

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
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SHERIDAN DAVIS
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Page 1 of 36
TOWN OF ALTA
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Consent Agenda

August 9, 2023 Alta Town Council Meeting

Please note the following sections are each hyperlinked to help you navigate straight to a section of interest.

Staff Reports

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Alta Town Council



Staff Report

To: Town Council

From: Chris Cawley, Interim Town Manager

Re: Proposed Amendments to Town of Alta FY 2024 Projects Plan, Alta Central Generator Project

Date: August 2, 2023

Attachments:

Proposed Projects Plan Amendments

Town staff proposes to amend the Town of Alta Fiscal Year 2024 Projects Plan to account for changes to specific project budgets:

- Increased budget for Alta Central generator project from \$25,000 to \$60,000
- Removed \$20,000 Alta Central deck project as we now assume that is wrapped up in the generator project
- Removed \$5,000 Alta Central new windows project to help cover generator cost increase and because our bandwidth is occupied by the generator project
 - a. Moved window replacement to Future Projects grouping and increased the scope to 10 windows since that is the total number of windows that should be replaced at Alta Central

This is a narrow and focused series of amendments to the plan. Staff anticipates a more comprehensive update as part of the next significant Town of Alta Budget amendment.

Alta Central Generator Replacement Project

The diesel generator that provides electricity to Alta Central and the Town Office is 34 years old and has failed to operate on several occasions in the past 6 months. Currently, it needs a new water pump, but many of the small parts on the generator are obsolete and cannot be procured, including replacement water pumps. Currently, the existing water pump is being repaired and can hopefully be reinstalled and retain functionality. In the meantime, the mobile generator that provides electricity to the Bay City Tunnel is connected to Alta Central and can be powered on when utility power fails. The Town has spent almost \$8,000 on service to diagnose and repair components of the "gen set," and to connect the mobile generator to Alta Central after disconnecting the old generator. Town staff is confident that neither a 34-year-old generator running on a rebuilt water pump, nor a mobile generator trailer located somewhere outside the building and subject to accumulating snow during the winter, are dependable solutions for the future.

Town staff proposes to increase the budget for the Alta Central Generator Replacement Project for several reasons:

- Our original project budget of \$25,000 was based on a quote from a vendor for a \$23,000 unit, but that unit would not be available until June or July of 2024. The Town received a second bid for a slightly more expensive generator that would also not be available until mid-winter. Finally, the Town received a third bid for a generator that is available in time to install before winter, but the total purchase cost for the equipment is \$32,000.
- We have been advised that we need to remove at least one side of the enclosure that houses the generator in order to remove the old unit and install a new one. Several sides of the enclosure including the roof are not water tight and in significant disrepair otherwise. We are hopeful that \$28,000 additional budget for the project will be sufficient to cover this component of the project cost.
- We plan to hire a general contractor to manage the demolition, construction, electrical work, and logistics of the entire project.



See above and below for photos of the generator enclosure at Alta Central, which also serves as the main entrance to the building and the deck; the mobile generator parked outside the east entry to Alta Central, a site which was buried by over 15 feet of snow last winter; the interior of the enclosure which shows a significant amount of water leaking into the enclosure, which has damaged the interior of the structure, a baseboard heater, and components of the generator ventilation system; and the generator itself.



Alta Town Council



Staff Report:

August 9, 2023

To: Town Council

From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk

Date Written: August 2, 2023

Town Clerk – Jen

- Preparation for Truth in Taxation – The Public Hearing will be on August 9th at 6:00PM MST after the Town Council concludes its regular business.
- The budget report in this consent agenda has been formatted to include both FY 2023 (ended June 30) and FY 2024 (started July 1) numbers.
- Staff raises went into effect on July 1.
- Preparing for the FY23 audit has begun with much more to follow in the coming months.
- Elections – We will hold the general election on November 21, 2023 for two, 4-year town council seats. More information can be found on our website:
<https://townofalta.com/town-services/voting-elections/>

Deputy Town Clerk - Molly

- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 7/7/2023 – 8/4/2023
 - Leidesdorf, Donna (14 days) 7/17/2023
 - Leri, Matt (14 days) 7/25/2023
 - Goodson, Sarah (14 days) 8/3/2023
 - Goodson, Talley (14 days) 8/3/2023
 - Klemin, Lea (2 days) 8/4/2023
- Prepping for Business License Renewals

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - Next court date – Thursday, August 17 at 5:30 PM
- Continued training for Court Clerk Certification

Department Incident Activity Report

Date Reported: **07/01/2023 - 07/27/2023** | Show Subclasses: **True**



ALTA MARSHAL'S OFFICE
 PO BOX 8016
 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ALARM	2	0	2	0	0	0	0	0.0
Fire Alarm	2	0	2	0	0	0	0	0.0
ANIMAL PROBLEM	1	0	1	0	0	0	0	0.0
Animal Ordinance Violation	1	0	1	0	0	0	0	0.0
CITIZEN	3	0	3	0	0	0	0	0.0
ASSIST	3	0	3	0	0	0	0	0.0
FOREST SERVICE	9	0	9	0	0	0	0	0.0
PATROL	9	0	9	0	0	0	0	0.0
MEDICAL	4	0	4	0	0	0	0	0.0
EMERGENCY	4	0	4	0	0	0	0	0.0
MOTORIST	2	0	2	0	0	0	0	0.0
ASSIST	2	0	2	0	0	0	0	0.0
ORDINANCE VIOLATION	2	1	1	0	0	0	0	0.0
Ordinance Violation	2	1	1	0	0	0	0	0.0
PUBLIC INTOX	1	0	1	0	0	0	0	0.0
Public Intoxication	1	0	1	0	0	0	0	0.0
PUBLIC PEACE	2	0	2	0	0	0	0	0.0
Disorderly Conduct	2	0	2	0	0	0	0	0.0
SUSPICIOUS	1	0	1	0	0	0	0	0.0
Suspicious Activity	1	0	1	0	0	0	0	0.0
TRAFFIC	12	0	12	0	0	0	0	0.0
VIOLATION	12	0	12	0	0	0	0	0.0
UTILITY PROBLEM	1	0	1	0	0	0	0	0.0
Electrical Problem	1	0	1	0	0	0	0	0.0
VOID	1	1	0	0	0	0	0	0.0
CREATED IN ERROR	1	1	0	0	0	0	0	0.0
WATERSHED OFFENSE	7	0	7	0	0	0	0	0.0
ANIMALS	5	0	5	0	0	0	0	0.0
CAMPING	1	0	1	0	0	0	0	0.0
SWIMMING	1	0	1	0	0	0	0	0.0
Event Totals	48	2	46	0	0	0	0	0.0

Town of Alta
Account Balance Summary

GENERAL FUND		7/31/2023
01-11610	PTIF - General Fund	2,652,787
10-12640	PTIF - C Road Funds (restricted)	69,694
10-12710	PTIF - Post-Employment (restricted)	98,294
10-12700	PTIF - Beer Fund (restricted)	25,648
10-12690	PTIF - Impact Fee (restricted)	19,828
01-11110	KeyBank	189,109
01-11215	Keybank PO	957
Total		3,056,316

CAPITAL PROJECTS FUND		7/31/2023
45-12100	Capital Projects Fund (restricted)	647,366
Total		647,366

WATER FUND		7/31/2023
51-11140	PTIF Water (restricted)	694,693
Total		694,693

SEWER FUND		7/31/2023
52-11130	PTIF Sewer (restricted)	545,987
Total		545,987

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer REVENUE								
Property Tax		267,296	265,918		405,000	3,845	405,165	
Sales Tax		1,960,995	1,943,466		1,868,000	28,554	1,868,000	
Other Taxes: Municipal Energy, Tele		113,279	96,489		91,150	5,437	91,150	
Town Services:								
Permits, Licensing, Court Fines, Impact Fees		110,909	143,850		143,475	3,367	143,475	
Sewer		155,377	159,431		197,000	36,108	197,000	
Water		312,032	316,789		318,142	72,249	318,142	
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDOT)		139,115	129,785		104,250	5,901	104,250	
Misc Revenue		187,222	163,798		282,000	18,535	282,000	
Total Revenue		3,246,225	3,219,526		3,409,017	173,995	3,409,182	
EXPENSES								
Alta Justice Court		25,290	31,725		39,422	1,254	39,422	
Economic Development		0	0		400	0	400	
Government Administration								
Financial Preparation		97,783	116,707		13,500	144	125,717	
General Operations		226,928	259,268		0	0	280,542	
Town Services & Programs		157,666	203,752		46,685	12,783	172,929	
Land Use Planning, Building Inspections, Zoning		142,310	168,564		56,350	8,583	175,581	
Post Office		40,269	42,714		43,320	1,989	43,320	
Public Safety								
Employees: Salaries and Benefits		867,728	984,916		1,142,767	30,827	1,142,767	
Equipment: Resources to Complete Work		142,600	156,150		1,516,067	114,171	212,000	
Recycling		21,671	21,800		48,600	0	24,300	
Sewer		144,466	159,431		387,378	7,046	187,000	
Town Council: Salaries, Training, Admin		72,048	81,585		38,200	2,039	92,472	
Transportation		82,968	116,290		554,140	0	295,570	
Water		98,998	198,691		1,634,473	37,639	219,195	
Misc. Expenses		0	1,200		10,000	0	1,200	
Total Expenses (w/o CapEx Projects)		2,120,725	2,542,794		5,531,300	216,474	3,012,415	
Capital Improvement Projects		117,329	228,660	category name updated to remove "fund"	820,944	11,182	835,944	
Total Expenses		2,238,054	2,771,454		6,352,244	227,656	3,848,359	
COMBINED BUDGET SUMMARY								
Net Difference		1,125,500	676,732		-2,122,283	-42,479	396,767	
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		1,008,171	(7,999.00)	see note on clerk's report	1	(10,115)	0	copied from the end of 4 fund budgets

TOWN OF ALTA
 COMBINED CASH INVESTMENT
 JULY 31, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	191,272.87
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,032.53
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	2,630,189.59
01-11710	CASH CLEARING -AR	(83,871.38)
	TOTAL COMBINED CASH	2,738,939.42
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,738,939.42)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,037,206.33
45	ALLOCATION TO CAPITAL PROJECT FUND	4,008.48
51	ALLOCATION TO WATER FUND	(311,043.48)
52	ALLOCATION TO SEWER FUND	8,768.09
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,738,939.42
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(2,738,939.42)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF ALTA
BALANCE SHEET
JULY 31, 2023

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND		3,037,206.33
10-12640	CASH IN PTIF - C ROAD FUND		69,693.67
10-12690	IMPACT FEE FUND PTIF		19,827.85
10-12700	BEER TAX FUNDS PTIF		25,647.91
10-12710	POST EMPLOYMENT BENEFIT PTIF		98,293.73
10-13110	ACCOUNTS RECEIVABLE		19,833.57
10-13200	DUE FROM OTHER GOVERNMENTS		112,659.72
10-13510	TAXES RECEIVABLE - CURRENT		2,167.22
10-13700	PROP TAX RECEIVABLE - CURRENT		243,323.00
10-14210	DUE FROM OTHER FUNDS		76,484.40
			3,705,137.40
	TOTAL ASSETS		3,705,137.40

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(7,015.29)
10-21500	WAGES PAYABLE		8,844.31
10-22200	RETIREMENT PAYABLE		6,886.77
10-22210	FICA PAYABLE		2,246.21
10-22220	FEDERAL WITHHOLDING PAYABLE		1,255.81
10-22230	STATE WITHHOLDING PAYABLE		551.65
10-22500	HEALTH & DENTAL INS PAYABLE	(25.51)
10-22550	DEPENDANT CARE WITHHOLDING		131.15
10-22555	FLEX/CAFETERIA WITHHOLDING	(281.49)
10-22600	REVEGETATION DEPOSITS		19,760.00
10-22700	DEFERRED REVENUE/PROPERTY TAX		243,323.00
10-22725	EMPLOYEE 401K WITHHOLDING		855.71
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	(286.07)
			276,246.25
	TOTAL LIABILITIES		276,246.25

FUND EQUITY

10-27515	NONSPENDABLE		14,371.00
10-27550	C-ROAD FUND RESERVE		10,154.12
10-27570	RESERVE-POST EMPLOYMENT		30,000.00
10-27640	ASSIGNED FUND BALANCE		38,574.00
	UNAPPROPRIATED FUND BALANCE:		
10-29800	BALANCE - BEGINNING OF YEAR	3,422,768.54	
	REVENUE OVER EXPENDITURES - YTD	(86,976.51)
			3,335,792.03
	BALANCE - CURRENT DATE		3,335,792.03
	TOTAL FUND EQUITY		3,428,891.15
	TOTAL LIABILITIES AND EQUITY		3,705,137.40

TOWN OF ALTA
BALANCE SHEET
JULY 31, 2023

CAPITAL PROJECT FUND

<u>ASSETS</u>			
45-10100	CASH - COMBINED FUND		4,008.48
45-12100	RESTRICT CASH-CAPITAL IMPROVE		643,825.86
			<hr/>
	TOTAL ASSETS		647,834.34
			<hr/> <hr/>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	645,000.77	
	REVENUE OVER EXPENDITURES - YTD	2,833.57	
		<hr/>	
	BALANCE - CURRENT DATE		647,834.34
			<hr/>
	TOTAL FUND EQUITY		647,834.34
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		647,834.34
			<hr/> <hr/>

TOWN OF ALTA
BALANCE SHEET
JULY 31, 2023

WATER FUND

<u>ASSETS</u>			
51-10100	CASH - COMBINED FUND	(311,043.48)
51-11140	PTIF CAPITAL ACQUISTION-WATER		693,450.42
51-11520	WATER CHECKING - ZION 4074	(1,667.54)
51-13110	ACCOUNTS RECEIVABLE		133,977.51
51-16310	WATER DISTRIBUTION SYSTEM		2,038,840.90
51-16510	MACHINERY AND EQUIPMENT		17,922.82
51-17500	ACCUMULATED DEPRECIATION	(<u>1,190,488.92)</u>
	TOTAL ASSETS		<u><u>1,380,991.71</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-21310	ACCOUNTS PAYABLE		2,444.91
51-22610	DUE TO OTHER FUNDS		<u>76,484.40</u>
	TOTAL LIABILITIES		78,929.31
<u>FUND EQUITY</u>			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00
UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	179,998.68	
	REVENUE OVER EXPENDITURES - YTD	<u>53,566.72</u>	
	BALANCE - CURRENT DATE		<u>233,565.40</u>
	TOTAL FUND EQUITY		<u><u>1,302,062.40</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>1,380,991.71</u></u>

TOWN OF ALTA
BALANCE SHEET
JULY 31, 2023

SEWER FUND

<u>ASSETS</u>			
52-10100	CASH - COMBINED FUND		8,768.09
52-11120	SEWER CHECKING - ZION 7479		812.05
52-11130	PTIF CASH RESTRICTED		545,986.98
52-13110	ACCOUNTS RECEIVABLE		68,343.80
52-16310	SEWER SYSTEM		848,217.93
52-17500	ACCUMULATED DEPRECIATION	(668,862.73)
	TOTAL ASSETS		<u>803,266.12</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
52-21310	ACCOUNTS PAYABLE	(31.58)
	TOTAL LIABILITIES	(31.58)
<u>FUND EQUITY</u>			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00
UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	480,139.63	
	REVENUE OVER EXPENDITURES - YTD	32,705.07	
	BALANCE - CURRENT DATE		<u>512,844.70</u>
	TOTAL FUND EQUITY		<u>803,297.70</u>
	TOTAL LIABILITIES AND EQUITY		<u>803,266.12</u>

FY 24 Tentative Budget Narrative

Prepared for the August 9, 2023 Town Council Meeting

The following key highlights are intended to help you orient through the Budget document.

- The Town has 4 independent funds, each of which has their own budget: General Fund, Capital Projects Fund, Water, and Sewer. Each of these budgets must equal a net of zero.
- I have used yellow highlights and page breaks to distinguish each section of the budget and each new fund.
- The exhibits attached to resolutions are clean (highlights and notes removed). The budget document in the consent agenda shows both FY23 and FY24 years and is the one stop shop document for all of the relevant budget details related to both FY23 and FY24 in part due to the notes and year-to-date information.
- The FY24 proposed budget for August 9 has very few changes from the tentative budget adopted on June 21. I will highlight them below since there are only a few.
 - GF Revenue
 - Taxes (10-31-100) increase of \$165 to match (exactly) the Utah Certified Tax Rates estimated revenue.
 - GF Expenses
 - Police Department (10-54-480) increase of \$2k to aid with newly identified hand gun purchase need
 - Police Department (10-54-510) increase of \$11k to adjust for missing zeros.
 - Streets (10-60-310) increase of \$12k b/c dust control for summer 2023 couldn't happen before the end of the fiscal year, so FY24 will have 2 applications.
 - Transfers out of General Fund (10-90-550) reduced to balance the budget
 - Capital Projects Fund
 - Buildings (45-54-741) reduced to remove deck project which has been rolled into the generator project in line 45-54-743.
 - Equipment (45-54-743) increased to reflect the cost of a new generator including the removal and install as well as updating the deck
 - Contribution to Fund balance (45-90-200) updated to balance the budget

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year YTD Actual 6/30/2023	Approved Budget 6/30/2023	NOTES Budget 6/30/2023	Tentative Approved 6/21 6/30/2024	Current year YTD Actual 6/30/2024	Proposed Budget for 8/9 6/30/2024	NOTES Budget 6/30/2024
GENERAL FUND REVENUE								
TAXES								
10-31-100	CURRENT YEAR PROPERTY TAXES	253,149	251,771		400,000	3,845	400,165	truth in taxation, matching tax commission #
10-31-101	TAX INCREMENT - CRA	0	0		0	0	0	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	14,147	reflecting actual	5,000	0	5,000	
10-31-300	SALES AND USE TAXES	1,960,995	1,943,466	includes April #s	1,868,000	28,554	1,868,000	sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	52,225	42,000		39,200	1,080	39,200	avg of previous 3 years
10-31-400	ENERGY SALES AND USE TAX	107,392	90,000		85,000	4,889	85,000	
10-31-410	TELEPHONE USE TAX	5,887	6,489		6,150	548	6,150	avg of previous 3 years
Total TAXES:		2,393,795	2,347,873		2,403,350	38,916	2,403,515	
LICENSES AND PERMITS								
10-32-100	BUSINESS LICENSES AND PERMITS	20,450	20,500		20,500	0	20,500	
10-32-150	LIQUOR LICENSES	5,900	5,675		5,675	0	5,675	
10-32-210	BUILDING PERMITS	19,961	49,000	avg of previous 3 years	49,000	1,566	49,000	avg of previous 3 years
10-32-220	PARKING PERMITS	14,375	14,375		14,000	0	14,000	
10-32-250	ANIMAL LICENSES	14,765	14,000		14,000	620	14,000	
Total LICENSES AND PERMITS:		75,451	103,550		103,175	2,186	103,175	
INTERGOVERNMENTAL REVENUE								
10-33-100	WFRC MATCHING GRANT	0	0		0	0	0	
10-33-200	SALT LAKE CITY	0	0		0	0	0	
10-33-275	SLC TRAILS	17,311	14,312	12K cecret lake project under budget, kiosk 1.9k	0	0	0	completed in FY23
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0		0	0	0	
10-33-350	COUNTY - TRANSPORTATION	0	0		0	0	0	
10-33-375	COUNTY - ZAP	0	0		0	0	0	
10-33-400	STATE GRANTS	8,874	8,450	kiosk project under budget	0	0	0	
10-33-450	FEDERAL GRANTS	0	0		0	0	0	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	13,682	15,000		15,000	0	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,073		5,100	0	5,100	
10-33-600	SISK	0	3,000		3,000	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	21,850	21,850		21,850	1,821	21,850	
10-33-700	UDOT	8,000	8,000		8,000	0	8,000	plus \$15k UDOT/Tom Moore toilet ?
Total INTERGOVERNMENTAL REVENUE:		74,791	75,685		52,950	4,821	52,950	
CHARGES FOR SERVICES								
10-34-240	REVEGETATION BONDS	2,000	2,000		2,000	0	2,000	
10-34-430	PLAN CHECK FEES	10,979	15,000		15,000	1,001	15,000	
10-34-550	PLANNING COMM REVIEW FEES	0	300		300	0	300	
10-34-600	GLASS RECYCLING	0	0		0	0	0	
10-34-760	FACILITY CENTER USE FEES	0	0		0	0	0	
10-34-810	IMPACT FEES	2,000	2,000		2,000	0	2,000	
Total CHARGES FOR SERVICES:		14,979	19,300		19,300	1,001	19,300	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
FINES AND FORFEITURES								
10-35-100	COURT FINES	20,478	21,000	reduced	21,000	180	21,000	reduced
Total FINES AND FORFEITURES:		20,478	21,000		21,000	180	21,000	
MISCELLANEOUS REVENUE								
10-36-100	INTEREST EARNINGS	83,673	61,098		40,000	14,952	40,000	
10-36-300	OTHER FINANCING SOURCES	0	0		0	0	0	
10-36-400	SALE OF FIXED ASSETS	21,700	21,700	sale 2013 tacoma	16,000	0	16,000	sale 2015 tacoma, ATV
10-36-620	MISCELLANEOUS	51,868	50,000	UTA in lieu bus \$	204,000	0	204,000	Alta Resort Shuttle (\$65k ACVB, \$50k UTA, \$44k ASL/lodging partners)
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	ranger program (FOA, ASL)	8,000	0	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	0	0		0	0	0	
10-36-810	METERING	12,100	12,100		12,100	0	12,100	ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0		0	0	0	
10-36-900	SUNDRY REVENUES	1,720	4,000		4,000	750	4,000	
10-36-910	REFUNDABLE SALES TAX	0	0		0	0	0	
Total MISCELLANEOUS REVENUE:		179,061	156,898		284,100	15,702	284,100	
TRANSFERS INTO GENERAL FUND								
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0		0	0	0	
10-39-250	USE OF RESERVED FUNDS	0	36,297	Post Employment Fund: JHG (check w steve on JE)	8,250	0	8,250	Post Employment Fund: JHG
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0		0	0	0	
10-39-410	TRANSFERS FROM IMPACT FUND	0	4,500	Impact to GF: Craig Elliot study 10-75-740 (check w steve on JE)	0	0	0	moved back to FY23
10-39-420	TRANSFERS FROM SEWER FUND	0	0		0	0	0	
10-39-430	TRANSFERS FROM WATER FUND	0	0		0	0	0	
Total TRANSFERS INTO GENERAL FUND:		0	40,797		8,250	0	8,250	
GENERAL FUND Revenue Total:		2,758,554	2,724,306		2,883,875	62,805	2,884,040	
GENERAL FUND Transfer IN Total:		0	40,797		8,250	0	8,250	
CASH AVAILABLE FOR GENERAL FUND		2,758,554	2,765,103		2,892,125	62,805	2,892,290	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year YTD Actual 6/30/2023	Approved Budget 6/30/2023	NOTES Budget 6/30/2023	Tentative Approved 6/21 6/30/2024	Current year YTD Actual 6/30/2024	Proposed Budget for 8/9 6/30/2024	NOTES Budget 6/30/2024
GENERAL FUND EXPENSES								
LEGISLATIVE								
10-41-110	SALARIES - MAYOR AND COUNCIL	18,000	18,000		18,000	1,500	18,000	
10-41-120	REMUNERATION	0	0		0	0	0	
10-41-130	EMPLOYEE BENEFITS	0	0		100	0	100	
10-41-131	EMPLOYER TAXES	1,431	1,300		1,500	119	1,500	
10-41-230	TRAVEL	0	1,500		1,000	0	1,000	
10-41-280	TELECOM	0	200		0	0	0	
10-41-330	EDUCATION AND TRAINING	1,531	1,500	mid-year conf st george	4,000	0	4,000	
10-41-620	MISCELLANEOUS	27	250		250	0	250	
Total LEGISLATIVE:		20,989	22,750		24,850	1,619	24,850	
COURT								
10-42-110	SALARIES AND WAGES	16,331	15,000	Judge and 15% DTC	20,722	764	20,722	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	125		125	0	125	
10-42-131	EMPLOYER TAXES	1,247	1,000		1,825	61	1,825	
10-42-230	TRAVEL	100	600		750	0	750	updated
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	500		500	0	500	
10-42-280	TELEPHONE	0	0		0	0	0	
10-42-310	PROFESSIONAL & TECHNICAL	0	100		100	0	100	
10-42-330	EDUCATION & TRAINING	125	500		1,500	100	1,500	2 conferences
10-42-480	INDIGENT DEFENSE SVCS	0	2,400		2,400	0	2,400	
10-42-481	VICTIM REPARATION SURCHARGE	6,816	11,000		11,000	72	11,000	
10-42-620	MISCELLANEOUS SERVICES	542	500		500	12	500	
Total COURT:		25,290	31,725		39,422	1,009	39,422	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
ADMINISTRATIVE								
10-43-110	SALARIES AND WAGES	251,760	278,000		277,469	16,718	277,469	Interim Manager, No ATA for first Q
10-43-111	PERFORMANCE BONUS	6,100	6,100	\$1.5k for year-end bonus	4,600	0	4,600	
10-43-130	EMPLOYEE BENEFITS	894	2,000		2,000	66	2,000	
10-43-131	EMPLOYER TAXES	22,795	22,240		22,198	1,936	22,198	
10-43-132	INSUR BENEFITS	52,387	75,180		78,187	2,380	78,187	4% increase
10-43-133	URS CONTRIBUTIONS	46,631	51,904		69,000	2,707	69,000	
10-43-140	TERMINATION BENEFITS	36,297	36,297	JHG, special fund	8,250	8,250	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,625	3,400		3,500	0	3,500	
10-43-220	PUBLIC NOTICES	0	0		2,000	0	2,000	TNT
10-43-230	TRAVEL	1,446	1,600		3,000	19	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,938	4,000		4,000	943	4,000	
10-43-245	IT SUPPLIES & MAINT	15,995	16,000		17,600	933	17,600	
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	132	3,500		4,800	0	4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0		0	0	0	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0		0	0	0	move to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0	
10-43-270	UTILITIES	0	0		0	0	0	
10-43-280	TELEPHONE	5,321	4,600		4,600	403	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	8,518	10,000		10,000	0	10,000	
10-43-315	PROF CONSULTANT SERVICES	6,400	5,500	JHG contract	40,000	4,725	40,000	2/3 JHG (other 1/3 water)
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	10,000		10,000	0	10,000	
10-43-325	PROF SERVICES - LEGAL	65,408	75,000		60,000	144	60,000	
10-43-330	EDUCATION & TRAINING	1,693	2,500	ULCT, UMCA, Bus Lic, ULCT Mid-Year	3,000	0	3,000	
10-43-350	ELECTIONS	0	500		2,500	0	2,500	
10-43-440	BANK CHARGES	3,165	3,000	new protections	3,500	282	3,500	new protections
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0		0	0	0	
10-43-510	INSURANCE AND SURETY BONDS	4,450	5,100		5,100	4,299	5,100	
10-43-515	WORKERS COMPENSATION INS	1,783	2,000		2,400	222	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	1,000		1,500	77	1,500	
10-43-620	MISCELLANEOUS SERVICES	1,862	2,500	\$20K fraud all recovered	3,500	1,160	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0	
Total ADMINISTRATIVE:		542,679	621,921		642,705	45,263	642,704	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
MUNICIPAL BUILDINGS								
10-45-110	SALARIES AND WAGES	9,509	15,000	updated	48,706	1,286	48,706	exhance project execution
10-45-111	PERFORMANCE BONUS	450	450	\$200 year-end bonus	250	0	250	
10-45-130	EMPLOYEE BENEFITS	50	200		200	0	200	
10-45-131	EMPLOYER TAXES	782	1,200		3,896	103	3,896	
10-45-132	INSUR BENEFITS	0	0		0	0	0	
10-45-133	URS CONTRIBUTIONS	221	300		0	0	0	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	0		0	0	0	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,643	4,000		5,000	107	5,000	modifications to first floor entry
10-45-265	TOM MOORE BLDG/MNTNCE	0	0		0	0	0	moved to cap ex
10-45-270	UTILITIES	4,805	4,600		4,600	73	4,600	
10-45-510	INSURANCE AND SURETY BONDS	1,084	2,500		2,500	1,141	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	500		500	0	500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0		0	0	0	
Total MUNICIPAL BUILDINGS:		21,601	28,750		65,653	2,711	65,652	
NON-DEPARTMENTAL								
10-50-330	TOWN EVENTS	1,997	2,500	Canyon Clean UP. \$1.2k t shirts	3,500	98	3,500	Canyon clean up, costs increasing
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000		15,000	0	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	we already pd in FY22	400	0	400	our portion of customer mailer
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200		1,200	0	1,200	
10-50-620	AUDIT	10,000	10,000		10,000	0	10,000	
10-50-640	MISC SERVICES	51	1,000		1,000	0	1,000	
10-50-650	INSURANCE CLAIMS	0	0		0	0	0	
10-50-910	REFUNDABLE SALES TAX PAID	0	0		0	0	0	
Total NON-DEPARTMENTAL:		27,048	29,700		31,100	98	31,100	
TRANSPORTATION								
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	10,000		5,000	0	5,000	contract renewal parking
10-51-630	WFRC MATCHING GRANT FUNDS	0	0		0	0	0	
10-51-631	TRAILHEAD PROJECTS	4,461	12,290	kiosk	0	0	0	
10-51-635	MEDIAN	0	1,000		1,000	0	1,000	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	55,000		0	0	0	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0		0	0	0	
10-51-638	TRAFFIC MANAGEMENT	22	3,000		5,000	0	5,000	new road signs,
10-51-640	MISCELLANEOUS	0	0		0	0	0	
10-51-645	ALTA RESORT SHUTTLE	9,000	9,000		230,470	0	230,470	\$82k Resort, \$41k Night, \$107k Town
10-51-700	PARKING PERMITS	10,696	10,000	permits and plowing	10,000	0	10,000	
10-51-810	METERING	0	0		12,100	0	12,100	cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		82,968	100,290		263,570	0	263,570	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
PLANNING AND ZONING								
10-53-120	COMMISSION REMUNERATION	0	375		2,000	0	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	0		250	0	250	
10-53-230	TRAVEL	0	500		1,000	0	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150		150	0	150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	5,000		5,000	0	5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0		0	0	0	
10-53-325	PROF & TECH SERVICES - LEGAL	8,611	10,000		10,000	0	10,000	
10-53-330	EDUCATION AND TRAINING	0	400		500	0	500	
10-53-510	INSURANCE & SURETY BONDS	3,565	3,800		3,800	3,534	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	300		300	0	300	
10-53-620	MISCELLANEOUS SERVICES	63	300		300	0	300	
Total PLANNING AND ZONING:		13,738	20,825		23,300	3,534	23,300	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
POLICE DEPARTMENT								
10-54-110	SALARIES AND WAGES	587,429	650,000		768,147	46,961	768,147	
10-54-111	PERFORMANCE BONUS	16,070	16,070	\$4.1k year-end bonus	11,970	0	11,970	
10-54-130	EMPLOYEE BENEFITS	11,253	13,000		15,000	589	15,000	updated
10-54-131	EMPLOYER TAXES	47,582	52,000		61,450	3,674	61,450	updated
10-54-132	INSUR BENEFITS	118,284	140,000		158,000	19,405	158,000	
10-54-133	URS CONTRIBUTIONS	87,108	113,846		128,200	7,159	128,200	
10-54-140	TERMINATION BENEFITS	0	0		0	0	0	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	5,246	1,000		12,500	0	12,500	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	750		1,000	0	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	2,000		1,500	0	1,500	
10-54-245	IT SUPPLIES AND MAINT	14,311	15,000		13,500	733	13,500	disptach console, computers
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	2,400		2,500	0	2,500	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,056	25,000		25,000	69	25,000	Stalker VMS wireless signal
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	31,605	32,000	big snow removal year	59,500	1,096	59,500	ring doorbell system \$5k window replacemnt
10-54-265	VEHICLE LEASE PAYMENTS	60	0		0	0	0	
10-54-270	UTILITIES	8,869	8,000		8,000	468	8,000	
10-54-280	TELEPHONE	9,432	8,250		8,000	535	8,000	
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000		2,000	0	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,884	10,000		10,000	0	10,000	
10-54-330	EDUCATION AND TRAINING	4,809	9,500		10,000	1,763	10,000	police 1, armour school
10-54-470	UNIFORMS	2,160	3,500		4,500	180	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	9,308	11,000	vehicle gun mounts, body armour, taser membership, ammo	10,000	725	12,000	optics conversion 3k, body armour, potential hand gun purchase
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500		500	0	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	1,400	* didn't get updated with final budget, dept still under budget	1,400	11,875	12,500	updated number based on cost
10-54-515	WORKERS COMPENSATION INS	3,571	4,250		5,000	445	5,000	
10-54-610	MISCELLANEOUS SUPPLIES	477	2,500		2,500	0	2,500	
10-54-620	MISCELLANEOUS SERVICES	5,295	5,000		9,500	302	9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	7,127	2022 tacoma setup	0	0	0	
10-54-810	METERING	12,100	12,100	alta/bird split	12,000	0	12,000	assuming continue next year
10-54-820	4x4 ENFORCEMENT	0	0		0	0	0	
Total POLICE DEPARTMENT:		1,017,455	1,148,193		1,341,667	95,980	1,354,767	
ECONOMIC DEVELOPMENT								
10-55-230	TRAVEL	0	0		0	0	0	
10-55-310	ACVB CONTRIBUTION	0	0	ACVB dissolving	0	0	0	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0		0	0	0	
Total ECONOMIC DEVELOPMENT:		0	0		0	0	0	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year YTD Actual 6/30/2023	Approved Budget 6/30/2023	NOTES Budget 6/30/2023	Tentative Approved 6/21 6/30/2024	Current year YTD Actual 6/30/2024	Proposed Budget for 8/9 6/30/2024	NOTES Budget 6/30/2024
POST OFFICE								
10-56-110	SALARIES AND WAGES	26,838	26,245		29,249	1,992	29,249	
10-56-111	PERFORMANCE BONUS	1,100	1,100	\$400 year-end bonus	700	0	700	
10-56-130	EMPLOYEE BENEFITS	220	300		300	0	300	
10-56-131	EMPLOYER TAXES	2,165	2,300		2,340	158	2,340	updated
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0		0	0	0	
10-56-230	TRAVEL	0	100		100	0	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	351	375		400	0	400	
10-56-245	IT SUPPLIES AND MAINT	36	200	software upgrades	500	0	500	office software
10-56-250	EQUIP/SUPPLIES AND MNTNCE	943	1,000		1,000	0	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	4,244	5,000	part snowblower, carpet cleaning, snow removal	2,500	0	2,500	roof patch, shelving improvements
10-56-270	UTILITIES	2,498	3,000		3,000	65	3,000	
10-56-280	TELEPHONE	1,691	1,800		1,900	136	1,900	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0		0	0	0	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	100		100	0	100	
10-56-510	INSURANCE & SURETY BONDS	694	594		606	612	606	
10-56-515	WORKERS COMPENSATION INS	329	400		425	41	425	
10-56-620	MISCELLANEOUS SERVICES	42	200		200	0	200	
10-56-630	OVERAGE & SHORT	0	0		0	0	0	
10-56-635	POST OFFICE INVENTORY	-888	0		0	977	0	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0	
Total POST OFFICE:		40,269	42,714		43,320	3,980	43,320	
FIRE PROTECTION								
10-57-310	PROFESS/TECHNICAL SERVICES	0	0		0	0	0	
Total FIRE PROTECTION:		0	0		0	0	0	
BUILDING INSPECTION								
10-58-110	SALARIES AND WAGES	0	0		0	0	0	
10-58-120	PLAN CHECKS	2,211	3,500		3,500	0	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0		0	0	0	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0		0	0	0	
10-58-230	TRAVEL	0	0		0	0	0	
10-58-280	TELEPHONE	0	0		0	0	0	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	8,587	10,000		10,000	0	10,000	
10-58-325	PROF SERVICES - LEGAL	460	500		600	0	600	
10-58-330	EDUCATION AND TRAINING	0	0		0	0	0	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
10-58-481	BUILDING PERMIT - SURCHARGES	739	750		500	0	500	
10-58-510	INSURANCE & SURETY BONDS	631	800		950	757	950	
Total BUILDING INSPECTION:		12,628	15,550		15,550	757	15,550	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
STREETS - C ROADS								
10-60-110	SALARIES AND WAGES	0	0		0	0	0	
10-60-130	EMPLOYEE BENEFITS	0	0		0	0	0	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0		0	0	0	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	4,000	work couldn't get done	4,000	0	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0		0	0	0	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,000	work couldn't get done, 2x in FY24	12,000	0	24,000	dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
Total STREETS - C ROADS:		0	16,000		16,000	0	32,000	
RECYCLING								
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0		0	0	0	
10-62-230	TRAVEL	0	0		0	0	0	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0		0	0	0	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,629	1,500		1,500	0	1,500	
10-62-310	CONTRACT SERVICES cardboard	20,042	20,000		22,500	0	22,500	increase per agreement
10-62-315	CONTRACT SERVICES GLASS ONLY	0	0		0	0	0	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
10-62-610	MISCELLANEOUS SUPPLIES	0	300		300	0	300	
Total RECYCLING:		21,671	21,800		24,300	0	24,300	
HOMELAND SECURITY GRANT								
10-65-110	SALARIES AND WAGES	0	0		0	0	0	
10-65-130	EMPLOYEE BENEFITS	0	0		0	0	0	
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	0	0		0	0	0	
10-65-250	EQUIP/SUPPLIES/MNTNCE	0	0		0	0	0	
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	0	0		0	0	0	
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0		0	0	0	
10-65-310	PROFESSIONAL & TECHNICAL	0	0		0	0	0	
10-65-330	EDUCATION AND TRAINING	0	0		0	0	0	
10-65-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
10-65-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0	
Total HOMELAND SECURITY GRANT:		0	0		0	0	0	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
GIS								
10-66-110	SALARIES AND WAGES	0	0	move to consultants	0	0	0	exp moved below, hire consultants
10-66-111	PERFORMANCE BONUS	0	0		0	0	0	
10-66-130	EMPLOYEE BENEFITS	0	0		0	0	0	
10-66-131	EMPLOYER TAXES	0	0		0	0	0	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	500		500	0	500	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0		0	0	0	
10-66-310	PROFESS/TECHNICAL SERVICES	0	2,000		2,000	0	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0		0	0	0	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0	
Total GIS:		0	2,500		2,500	0	2,500	
SUMMER PROGRAM								
10-70-110	SALARIES AND WAGES	783	4,000		4,965	851	4,965	4% increase
10-70-111	PERFORMANCE BONUS	150	150		150	0	150	
10-70-130	EMPLOYEE BENEFITS	40	60		70	0	70	
10-70-131	EMPLOYER TAXES	66	320		400	138	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,461	6,000	park toilet etc.	6,000	0	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	1,000		1,000	0	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,909	3,372	flower pots, storage unit	5,000	3,996	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0	
10-70-310	PROFESSIONAL & TECHNICAL	0	0		0	0	0	
10-70-320	USFS RANGER	12,000	12,000		12,000	0	12,000	TOA contributes \$4k net, other \$8k from FOA/SLC
10-70-470	TRAILS	26,654	14,752	secret lake	0	0	0	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	11	100		100	0	100	
10-70-510	INSURANCE AND SURETY BONDS	395	400		400	398	400	
10-70-515	WORKERS COMPENSATION INS	0	400		400	0	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	20,000		0	0	0	
Total SUMMER PROGRAM:		45,967	62,554		30,485	5,383	30,485	
IMPACT FEE								
10-72-110	SALARIES AND WAGES	0	0		0	0	0	
10-72-130	EMPLOYEE BENEFITS	0	0		0	0	0	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0		0	0	0	
10-72-280	TELEPHONE	0	0		0	0	0	
10-72-310	PROFESS/TECHNICAL SERVICES	4,500	4,500	community center feasibility study	0	0	0	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0		0	0	0	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
10-72-620	MISCELLANEOUS SERVICES	0	0		0	0	0	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0	
Total IMPACT:		4,500	4,500		0	0	0	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year	Approved	NOTES	Tentative	Current year	Proposed	NOTES
		YTD Actual	Budget	Budget	Approved 6/21	YTD Actual	Budget for 8/9	Budget
		6/30/2023	6/30/2023	6/30/2023	6/30/2024	6/30/2024	6/30/2024	6/30/2024
LIBRARY - COMMUNITY CENTER								
10-75-110	SALARIES AND WAGES	0	0		0	0	0	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0		0	0	0	
10-75-250	EQUIP-SUPPLIES/MINTNCE	0	500		500	0	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MINTNCE	2,902	7,000		7,000	0	7,000	
10-75-270	UTILITIES	3,255	2,500		3,600	65	3,600	
10-75-280	TELEPHONE	0	0		0	0	0	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,427		1,500	1,369	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	100		100	0	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	10,500		0	0	0	
Total LIBRARY - COMMUNITY CENTER:		7,585	22,027		12,700	1,434	12,700	
COMMUNITY DEVELOPMENT								
10-78-110	SALARIES AND WAGES	0	0		0	0	0	
10-78-130	EMPLOYEE BENEFITS	0	0		0	0	0	
10-78-250	EQUIP-SUPPLIES/MINTNCE	0	0		0	0	0	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MINTNCE	0	0		0	0	0	Placemaking?
10-78-310	PROGESS/TECHNICAL SERVICES	0	0		0	0	0	
10-78-620	MISCELLANEOUS SERVICES	0	0		0	0	0	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0		0	0	0	
Total COMMUNITY DEVELOPMENT:		0	0		0	0	0	
TRANSFERS OUT OF GENERAL FUND								
10-90-510	TRANSFER TO WATER FUND	0	0		0	0	0	
10-90-520	TRANSFER TO SEWER FUND	0	0		0	0	0	
10-90-530	TRANSFER TO DEBT SERVICE	0	0		0	0	0	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0		0	0	0	
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	581,303	min transfer amount not calculated yet	300,004	0	271,070	
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0		15,000	0	15,000	
Total TRANSFERS OUT OF GENERAL FUND:		0	581,303		315,004	0	286,070	
GENERAL FUND Expenditure Total:		1,884,389	2,191,799		2,577,121	161,768	2,606,220	
GENERAL FUND TRANSFER OUT Total:		0	581,303		315,004	0	286,070	
GENERAL FUND BUDGET		1,884,389	2,773,102		2,892,125	161,768	2,892,290	
GENERAL FUND SUMMARY								
GENERAL FUND Revenue & Transfer IN Total:		2,758,554	2,765,103		2,892,125	62,805	2,892,290	
GENERAL FUND Expenditure & Transfer OUT Total:		1,884,389	2,773,102		2,892,125	161,768	2,892,290	
Net Total GENERAL FUND:		874,166	-7,999	clerical excel error, see explanation in clerk's report	1	-98,963	0	

Account Number	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2022-23 Approved Budget 6/30/2023	2022-23 NOTES Budget 6/30/2023	2023-24 Tentative Approved 6/21 6/30/2024	2023-24 Current year YTD Actual 6/30/2024	2023-24 Proposed Budget for 8/9 6/30/2024	2023-24 NOTES Budget 6/30/2024
CAPITAL PROJECT FUND REVENUE								
INTERGOVERNMENTAL REVENUE								
45-33-400	STATE GRANT	0	0		0	0	0	
Total INTERGOVERNMENTAL REVENUE:		0	0		0	0	0	
MISCELLANEOUS REVENUE								
45-36-100	INTEREST	20,262	19,000		10,000	2,834	10,000	
Total MISCELLANEOUS REVENUE:		20,262	19,000		10,000	2,834	10,000	
TRANSFERS INTO CAPITAL PROJECT FUND								
45-39-100	TRANSFER FROM GENERAL FUND	0	581,303	from GF, not yet calculated	300,004	0	271,070	from GF
45-39-250	USE OF RESERVED FUNDS	0	19,364		104,000	0	104,000	
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	600,667		404,004	0	375,070	
CAPITAL PROJECT FUND EXPENSE								
MUNICIPAL BUILDINGS								
45-45-740	TOWN OFFICE	6,332	6,332	windows	0	0	0	
45-45-750	LIBRARY - COMMUNITY CENTER	13,812	14,567	garage vent, ladder	10,000	0	10,000	tom moore toilet feasibility study
Total EXPENDITURE:		20,144	20,899		10,000	0	10,000	
POLICE DEPT								
45-54-741	BUILDINGS	0	0		53,000	0	33,000	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	0		61,000	0	61,000	truck 50, ATV 11
45-54-743	EQUIPMENT	3,808	3,808	defihb	80,000	0	115,000	generator 60, disptach console 15, radios 30, livescan 10
Total EXPENDITURE:		3,808	3,808		194,000	0	209,000	
OTHER EXPENDITURES								
45-70-740	SUMMER PROGRAM	0	0		5,000	0	5,000	playground improv
Total EXPENDITURE:		0	0		5,000	0	5,000	
TRANSFERS OUT OF CAPITAL PROJECTS FUND								
45-90-200	CONTRIB TO FUND BALANCE	0	594,960		205,004	0	161,070	
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0		0	0	0	
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	594,960		205,004	0	161,070	
CAPITAL PROJECT FUND Revenue & Transfer Total:		20,262	619,667		414,004	2,834	385,070	
CAPITAL PROJECT FUND Expenditure Total:		23,952	619,667		414,004	0	385,070	
Net Total CAPITAL PROJECT FUND:		-3,690	0		0	2,834	0	

Account Number	Account Title	2022-23 Prior year YTD Actual 6/30/2023	2022-23 Approved Budget 6/30/2023	2022-23 NOTES Budget 6/30/2023	2023-24 Tentative Approved 6/21 6/30/2024	2023-24 Current year YTD Actual 6/30/2024	2023-24 Proposed Budget for 8/9 6/30/2024	2023-24 NOTES Budget 6/30/2024
WATER FUND REVENUE								
CHARGES FOR SERVICES								
51-34-100	WATER SALES	248,815	255,331		286,066	63,829	286,066	~ 16% increase
51-34-101	WATER SALES - OVERAGE	34,668	34,668		12,076	5,380	12,076	
51-34-102	WATER SALES - OTHER	14,990	14,990		10,000	0	10,000	
51-34-200	CONNECTION FEES	0	0		0	0	0	
Total CHARGES FOR SERVICES:		298,474	304,989		308,142	69,209	308,142	
MISCELLANEOUS REVENUE								
51-36-100	INTEREST EARNINGS	13,217	11,800	updated	10,000	3,040	10,000	updated
51-36-200	BOND PROCEEDS	0	0		0	0	0	
51-36-300	OTHER FINANCING SOURCES	0	0	portion BOR grant forfeited	0	0	0	
51-36-800	DONATIONS	0	0		0	0	0	
51-36-810	IMPACT FEES	0	0		0	0	0	
51-36-820	AMERICAN RECOVERY ACT	0	0		0	0	0	
51-36-900	MISCELLANEOUS	342	0		0	0	0	
Total MISCELLANEOUS REVENUE:		13,559	11,800		10,000	3,040	10,000	
TRANSFERS INTO WATER FUND								
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0		0	0	0	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	78,728		502,997	0	502,997	CapEx and JHG
Total TRANSFERS INTO WATER FUND:		0	78,728		502,997	0	502,997	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year YTD Actual 6/30/2023	Approved Budget 6/30/2023	NOTES Budget 6/30/2023	Tentative Approved 6/21 6/30/2024	Current year YTD Actual 6/30/2024	Proposed Budget for 8/9 6/30/2024	NOTES Budget 6/30/2024
WATER FUND EXPENDITURES								
51-40-110	SALARIES AND WAGES	5,609	6,515		4,805	0	4,805	4% clerk, 3% DTC
51-40-111	PERFORMANCE BONUS	100	100		0	0	0	
51-40-130	EMPLOYEE BENEFITS	0	0		60	0	60	
51-40-131	EMPLOYER TAXES	444	444		385	0	385	
51-40-132	INSUR BENEFITS	685	685		710	0	710	
51-40-133	URS CONTRIBUTIONS	755	755		890	0	890	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	900		700	0	700	
51-40-230	TRAVEL	0	200		0	0	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	100		0	0	0	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	4,000		4,000	200	4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	6,000		6,000	0	6,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	500		0	0	0	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,646	5,000	plowing	3,000	0	3,000	generator maint plan \$932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0	
51-40-270	UTILITIES	15,027	17,000		17,000	877	17,000	
51-40-280	TELEPHONE	2,539	2,400		2,400	210	2,400	
51-40-305	WATER COSTS	8,074	7,500		7,500	582	7,500	
51-40-310	PROFESS/TECHNICAL SERVICES	38,795	41,500	\$39K SA3, \$2.5k JHG	65,450	275	65,450	\$45,450 SA3(\$3k/mo base), \$20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0		0	0	0	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	15,000		15,000	0	15,000	
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	3,000		3,000	0	3,000	
51-40-330	EDUCATION AND TRAINING	0	650		650	0	650	
51-40-475	SUPPLIES/WATER PROJECTS	786	1,000		0	0	0	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0		503	0	503	
51-40-490	WATER TESTS	8,919	10,000		12,000	458	12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	22,192		22,192	0	22,192	media
51-40-510	INSURANCE AND SURETY BONDS	4,970	5,250		5,250	1,427	5,250	
51-40-515	WORKERS COMPENSATION INS	602	600		0	3,608	0	
51-40-610	MISCELLANEOUS SUPPLIES	226	200		500	0	500	
51-40-620	MISCELLANEOUS SERVICES	1,629	4,200		4,200	0	4,200	
51-40-630	BAD DEBT EXPENSE	0	0		0	0	0	
51-40-650	DEPRECIATION	0	58,000		58,000	0	58,000	
51-40-740	CAPITAL OUTLAY	75,497	78,728	(\$22k water meters) (remaining - \$20k gas line, \$351k peruvian est, \$50k	502,997	11,182	502,997	\$50k meters, \$20k gas line, \$351k peruvian est, \$50k Shrontz Est, \$32k GG line =\$ 503k
51-40-810	DEBT SERVICE - PRINCIPAL	0	0		0	0	0	
51-40-820	DEBT SERVICE - INTEREST	0	0		0	0	0	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	103,098		83,947	0	83,947	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0		0	0	0	
Total EXPENDITURES:		185,248	395,517		821,139	18,819	821,139	
WATER FUND Revenue & Transfer Total:		312,032	395,517		821,139	72,249	821,139	
WATER FUND Expenditure Total:		185,248	395,517		821,139	18,819	821,139	
Net Total WATER FUND:		126,785	0		0	53,430	0	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year YTD Actual 6/30/2023	Approved Budget 6/30/2023	NOTES Budget 6/30/2023	Tentative Approved 6/21 6/30/2024	Current year YTD Actual 6/30/2024	Proposed Budget for 8/9 6/30/2024	NOTES Budget 6/30/2024
SEWER FUND REVENUE								
CHARGES FOR SERVICES								
52-34-100	SEWER SERVICES	139,544	144,431		185,000	36,108	185,000	
52-34-200	CONNECTION FEES	0	0		0	0	0	
Total CHARGES FOR SERVICES:		139,544	144,431		185,000	36,108	185,000	
MISCELLANEOUS REVENUE								
52-36-100	INTEREST EARNINGS	15,833	15,000		12,000	0	12,000	
52-36-300	OTHER FINANCING SOURCES	0	0		0	0	0	
52-36-900	MISCELLANEOUS	0	0		0	0	0	
Total MISCELLANEOUS REVENUE:		15,833	15,000		12,000	0	12,000	
TRANSFERS INTO SEWER FUND								
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0		0	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0		0	0	0	
Total TRANSFERS INTO SEWER FUND:		0	0		0	0	0	

Account Number	Account Title	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2023-24
		Prior year YTD Actual 6/30/2023	Approved Budget 6/30/2023	NOTES Budget 6/30/2023	Tentative Approved 6/21 6/30/2024	Current year YTD Actual 6/30/2024	Proposed Budget for 8/9 6/30/2024	NOTES Budget 6/30/2024
SEWER FUND EXPENDITURES								
52-40-110	SALARIES AND WAGES	4,196	5,000		6,622	0	6,622	
52-40-111	PERFORMANCE BONUS	100	100		100	0	100	
52-40-130	EMPLOYEE BENEFITS	60	120		120	0	120	
52-40-131	EMPLOYER TAXES	127	550		530	0	530	
52-40-132	INSUR BENEFITS	0	0		500	0	500	
52-40-133	URS CONTRIBUTIONS	0	0		590	0	590	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	100		100	0	100	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	3,000		4,300	200	4,300	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	200		215	0	215	
52-40-265	VEHICLE LEASE PAYMENTS	0	0		0	0	0	
52-40-305	DISPOSAL COSTS	132,471	120,000		135,000	0	135,000	
52-40-310	PROFESS/TECHNICAL SERVICES	0	2,000		8,968	0	8,968	no hard plan yet, for improvements
52-40-325	PROF & TECH SERVICES - LEGAL	0	1,000		1,000	0	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0		0	0	0	
52-40-510	INSURANCE AND SURETY BONDS	3,282	4,000		4,000	3,282	4,000	
52-40-515	WORKERS COMPENSATION INS	329	400		400	41	400	
52-40-610	MISCELLANEOUS SUPPLIES	0	300		300	0	300	
52-40-620	MISCELLANEOUS SERVICES	2,167	2,000		2,150	0	2,150	
52-40-630	BAD DEBT EXPENSE	0	0		0	0	0	
52-40-650	DEPRECIATION	0	20,563		22,105	0	22,105	
52-40-740	CAPITAL OUTLAY	0	0		0	0	0	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0		0	0	0	
52-40-820	DEBT SERVICE - INTEREST	0	0		0	0	0	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0		10,000	0	10,000	
52-40-910	TRANSFERS TO OTHER FUNDS	0	98		0	0	0	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0		0	0	0	
Total EXPENDITURES:		144,466	159,431		197,000	3,523	197,000	
SEWER FUND Revenue & Transfers Total:		155,377	159,431		197,000	36,108	197,000	
SEWER FUND Expenditure Total:		144,466	159,431		197,000	3,523	197,000	
Net Total SEWER FUND:		10,911	0		0	32,584	0	
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		1,008,171	-7,999	see note on clerk's report	1	-10,115	0	

MINUTES
ALTA TOWN COUNCIL VIRTUAL MEETING
Wednesday, July 12, 2023, 3:00 PM
Alta Community Center (virtual), 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember Carolyn Anctil
Councilmember John Byrne
Councilmember Sheridan Davis
Councilmember Elise Morgan

STAFF PRESENT: Chris Cawley, Assistant Town Administrator
Mike Morey, Town Marshal
Molly Austin, Deputy Clerk

ALSO PRESENT: Cameron Platt, Legal Counsel
Craig Heimark, Treasurer

NOT PRESENT: Jen Clancy, Town Clerk

1. **CALL THE REGULAR TOWN COUNCIL MEETING TO ORDER AND DECLARATION**

00:00:00

Mayor Bourke called the regular meeting of the Alta Town Council to order for July 12, 2023. Pursuant to his June 28, 2023 determination, Mayor Bourke said that it is in the community's best interest to hold this meeting virtually without an anchor location.

2. **CITIZEN INPUT**

00:00:55

Molly Austin reported there was no written comment submitted.

Margaret Bourke thanked the council for the opportunity to comment. She mentioned that UDOT had released their Record of Decision (Little Cottonwood Canyon EIS) this morning. She said while she hadn't been through all of the documentation yet, she wanted the Town Council to consider working administratively Federal Highway Administration to amend regulations that have to do with exemptions for tolling operations because right now the tolling is only exempted for bicyclists and motorcyclists, otherwise you have to have more than single occupancy. She mentioned there had been something in the Final EIS about this, that there was a potential to exempt residents, service drivers, and employees from peak periods when the tolling is in effect. She feels this is critical to the Town that there be such an exemption for these groups of people. She also thanked the council for reactivating the Community Center project from 2003 from EMA. She likes the location, feels it's safer than the area to the west. She suggested that we consider one season of construction if we can temporarily find a home for the Post Office and deputy quarters.

3. **PRESENTATION OF THE ALTA COMMUNITY CENTER SITE PLAN, CRAIG ELLIOT**

00:04:40

John Guldner reflected that we went through the Ennead process which opened our eyes but the sight and price tags didn't sit well. It was suggested to go back to an old study from 2003. John found Craig Elliot one of the main principles on the project and has been working with him to resurrect the study and make it current.

Craig Elliot introduced himself as being a partner with Doug Mahoney at EMA architects when the 2003 study was done. At this time, Doug is winding down his career and didn't want to be involved in the project moving forward, but Craig was. Craig mentioned he had done a primary cost study and that there was some discussion about whether it was an appropriate number. Then Craig's group was asked to do a review of the previous study in more detail and to analyze whether it met the current needs and to see what sort of updated modifications they would propose based on their knowledge of the project.

Craig mentioned that in the previous study, some 20 years ago, that there was a question about if the current building was something viable that could be worked off. Today he said it would be wise to take down the existing building and replace it with a new structure. Craig confirmed the Town's land and site would be big enough to fit the project, he also felt a building of about the same depth would limit excavation costs. He said they approached the project to be wise with Town funds and looked at construction phasing if the Post Office and UDOT spaces needed to be maintained so they have a layout with that option. He did recommend building it in one shot if possible so that there would be less issues and it costs less to build in one phase. He went over some schematics and talked through the layout as well as updates to the building's external architecture. He said their work provides a good stepping off point to start looking at funding, it could be a basis for going out to hire an architect and contractor. He suggested we revisit the programming to make sure it meets all of our needs. Their report shows the programming and preliminary costs.

John Byrne said it was a reasonably attractive building. He suggested there are some things in the cost analysis that he thinks will change the cost per square foot number. John added there wasn't a cost for the demolition of the existing building, suggested the rock retention issue would still be there and would need to be dealt with, and that there wasn't an estimate for a new foundation. He suggested one reason the price was so low compared with the Ennead study was because there were no parking spaces. He suggested that we remove the garage space for UDOT if they are building a gondola. John also suggested the constraint of the old building design go away and that we maximize the buildable footprint.

Sheridan Davis concurred with John's points and said we want to look at the best, highest use of the space we have available to us. She said part of this process would be inventorying our current space, looking at the space and determining what best aligns to provide the best bang for the buck. She suggested people over space for storage and wants us to consider that.

Carolyn Antcil said it's exciting we are revisiting this again and she really feels the structure is much better than what was proposed a few years ago. She suggested the needs of the community have probably changed in the last 20 years and so revisiting the needs of the community and what people want out of a gathering space be addressed.

John Byrne offered that he felt the strongest part of the Ennead study was the programming. He suggested this building is about half the size of the Ennead building so it would be a tight fit. John also suggested we take a step back and think about all of the Town's building and facility needs for the next 10-20 or so years, and take a few months to discuss that so better decisions can be made going forward. He added that we shouldn't be afraid of excavation, and that the rock could be useful on site.

Craig Elliot reflected that most of the council's comments were on programming which he again suggested be revisited. He also mentioned on the construction costs this was their best guess estimate the study did which includes foundation work and their expectation was that the building would act as a retaining wall, and was a good place to start from because that's the most efficient cost effective way to do it.

Mayor Bourke thanked Craig for his work. When prompted by Sheridan, Mayor Bourke stated that his highest priority is to figure out a way to retain the character of Alta as the world changes in the future. He offered that the community center may or may not be a part of that.

4. ALTA SKI AREA UPDATE – MIKE MAUGHAN

00:29:25

Mike Maughan reported that yesterday, July 11, 2023 their snow stake went to zero. There are still snow piles all over the upper mountain, but the official measuring point went to zero. They have gone through their first tier of season pass sales and volume is flat. Mike said the price of the Alta – Bird pass increased significantly this year and so those sales are down about 60%. He also reported this past year was a record for skier visits nationally, and that 1.4 million out of the 3 million increase nationally was from the State of Utah. He pointed out Utah continues to grow in volume and visitation. Mike said it was not a record year for Alta Ski Area, the challenges with the road in late March and April took a toll and they ended up being down 6% compared to their record year the year before.

For next season, they are looking forward to the parking reservation system and no real changes to what was done this last season. He reported Brighton and Solitude will be going to a reservation system, Snowbird will continue as they have, and Snowbasin is considering a reservation system. The UTA bus service is expected to be the same as last year.

Mike said access up on the mountain for summer projects and maintenance has been hampered by snowfall, but they are slowly getting there. The summer road and campground have remained closed with an estimated opening in late July. Their summer projects include the fuel island replacement, replacement of snowmaking lines around the wildcat base, and installation of 6 new Wyssen Towers on Mount Baldy. They will have some helicopter activity starting late in July for the Wyssen Towers. Mike added there are still some upper Supreme Lift terrain changes too. In the fall, he said they will be doing a snowmaking line extension from Alf's to roughly the bend parking area. They are also looking to do some maintenance around Alf's for runoff and that the Creekside retaining wall needs some work.

They have started working on designing an Albion Day Lodge extension to the east. They went through the Forest Service NEPA process and are now moving into the design phase for a building.

Additionally, on the north side of the Albion Lot, in the flattest spot they are working through the Forest Service process to obtain approval to build a 10,000 square foot equipment storage building (cold storage). They are also going through the NEPA process for several other projects including striving to eliminate roadside parking from the Bypass road up to the Deep Powder House (except for about 10

spots across from OLS), he said they already eliminated some roadside (parallel) parking between the Alta and Rustler Lodges when the traffic calming devices went in. Originally, he said they were trying to square up the wildcat lot on the north and south sides, but they ran into some issues on the south side and so now they are just focused on the adjustments to the northside of the wildcat lot and then going to the Grizzly Gulch parking lot. He said the Grizzly Lot is an odd shape, sort of an elongated hourglass with limited parking in the middle so they are looking at maintaining a 60 foot width to be able to perpendicular park on both sides. They are also looking at the area just west of the Albion Ticket School office where the ski school conveyor is for kids to get back to the ski school area. They have noticed the rope tow is now a bit steep for some beginners, so they want to add another long conveyor to the area and relocate the kid's conveyor to facilitate better use of that area for beginners.

Mike said that with the UDOT EIS coming out he is hoping UDOT will start engaging with them and the Town regarding the potential bus stop between the Alta Lodge and Rustler, as well as the tolling issue, and a few other things. He said with the phased approach a lot of that planning is supposed to start this year.

There was a brief discussion about the Alta Kid's camp, and a few council members complemented the ski area on this program.

Carolyn Anctil put in a plug for more employee housing with the Albion Day Lodge expansion. Mike said the expansion included storage space, additional seating on the day lodge level, possibly moving Alta Java and providing some indoor space, and then the top level would all be employee housing. Mike said the addition on the east side would be an additional story higher than the rest of the building, and they would lose a story on the bottom. He said they are in the very beginning stages and hope to get an architect on board soon to understand if the programming will work and to get a design.

Mayor Bourke commented that the new trail map that was out and at the kiosks was first class. He said it was a significant upgrade, particularly with the descriptions of each trail.

5. APPROVAL OF CONSENT AGENDA: JUNE 21, 2023 MEETING MINUTES, STAFF AND FINANCE REPORTS

00:46:25

MOTION: Sheridan Davis motioned to approve the consent agenda including the June 21, 2023 meeting minutes, the staff, and financial reports. John Byrne seconded.

Chris Cawley informed the council there would be a Planning Commission (PC) meeting on July 18. They were considering including a proposal to update the land use appeal authority ordinance to remove the Town Council as the appeal authority and designate an administrative law judge in that capacity because it's becoming common practice in some Utah communities. Chris reported that there was feedback right after publishing the meeting packet and acknowledged this is a significant proposal for a technical and obscure topic. He said regardless of the arguments themselves, it was clearly not the right pathway to include that on a PC agenda with the assumption the council would take it up for final adoption. Chris said they have taken the item off the PC agenda and that they have cancelled the public hearing. Chris concluded that at this time they don't have any plans to bring the concept forward again, he just wanted to make sure that was all clear with the council and check to see if they had any questions.

Sheridan Davis asked for clarification on if the Town Council was the land use authority. Chris Cawley responded that the Planning Commission is the land use authority. John Byrne stated he was happy to see us move away from the idea of removing the council from its role and keeping with the status quo. Cameron Platt added that the council can affect the way that the PC operates by passing ordinances that deal with land use. He said proposals have to go through the PC, but that they administer the ordinances as passed by the council. Once a decision has been made by the PC, the appeal authority goes to the town council to decide if the PC correctly decided the issue.

Mayor Bourke asked Mike Morey to comment on the “see something say something” request he been making. Mike reflected that we’ve had a few remarkable months after the ski season including high profile incidents including 2 car thefts which is extraordinary for this town. This comes on the heels of some business burglaries, and a significant rise in the number of crimes against persons calls. He said this underscores their need to work closely with everyone in the community. He asked if anyone sees anything that looks out of place or suspicious to contact Alta Central.

John Byrne asked about the noise ordinance and complaints. Mike Morey responded that year-to-date they had only received one complaint from a contractor working after hours over at Powder Ridge.

VOTE: All in favor. The consent agenda including the June 21, 2023 meeting minutes, and the staff and financial reports were unanimously approved.

6. QUESTIONS REGARDING DEPARTMENTAL REPORTS

00:57:32

(questions/ comments rolled into the previous agenda item)

7. MAYOR’S REPORT

00:57:32

Mayor Bourke reported on the following:

- It has been a relatively quiet month in Alta, largely due to the record snowpack that continues to melt. Fortunately, the temperatures have been mild hence didn’t trigger any rapid melt events causing flooding.
- Truly breaking news: The Record of Decision for the Little Cottonwood Canyon Environmental Impact Statement (EIS) was released this morning. It codifies the UDOT preferred alternative of a gondola from La Caille to Snowbird and Alta. However, the Wasatch Front Regional Council and other entities have strongly advocated that phases 1 and 2 be completed and evaluated before moving to phase 3, gondola construction. Phase 1 is improved bus service and tolling; phase 2 is snowsheds. Capital cost is \$729M and operation and maintenance of \$7.7M per year
- This weekend is forecasted to very hot in the valley, highs up to 105°F, although nothing like St George 10° hotter. I expect there will be many visitors to Alta, call them climate refugees.
- The planning commission is scheduled to meet at 4 PM on July 18; the meeting will be on zoom

- Council of Mayor's Meeting on July 20th will be in Alta. This will be an opportunity to show off our town as the beautiful place that it is and emphasize the fragility of that beauty.
- The Town Council's next meeting will be Wednesday, August 9th, 2023, 6 pm, expected to be hybrid. It will include a truth in taxation hearing related to proposed town property tax rate increase.
- The astronomy report: Mars has a similar angle between its spin axis and orbital plane. Hence it has seasons. Tomorrow, July 13, is the beginning of northern summer on Mars.

8. **INTRODUCTION OF AMENDMENTS TO TOWN OF ALTA INTERLODGE ORDINANCE**

01:01:55

Mike Morey reflected that with the remarkable winter we just had, Interlodge took on a bigger meaning and that prompted them to take a look at the ordinance. He the Interlodge ordinance has not been modified much since it was put into effect back in the 1980's. Mike reported staff thinks it's a good idea to update the ordinance to match their practices. Additionally, with the recent action to shift a good deal of the Mayor's operational responsibilities to the Town Manager they identified some language that should be cleaned up. He said the bulk of the ordinance would remain unchanged. A few of updates mentioned included removing language about an Alta Ski Lifts security department and including language reflective of the coordination with the avalanche office to track critical personnel. They also discovered neither Alta Ski Area or the Town of Alta could produce a hold harmless agreement so Cameron's been working with the ski area on that. Cameron said the ski area is supportive and that we just need to get the ordinance in place. Mike classified these changes as mostly housekeeping items that the ski area was supportive of. He asked to bring the changes before the council at a future meeting.

The council was generally supportive.

9. **NEW BUSINESS**

01:15:20

There was no new business.

10. **MOTION TO ADJOURN**

01:16:20

MOTION: Sheridan Davis motioned to adjourn, and Elise Morgan seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

Passed this 9th day of August, 2023

Jen Clancy, Town Clerk