

MAYOR
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TOWN COUNCIL
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TOWN OF ALTA
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Consent Agenda

November 8, 2023 Alta Town Council Meeting

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Alta Town Council



Staff Report

To: Town Council
From: Chris Cawley, Interim Town Manager
Re: Consent Agenda Staff Report
Date: November 1, 2023
Attachments:

Assistant Town Manager Recruitment

Our posting for the position of assistant town manager closed on Friday, September 29th. As of November 1st, our hiring process is ongoing, but I hope to be able to report to the council on the outcome by the date of the November council meeting.

Seeking Shovelers and Building Maintenance Employees

We have several job openings posted on the Town of Alta website including openings for shovelers and building maintenance employees. We are offering what we hope are competitive wages for the roles in the hopes that we can get some help in these areas. It has been difficult to retain employees in these roles historically.

LCC Operations Stakeholders Emergency Planning Meeting

On November 9th, the Town of Alta and Salt Lake County Emergency Management will host a table-top exercise for Little Cottonwood Canyon operations agencies. The goals of the exercise include improvements in communication and coordination between agencies during road closures and public safety emergencies in the canyon, and identification of resource and commodity needs during extended road closures.

Community Renewable Energy Program Utility Agreement

The Community Renewable Energy Program, also known as Utah Renewable Communities, has signed a final version of a utility agreement with Rocky Mountain Power, which each participating community must now execute in order to continue participating in the program. Staff is asking the Alta Town Council to approve our execution of the agreement by motion in the November council meeting. A brief slide deck, as well as the full agreement, are included in the packet. We do not recommend you read the entire agreement as it is long and technical, but rather focus on the slides. Also, please note that while the Town must execute the agreement to continue participating, our participation will not be finalized until a later step in the process. In general, there is no downside to signing the agreement.

Town Council Retreat

At the October council meeting, we established January 11th and January 12th as preferred dates for a council retreat and discussed spending up to \$5000 on the event. With those details in mind, I am looking into facilitators and venues. I hope to have more details to share in the November council meeting and I look forward to a more robust discussion of an agenda at the December meeting.

Projects Update

For reporting on project budgets and expenditures-to-date, please find the “Project Tracking by Fund” document in this month’s consent agenda table of contents.

- *Alta Central Generator:* The generator itself, and key components of the rest of the electrical system, have been installed. The generator enclosure has been repaired, and we are awaiting installation of decking on top of the enclosure. We are scheduling contractors to replace ventilation components, which are the remaining technical aspects of the project to be completed before we can use the new generator. Until these are completed, we are still reliant on a large mobile generator for backup electricity to Alta Central and the Town Office. We’re confident we will complete the project this fall, but we will need to maintain the road to Alta Central for at least another week as storms pass through.
- *Grizzly Gulch Waterline Replacement:* Revegetation was completed during the third week of October, and otherwise **the project is complete.**
- *Peruvian Estates Waterline Replacement:* **The project is complete.**
- *Remote Read Water Meters:* Salt Lake County Service Area #3 is moving ahead with replacements of certain water meters in Grizzly Gulch and Emma Heights before winter.
- *AMO Inventory Management Closet:* The Town is awaiting delivery of project materials. The purchase agreement includes installation. The large sewage tank in the northwest corner of the garage was removed in October, which creates more space for the closet.
- *AMO Security Cameras:* We are awaiting a second bid to restore and upgrade essential components of the Marshals Office security camera system, including backend hardware, software, and new cameras. Depending on cost, we may propose installing cameras in additional locations.
- *AMO Phase II Radio Upgrade:* we’re awaiting delivery of 6 new radios at roughly \$4800 each.
- *Tom Moore Historic Structure Feasibility:* I met with an architect specializing in historic structures at the Tom Moore Toilet in early October to discuss a project to stabilize and improve the structure. The architect recommended developing an “historic structure report,” which would include analysis of the history of the structure, development of rough plan drawings of the current structure, analysis of stabilization requirements, and recommendations for adaptive reuse and improvement. The next step will be to develop a scope of work and an RFP to hire an architect to complete a project like this.
- *Sewer master plan:* I recently met with a civil engineer to discuss a potential scope of work and budget for a project. The FY 24 Sewer Fund Budget does not specifically include funds for such a project, but we should consider funding a sewer master plan project in FY 25. I’ve not made any progress on this since the last meeting.

23-24 Northside Winter Parking Program

The Town of Alta and Alta Ski Area are preparing to operate the Northside Winter Parking Program during the 23-24 ski season. The program will operate similarly to previous winters, and basic details are available on <https://townofalta.com/town-services/parking/>. Staff will contact permit holders in the next two weeks to begin permit registration.

Town Shuttle Program

We are still moving toward managing local shuttle services in winter 23-24. Staff received commitments from almost all the funders of last year's shuttle service programs. Here are a few updates:

- The tentative schedule is as follows:
 - Town Shuttle
 - Serves primarily as “first/last mile” service to help UTA Ski Bus passengers reach final destinations
 - December 10 to April 13 from 6:45 am to 6:00 pm
 - Resort Shuttle
 - Traditional on demand and circulating service between “West Alta” neighborhoods and ski area destinations
 - December 15 to April 14 from 8:15 am to 5:15 pm
 - Night Shuttle
 - On demand service between Alta and Snowbird during evening hours
 - December 22 to April 13 from 6:00 pm to 10:00 pm
- Alta Shuttle will provide the service and we are working to develop a contract between the Town and Alta Shuttle.
- The program will be funded by roughly \$200,000 in contributions from numerous private sources in Little Cottonwood Canyon, as well as a \$26,500 contribution from the Town of Alta General Fund, for a total program budget of roughly \$230,000. The Town will collect private contributions and make payments to Alta Shuttle under a contract.

Alta Planning Commission

The Alta Planning Commission met on Tuesday, October 26th to consider a request to amend a subdivision plat to allow a condominium owner to expand what is currently homeowners' association (HOA) common area. The Town required the applicant to survey the entire condominium and HOA common area, as several other condominium owners had already expanded on to HOA common area without amending the plat. The commission approved the plat amendment. The next regularly scheduled commission meeting is on November 28th, when the commission will tentatively undergo required annual training in the Utah Open and Public Meetings Act.

Alta Town Council



Staff Report:

November 8, 2023

To: Town Council

From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk

Date Written: November 1, 2023

Town Clerk – Jen

- Audit
- Supporting Chris with the Assistant Town Manager hiring process
- Health Insurance Renewal with PEHP – overall medical renewal 2% increase, dental renewal -1%
- Elections: We will hold the general election on November 21, 2023 for two, 4-year town council seats. More information can be found on our website: <https://townofalta.com/town-services/voting-elections/>

Deputy Town Clerk - Molly

- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 10/5/2023 – 11/1/2023
 - Gerlach, Uri (3 days) 10/5/2023
 - Kim, Jessica (3 days) 10/5/2023
 - Miller, Greg/Alta Ski Lifts (1 day) 10/26/2023 for WBR Training
- Business License Renewal Process Underway (approximately 85% completed)
- Increased role in developing and executing Town Communications
- Upcoming: Dog License Renewals

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - Next court date – Thursday, November 16 at 5:30 PM
- Continued training for Court Clerk Certification
- Court Recertification in Progress – Due Dec. 15, 2023 (happens every 4 years)

Department Incident Activity Report

Date Reported: 10/01/2023 - 10/31/2023 | Show Subclasses: True



ALTA MARSHAL'S OFFICE
 PO BOX 8016
 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ABANDONED	1	0	1	0	0	0	0	0.0
Abandon Vehicle	1	0	1	0	0	0	0	0.0
AGENCY ASSIST	2	0	2	0	0	0	0	0.0
Assist Other Agency	2	0	2	0	0	0	0	0.0
ALARM	1	0	1	0	0	0	0	0.0
Fire Alarm	1	0	1	0	0	0	0	0.0
FOREST SERVICE	17	0	17	0	0	0	0	0.0
PATROL	17	0	17	0	0	0	0	0.0
MEDICAL	1	0	1	0	0	0	0	0.0
EMERGENCY	1	0	1	0	0	0	0	0.0
MISCELLANEOUS	1	0	1	0	0	0	0	0.0
MISCELLANEOUS INCIDENTS	1	0	1	0	0	0	0	0.0
MOTORIST	1	0	1	0	0	0	0	0.0
ASSIST	1	0	1	0	0	0	0	0.0
PROPERTY	5	0	5	0	0	0	0	0.0
CHECK	4	0	4	0	0	0	0	0.0
DAMAGE	1	0	1	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
Search/Rescue, Mountain	1	0	1	0	0	0	0	0.0
SUSPICIOUS	1	0	1	0	0	0	0	0.0
Suspicious Vehicle	1	0	1	0	0	0	0	0.0
THEFT	1	0	1	0	0	0	0	0.0
Larceny, From Building	1	0	1	0	0	0	0	0.0
TRAFFIC	8	0	8	0	0	0	0	0.0
VIOLATION	8	0	8	0	0	0	0	0.0
TRAFFIC PROBLEM	1	0	1	0	0	0	0	0.0
Traffic Control	1	0	1	0	0	0	0	0.0
UTILITY PROBLEM	2	0	2	0	0	0	0	0.0
Other Utility Problem	1	0	1	0	0	0	0	0.0
Water Problem	1	0	1	0	0	0	0	0.0
VIN	1	0	1	0	0	0	0	0.0
INSPECTION	1	0	1	0	0	0	0	0.0
VOID	1	1	0	0	0	0	0	0.0
CREATED IN ERROR	1	1	0	0	0	0	0	0.0
WATERSHED OFFENSE	2	0	2	0	0	0	0	0.0
ANIMALS	2	0	2	0	0	0	0	0.0
Event Totals	47	1	46	0	0	0	0	0.0



UFA Report November 2023

Alta School Fire Safety Trailer Talk & Demo: On October 25th, UFA Information Outreach personnel brought their new Fire Safety Trailer to the Alta school. The Alta School students and staff were able to learn about fire, earthquake, and other safety topics in an interactive and realistic environment. It was a positive and productive experience for all involved.

Strategic Plan update: UFA has finalized its internal and external meetings with stakeholders and is now compiling all the input into a draft plan that will be reviewed over the next few months.

Wildland Division Wrap up: The UFA Wildland Division had another successful year responding to several wildfires around the Western United States, including a few here in Utah. The Wildland Division was able to engage in some highly complex incidents during this fire season. The division was able to complete hundreds of hours of fuel reduction and wildfire mitigation projects throughout the UFA service area. This included fuels reduction and chipper projects in Alta and a cut, pile and burn project in Big Cottonwood Canyon. This work helps aid in making our communities better prepared for wildland fires. Camp Williams experienced low fire activity throughout the summer and the crew was able to implement the initial phase of the prescribed fire plan for Camp Williams.

11th annual Utah Firefighter Chili Cookoff: More than 2000 attendees raised \$46,000 for the U of U Burn Camp programs. 100 percent of the proceeds go towards the camp. This year saw 21 different chili teams competing. UFA won 3 of four awards, Best Booth, People's Choice Chili, most money raised (\$18,000). UFA sold out of all 55 gallons of chili the team had prepared.

Promotions: UFA will be holding a promotion and awards ceremony on November 8 at the JATC in Riverton. Promotions include Justin DeKorver, Chris Nelson, Dave Marino, Chris Middlemiss all being promoted to Captain. Sarai Wilding to Paramedic, Madison Fivas to Heavy Rescue Specialist, Ben Porter to Public Information Officer, Cody Salvesen to Engineer and Nicolas Pollock being promoted to Investigator.

Kitchen Safety Message: With Thanksgiving just around the corner, it is good to remember to always be alert when prepping meals in the kitchen. The leading cause of fires in the kitchen is unattended cooking. If you are not alert don't use the stove or stovetop. Stay in the kitchen while you are frying, boiling, grilling, or broiling food. If you leave the kitchen for even a short period of time, turn off the stove. If you are simmering, baking, or roasting food, check it regularly, remain at the home while food is cooking, and use a timer to remind you that you are cooking. Keep anything that can catch fire — oven mitts, wooden utensils, food packaging, towels, or curtains — away from your stovetop.

Town of Alta
Bank Account Balance Summary

Account #	Account	10/31/2023*	9/30/2023	8/30/2023
GENERAL FUND				
01-11610	PTIF - General Fund	\$ 1,971,263	\$ 1,800,401	\$ 2,652,787
10-12640	PTIF - C Road Funds (restricted)	\$ 63,204	\$ 63,204	\$ 70,007
10-12690	PTIF - Impact Fee (restricted)	\$ 17,504	\$ 17,504	\$ 19,917
10-12700	PTIF - Beer Fund (restricted)	\$ 25,878	\$ 25,878	\$ 25,763
10-12710	PTIF - Post-Employment (restricted)	\$ 105,940	\$ 114,190	\$ 98,736
01-11110	KeyBank	\$ 312,803	\$ 319,519	\$ 227,201
01-11215	Keybank PO	\$ 1,646	\$ 1,478	\$ 1,406
Total Fund Balance		\$ 2,498,239	\$ 2,342,175	\$ 3,095,818
CAPITAL PROJECTS FUND				
45-12100	PTIF (restricted)	\$ 1,242,528	\$ 1,273,907	\$ 638,406
Total Fund Balance		\$ 1,242,528	\$ 1,273,907	\$ 638,406
WATER FUND				
51-11140	PTIF (restricted)	\$ 541,937	\$ 596,431	\$ 696,573
Total Fund Balance		\$ 541,937	\$ 596,431	\$ 696,573
SEWER FUND				
52-11130	PTIF (restricted)	\$ 550,274	\$ 550,274	\$ 548,445
Total Fund Balance		\$ 550,274	\$ 550,274	\$ 548,445

*Please note that due to the timing of the November meeting, October's interest hasn't been posted yet.

TOWN OF ALTA
 COMBINED CASH INVESTMENT
 OCTOBER 31, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	256,947.48
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,645.58
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	1,971,263.26
01-11710	CASH CLEARING -AR	(104,811.45)
	TOTAL COMBINED CASH	2,125,360.68
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,125,360.68)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,069,870.99
45	ALLOCATION TO CAPITAL PROJECT FUND	2,883.48
51	ALLOCATION TO WATER FUND	17,014.90
52	ALLOCATION TO SEWER FUND	35,591.31
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,125,360.68
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(2,125,360.68)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	2,069,870.99	
10-12640	CASH IN PTIF - C ROAD FUND	63,203.98	
10-12690	IMPACT FEE FUND PTIF	17,504.17	
10-12700	BEER TAX FUNDS PTIF	25,878.39	
10-12710	POST EMPLOYMENT BENEFIT PTIF	105,940.43	
10-13110	ACCOUNTS RECEIVABLE	27,963.79	
10-13200	DUE FROM OTHER GOVERNMENTS	73,918.02	
10-13510	TAXES RECEIVABLE - CURRENT	4,811.79	
10-13700	PROP TAX RECEIVABLE - CURRENT	400,165.00	
10-14210	DUE FROM OTHER FUNDS	358,370.00	
	TOTAL ASSETS		3,147,626.56

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	2,493.21	
10-21500	WAGES PAYABLE	10,860.88	
10-22200	RETIREMENT PAYABLE	2,037.93	
10-22210	FICA PAYABLE	1,264.54	
10-22220	FEDERAL WITHHOLDING PAYABLE	1,621.05	
10-22230	STATE WITHHOLDING PAYABLE	669.97	
10-22500	HEALTH & DENTAL INS PAYABLE	(80.27)	
10-22555	FLEX/CAFETERIA WITHHOLDING	199.81	
10-22600	REVEGETATION DEPOSITS	19,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	400,165.00	
10-22725	EMPLOYEE 401K WITHHOLDING	1,560.30	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	156.43	
	TOTAL LIABILITIES		440,708.85

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	38,574.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	BALANCE - BEGINNING OF YEAR	2,736,791.28	
	REVENUE OVER EXPENDITURES - YTD	(122,972.69)	
	BALANCE - CURRENT DATE	2,613,818.59	
	TOTAL FUND EQUITY		2,706,917.71
	TOTAL LIABILITIES AND EQUITY		3,147,626.56

TOWN OF ALTA
BALANCE SHEET
OCTOBER 31, 2023

CAPITAL PROJECT FUND

ASSETS

45-10100	CASH - COMBINED FUND		2,883.48	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		1,242,528.32	
				<u>1,245,411.80</u>
	TOTAL ASSETS			<u>1,245,411.80</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	1,326,841.48		
	REVENUE OVER EXPENDITURES - YTD	(81,429.68)		
				<u>1,245,411.80</u>
	BALANCE - CURRENT DATE			<u>1,245,411.80</u>
	TOTAL FUND EQUITY			<u>1,245,411.80</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,245,411.80</u>

WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	17,014.90	
51-11140	PTIF CAPITAL ACQUISTION-WATER	541,936.65	
51-13110	ACCOUNTS RECEIVABLE	162,904.60	
51-16310	WATER DISTRIBUTION SYSTEM	2,050,911.46	
51-16320	CONSTRUCTION IN PROCESS	18,040.50	
51-16510	MACHINERY AND EQUIPMENT	17,922.82	
51-17500	ACCUMULATED DEPRECIATION	(1,255,424.23)	
	TOTAL ASSETS		<u>1,553,306.70</u>

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	1,015.82	
51-22620	DUE TO OTHER FUNDS - LONGTERM	358,370.00	
	TOTAL LIABILITIES		359,385.82

FUND EQUITY

51-26520	NET INVESTMENT/CAPITOL ASSETS	1,068,497.00	
	UNAPPROPRIATED FUND BALANCE:		
51-29800	UNRESTRICTED NET POSITION	150,955.99	
	REVENUE OVER EXPENDITURES - YTD	(25,532.11)	
	BALANCE - CURRENT DATE	125,423.88	
	TOTAL FUND EQUITY		<u>1,193,920.88</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,553,306.70</u>

TOWN OF ALTA
BALANCE SHEET
OCTOBER 31, 2023

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND		35,591.31	
52-11130	PTIF CASH RESTRICTED		550,274.08	
52-13110	ACCOUNTS RECEIVABLE		88,258.95	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION	(688,145.81)	
	TOTAL ASSETS			<u>834,196.46</u>

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	(30.92)	
	TOTAL LIABILITIES	(30.92)	

FUND EQUITY

52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
	UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	464,206.82		
	REVENUE OVER EXPENDITURES - YTD	79,567.56		
	BALANCE - CURRENT DATE		<u>543,774.38</u>	
	TOTAL FUND EQUITY			<u>834,227.38</u>
	TOTAL LIABILITIES AND EQUITY			<u>834,196.46</u>

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
GENERAL FUND REVENUE								
TAXES								
10-31-100	CURRENT YEAR PROPERTY TAXES	238,968	251,771		14,070	400,165	4%	truth in taxation
10-31-101	TAX INCREMENT - CRA	0	0		0	0	0%	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	14,147	reflecting actual	0	5,000	0%	
10-31-300	SALES AND USE TAXES	1,984,166	1,943,466		253,325	1,868,000	14%	sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	52,010	42,000		7,268	39,200	19%	avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	107,367	90,000		13,674	85,000	16%	
10-31-410	TELEPHONE USE TAX	5,975	6,489		2,015	6,150	33%	avg of previous 3 years
Total		2,402,633	2,347,873		290,351	2,403,515	12%	
LICENSES AND PERMITS								
10-32-100	BUSINESS LICENSES AND PERMITS	20,476	20,500		19,657	20,500	96%	
10-32-150	LIQUOR LICENSES	5,900	5,675		5,800	5,675	102%	
10-32-210	BUILDING PERMITS	19,961	49,000	avg of previous 3 years	8,485	49,000	17%	avg of previous 3 years
10-32-220	PARKING PERMITS	19,010	14,375		0	14,000	0%	
10-32-250	ANIMAL LICENSES	14,765	14,000		1,290	14,000	9%	
Total LICENSES AND PERMITS:		80,112	103,550		35,232	103,175	34%	
INTERGOVERNMENTAL REVENUE								
10-33-100	WFRC MATCHING GRANT	0	0		0	0	0%	
10-33-200	SALT LAKE CITY	0	0		0	0	0%	
10-33-275	SLC TRAILS	17,311	14,312	kiosk 1.9k	0	0	0%	completed in FY23
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0		0	0	0%	
10-33-350	COUNTY - TRANSPORTATION	0	0		0	0	0%	
10-33-375	COUNTY - ZAP	0	0		0	0	0%	
10-33-400	STATE GRANTS	8,874	8,450	kiosk project under budget	0	0	0%	
10-33-450	FEDERAL GRANTS	0	0		0	0	0%	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	14,080	15,000		5,403	15,000	36%	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,073		0	5,100	0%	
10-33-600	SISK	3,000	3,000		3,000	3,000	100%	FS help with summer rd patrol
10-33-650	POST OFFICE	21,850	21,850		7,283	21,850	33%	
10-33-700	UDOT	8,000	8,000		0	8,000	0%	garage storage contract
Total INTERGOVERNMENTAL REVENUE:		78,188	75,685		15,686	52,950	30%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
CHARGES FOR SERVICES								
10-34-240	REVEGETATION BONDS	0	2,000		0	2,000	0%	
10-34-430	PLAN CHECK FEES	10,979	15,000		5,258	15,000	35%	
10-34-550	PLANNING COMM REVIEW FEES	0	300		300	300	100%	
10-34-600	GLASS RECYCLING	0	0		0	0	0%	
10-34-760	FACILITY CENTER USE FEES	0	0		0	0	0%	
10-34-810	IMPACT FEES	2,000	2,000		0	2,000	0%	
Total CHARGES FOR SERVICES:		12,979	19,300		5,558	19,300	29%	
FINES AND FORFEITURES								
10-35-100	COURT FINES	20,478	21,000	reduced	3,861	21,000	18%	
Total FINES AND FORFEITURES:		20,478	21,000		3,861	21,000	18%	
MISCELLANEOUS REVENUE								
10-36-100	INTEREST EARNINGS	83,673	61,098		39,725	40,000	99%	
10-36-300	OTHER FINANCING SOURCES	0	0		0	0	0%	
10-36-400	SALE OF FIXED ASSETS	21,700	21,700	sale 2013 tacoma	322	16,000	2%	sell 2015 tacoma, ATV
10-36-620	MISCELLANEOUS	51,868	50,000	UTA in lieu bus \$, PEHP refund	51,262	204,000	25%	UTA, \$44k ASL/lodging partners)
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	ranger program (FOA, ASL)	0	8,000	0%	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0		0	0	0%	
10-36-810	METERING	12,100	12,100		0	12,100	0%	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0		0	0	0%	
10-36-900	SUNDRY REVENUES	1,720	4,000		770	4,000	19%	
10-36-910	SALES TAX	0	0		28	0	0%	
Total MISCELLANEOUS REVENUE:		179,061	156,898		92,107	284,100	32%	
TRANSFERS INTO GENERAL FUND								
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0		0	0	0%	
10-39-250	USE OF RESERVED FUNDS	0	36,297	Post Emp Fund: JHG (trans 5/25/23)	0	8,250	0%	Post Emp Fund: JHG (trans 10/5/23)
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0		0	0	0%	
10-39-410	TRANSFERS FROM IMPACT FUND	0	4,500	study 10-75-740 (trans 9/26/23)	0	0	0%	
10-39-420	TRANSFERS FROM SEWER FUND	0	0		0	0	0%	
10-39-430	TRANSFERS FROM WATER FUND	0	0		0	0	0%	
Total TRANSFERS INTO GENERAL FUND:		0	40,797	trans via JE, don't show if same fund	0	8,250	0%	
GENERAL FUND Revenue Total:		2,773,451	2,724,306		442,795	2,884,040	15%	
GENERAL FUND Transfer IN Total:		0	40,797	trans via JE, don't show if same fund	0	8,250	0%	
CASH AVAILABLE FOR GENERAL FUND		2,773,451	2,765,103		442,795	2,892,290	15%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
GENERAL FUND EXPENSES								
LEGISLATIVE								
10-41-110	SALARIES - MAYOR AND COUNCIL	18,000	18,000		6,000	18,000	33%	
10-41-120	REMUNERATION	0	0		0	0	0%	
10-41-130	EMPLOYEE BENEFITS	0	0		0	100	0%	
10-41-131	EMPLOYER TAXES	1,431	1,300		477	1,500	32%	
10-41-230	TRAVEL	0	1,500		0	1,000	0%	
10-41-280	TELECOM	0	200		0	0	0%	
10-41-330	EDUCATION AND TRAINING	1,531	1,500	mid-year conf st george	495	4,000	12%	
10-41-620	MISCELLANEOUS	27	250		20	250	8%	
Total LEGISLATIVE:		20,989	22,750		6,992	24,850	28%	
COURT								
10-42-110	SALARIES AND WAGES	16,331	15,000	Judge and 15% DTC	3,055	20,722	15%	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	125		0	125	0%	
10-42-131	EMPLOYER TAXES	1,247	1,000		243	1,825	13%	
10-42-230	TRAVEL	100	600		114	750	15%	updated
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	500		0	500	0%	
10-42-280	TELEPHONE	0	0		0	0	0%	
10-42-310	PROFESSIONAL & TECHNICAL	0	100		0	100	0%	
10-42-330	EDUCATION & TRAINING	125	500		100	1,500	7%	2 conferences
10-42-480	INDIGENT DEFENSE SVCS	0	2,400		0	2,400	0%	
10-42-481	VICTIM REPARATION SURCHARGE	6,816	11,000		1,712	11,000	16%	
10-42-620	MISCELLANEOUS SERVICES	542	500		93	500	19%	
Total COURT:		25,290	31,725		5,318	39,422	13%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
ADMINISTRATIVE								
10-43-110	SALARIES AND WAGES	258,601	278,000		67,547	277,469	24%	Interim Manager, No ATA for first Q
10-43-111	PERFORMANCE BONUS	6,100	6,100		0	4,600	0%	
10-43-130	EMPLOYEE BENEFITS	834	2,000		250	2,000	12%	
10-43-131	EMPLOYER TAXES	23,588	22,240		5,819	22,198	26%	
10-43-132	INSUR BENEFITS	52,387	75,180		9,973	78,187	13%	4% increase
10-43-133	URS CONTRIBUTIONS	46,582	51,904		10,936	69,000	16%	
10-43-140	TERMINATION BENEFITS	38,065	36,297	true up	8,250	8,250	100%	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,625	3,400		1,328	3,500	38%	
10-43-220	PUBLIC NOTICES	0	0		1,033	2,000	52%	TNT
10-43-230	TRAVEL	1,447	1,600		180	3,000	6%	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,938	4,000		1,601	4,000	40%	
10-43-245	IT SUPPLIES & MAINT	15,995	16,000		4,300	17,600	24%	
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	132	3,500		44	4,800	1%	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0		0	0	0%	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0		0	0	0%	move to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0%	
10-43-270	UTILITIES	0	0		0	0	0%	
10-43-280	TELEPHONE	5,200	4,600		1,170	4,600	25%	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	8,518	10,000		455	10,000	5%	
10-43-315	PROF CONSULTANT SERVICES	6,400	5,500	JHG contract	21,050	40,000	53%	2/3 JHG (other 1/3 water)
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	10,000		0	10,000	0%	
10-43-325	PROF SERVICES - LEGAL	65,408	75,000		5,025	60,000	8%	
10-43-330	EDUCATION & TRAINING	1,693	2,500	ULCT, UMCA, Bus Lic, ULCT Mid-Year	825	3,000	28%	
10-43-350	ELECTIONS	0	500		0	2,500	0%	
10-43-440	BANK CHARGES	3,165	3,000		1,233	3,500	35%	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0		0	0	0%	
10-43-510	INSURANCE AND SURETY BONDS	4,450	5,100		4,299	5,100	84%	
10-43-515	WORKERS COMPENSATION INS	1,783	2,000		1,003	2,400	42%	
10-43-610	MISCELLANEOUS SUPPLIES	216	1,000		163	1,500	11%	
10-43-620	MISCELLANEOUS SERVICES	1,862	2,500		2,345	3,500	67%	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0%	
Total ADMINISTRATIVE:		551,852	621,921		148,828	642,704	23%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
MUNICIPAL BUILDINGS								
10-45-110	SALARIES AND WAGES	10,268	15,000		3,892	48,706	8%	exhance project execution
10-45-111	PERFORMANCE BONUS	450	450		0	250	0%	
10-45-130	EMPLOYEE BENEFITS	169	200		20	200	10%	
10-45-131	EMPLOYER TAXES	847	1,200		312	3,896	8%	
10-45-132	INSUR BENEFITS	0	0		0	0	0%	
10-45-133	URS CONTRIBUTIONS	218	300		0	0	0%	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	0		0	0	0%	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,643	4,000		1,112	5,000	22%	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0		0	0	0%	moved to cap ex for now
10-45-270	UTILITIES	4,805	4,600		1,291	4,600	28%	
10-45-510	INSURANCE AND SURETY BONDS	1,084	2,500		1,141	2,500	46%	
10-45-610	MISCELLANEOUS SUPPLIES	0	500		33	500	7%	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0		0	0	0%	
Total MUNICIPAL BUILDINGS:		22,542	28,750		7,801	65,652	12%	
NON-DEPARTMENTAL								
10-50-330	TOWN EVENTS	2,039	2,500	Canyon Clean UP. \$1.2k t shirts	98	3,500	3%	Canyon clean up, costs increasing
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000		15,000	15,000	100%	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	we already pd in FY22	0	400	0%	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200		0	1,200	0%	
10-50-620	AUDIT	10,000	10,000		0	10,000	0%	
10-50-640	MISC SERVICES	51	1,000		0	1,000	0%	
10-50-650	INSURANCE CLAIMS	0	0		0	0	0%	
10-50-910	SALES TAX RECEIVED	0	0		0	0	0%	
Total NON-DEPARTMENTAL:		27,090	29,700		15,098	31,100	49%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
TRANSPORTATION								
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	10,000		0	5,000	0%	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0		0	0	0%	
10-51-631	TRAILHEAD PROJECTS	4,461	12,290	kiosk	0	0	0%	
10-51-635	MEDIAN	0	1,000		0	1,000	0%	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	55,000		0	0	0%	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0		0	0	0%	
10-51-638	TRAFFIC MANAGEMENT	22	3,000		55	5,000	1%	new road signs,
10-51-640	MISCELLANEOUS	0	0		880	0	0%	michigan city road
10-51-645	ALTA RESORT SHUTTLE	9,000	9,000		0	230,470	0%	\$82k Resort, \$41k Night, \$107k Town
10-51-700	PARKING PERMITS	10,696	10,000	permits and plowing	0	10,000	0%	
10-51-810	METERING	0	0		0	12,100	0%	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		82,968	100,290		935	263,570	0%	
PLANNING AND ZONING								
10-53-120	COMMISSION REMUNERATION	0	375		0	2,000	0%	if meet every other month
10-53-220	PUBLIC NOTICES	0	0		0	250	0%	
10-53-230	TRAVEL	0	500		0	1,000	0%	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150		0	150	0%	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	5,000		0	5,000	0%	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0		0	0	0%	
10-53-325	PROF & TECH SERVICES - LEGAL	8,611	10,000		2,320	10,000	23%	
10-53-330	EDUCATION AND TRAINING	0	400		0	500	0%	
10-53-510	INSURANCE & SURETY BONDS	3,565	3,800		3,534	3,800	93%	
10-53-610	MISCELLANEOUS SUPPLIES	0	300		0	300	0%	
10-53-620	MISCELLANEOUS SERVICES	63	300		0	300	0%	
Total PLANNING AND ZONING:		13,738	20,825		5,854	23,300	25%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
POLICE DEPARTMENT								
10-54-110	SALARIES AND WAGES	608,475	650,000		196,976	768,147	26%	
10-54-111	PERFORMANCE BONUS	16,070	16,070		0	11,970	0%	
10-54-130	EMPLOYEE BENEFITS	11,465	13,000		293	15,000	2%	
10-54-131	EMPLOYER TAXES	50,189	52,000		15,127	61,450	25%	
10-54-132	INSUR BENEFITS	118,284	140,000		50,083	158,000	32%	
10-54-133	URS CONTRIBUTIONS	87,378	113,846		28,948	128,200	23%	
10-54-140	TERMINATION BENEFITS	0	0		0	0	0%	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	5,246	1,000		200	12,500	2%	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	750		90	1,000	9%	
10-54-240	OFFICE SUPPLIES AND EXPENSE	432	2,000		36	1,500	2%	
10-54-245	IT SUPPLIES AND MAINT	14,311	15,000		3,764	13,500	28%	disptach console, computers
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	2,400		0	2,500	0%	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,149	25,000		15,099	25,000	60%	Stalker VMS wireless signal
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	31,605	32,000	big snow removal year	4,716	59,500	8%	replacemnt
10-54-265	VEHICLE LEASE PAYMENTS	60	0		0	0	0%	
10-54-270	UTILITIES	9,061	8,000		1,586	8,000	20%	
10-54-280	TELEPHONE	9,427	8,250		5,188	8,000	65%	
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000		0	2,000	0%	
10-54-325	PROF & TECH SERVICES - LEGAL	4,884	10,000		1,780	10,000	18%	
10-54-330	EDUCATION AND TRAINING	4,809	9,500		2,198	10,000	22%	police 1, armour school
10-54-470	UNIFORMS	2,160	3,500		1,165	4,500	26%	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	9,308	11,000	taser membership, ammo	1,446	12,000	12%	potential hand gun purchase
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500		0	500	0%	
10-54-510	INSURANCE AND SURETY BONDS	12,136	1,400	budget, dept under budget	12,147	12,500	97%	
10-54-515	WORKERS COMPENSATION INS	3,571	4,250		2,006	5,000	40%	
10-54-610	MISCELLANEOUS SUPPLIES	477	2,500		245	2,500	10%	
10-54-620	MISCELLANEOUS SERVICES	5,295	5,000		742	9,500	8%	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	7,127	2022 tacoma setup	0	0	0%	
10-54-810	METERING	12,100	12,100	alta/bird split	0	12,000	0%	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0		0	0	0%	
Total POLICE DEPARTMENT:		1,041,895	1,148,193		343,835	1,354,767	25%	
ECONOMIC DEVELOPMENT								
10-55-230	TRAVEL	0	0		0	0	0%	
10-55-310	ACVB CONTRIBUTION	0	0	ACVB dissolving	0	0	0%	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0		0	0	0%	
Total ECONOMIC DEVELOPMENT:		0	0		0	0	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
POST OFFICE								
10-56-110	SALARIES AND WAGES	27,950	26,245		8,159	29,249	28%	
10-56-111	PERFORMANCE BONUS	1,100	1,100		0	700	0%	
10-56-130	EMPLOYEE BENEFITS	240	300		40	300	13%	
10-56-131	EMPLOYER TAXES	1,615	2,300		649	2,340	28%	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0		0	0	0%	
10-56-230	TRAVEL	0	100		0	100	0%	
10-56-240	OFFICE SUPPLIES & EXPENSE	351	375		138	400	34%	
10-56-245	IT SUPPLIES AND MAINT	36	200		18	500	4%	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	943	1,000		222	1,000	22%	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	4,244	5,000	snow removal	8	2,500	0%	roof patch, shelving improvements
10-56-270	UTILITIES	2,521	3,000		220	3,000	7%	
10-56-280	TELEPHONE	1,691	1,800		434	1,900	23%	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0		0	0	0%	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	100		0	100	0%	
10-56-510	INSURANCE & SURETY BONDS	694	594		612	606	101%	
10-56-515	WORKERS COMPENSATION INS	329	400		186	425	44%	
10-56-620	MISCELLANEOUS SERVICES	42	200		0	200	0%	
10-56-630	OVERAGE & SHORT	0	0		0	0	0%	
10-56-635	POST OFFICE INVENTORY	-888	0		864	0	0%	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0%	
Total POST OFFICE:		40,873	42,714		11,549	43,320	27%	
FIRE PROTECTION								
10-57-310	PROFESS/TECHNICAL SERVICES	0	0		0	0	0%	
Total FIRE PROTECTION:		0	0		0	0	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
BUILDING INSPECTION								
10-58-110	SALARIES AND WAGES	0	0		0	0	0%	
10-58-120	PLAN CHECKS	2,211	3,500		501	3,500	14%	
10-58-130	EMPLOYEE BENEFITS	0	0		0	0	0%	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0		0	0	0%	
10-58-230	TRAVEL	0	0		0	0	0%	
10-58-280	TELEPHONE	0	0		0	0	0%	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	8,587	10,000		3,509	10,000	35%	
10-58-325	PROF SERVICES - LEGAL	460	500		0	600	0%	
10-58-330	EDUCATION AND TRAINING	0	0		0	0	0%	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
10-58-481	BUILDING PERMIT - SURCHARGES	739	750		0	500	0%	
10-58-510	INSURANCE & SURETY BONDS	631	800		757	950	80%	
Total BUILDING INSPECTION:		12,628	15,550		4,768	15,550	31%	
STREETS - C ROADS								
10-60-110	SALARIES AND WAGES	0	0		0	0	0%	
10-60-130	EMPLOYEE BENEFITS	0	0		0	0	0%	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0		0	0	0%	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	4,000	work couldn't get done	0	8,000	0%	
10-60-265	FLAGSTAFF LOT PAVING	0	0		0	0	0%	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,000	work couldn't get done, 2x in FY24	12,526	24,000	52%	dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
Total STREETS - C ROADS:		0	16,000		12,526	32,000	39%	
RECYCLING								
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0		0	0	0%	
10-62-230	TRAVEL	0	0		0	0	0%	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0		0	0	0%	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,629	1,500		0	1,500	0%	
10-62-310	CONTRACT SERVICES cardboard	20,042	20,000		5,356	22,500	24%	
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0		0	0	0%	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
10-62-610	MISCELLANEOUS SUPPLIES	0	300		0	300	0%	
Total RECYCLING:		21,671	21,800		5,356	24,300	22%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
HOMELAND SECURITY GRANT								
10-65-110	SALARIES AND WAGES	0	0		0	0	0%	
10-65-130	EMPLOYEE BENEFITS	0	0		0	0	0%	
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0	0		0	0	0%	
10-65-250	EQUIP/SUPPLIES/MNTNCE	0	0		0	0	0%	
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0		0	0	0%	
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0		0	0	0%	
10-65-310	PROFESSIONAL & TECHNICAL	0	0		0	0	0%	
10-65-330	EDUCATION AND TRAINING	0	0		0	0	0%	
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0%	
Total HOMELAND SECURITY GRANT:		0	0		0	0	0%	
GIS								
10-66-110	SALARIES AND WAGES	0	0	move to consultants	0	0	0%	exp moved below, hire consultants
10-66-111	PERFORMANCE BONUS	0	0		0	0	0%	
10-66-130	EMPLOYEE BENEFITS	0	0		0	0	0%	
10-66-131	EMPLOYER TAXES	0	0		0	0	0%	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	500		0	500	0%	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0		0	0	0%	
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000		0	2,000	0%	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0		0	0	0%	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0%	
Total GIS:		0	2,500		0	2,500	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
SUMMER PROGRAM								
10-70-110	SALARIES AND WAGES	973	4,000		1,842	4,965	37%	4% increase
10-70-111	PERFORMANCE BONUS	150	150		0	150	0%	
10-70-130	EMPLOYEE BENEFITS	40	60		0	70	0%	
10-70-131	EMPLOYER TAXES	85	320		216	400	54%	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,486	6,000	park toilet etc.	2,399	6,000	40%	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	1,000		0	1,000	0%	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,909	3,372	flower pots, storage unit	3,996	5,000	80%	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0%	
10-70-310	PROFESSIONAL & TECHNICAL	0	0		0	0	0%	
10-70-320	USFS RANGER	12,000	12,000		0	12,000	0%	from FOA/SLC
10-70-470	TRAILS	26,654	14,752	cecret lake	0	0	0%	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	11	100		0	100	0%	
10-70-510	INSURANCE AND SURETY BONDS	395	400		398	400	99%	
10-70-515	WORKERS COMPENSATION INS	0	400		0	400	0%	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	20,000		0	0	0%	
Total SUMMER PROGRAM:		46,202	62,554		8,851	30,485	29%	
IMPACT FEE								
10-72-110	SALARIES AND WAGES	0	0		0	0	0%	
10-72-130	EMPLOYEE BENEFITS	0	0		0	0	0%	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0		0	0	0%	
10-72-280	TELEPHONE	0	0		0	0	0%	
10-72-310	PROFESS/TECHNICAL SERVICES	4,500	4,500	community center feasibility study	0	0	0%	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0		0	0	0%	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
10-72-620	MISCELLANEOUS SERVICES	0	0		0	0	0%	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0%	
Total IMPACT:		4,500	4,500		0	0	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
LIBRARY - COMMUNITY CENTER								
10-75-110	SALARIES AND WAGES	0	0		0	0	0%	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0		0	0	0%	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500		0	500	0%	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,902	7,000		151	7,000	2%	
10-75-270	UTILITIES	3,278	2,500		437	3,600	12%	
10-75-280	TELEPHONE	0	0		0	0	0%	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,427		1,369	1,500	91%	
10-75-620	MISCELLANEOUS SERVICES	0	100		0	100	0%	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	10,500		0	0	0%	
Total LIBRARY - COMMUNITY CENTER:		7,608	22,027		1,957	12,700	15%	
COMMUNITY DEVELOPMENT								
10-78-110	SALARIES AND WAGES	0	0		0	0	0%	
10-78-130	EMPLOYEE BENEFITS	0	0		0	0	0%	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0		0	0	0%	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0		0	0	0%	Placemaking?
10-78-310	PROGRESS/TECHNICAL SERVICES	0	0		0	0	0%	
10-78-620	MISCELLANEOUS SERVICES	0	0		0	0	0%	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0%	
Total COMMUNITY DEVELOPMENT:		0	0		0	0	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
TRANSFERS OUT OF GENERAL FUND								
10-90-510	TRANSFER TO WATER FUND	0	0		0	0	0%	
10-90-520	TRANSFER TO SEWER FUND	0	0		0	0	0%	
10-90-530	TRANSFER TO DEBT SERVICE	0	0		0	0	0%	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0		0	0	0%	
10-90-550	TRANS TO CAPITAL PROJECT FUND	680,000	581,303	actual amount \$680k	0	271,070	0%	
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0		0	15,000	0%	done 9/25/23
Total TRANSFERS OUT OF GENERAL FUND:		680,000	581,303		0	286,070	0%	
GENERAL FUND Expenditure Total:		1,919,845	2,191,799		579,668	2,606,220	22%	
GENERAL FUND TRANSFER OUT Total:		680,000	581,303		0	286,070	0%	
GENERAL FUND BUDGET		2,599,845	2,773,102		579,668	2,892,290	20%	
GENERAL FUND SUMMARY								
GENERAL FUND Revenue & Transfer IN Total:		2,773,451	2,765,103		442,795	2,892,290	15%	
GENERAL FUND Expenditure & Transfer OUT Total:		2,599,845	2,773,102		579,668	2,892,290	20%	
Net Total GENERAL FUND:		173,606	-7,999	should have been zero, clerical error	-136,873	0	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
CAPITAL PROJECT FUND REVENUE								
INTERGOVERNMENTAL REVENUE								
45-33-400	STATE GRANT	0	0		0	0	0%	
Total INTERGOVERNMENTAL REVENUE:		0	0		0	0	0%	
MISCELLANEOUS REVENUE								
45-36-100	INTEREST	23,801	19,000		8,954	10,000	90%	
Total MISCELLANEOUS REVENUE:		23,801	19,000		8,954	10,000	90%	
TRANSFERS INTO CAPITAL PROJECT FUND								
45-39-100	TRANSFER FROM GENERAL FUND	680,000	581,303		0	271,070	0%	
45-39-250	USE OF RESERVED FUNDS	0	19,364		0	104,000	0%	
Total TRANSFERS INTO CAPITAL PROJECT FUND:		680,000	600,667		0	375,070	0%	
CAPITAL PROJECT FUND EXPENSE								
MUNICIPAL BUILDINGS								
45-45-740	TOWN OFFICE	6,332	6,332	windows	0	0	0%	
45-45-750	LIBRARY - COMMUNITY CENTER	15,511	14,567	garage vent, ladder	0	10,000	0%	tom moore toilet feasibility study
Total EXPENDITURE:		21,843	20,899		0	10,000	0%	
POLICE DEPT								
45-54-741	BUILDINGS	0	0		7,642	33,000	23%	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	0		50,607	61,000	83%	truck 50, ATV 11
45-54-743	EQUIPMENT	3,808	3,808	defihb	32,135	115,000	28%	gen 60, consol 15, radio 30, livscn 10
Total EXPENDITURE:		3,808	3,808		90,384	209,000	43%	
OTHER EXPENDITURES								
45-70-740	SUMMER PROGRAM	0	0		0	5,000	0%	playground improv
Total EXPENDITURE:		0	0		0	5,000	0%	
TRANSFERS OUT OF CAPITAL PROJECTS FUND								
45-90-200	CONTRIB TO FUND BALANCE	0	594,960		0	161,070	0%	
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0		0	0	0%	
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	594,960		0	161,070	0%	
CAPITAL PROJECT FUND Revenue & Transfer Total		703,801	619,667		8,954	385,070	2%	
CAPITAL PROJECT FUND Expenditure Total:		25,651	619,667		90,384	385,070	23%	
Net Total CAPITAL PROJECT FUND:		678,151	0		-81,430	0	0%	

		2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
Account Num	Account Title	YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
WATER FUND REVENUE								
CHARGES FOR SERVICES								
51-34-100	WATER SALES	252,802	255,331		131,319	286,066	46%	~ 16% increase
51-34-101	WATER SALES - OVERAGE	34,668	34,668		11,903	12,076	99%	
51-34-102	WATER SALES - OTHER	14,990	14,990		0	10,000	0%	
51-34-200	CONNECTION FEES	0	0		0	0	0%	
Total CHARGES FOR SERVICES:		302,461	304,989		143,222	308,142	46%	
MISCELLANEOUS REVENUE								
51-36-100	INTEREST EARNINGS	13,217	11,800		9,231	10,000	92%	
51-36-200	BOND PROCEEDS	0	0		0	0	0%	
51-36-300	OTHER FINANCING SOURCES	0	0	portion BOR grant forfeited	0	0	0%	
51-36-800	DONATIONS	0	0		0	0	0%	
51-36-810	IMPACT FEES	0	0		0	0	0%	
51-36-820	AMERICAN RECOVERY ACT	0	0		0	0	0%	
51-36-900	MISCELLANEOUS	342	0		0	0	0%	
Total MISCELLANEOUS REVENUE:		13,559	11,800		9,231	10,000	92%	
TRANSFERS INTO WATER FUND								
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0		0	0	0%	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	78,728		0	502,997	0%	CapEx and JHG
Total TRANSFERS INTO WATER FUND:		0	78,728		0	502,997	0%	
WATER FUND EXPENDITURES								
51-40-110	SALARIES AND WAGES	5,551	6,515		0	4,805	0%	4% clerk, 3% DTC
51-40-111	PERFORMANCE BONUS	100	100		0	0	0%	
51-40-130	EMPLOYEE BENEFITS	0	0		0	60	0%	
51-40-131	EMPLOYER TAXES	439	444		0	385	0%	
51-40-132	INSUR BENEFITS	685	685		0	710	0%	
51-40-133	URS CONTRIBUTIONS	755	755		0	890	0%	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	900		0	700	0%	
51-40-230	TRAVEL	0	200		0	0	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	100		0	0	0%	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	4,000		500	4,000	13%	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	6,000		0	6,000	0%	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	500		0	0	0%	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,646	5,000	plowing	706	3,000	24%	generator maint plan \$932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0%	
51-40-270	UTILITIES	15,465	17,000		3,192	17,000	19%	
51-40-280	TELEPHONE	2,539	2,400		802	2,400	33%	
51-40-305	WATER COSTS	8,462	7,500		1,286	7,500	17%	
51-40-310	PROFESS/TECHNICAL SERVICES	38,795	41,500	\$39K SA3, \$2.5k JHG	10,050	65,450	15%	\$45,450 SA3(\$3k/mo base), \$20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0		0	0	0%	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	15,000		250	15,000	2%	
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	3,000		0	3,000	0%	
51-40-330	EDUCATION AND TRAINING	0	650		0	650	0%	
51-40-475	SUPPLIES/WATER PROJECTS	786	1,000		0	0	0%	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	503	0%	
51-40-490	WATER TESTS	8,919	10,000		1,308	12,000	11%	
51-40-495	WATER TREATMENT SUPPLIES	349	22,192		0	22,192	0%	media
51-40-510	INSURANCE AND SURETY BONDS	4,970	5,250		1,427	5,250	27%	
51-40-515	WORKERS COMPENSATION INS	602	600		3,869	0	0%	
51-40-610	MISCELLANEOUS SUPPLIES	226	200		0	500	0%	
51-40-620	MISCELLANEOUS SERVICES	1,629	4,200		0	4,200	0%	
51-40-630	BAD DEBT EXPENSE	0	0		0	0	0%	
51-40-650	DEPRECIATION	64,978	58,000		0	58,000	0%	
51-40-740	CAPITAL OUTLAY	42,829	78,728	GMD hydrant, water meters, peruvian est engineering	154,732	502,997	31%	\$50k meters, \$20k gas line, \$351k peruvian est, \$50k Shrontz Est, \$32k GG line = \$ 503k
51-40-810	DEBT SERVICE - PRINCIPAL	0	0		0	0	0%	
51-40-820	DEBT SERVICE - INTEREST	0	0		0	0	0%	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	103,098		0	83,947	0%	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0		0	0	0%	
Total EXPENDITURES:		218,320	395,517		178,121	821,139	22%	
WATER FUND Revenue & Transfer Total:		316,020	395,517		152,453	821,139	19%	
WATER FUND Expenditure Total:		218,320	395,517		178,121	821,139	22%	
Net Total WATER FUND:		97,700	0		-25,668	0	0%	

		2022-23 Prior year YTD Actual	2022-23 Approved Budget	2022-23 NOTES Budget	2023-24 Current year YTD Actual	2023-24 Approved Budget	2023-24 Percent of Budget	2023-24 NOTES Budget
Account Num	Account Title	6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
SEWER FUND REVENUE								
CHARGES FOR SERVICES								
52-34-100	SEWER SERVICES	142,815	144,431		78,511	185,000	42%	
52-34-200	CONNECTION FEES	0	0		0	0	0%	
Total CHARGES FOR SERVICES:		142,815	144,431		78,511	185,000	42%	
MISCELLANEOUS REVENUE								
52-36-100	INTEREST EARNINGS	15,833	15,000		4,904	12,000	41%	
52-36-300	OTHER FINANCING SOURCES	0	0		0	0	0%	
52-36-900	MISCELLANEOUS	0	0		0	0	0%	
Total MISCELLANEOUS REVENUE:		15,833	15,000		4,904	12,000	41%	
TRANSFERS INTO SEWER FUND								
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0		0	0	0%	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0		0	0	0%	
Total TRANSFERS INTO SEWER FUND:		0	0		0	0	0%	

Account Num	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Current year	Approved	Percent	NOTES
		YTD Actual	Budget	Budget	YTD Actual	Budget	of Budget	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024		6/30/2024
SEWER FUND EXPENDITURES								
52-40-110	SALARIES AND WAGES	4,150	5,000		0	6,622	0%	
52-40-111	PERFORMANCE BONUS	100	100		0	100	0%	
52-40-130	EMPLOYEE BENEFITS	60	120		0	120	0%	
52-40-131	EMPLOYER TAXES	124	550		0	530	0%	
52-40-132	INSUR BENEFITS	0	0		0	500	0%	
52-40-133	URS CONTRIBUTIONS	0	0		0	590	0%	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	100		0	100	0%	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	3,000		500	4,300	12%	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	200		0	215	0%	
52-40-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0%	
52-40-305	DISPOSAL COSTS	132,471	120,000		0	135,000	0%	
52-40-310	PROFESS/TECHNICAL SERVICES	0	2,000		0	8,968	0%	no hard plan yet, for improvements
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000		0	1,000	0%	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0%	
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000		3,282	4,000	82%	
52-40-515	WORKERS COMPENSATION INS	329	400		186	400	46%	
52-40-610	MISCELLANEOUS SUPPLIES	0	300		0	300	0%	
52-40-620	MISCELLANEOUS SERVICES	2,137	2,000		0	2,150	0%	
52-40-630	BAD DEBT EXPENSE	0	0		0	0	0%	
52-40-650	DEPRECIATION	19,283	20,563		0	22,105	0%	
52-40-740	CAPITAL OUTLAY	0	0		0	0	0%	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0		0	0	0%	
52-40-820	DEBT SERVICE - INTEREST	0	0		0	0	0%	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0		0	10,000	0%	
52-40-910	TRANSFERS TO OTHER FUNDS	0	98		0	0	0%	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0		0	0	0%	
Total EXPENDITURES:		163,670	159,431		3,968	197,000	2%	
SEWER FUND Revenue & Transfers Total:		158,648	159,431		83,415	197,000	42%	
SEWER FUND Expenditure Total:		163,670	159,431		3,968	197,000	2%	
Net Total SEWER FUND:		-5,022	0		79,448	0	0%	
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		944,435	-7,999	see note on clerk's report	-164,523	0	0%	

Combined Project Budget Summary by Fund

PROJECT BUDGET TOTALS: Refer to each fund's plan for more detail

FUND NAME	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
General Fund Projects	0	26,470	-	-	-	-	-	-	-	-	30,000
Capital Projects Fund Plan	24707	224,000	3,000,000	-	-	-	-	-	-	-	202,000
Water	78728	502,997	60,000	-	-	-	-	-	-	-	-
Sewer	0	-	-	-	-	-	-	-	-	-	-
Total Spend	103,435	753,467	3,060,000	-	-	-	-	-	-	-	232,000

ACCOUNT BALANCES AT THE START OF EACH FISCAL YEAR

GENERAL FUND	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
PTIF - General Fund	1,878,968	2,661,446								
PTIF - C Road Funds (restricted)	53,342	69,389								
PTIF - Post-Employment (restricted)	129,383	97,864								
PTIF - Beer Fund (restricted)	23,033	25,536								
PTIF - Impact Fee (restricted)	23,341	24,237								
KeyBank		282,216								
Keybank PO		2,009								
Total	2,108,067	3,162,697	-	-	-	-	-	-	-	-

CAPITAL PROJECTS FUND

Capital Projects Fund (restricted)	586,850	644,556								
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WATER FUND

PTIF Water (restricted)	605,528	694,693								
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SEWER FUND

PTIF Sewer (restricted)	575,636	580,789								
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General Fund Projects

		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date		
Total Fund Balance														
General Fund: As of July 1 (start) of the fiscal year		2,108,067	3,162,697	-	-	-	-	-	-	-	-			
GL Code	Project Name	FY 2023 YTD	FY 2023 Budget	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
10-51-645	Town Shuttle* (net Town of Alta funds)			26,470										
10-43-310	New TOA Website													20,000
10-54-260	Alta Central 10 New Windows													10,000
Total Project Spend		-	-	-	26,470	-	-	-	-	-	-	-	-	30,000

Capital Projects Fund Plan

Fund Balance: October 31, 2023

\$ 1,242,528.28

				FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date	
Total Fund Balance														
Capital Projects Fund PTIF: As of July 1 (start) of the fiscal year				644,556	-	-	-	-	-	-	-	-	-	
GL Code	Project Name	FY 2023 YTD	FY 2023 Budget	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-750	Tom Moore Historic Structure Feasibility				10,000									
45-45-740	Town Office Window Replacement	6,332	6,332											
45-54-741	Marshals Office Security Cameras				13,000									
45-54-741	Marshals Office Inventory Management Closet @ Firehouse			7,642	20,000									
45-54-742	New AMO ATV			11,849	11,000									
45-54-742	New AMO Truck			38,758	50,000									
45-54-743	Automated External Defibrillators (AEDs)	3,808	3,808											
45-54-743	Livescan				10,000									
45-54-743	Alta Central Dispatch Console Upgrade				15,000									
45-54-743	Marshals Office Phase 2 Radio upgrade				30,000									
45-54-743	Alta Central Generator			32,135	60,000									
45-70-740	Town Park Playground Improvements				5,000									
45-45-750	Future Community Center Phase 2					3,000,000								
45-45-740	Town Office Concrete Steps to Lower Door													2,000
45-45-750	Community Center A/V System	3,149	4,000											
45-45-750	Firehouse Garage Heater Ventilation	5,567	5,567											
45-45-750	Community Center Roof Access (Ladder)	6,795	5,000											
45-45-750	Community Center Feasibility Study													75,000
45-45-750	Re-roof the post office													20,000
45-45-750	Tom Moore Historic Structure Stabilization*													25,000
	Alta Central Dispatch Radio System Upgrade													30,000
45-54-743	Centracom Phase 2													50,000
45-70-740	Trailhead-Style Public Restroom 24/7*													-
<i>Unassigned: Fund Balance - Nudgetted Projects</i>														
Total Projects		25,651	24,707	90,384	224,000	3,000,000	-	-	-	-	-	-	-	202,000
													Budgeted Total 2024 - Future	3,426,000

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses

		2022-23 Prior year YTD Actual 6/30/2023	2022-23 Approved Budget 6/30/2023	2023-24 Current year YTD Actual 6/30/2024	2023-24 Approved Budget 6/30/2024
Account Num	Account Title				
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer					
REVENUE					
Property Tax		253,115	265,918	14,070	405,165
Sales Tax		1,984,166	1,943,466	253,325	1,868,000
Other Taxes: Municipal Energy, Tele		113,342	96,489	16,894	91,150
Town Services:					
Permits, Licensing, Court Fines, Impact Fees		113,570	143,850	44,711	143,475
Sewer		158,648	159,431	83,415	197,000
Water		316,020	316,789	152,453	318,142
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UI		142,298	129,785	22,954	104,250
Misc Revenue		190,762	163,798	101,062	282,000
	Total Revenue	3,271,920	3,219,526	688,884	3,409,182
EXPENSES					
Alta Justice Court		25,290	31,725	5,318	39,422
Economic Development		0	0	0	400
Government Administration					
Financial Preparation		99,401	116,707	1,233	125,717
General Operations		230,973	259,268	0	280,542
Town Services & Programs		159,786	203,752	10,906	172,929
Land Use Planning, Building Inspections, Zoning		144,029	168,564	25,622	175,581
Post Office		40,873	42,714	11,549	43,320
Public Safety					
Employees: Salaries and Benefits		891,862	984,916	291,427	1,142,767
Equipment: Resources to Complete Work		142,906	156,150	52,408	212,000
Recycling		21,671	21,800	5,356	24,300
Sewer		163,670	159,431	3,968	187,000
Town Council: Salaries, Training, Admin		72,958	81,585	8,025	92,472
Transportation		82,968	116,290	13,461	295,570
Water		164,738	198,691	23,139	219,195
Misc. Expenses		0	1,200	0	1,200
	Total Expenses (w/o CapEx Projects)	2,241,126	2,542,794	452,412	3,012,415
Capital Improvement Projects		86,360	228,660	245,366	835,944
	Total Expenses	2,327,485	2,771,454	697,778	3,848,359
COMBINED BUDGET SUMMARY					
	Net Difference	1,030,795	676,732	236,472	396,767
	NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Z	944,435	(7,999.00)	-163,258	0

MINUTES
ALTA TOWN COUNCIL MEETING
Wednesday, October 11, 2023, 3:00 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember John Byrne (virtual)
Councilmember Carolyn Anctil (virtual)
Councilmember Sheridan Davis

STAFF PRESENT: Chris Cawley, Interim Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk

ALSO PRESENT: Cameron Platt, Legal Counsel
Polly McLean, Legal Counsel
Craig Heimark, Treasurer
John Guldner, Consultant

NOT PRESENT: Councilmember Elise Morgan
Molly Austin, Deputy Clerk

ALTA TOWN COUNCIL MEETING

1. **CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the October 11, 2023 Alta Town Council meeting to order.

2. **CITIZEN INPUT**

00:02:10

Mayor Bourke requested that any citizen’s wishing to comment on draft Resolution 2023-R-21 hold their comment for later in the meeting when that agenda item is being discussed.

Margaret Bourke suggested paying Ann Berumen, a postal clerk and a member of the community, to provide homemade baked goods for council and planning commission meetings. Margaret proposed this as a way to encourage more in-person meeting attendance, benefiting both Ann and the council.

3. **ALTA SKI AREA UPDATE, MIKE MAUGHAN**

00:05:07

Mike Maughan provided updates on various matters. He mentioned the conclusion of summer operations, including the removal of barriers and signs along the summer road, which might close due to

winter weather. The plan was to keep the summer road open until November 1, with the fee booth remaining in place, although unmanned, for self-administrative payment. Additionally, Mike discussed ongoing projects at the ski area, including work on the cross tow and Sugarloaf lift, roof installation on the cabin behind the main office, and improvements to Alf's water system and Watson's. The ski area's target opening date for the season was set for Friday, November 17, with daily operations until April 21, depending on conditions. Mike noted that parking reservations would be required from December 15 through March 31, with daily parking arrangements remaining similar to the previous year. He confirmed that the costs for day parking and seasonal rates would also remain unchanged.

Sheridan Davis expressed her thanks for the report and inquired about a point mentioned in the notes regarding water usage. She was curious about the reference to reduced water usage in the new children's conveyance area, as she did not recall this being discussed in the previous meeting. In response, Mike Maughan explained that the current conveyor's elevated location, used for training first-time child skiers, necessitated the annual creation of a substantial snow catcher's mitt to help children return to the ski school. This mitt required a significant amount of water for snowmaking. However, the proposal to reconfigure and relocate the conveyor to a lower, ground-level position in the future would reduce the need for extensive snowmaking and, consequently, reduce water consumption.

Mike expressed readiness for the upcoming season, with employees beginning training and preparations for the season.

4. **UFSA PRESENTATION ON POTENTIAL TAX INCREASES – RACHEL ANDERSON, TONY HILL, CHIEF BURCHETT**

00:09:40

Rachel Anderson, the district administrator and legal counsel for Unified Fire Service Area (UFSA), gave a presentation regarding potential tax increases. She explained that UFSA is responsible for collecting taxes to fund fire services provided by Unified Fire Authority (UFA), which serves 12 jurisdictions, including the Town of Alta. The reasons for considering a tax increase included a policy to staff fire stations with four firefighters, upgrading fire stations, addressing the inflationary cost of goods and services, and maintaining a board-approved fund balance of 15%.

The tax increase proposal was discussed, and it was initially planned to be a higher percentage, but the board reduced it to 12% to minimize the impact on residents. They acknowledged the need for these increases due to rising costs. The presentation also highlighted the history of tax increases, including the 9.65% increase in 2018, after a decade of no increases. The Chief of UFA, Chief Burchett, explained how rising costs in areas like equipment, fuel, and medical supplies, as well as capital replacement, have necessitated these increases. He also emphasized the need to remain competitive in recruiting and retaining quality firefighters.

In response to questions and comments from council members, it was noted that the cost increases were influenced by construction inflation and material costs, and the impact on residents was explained. For the average residential property, the estimated increase would be about \$50 annually or around \$4 per month. For commercial properties, the increase would be approximately \$304 annually or \$25 per month.

The presentation concluded with an invitation to a public hearing scheduled for December 5, where residents could voice their concerns or opinions about the tax increase. The decision on whether to

approve the tax increase ultimately rested with the UFSA board of directors. The presentation did not indicate an expectation of disapproval but emphasized the need for the increase to meet rising costs.

The council, UFSA, and UFA representatives discussed concerns about traffic and parking issues during the Oktoberfest events at Snowbird. John Byrne brought up the issue and expressed worry about the parking situation along the bypass road and the main road, particularly during the Oktoberfest events. Jay Torgersen from the fire department acknowledged the concern and mentioned that they might be able to offer recommendations to UDOT based on their experiences. He also discussed how they could enforce fire codes related to parking and access restrictions during events. The discussion highlighted concerns about the congestion on the bypass road, with John Byrne pointing out a potential problem with the clearance for emergency vehicles. Mayor Bourke expressed worries about safety and the impact on emergency response times, emphasizing that luck may not always be on their side.

5. QUESTIONS REGARDING DEPARTMENT REPORTS

00:54:42

Mayor Bourke opened a discussion about the departmental reports for the month and invited comments from the Town councilmembers. The discussion focused on the tax revenue figures. Jen Clancy mentioning that the sales tax had increased from \$1.89 million to \$1.98 million, which was a 5% increase. Sheridan Davis expressed her excitement about this increase. Craig Heimark shared his surprise considering the closure in April.

Sheridan Davis inquired about the budgeting for the live scan and the potential placement of new security cameras. There was some initial confusion regarding live scan, as Jen Clancy clarified it was for fingerprints and not cameras. Mike Morey explained that live scan was a digital fingerprint apparatus, necessary to report court convictions to the State Bureau of Criminal Identification accurately. The challenge was finding a suitable space within the Marshal's office to house the equipment, preferably accessible and close to the court. Mike reported there was an allocation of \$13,000 for security cameras from the capital budget. They received two bids from contractors and aimed to enhance the existing camera system. Unfortunately, the existing hard drive had failed, rendering them unable to monitor the cameras, including one mounted on the Goldminers' roof and another on the Forest Service garage corner, both essential for monitoring ski racks and parking areas. They planned to install two cameras in the first firehouse bay for evidence storage and an exterior camera for monitoring parking areas around the building. Additionally, they proposed a pan-tilt-zoom camera for security at the Bay City water mine. The contractors were asked to provide systems that could be expanded in the future. Craig Heimark highlighted cloud-based storage as a cost effective solution but recognized the need to push vendors to adapt to this storage method due to its cost savings and convenience. Mike Morey stated that the evidence storage cage was on order and expected to be delivered in under four weeks. Construction would commence as soon as it arrived, and the installation of the cameras would be a priority, especially as they approached the ski season, even if it meant working on it during the winter.

Sheridan Davis asked about a new ATV, to which Mike Morey confirmed that there was one downstairs for viewing.

John Byrne expressed excitement about the prospect of a sewer master plan but suggested that it could be expanded into a broader utility master plan for the town. He recommended including electric, gas, water, and sewer systems in the study to address various needs. He mentioned the necessity of such an approach given concerns about the West Grizzly sewer line and the requirement for additional

infrastructure improvements. Chris Cawley acknowledged John's suggestion, indicating agreement with the idea.

Sheridan Davis asked about pending items in the report, specifically mentioning the Peruvian Estates water line replacement, and the Grizzly Water line replacement. Chris Cawley provided updates, mentioning that the Peruvian Estates project appeared to be almost complete, but certain details remained to be addressed. The revegetation project and generator project had also seen delays due to factors like contractor availability and weather conditions. Chris expressed optimism about getting these projects completed.

6. **APPROVAL OF CONSENT AGENDA: SEPTEMBER 13, 2023, MEETING MINUTES, STAFF AND FINANCE REPORTS**

01:07:40

MOTION: Mayor Bourke motioned to approve the consent agenda (including the September 13, 2023 meeting minutes, the staff, and financial reports). Sheridan Davis seconded.

VOTE: All in favor. The consent agenda including the September 13, 2023 meeting minutes, and the staff and financial reports were unanimously approved.

7. **MAYOR'S REPORT**

01:08:20

Mayor Bourke reported on the following key points:

- **First Snow:** Mayor Bourke mentioned that the first snow of the season occurred on September 22nd.
- **Upcoming Elections:** The mayor noted that elections are a few weeks away, scheduled for November 21st, and residents can expect to receive their mail-in ballots soon. He praised Sara Gibbs and ACE for hosting the "Meet the Candidates" event for its professionalism and effectiveness.
- **Bekee Hotze:** The mayor acknowledged Bekee Hotze, who held a stakeholders appreciation picnic before starting a temporary assignment in Wyoming. He highlighted the potential for cooperative endeavors between the town and the Forest Service, emphasizing the importance of their partnership.
- **Scott Frost:** During Bekee Hotze's absence, Scott Frost has been filling in as her deputy. Mayor Bourke invited Scott Frost to the upcoming November town council meeting.
- **Next Town Council Meeting:** The mayor announced the date of the next town council meeting, which is scheduled for Wednesday, November 8th, at 3 pm. He expected the meeting to be conducted in a hybrid format, with some participants attending in person.

Sheridan Davis asked Mayor Bourke about a meeting he had with Bekee Hotze, the Forest Service District Ranger on the ground in Alta. Specifically, she wanted to know how the meeting went and if they discussed any significant matters. Mayor Bourke explained that the meeting centered around the base of the Supreme Lift and the changes that had occurred in the area over the past five years. He mentioned that the primary focus of the discussion was the revegetation efforts, which had yielded good results. Chris Cawley, shared that the meeting involved discussing how the Forest Service reviews ski

area projects for approval on the special use permit and monitors their implementation to ensure compliance with Forest requirements and environmental best practices. Bekee and a resource specialist named Charlie Condrat explained the NEPA (National Environmental Policy Act) process. They talked about different timelines based on the magnitude of the projects and the need to collaborate. The group also took a field trip to the basin area to assess some projects. They didn't have time to visit two specific projects, the snowmaking line below the bend parking lot and the re-grading of erosion gullies. However, these projects were monitored by the Forest Service, and no compliance issues were found. The group did visit the bottom of Supreme to see the results there, which Mayor Bourke described as a successful project recovery with notable vegetation growth. Sheridan Davis expressed her appreciation and thanked them for the information.

(the next 2 agenda items were swapped)

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE A SITE PLAN AGREEMENT FOR SUGARPLUM MEADOWS, PHASE 5, LOT 1, SUGARPLUM PLANNED UNIT DEVELOPMENT- LARRY MOORE AND RANDALL CALL

01:18:20

Town of Alta Legal Counsel Polly McLean asked John Byrne whether he was planning to recuse himself from the discussion. John Byrne disclosed his property ownership interests in the meadows, indicating that he owns six out of the 12 properties in that area. Additionally, he mentioned that he is a member of the Homeowners Association (HOA), implying that he has a vested interest in both the private property and the collective interests of the association. He reported he was not intending to vote and is open to answering questions.

Mayor Bourke summarized the proposal as relating to increasing the snow storage capacity to accommodate the potential for larger snowfall in the future. The plan involves reassigning space that was previously used for overflow or guest parking to be used for snow storage. The intention behind this proposal is to ensure that the town is adequately prepared to manage the increased snowfall effectively and the Mayor noted he felt this was a very responsible thing to do.

Larry Moore, an attorney representing the Sugarplum Meadows Homeowners Association, presented the case in favor of the proposed modification to the site plan. He mentioned that the association is in desperate need of an additional 15 feet of snow storage due to heavy snowfall in the area. The proposal seeks to increase the snow storage easement from 15 to 30 feet. The homeowner's association supports the modification as they believe it's necessary before the winter season. Additionally, the association is not concerned about the private land use restrictions, particularly the designated overflow parking spaces, as they are rarely used and pose safety concerns. Mr. Moore also noted that these restrictions can be unilaterally terminated by the landowner, John Byrne. Dave Weissbard's affidavit, who is responsible for snow removal, highlights the urgency of the snow storage situation for the upcoming winter. The staff report on the proposal was positive. Larry Moore offered to answer any questions the council might have. The Mayor summarized the key points, acknowledging the homeowners association's support for the proposal.

Randall Call, in-house counsel for John Byrne, provided a visual representation of the current snow storage area and parking spaces, along with the proposed expansion. He said the proposal involves doubling the snow storage area by expanding it by 30 feet. Mr. Call emphasized the importance of formalizing the snow storage easement in favor of the homeowner's association, as the current

arrangement relies on the site plan. He invited the council to ask any questions they might have regarding the proposal.

Polly McLean, explained that the proposed changes were driven by a settlement agreement and did not involve variances to the existing town code. The changes primarily affected homeowners and did not raise concerns related to the town's regulations.

MOTION: Mayor Bourke motioned to approve the site plan agreement for the Sugarplum Meadows, Phase 5. Sheridan Davis seconded.

(John Byrne recused himself from the vote)

VOTE: All in favor. The site plan agreement for the Sugarplum Meadows, Phase 5 was unanimously approved.

9. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2023-R-21 SIMILAR TO COM RESOLUTION ON LCC EIS**

01:33:40

The Mayor called for citizen input on this item.

Margaret Bourke expressed her support for the Town of Alta taking a position on UDOT and the Little Cottonwood Canyon EIS. She urged the town to take a stronger position, emphasizing measures such as visitor use management, tolling, parking reservations, elimination of roadside parking, and enhanced busing. She also suggested that the town ensure UDOT shares data on these measures and evaluates their effectiveness before moving on to the next phase.

Craig Heimark expressed his support for the Town of Alta addressing the Little Cottonwood Canyon EIS and the potential impact of the gondola proposal. He suggested that the resolution be amended regarding phase one and phase two and emphasized the importance of collecting and reviewing data on alternatives before finalizing a long-term solution. Craig Heimark shared revised language for the resolution. His changes aimed to avoid endorsing the implementation of phases one and two and to emphasize the importance of collecting and sharing data on alternatives before finalizing a long-term solution.

Instead of reviewing the edits further in the meeting, it was decided that edits would be submitted to Jen and then shared with the council for consideration at the next council meeting.

John Byrne and Craig Heimark discussed the proposed changes to the resolution. John Byrne expressed concerns about the changes potentially being less supportive of UDOT's current position. He suggested keeping the paragraphs related to phase one and phase two intact but adding a new paragraph about data collection and accountability for decisions. Craig Heimark clarified his intention, emphasizing the need for transparency and accountability in UDOT's decision-making process. Craig Heimark shared his perspective that UDOT has been intransigent regarding the separation of phases. Carolyn Anctil suggested that the letter could include a statement specifying that it represents the opinions of the currently elected town council members. Cameron Platt assured that the draft of the letter was a starting

point and open to feedback and edits. Mayor Bourke shared concerns about the letter becoming too watered down. Chris Cawley encouraged the council to make decisions on behalf of their constituents.

10. TOWN COUNCIL JANUARY RETREAT UPDATE

01:58:00

Chris Cawley presented a proposal for a town council retreat aimed at discussing long-term planning, strategic priorities, and strategic goals. The purpose of the retreat was to step away from day-to-day business, align the council on the strategic direction of the town, and prioritize key areas for investment.

Key points from the presentation and discussion include:

- The need for a retreat to provide a reset for the council, especially with increasing turnover and infrastructure needs.
- The desire to hire a facilitator to keep the meeting on track, provide a professional approach to meeting planning, and help manage conflict.
- The intention to set aside approximately three-quarters of a day for the retreat and plan an agenda around high-level discussions, vision statement review, strengths, weaknesses, opportunities, and threats (SWOT) analysis, and medium-term priorities.
- The preference for scheduling the retreat in January, after the council election, and before budget season.
- An estimated cost of \$3,000 to \$5,000 for hiring a facilitator, which will need to be approved through a budget amendment.
- The consideration of scheduling the retreat on a Thursday or Friday, near the council meeting, preferably after the council meeting.
- The importance of achieving a balance between resilience, sustainability, and economic priorities.

The council members discussed their availability and preferences for dates in January and suggested that the retreat could be held on the Friday after the council meeting. They also agreed on the need for formal approval of the facilitator's budget in December. Chris Cawley emphasized the need for prioritizing priorities, keeping the retreat focused, and achieving strategic alignment among council members. The meeting date was not finalized.

(Carolyn Anctil left the meeting)

11. NEW BUSINESS

00:00:00

There was no new business.

12. MOTION TO ADJOURN

01:18:00

MOTION: Mayor Bourke motioned to adjourn, and Sheridan Davis seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

Passed this 8th day of November, 2023

Jen Clancy, Town Clerk

DRAFT