occur until FY 25.

9. Alta Central Generator

Alta Central and the Town Office have relied on a commercial diesel generator installed in roughly 1990 to provide electricity when utility power fails. The generator overheated in critical moments during the 22-23 ski season. The old generator engine is obsolete, and sourcing small parts became difficult or impossible. The project to replace the generator involved purchasing a new generator and transfer switch, hiring a general contractor to physically replace the generators and renovate the enclosure structure, and hiring an electrician and a plumber to complete the installation.

10. Town Park Playground Improvements

A project to identify and install new equipment at the Town Park.

11. Grizzly Waterline Completion

The Town worked with the Shrontz Estate to upgrade the culinary water line from the Bay City Tunnel to the Grizzly Gulch tank and pump station.

12. Peruvian Estates Waterline Replacements

The Town completed major upgrades on the culinary water system in the West Peruvian Estates neighborhood. The project included a new pressure reducing valve and a deeper, higher-capacity mainline.

13. Remote Meters

The Town is working with Service Area #3 to replace residential and commercial water meters with meters that can be read remotely and in real time. The project is being completed in phases and may be complete by winter of 2024-2025.

14. Drinking Water Source Projection Plan

The Utah Division of Drinking Water requires every culinary water system operator to update a drinking water source protection plan. Town staff were not aware of this requirement and recently entered into a contract with an engineer in order to complete the project by the deadline on December 31st.

15. Water System Study Update

A project to update a 2014 Town of Alta Culinary Water System Capital Improvement Plan.

16. Sewer Study

A project to develop a master plan for the Town of Alta Wastewater System.

MINUTES
ALTA TOWN COUNCIL MEETING
Wednesday, November 8, 2023, 2:30 PM
 Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
 Councilmember Carolyn Anctil
 Councilmember John Byrne
 Councilmember Sheridan Davis
 Councilmember Elise Morgan

STAFF PRESENT: Chris Cawley, Interim Town Manager
 Mike Morey, Town Marshal (virtual)
 Jen Clancy, Town Clerk
 Molly Austin, Deputy Town Clerk

ALSO PRESENT: Cameron Platt, Legal Counsel (virtual)
 Craig Heimark, Treasurer

WORK SESSION

1. CALL THE MEETING TO ORDER

00:00:00

Mayor Bourke called the November 8, 2023 work session to order noting it was the first in-person meeting with the full council present in two years.

2. CENTRAL WASATCH COMMISSION UPDATE, LINDSEY NIELSEN

00:01:00

Lindsey Nielsen, the Executive Director of the Central Wasatch Commission, provided an update highlighting the unique nature of the commission, being an inter-local government entity comprised of various local governments, including the Town of Alta. Lindsey emphasized the CWC's focus on addressing issues related to the central Wasatch Mountains, such as transportation, environmental protection, recreational stewardship, and economic sustainability.

Lindsey stressed the importance of the CWC's role in convening different stakeholders to collaborate on solutions, emphasizing a consensus-based approach. She outlined the four focus areas of the CWC: transportation issues, environmental protections, recreational stewardship, and economic sustainability. She described the eight-member board, with three ex officio members, including representatives from various jurisdictions that have authority over or touch the Wasatch Front or Wasatch Back. The significance of the Town of Alta's logo being in the center of the board was noted.

Lindsey highlighted the benefits of remaining a member of the CWC, emphasizing the convening aspect and consensus-based approach to problem-solving. She provided examples of the CWC's work, including a short-term project grant program, partnerships with local entities for improvements in the mountains, a visitor use study, and the development of an environmental dashboard. Lindsey enthusiastically described the environmental dashboard as a project that compiles data on air quality, water quality, soil and geology, wildlife, and flora and fauna in the mountains, making it an accessible resource for the community. Lindsey concluded by mentioning the Regional Stakeholders Council, a group comprising 35 members from various sectors, aiming to bring regional interests together to provide input and recommendations to the board.

3. UDOT PRESENTATION ON RACS PROGRAM FOR MOUNT SUPERIOR, STEVEN CLARK

00:25:00

Steven Clark, the avalanche program manager, provided an update on the upcoming remote control installation project for avalanche mitigation. The project involves installing Wyssen Towers, a Swiss-made product, on Mount Superior. The motive behind the project is to address the discontinuation of artillery use in inhabited areas like Little Cottonwood Canyon. The project, with an estimated cost of over \$6 million, is partially funded by federal dollars, requiring a Buy America Waiver.

In response to questions, Steven provided some background on the environmental considerations and the visual impact analysis including USFS coloring requirement. He explained that the non-galvanized coloring requirement for towers is due to their visibility, which dulls over time but remains noticeable if breaking the skyline. He conducted a viewshed analysis using UDOT GIS data, emphasizing the balance between viewshed and mitigation effectiveness.

Steven explained that 13 towers were previously installed in the summer of 2020, and the current project covers Mount Superior from left to right. The construction window is expected to be around 50 days, starting mid-summer to later in August, contingent on materials' arrival. The project aims to enhance safety, considering the fragmentation radius of artillery and the potential impact on buildings.

Carolyn Anctil asked for clarification on the number of towers and their placement, while Mayor Bourke raised concerns about the noise impact during construction. Steven addressed concerns about helicopter noise during construction, stating that the Wildcat parking lot was chosen as a base area for safety and accessibility, acknowledging the impact on the community. He also stated that efforts would be made to communicate construction updates and schedules to residents and local businesses. Questions were also raised about the project's funding, its effectiveness compared to artillery, and its potential impact on special events. Steven highlighted the effectiveness of the Wyssen Towers and expressed willingness to address noise concerns anticipated during events.

Steven concluded by giving an overview of the project's timeline, maintenance plans, and its role in keeping the main road open during winters. The Town Council acknowledged the importance of the project for avalanche control and expressed gratitude for the efforts of Steven Clark and his team.

4. MOTION TO ADJOURN

00:50:00

MOTION: John Byrne motioned to adjourn, and Carolyn Anctil seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

ALTA TOWN COUNCIL MEETING

1. CALL THE MEETING TO ORDER

00:51:00

Mayor Bourke called the November 8, 2023 Alta Town Council meeting to order.

2. CITIZEN INPUT

00:52:50

Margaret Bourke thanked the Council for considering a resolution regarding phase one for the Little Cottonwood Canyon EIS. She also suggested changing the acronym for Administrative Code Enforcement to EAC to avoid confusion with Alta Community Enrichment known as ACE. Margaret also commented on the potential water fund debt to be paid back to the general fund. She highlighted that the town had purchased a Caselle accounting package in the early 1990s, and then additional software elements in 2018, but that the debt was far older. She questioned whether it was a loan or not meant to be repaid and recommended contacting former town administrators and managers who were involved at the time for insights into the process and not rely solely on the information contained in the accounting software.

3. INTRODUCTION TO SCOTT FROST, DEPUTY DISTRICT U.S. FOREST SERVICE

00:55:00

Scott Frost, Deputy District Ranger for the Salt Lake District Forest Service, introduced himself and clarified misinformation about Bekee Hotze's (District Ranger) departure and emphasized his role as her deputy during her temporary assignment in Wyoming. Scott provided a background overview and highlighted ongoing vegetation projects and environmental clearance efforts, particularly in Lambs Canyon, Middle Creek, and Big Cottonwood, focusing on wildfire-related mitigation work. Scott discussed the impact of an invasive bug, Balsam Woolly Adelgid, causing tree mortality. He outlined plans for environmental clearance projects, similar to those in Lambs and Mill Creek, for Big Cottonwood and Little Cottonwood Canyon within the next two years.

Mayor Bourke raised the issue of fallen trees from avalanches in the canyon posing potential fire hazards, specifically mentioning Tanner's flat campground. Scott acknowledged efforts in cutting and piling at Tanner's flat campground, addressing infrastructure loss, and acknowledging the downed material, and material pushed into the creek. Elise Morgan also inquired about the burn piles in Tanner's campground and the potential burning of trees during winter. Scott explained the contingent

nature of the plan based on weather conditions, expressing intentions to burn some piles as weather allows.

Mayor Bourke inquired about staffing shortages within the SL Ranger District. Scott acknowledged three vacancies, particularly in the special use permit related to ski areas, expressing hope for progress and potential hires by February or March. He mentioned a detailee on a temporary assignment for another position, with a similar timeline for hiring in early spring.

Craig Heimark asked about the Forest Service's involvement in the gondola ordinance, specifically the filing of a Record of Decision (ROD). Scott abstained from commenting due to limited involvement in those discussions, suggesting follow-up for more accurate information.

Mayor Bourke expressing appreciation for Scott's time and suggested he visit with the council again in the future.

4. ALTA SKI AREA UPDATE, MIKE MAUGHAN

01:04:00

Mike Maughan mentioned the ski area's opening date is targeting November 17th and that they will continue to evaluate snow conditions for potential adjustments. Maughan said he had a meeting with UDOT to discuss phase 1 and 2 of the EIS. He mentioned they also discussed short-term road issues, and a new sticker program requiring vehicles in Little Cottonwood Canyon to have a sticker during winter months. Mike explained that the enforcement would occur during parking, and that exploratory discussions with partners are ongoing. He said they also talked about parking concerns at Snowbird, including potentially eliminating roadside parking on the north side and extending barriers for traffic merging from entry one to entry 4. The idea of snow sheds under Superior was discussed as a way of keeping the main line open but the cost of the project would be prohibitive.

Mike also mentioned they had a brief discussion with UDOT about the traffic mobility hub in the town of Alta. He said the hub would be the location for buses and potentially a gondola, with the current plan being situated between the Alta Lodge and Rustler. Conversations revolved around the nature of the facility and the potential for it to be a private-public partnership. Certain services like retail and food, which are beyond UDOT's scope, were discussed, raising questions about involvement from the Forest Service, permits, and overall collaboration with the Town of Alta. Ongoing discussions aim to find a solution that benefits both the town and local businesses.

Sheridan Davis asked about the parking situation at Snowbird on the bypass road and whether there were discussions about potentially changing the parking layout to enhance efficiency, given the challenges of backing in and out of spots. Mike shared insights on modeling conducted last year, indicating that altering the parking setup might not significantly improve the gridlock situation. The issue stems from the high number of entry points on the bypass road, creating congestion. Mayor Bourke expressed concerns about accommodating more visitors without a clear solution.

Additionally, there was appreciation expressed by the council for Alta Ski Area taking care of visitors at the end of the day, ensuring food availability. Mike reported that Albion Grill's operating hours would be extended until 6 pm on weekends and holidays to provide a convenient option for those waiting.

5. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2023-R-21 RELATING TO THE LCC EIS**

01:19:00

Mayor Bourke addressed the council to discuss Resolution 2023-R-21 concerning the Little Cottonwood Environmental Impact Statement (EIS). There were discussions about the goal of the discussion, with the intention to delve into the resolution and potentially pass it. Elise Morgan sought clarification on the protocol, and Mayor Bourke expressed the desire to explore the resolution and assess the possibility of passing it during the meeting.

Elise expressed hesitations about certain aspects of the gondola proposal, particularly concerns about tolling and the lack of a clear emergency egress plan. She emphasized the need for careful consideration and evaluation before proceeding with the gondola. John Byrne echoed the importance of an evaluation period and suggested a less adversarial approach in dealing with the Utah Department of Transportation (UDOT). Elise highlighted the challenges of living in Little Cottonwood Canyon compared to other areas in the valley.

John emphasized the need for constructive engagement with UDOT, recognizing them as partners in winter recreation. Carolyn Anctil emphasized the importance of exploring alternative solutions before considering the gondola, and Mayor Bourke shared concerns about the significant cost per household associated with the gondola project.

The discussion touched on tolling as a potential solution, with Carolyn mentioning its potential to affect change. Elise expressed concerns about the limitations in implementing tolling, as conveyed by Josh VanJura. The conversation also touched on the challenges of Oktoberfest traffic and the potential benefits of tolling with improved public transportation options.

The overall tone of the discussion reflected a thoughtful and cautious approach to the gondola proposal, with council members expressing a desire for thorough evaluation and exploration of alternative solutions before making any decisions.

Craig Heimark expressed concerns about the need for specificity in what the town wants UDOT to test. He emphasized the importance of a testing program to explore viable solutions and questioned the resistance to considering certain technologies.

Sheridan Davis voiced concerns about the current letter's tone and emphasized the need to rebuild bridges with UDOT to improve relationships. John suggested focusing more on being supportive of UDOT's implementation of phase one and phase two. Craig Heimark emphasized the need for the town to specify what it wants tested during the evaluation period.

Elise expressed reservations about voting on the current draft and suggested taking more time, potentially through work sessions, to carefully draft the letter. Mayor Bourke agreed to take inputs and create another version, acknowledging the complexity and importance of the matter.

The discussion concluded with Mike Maughan mentioning that UDOT is open to solutions other than tolling if the same goals can be achieved. He highlighted the potential influence of parking reservations as a solution, and the importance of observing the implementation in Big Cottonwood Canyon as a test case.

6. QUESTIONS REGARDING DEPARTMENT REPORTS

01:42:05

Chris Cawley provided an update on the sewer plan, mentioning that no progress had been made on it, but a state-required Water Drinking Water Source protection plan was upcoming, and an engineer would likely be hired for it. John Byrne expressed the need for a water plan alongside the sewer plan, emphasizing the importance of doing them together. He suggested allocating money in the December budget amendment for updating both plans. Carolyn Ancil and others supported the idea.

7. APPROVAL OF CONSENT AGENDA: OCTOBER 12, 2023, MEETING MINUTES, STAFF AND FINANCE REPORTS

01:45:30

MOTION: Sheridan Davis motioned to approve the consent agenda, the October 12, 2023 town council meeting minutes, and staff and finance reports. Carolyn Ancil seconded.

(Elise Morgan abstained from voting since she wasn't at the meeting.)

VOTE: Four to zero in favor, and one abstention. The consent agenda, the October 12, 2023 town council meeting minutes, and staff and finance reports were approved.

8. MAYOR'S REPORT

01:46:00

In the Mayor's report, the following points were highlighted:

- The CWC letter was discussed earlier in the meeting.
- The municipal election ballots had been mailed to registered voters, emphasizing the importance of each vote.
- The Mayor met with the UTA board chairman to express concerns about the lack of full winter bus service in Alta. The chairman explained that federal funding constraints require prioritizing disadvantaged communities first.
- A meeting with UTA staff members focused on the location of the resort bus stop in Alta, with challenges regarding transportation to and from the proposed location near the Rustler.
- Concerns were raised about the guest experience if the bus drops passengers off in an inconvenient location.
- The need for infrastructure improvements, such as sidewalks, was emphasized to enhance walkability in Alta.

- Discussion on the challenges of implementing a bus system and the potential need for local stakeholder support and investment.
- The Mayor reported on UDOT's plan to have a resort bus stop building operational by fall 2025, pending any litigation challenging the EIS, which could put the project on hold.
- The next town council meeting is scheduled for December 13 at 3 pm, expected to be in-person and hybrid.

9. FY 2023 AUDIT, RON STEWART, GILBERT AND STEWART, CPA

01:59:30

Ron Stewart, a partner with Gilbert Stewart CPAs, provided an overview of the audit conducted for the Town of Alta for the fiscal year. He covered three main areas of focus for auditors:

1. **Financial Statements:**

- Ensuring the financial statements are materially correct.
- Confirming balances with third parties, reviewing invoices, and performing tests on various financial elements.
- Checking assumptions and calculations made in financial statements.
- Conducting analytical reviews to compare current and previous years.

2. **Internal Controls:**

- Evaluating the effectiveness of internal controls through interviews, walkthroughs, and questionnaires.
- Identifying material weaknesses or significant deficiencies in controls (none reported in this case).

3. **State Compliance:**

- Performing procedures required by the state auditor to ensure compliance with state laws.
- Areas examined include budgetary compliance, fund balance, fraud risk assessment, government fees, restricted taxes, cash management, and open/public meetings.

Ron concluded by stating that the audit resulted in an unmodified opinion, meaning the financial statements are materially correct. He also mentioned the implementation of Gatsby 96, which didn't affect the town council's financial statements.

Mayor Bourke praised Jen for her role in providing information promptly and accurately, and Ron concurred.

John Byrne inquired about a significant swing in the pension liability, and Ron explained that it was market-driven, affected by shifts in the market, and clarified the nature of the pension liabilities. Despite a substantial adjustment, the pension was considered fully funded. Steve Rowley provided additional insights into the complexities of pension accounting, emphasizing the impact of market returns and the estimation process. The council acknowledged the uncontrollable nature of these factors and Steve highlighted the large swings that could occur based on market performance. The conversation delved into the details of footnote six in the financial statements, John ultimately accepted that the pension was still fully funded. Steve mentioned the delayed measurement date for

pension assets and liabilities, noting the possibility of seeing a bigger swing in the next year's report. The discussion covered historical trends in net pension liability and the fluctuating contribution rates.

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FY 2023 FINANCIAL STATEMENTS AND AUDIT OF THE TOWN OF ALTA, JEN CLANCY AND STEVE ROWLEY

02:17:30

MOTION: Elise Morgan motioned to approve the FY 2023 Audited Financial Statement. Sheridan Davis seconded.

VOTE: All in favor. The FY 2023 Audited Financial Statement was unanimously approved.

11. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE COMMUNITY RENEWABLE ENERGY PROGRAM UTILITY AGREEMENT

02:18:00

Chris Cawley asked if there were any questions about the slides in the packet or questions about the program. John Byrne shared initial skepticism while reading the individual contracts with Rocky Mountain Power but expressed excitement about the program based on the slide presentation and recommended approval of the agreement. Chris explained that signing the agreement was a prerequisite for participation, emphasizing it didn't commit the town to the program's actual implementation. He highlighted the need for a subsequent ordinance adoption step, clarifying that it wouldn't make participation mandatory but would automatically enroll ratepayers, allowing them to opt out.

Mayor Bourke sought confirmation that the program wouldn't impose significant obligations to Alta's constituents. Chris explained that the program would automatically enroll all ratepayers within the town's boundary. Each ratepayer would receive two opt-out notices included in their monthly utility bills before the program's implementation. Notices would inform ratepayers about their automatic enrollment in the program, presenting an estimated additional cost of \$5 to \$7 per month. This communication served as an opportunity for ratepayers to opt out if they wished to do so.

Elise Morgan inquired about the necessity of a motion to participate, leading Chris to explain the cautious approach in updating the council on the program.

MOTION: Elise Morgan motioned to approve the Community Renewable Energy Program Utility Agreement. John Byrne seconded.

VOTE: All in favor. The Community Renewable Energy Program Utility Agreement was unanimously approved.

12. DISCUSSION ABOUT CIVIL CODE ENFORCEMENT, CAMERON PLATT

02:23:10

Cameron Platt called out the staff report based on previous comments from the council on segregating or breaking out Civil Code enforcement from the existing town code. Cameron outlined titles for potential civil violations, recommending the enforcement of all ordinances within the town as potential civil violations except for the Criminal Code and moving violations, which are prohibited by state code from using civil enforcement.

Cameron proposed allowing the marshal's office discretion in cases of repeat civil violations within a year or those endangering health or safety, giving them the option to use criminal enforcement instead. The discussion delved into specific issues, such as the noise ordinance, which could be enforced either criminally or civilly based on the council's preference.

John Byrne expressed initial difficulty in navigating the text and separating criminal and civil violations. Concerns were raised about the standards of evidence for criminal complaints, leading to a preference for a middle-of-the-road approach. Cameron suggested passing Civil Code enforcement to provide flexibility, allowing policies and lists to be developed later. The council agreed to explore a comprehensive list for a clearer understanding.

Mike Morey highlighted the state's inclination towards limiting municipal authority on criminal code enforcement, emphasizing the need to get ahead of potential issues. Sheridan Davis inquired about potential costs, and Mike clarified that while a compensated administrative law judge might be required, it wouldn't necessarily increase workload but would involve a shift in procedures.

Elise Morgan sought clarification on potential impacts on the court, and Cameron explained that it would shift criminal court procedures to a civil appeals process. Mike emphasized the importance of adopting a range of tools, aligning with the state's direction, and avoiding forceful encounters. The council expressed confidence in the marshal's discretion and willingness to explore a civil approach for certain violations.

The discussion also touched on changes in the standard of proof, warrantless searches under civil enforcement, and the rarity of civil search warrants. Cameron agreed to prepare a comprehensive list and integrate the draft ordinance into the existing code, addressing specific concerns and providing more clarity for future decisions.

13. DISCUSSION ABOUT THE WATER FUND DEBT TO THE GENERAL FUND

02:42:50

Mayor Bourke introduced a discussion on the water fund debt to the general fund. Elise Morgan referenced Mayor Sondak's push to address the debt (payments were made) and asked for clarification on what staff was asking? Steve Rowley explained the historical context, noting the issue's presence on the books for several years, and noted that during COVID the payments stopped. Again, the need to address the debt arose due to accounting standards, and Steve explained that the town faced a choice of continuing to treat it as loan or a transfer and needed to take action.

John Byrne emphasized the importance of repaying the debt to maintain the integrity of the enterprise fund. He suggested a \$30,000 yearly payment over roughly ten years, expressing confidence in the town's financial capacity. Sheridan Davis inquired about ethical considerations, and John addressed

the concerns of certain populations, particularly those in Albion Basin. Carolyn Anctil clarified that repaying the debt did not imply admitting fault or incurring interest.

Craig Heimark emphasized the absence of a proper procedure for the loan and presented the opposing viewpoint (so both sides could be considered), citing the potential burden on future water users and the lack of procedural adherence.

Elise corrected any assertion that the decision was solely Mayor Sondak's, emphasizing the town council's involvement in deciding to repay the loan.

MOTION: John Byrne motioned to get back on payment plan and start with an initial \$30,000 a year from the Water Fund to the General Fund. Carolyn Anctil seconded,

Discussion ensued about the agenda only listing discussion of this agenda item, and not listing any action. John withdrew his resolution.

Jen Clancy said she would draft a resolution for future action and then if adopted include the loan repayment in future budgets.

14. NEW BUSINESS

03:05:30

Elise Morgan said the ski area was scheduled to begin their parking reservation system on December 15, 2023. She inquired about the town's parking situation, particularly on Wednesdays when in-person council meetings are held. Chris Cawley mentioned the South Flagstaff and the Rustler Mine Dump as good parking options for council meetings. Mike Morey added that overnight parking requirements would go into effect when the ski area opens and that the Town's parking reservation system would commence simultaneously with the ski area program starting December 15.

Sheridan Davis expressed awareness of an increasing number of suicides among people in their external circles, Sheridan urged everyone to check in on others, inquire about their well-being, and stay informed about available resources. She emphasized the growing proximity of this issue to the community and called for a collective effort to be sensitive, aware, and supportive to address the challenge effectively.

15. MOTION TO ADJOURN

03:08:45

MOTION: John Byrne motioned to adjourn, and Sheridan Davis seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

Passed this 13th day of December, 2023

Jen Clancy, Town Clerk

DRAFT

MINUTES
ALTA TOWN COUNCIL – BOARD OF CANVASSERS

Wednesday, December 6, 2023, 2:30 PM

Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
 Councilmember John Byrne
 Councilmember Sheridan Davis
 Councilmember Elise Morgan

STAFF PRESENT: Chris Cawley, Interim Town Manager (virtual)
 Mike Morey, Town Marshal
 Jen Clancy, Town Clerk
 Molly Austin, Deputy Town Clerk

ALSO PRESENT: Polly MacLean, Legal Counsel (virtual)

NOT PRESENT: Councilmember Carolyn Anctil

ALTA TOWN COUNCIL MEETING

1. CALL THE MEETING TO ORDER

Mayor Bourke called the December 6, 2023 Alta Town Council meeting as the Board of Canvassers to order to review and accept the election results for the November 21, 2023 Municipal General Election.

2. REVIEW, ACCEPT, AND APPROVE THE 2023 TOWN OF ALTA MUNICIPAL GENERAL ELECTION CANVASS REPORT

Jen Clancy reported that there were two council seats and three candidates. Elise Morgan received 66 votes, Dan Schilling received 51 votes, and Sheridan J Davis received 42 votes. Based on these results, Elise Morgan and Dan Schilling have been elected to fill those seats. Jen said the remaining election statistics are as follows: there were 172 active eligible voters in the Alta voting district, here were 91 ballots counted, there were 0 challenged and uncounted ballots, there were 3 ballots returned after the postmark deadline, and 3 rejected ballots, there were 0 provisional ballots, and this represented a 52.9% voter turnout.

MOTION: John Byrne motioned to approve and accept the Town of Alta 2023 Municipal General Election results prepared by the Salt Lake County Election Division and reviewed in this public meeting by the Alta Town Council acting as the Board of Canvassers. Mayor Bourke seconded.

ROLL CALL VOTE: Mayor Bourke – Yes, John Byrne – Yes, Councilmember Morgan – Yes, Councilmember Davis – Yes. Motion passed 4 – 0.

Mayor Bourke commented that the lady to his right (Sheridan Davis) had served honorably for six years on this less than necessarily thankful job on what's sometimes a thankless job being a town councilmember. He said Sheridan has inspired us, led us in the direction of doing the right thing, and kept us on the right track. He added she is somebody to look up to and he really appreciates her service.

Sheridan Davis responded it was the honor of her life and that she knows we are in good hands and congratulated Dan and Elise. She closed with let's keep Alta, Alta.

3. **MOTION TO ADJOURN**

MOTION: Mayor Bourke motioned to adjourn, and John Byrne seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

Passed this 13th day of December, 2023

Jen Clancy, Town Clerk

DRAFT