

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
SHERIDAN DAVIS
ELISE MORGAN



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March 8, 2023 Alta Town Council Meeting

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Administrator's Overview for the March 8, 2023, Town Council Meeting

This is my last meeting, so I will spare you my traditional overview, of which I've now done over 450 times in one form or another!

I am so honored to have been able to work for this magical place called Alta for the last 40+ years. It was truly a dream come true for an Iowa boy longing for the mountains, and Alta is the best! Alta felt like home the very first time I came out with the University of Iowa Ski Club

long before I worked here. I always wanted to return "home." I got that chance, and jumped at it, in the summer of 1982 and started my Alta life later that fall.

I have worked very hard over these past years serving our residents and battling outsiders who would cash in on Alta, degrading Alta's very character. This work has been difficult, stressful, and oftentimes very hostile, while invisible to most as they enjoyed their Alta. I often felt like I had the loneliest job in the canyon.

I know we aren't supposed to be proud, but I am proud of all I have done to protect and preserve Alta and serve the community.

As with everything, Alta has changed, is changing. It is not the Alta that I came to years ago that felt so much like home. It's time to move on and pass the torch.

A couple of meetings ago the Mayor noted that Alta was a bit of an anachronism, but that we like it that way. Anachronistic Alta is still a magnificent and special place worth preserving and protecting.

As Mayor Bill Levitt said to me 40 years when he was evaluating me for the job, "Alta is to Salt Lake, what Central Park is to New York City, and can you imagine New York without the little bit of green of Central Park?" That sentence has kept me going through some tough battles.

I'm pleading with all of you still here to be diligent in resisting the pressure to overdevelop and turn Alta into just another cookie cutter ski area. The key to Alta has always been its rustic charm. What you do with Alta goes far beyond our people and our boundaries. Please stay vigilant in keeping Alta Alta.

Thank you.



Alta Town Council



Staff Report

To: Town Council

From: Chris Cawley, Assistant Town Administrator

Re: March 8, 2023 Town Council Meeting

Date: March 1, 2023

Attachments:

Capital Projects

The Capital Projects Committee met on February 22nd to review the status of projects approved for funding in FY 23, plan for FY 24 capital projects, and discuss our capital projects planning and implementation process. Here are some highlights from the meeting:

FY 23 Projects Status

Below is a summary of progress toward projects approved for funding in FY 23. We are tentatively proposing to reprogram the Alta Marshals Office (AMO) projects into FY 24. Please note that we've asked the Council to fund various AMO technology upgrades in a given fiscal year so that AMO is prepared to implement projects as needed for interoperability with other agencies. Staff will seek to refine timelines for these projects in order to best inform future capital projects plans and budgets. We are also proposing to move an erosion control project at the community center to FY 24; or at least, for now, acknowledging it will not be done in FY 23.

Project	Budget	Cost to date	Status
Office Windows	\$6,332	\$6,332	Complete
Firehouse Garage Vent	\$8,000	\$5,567	Complete
Community Center Roof Access	\$5,000	\$3,164	In progress
Community Center A/V	\$15,000		Planning
Playground Improvements	\$5,000		Planning
Livescan	\$10,000		Planning
AEDs	\$3,000		Ready to purchase
AMO Phase 2 Radios	\$30,000		<i>Reprogram to FY 2024?</i>
AMO Inventory Closet	\$20,000		<i>Reprogram to FY 2024?</i>
Community Center Erosion Control	\$10,000		<i>Reprogram to FY 2024?</i>
AMO Security Cameras	\$13,000		<i>Reprogram to FY 2024?</i>
TOTAL	\$125,332	\$15,063	
TOTAL, less reprogrammed items	\$52,000	\$15,063	
Capital Projects Fund Balance, 1/31/2023	\$639,048.76		

FY 24 Capital Projects

Below is a tentative list of projects we propose to include for funding in FY 2024. Each of these projects already appears on the most recent [approved capital projects plan](#). We may decide to include additional projects as we refine a proposed FY 24 capital projects plan. Please note that we assume the need to conduct an architectural feasibility study of a new community center facility in the location of the current building and may propose to fund and complete the project next year. The Erosion Control project remains tentative; we need to evaluate whether there is anything that can be done to mitigate rockfall hazard that is affordable enough to implement while we work toward replacing the community center. Both of these community center projects are big topics that staff and council members will need to discuss further before they are formally proposed for funding.

Project	Budget	Next Steps
Tom Moore Historic Structure	\$25,000.00	Write RFP, refine budget
Alta Central Window Replacement	\$5,000.00	Remove from capital plan?
Alta Central Dispatch Console Upgrade	\$15,000.00	Evaluate VECC platform
AMO Phase 2 Radios - <i>FY 23 Reprogram</i>	\$30,000.00	Obtain quotes
AMO Inventory Closet - <i>FY 23 Reprogram</i>	\$20,000.00	Obtain quotes
Erosion Control - <i>FY 23 Reprogram</i>	\$10,000.00	Write RFP
AMO Security Cameras - <i>FY 23 Reprogram</i>	\$13,000.00	Obtain quotes
Community Center Feasibility Study	\$50,000.00	Write RFP
TOTAL	\$168,000.00	Incl. \$73,000 in reprogrammed FY 23 projects

Capital Projects Planning and Implementation Discussion

The committee acknowledged difficulties in planning and implementing projects, and discussed improvements to our processes, including:

- Anticipate seasonality in planning so that all projects to be completed during non-snow seasons are ready for implementation
- Remove small projects that could be characterized as routine building maintenance from the capital projects plan, and include those projects in general fund budget line items per facility
- Consider integrating other types of projects such as water/sewer, planning projects, and other organizational projects into one management framework to improve overall management efficiency
- Update Capital Projects Plan format to reduce visual clutter and include multi-year project timelines, year-to-year expense projections, and capital projects fund balance projections.

Community Renewable Energy Program: Utility Agreement with Rocky Mountain Power

The next step along the path to remain eligible for the Community Renewable Energy Program is for each participating community to sign the Utility Agreement. This will be one agreement, approved by the board of the Community Renewable Energy Agency, and signed by each

individual community. Each community's signed Agreement will be included in the Program Application the Agency will submit to the Utah Public Service Commission.

Under Utah state law and utility regulations, the Utility Agreement must address four items, although the Agency and RMP can include additional elements. The four required items are:

- That the Agency reimburse the Office of Consumer Services and Division of Public Utilities for their costs contracting third-party expertise "for assistance with activities associated with initial approval of the Community renewable energy program."
 - Alta has already paid our share of these costs
- Communities that adopt the Ordinance must reimburse RMP for the costs associated with two required mail notices sent to all customers within the community.
 - Alta's share of these costs is projected to be about \$150.
- A description of how unpaid termination fees not recovered through customer program rates will be handled.
 - Termination fees are charges assessed by RMP when customers terminate participation in the Program. This is still being negotiated but will not cause the Town of Alta to incur additional costs toward Program development.
- Identification of any desired replaced assets.
 - The agency may determine that certain RMP assets are not suitable for meeting Program goals, for a variety of reasons. This is still being negotiated but will not cause the Town of Alta to incur additional costs.

As of last council meeting, we anticipated presenting the Utility Agreement to the Alta Town Council in March. The Agency board of directors recently met in a closed session to discuss a confidential draft of the Agreement, and while we cannot present that draft in an open Alta Town Council meeting, we have shared the draft with Town legal counsel and will continue to brief the Council on progress toward its completion. We do not anticipate that the Agreement will present any challenges to the Town or to future participating customers in Alta.

While the Town of Alta will be required to sign the Utility Agreement to continue participating in the Program, it will not bind the Town and its constituents to participate in the program; it is simply a step along the way to finalizing our participation.

Alta Town Council



Staff Report:

March 8, 2023

To: Town Council

From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk

Date Written: March 2, 2023

Town Clerk – Jen

- 2023 Municipal Election: We have 2 town council seats that expire in January 2024 and are up for election. In your meeting packet you have a contract for the Town to enter into an agreement with SL County for them to administer our upcoming municipal election. It's worth noting that in order to need a primary election, we need 5 or more candidates for the 2 seats. This is essentially the same contract we have previously entered into with an updated cost estimate. We are asking for your approval now since we don't yet have an adopted budget that covers this expense. The cost will be \$2,500 (their minimum) for this election. If we have a primary it could go over that amount, but I don't expect it to.
- Alta Reading Room: The Town of Alta and Salt Lake County Library are looking for your feedback on the Alta Reading room. We are evaluating the services provided and looking for opportunities to enhance the programs made available to the Alta Community. [Please help us by taking this survey by March 31st.](#)
- Budget: We have held one budget committee meeting. I have also been meeting with department heads to understand their needs for FY24. The capital projects committee has met and the town has a meeting with service area #3 to plan for next year. I am gathering all this information into a draft budget that will be presented to the budget committee in April for them to discuss.
- Fraud update: We are enrolled in PositivePay at Keybank. The Clerk's office submits ACH and check information directly to Keybank to authorize the payments. We are still waiting on two Keybank charges totaling \$12,100 to be returned and one Zion's sewer account charge totaling \$3,741 to be returned.
- I have also been spending time helping the Mayor with a hiring plan for the Town Manager.

Deputy Town Clerk - Molly

- Dog Licenses – Annual Renewals are complete.
- Drafted Resolution 2023-R-3 repeals and replaces the dog license class numbers. Please note that one class A and one class B license were forfeited. The resolution was drafted to authorize a drawing for those licenses.
- Drafted Ordinance 2023-O-1 amending the dog license ordinance to remove language referencing Salt Lake County watershed tags. The County is not issuing watershed tags and so we are updating our ordinance to reflect that change. Only a Town of Alta dog tag will be required moving forward.

- Drafted Resolution 2023-R-4 updating the fee schedule to remove reference to watershed tags.
- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 2/3/2023 – 3/1/2023
 - Meiners, Alexandra (6 days) 2/6/2023
 - Montgomery, Kimberly (18 days) 2/10/2023
 - Petzold, Tricia (11 days) 2/16/2023
 - MacLean, Brooke (14 days) 2/17/2023
 - Lommele, Scott (30 days) 2/22/2023
 - Danforth, Sophie (5 days) 2/23/2023
 - Monahan, Dan (10 days) 2/27/2023

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - Next court date – Thursday, March 16, 2023 at 5:30 PM
- Working with Judge Farr to close backlog of pending cases dating back to late 2019 – this procedure was paused at the onset of the COVID pandemic.
- Justice Court Clerks annual conference upcoming March 23 - 24

Department Incident Activity Report

Date Reported: 02/01/2023 - 02/28/2023 | Show Subclasses: True



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 ALTA, UT 84092
 801.742.3522
 AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	1	0	1	0	0	0	0	0.0
Assist Other Agency	1	0	1	0	0	0	0	0.0
ALARM	2	0	2	0	0	0	0	0.0
Burglary Alarm	1	0	1	0	0	0	0	0.0
Residential Alarm	1	0	1	0	0	0	0	0.0
AVALANCHE	6	0	6	0	0	0	0	0.0
CONTROL	6	0	6	0	0	0	0	0.0
CIVIL PROBLEM	1	0	1	0	0	0	0	0.0
Civil Dispute	1	0	1	0	0	0	0	0.0
DAMAGED PROPERTY	1	0	1	1	0	0	1	100.0
Criminal Mischief	1	0	1	1	0	0	1	100.0
INTERLODGE	7	0	7	0	0	0	0	0.0
HELLGATE-SUPERIOR CLOSURE	2	0	2	0	0	0	0	0.0
TOA CLOSURE	4	0	4	0	0	0	0	0.0
VIOLATION	1	0	1	0	0	0	0	0.0
MEDICAL	4	0	4	0	0	0	0	0.0
EMERGENCY	4	0	4	0	0	0	0	0.0
MENTAL SUBJECT	1	0	1	0	0	0	0	0.0
Mental Subject	1	0	1	0	0	0	0	0.0
MOTORIST	24	0	24	0	0	0	0	0.0
ASSIST	24	0	24	0	0	0	0	0.0
ORDINANCE VIOLATION	1	0	1	0	0	0	0	0.0
Ordinance Violation	1	0	1	0	0	0	0	0.0
PARKING	3	0	3	0	0	0	0	0.0
PROBLEM	3	0	3	0	0	0	0	0.0
PROPERTY	1	0	1	0	0	0	0	0.0
DAMAGE	1	0	1	0	0	0	0	0.0
PUBLIC PEACE	3	0	3	0	0	0	0	0.0
Disorderly Conduct	2	0	2	0	0	0	0	0.0
Public Peace, Other	1	0	1	0	0	0	0	0.0
ROAD CLOSURE	11	0	11	0	0	0	0	0.0
HELLGATE-SUPERIOR	7	0	7	0	0	0	0	0.0
SR-210	4	0	4	0	0	0	0	0.0
ROBBERY	1	0	1	0	0	0	0	0.0
Robbery, Street/Hwy/Open Area, Strongarm	1	0	1	0	0	0	0	0.0
SUSPICIOUS	2	0	2	0	0	0	0	0.0
Suspicious Activity	1	0	1	0	0	0	0	0.0
Suspicious Vehicle	1	0	1	0	0	0	0	0.0

THEFT	7	1	6	0	0	0	0	0.0
Larceny, From Yard/Land	5	1	4	0	0	0	0	0.0
Theft Other	2	0	2	0	0	0	0	0.0
TRAFFIC	15	0	15	0	0	0	0	0.0
VIOLATION	15	0	15	0	0	0	0	0.0
TRAFFIC ACCIDENT	5	0	5	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	5	0	5	0	0	0	0	0.0
VEHICLE	1	0	1	0	0	0	0	0.0
IMPOUND	1	0	1	0	0	0	0	0.0
VOID	1	1	0	0	0	0	0	0.0
CREATED IN ERROR	1	1	0	0	0	0	0	0.0
WATERSHED OFFENSE	1	0	1	0	0	0	0	0.0
ANIMALS	1	0	1	0	0	0	0	0.0
WELFARE	1	0	1	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Event Totals	100	2	98	1	0	0	1	1.0



UNIFIED FIRE AUTHORITY

UFA Report March 2023

Legislative update: The UFA Legislative Committee had a busy February tracking several bills that have implications for the fire service. HB183 allows for EMS-only employees to be in the firefighter retirement system, HB261 addresses funding for wildland fire mitigation work, HB59 & 278 address the continuing needs of behavioral health in public safety. We also watched several bills related to codes, ordinances, and district operations. We are looking forward to engaging on several other bills during the interim session. The session will close on the evening of Friday, March 3rd.

Construction update:

Station 102 Magna: Steel erection has been completed.

- Sewer line has been tied into the main on Buccaneer Drive with the other components (sand/ oil separator, sampling manhole) being installed on the property.
- Rough-in of plumbing, electrical, and mechanical, as well as interior metal framing, is nearing completion.
- Roof installation is about 80% complete.
- The contractor has reported that they are on schedule to be substantially complete by May 31, 2022.

Station 251 Eagle Mountain: All site concrete has been poured.

- Aluminum window frames are beginning to be installed.
- Overhead doors for the storage and fitness area are being installed this week.
- Mechanical, electrical, and plumbing is continuing in the apparatus bay and mezzanine level.
- Drywall mud and tape is occurring throughout the station and drywall ceilings are being installed.
- The contractor was notified that three electrical panels have been delayed from the manufacturer and currently expected to arrive in May 2023. The panels were ordered in the end of August 2022, soon after the contract was issued. The contractor is working on alternative solutions to provide temporary power to specific HVAC units to condition the building for millwork and other finishes.
- The project substantial completion date is now projecting to be delayed until late March, however this doesn't account for the delayed electrical panels.

Station 253 Eagle Mountain: There some structural steel components in the apparatus bay are that are pending installation due to waiting for available personnel and weather to improve.

- Fire sprinkler installation should be complete.
- Site concrete work has been impacted by the weather and deep frost in the ground. The contractor is assessing methods to begin this work.
- The permanent gas meter has been installed.
- Interior concrete for the mezzanine and stairs is complete.
- Interior components of three electrical panels are delayed until April 15, 2023. Keir, their electrical subcontractor, and electrical consultant are working together to find solutions to provide temporary power to HVAC units in the living area.
- Completion is expected in late May.

Recruit Camp: UFA Camp 56 is ongoing, and the new recruits have just completed Fire Dynamics and Air Management this week. We are approaching the fourth week of camp. The recruits are engaging their new challenges with the first being this week of saw safety. They are learning how to effectively work together as a team in performing their essential firefighting duties.

Captains Academy: In preparation for the next Captain promotional process in 2024, UFA is holding a Captains Academy. This academy helps prepare candidates for taking on the leadership role of Captain within our organization. Topics include leadership training, budgeting process, government and community relationships, fire prevention and captain strategy, tactics, and incident management. There will be six sessions held over the next 18 months.

Budget Process Continues. UFA Divisions are hard at work finalizing their individual budgets to be included in the overall UFA budget proposal. Meetings with the Budget Committee and Fire Chief will be happening over the next two months, with a presentation to the Board Finance Committee on April 10. The full UFA Board will review the budget on May 16, with final review and approval set for June 20.

March Safety Message: With the significant snow fall we have been experiencing this winter, UFA is asking residents to ensure that appliance vents in homes have a clear area around them to avoid the dangers of Carbon Monoxide poisoning. When vents for gas-powered appliances such as furnaces, water heaters, or stoves get covered by snow, it can cause the dangerous gas, carbon monoxide, to build up in the home. Carbon monoxide is a colorless, odorless gas that can cause headaches, nausea, and in severe cases, can be fatal. Vents that do not have adequate clearance can also be a fire hazard due to bad airflow. Some of the signs and symptoms of CO poisoning can include:

1. Headache
2. Dizziness or lightheadedness
3. Nausea or vomiting
4. Shortness of breath or difficulty breathing
5. Confusion or disorientation
6. Blurred vision
7. Loss of consciousness
8. Chest pain
9. Seizures or convulsions
10. Weakness or fatigue

If you suspect CO poisoning, you should immediately move to a well-ventilated area and call 911 or your local emergency services. It's also important to have working CO detectors in your home, as they can alert you to the presence of the gas and give you time to evacuate the area.

Retirement: Battalion Chief Duane Woolsey retired after 28 years of dedicated service to the department and the people of Salt Lake County and UFA. He was promoted to a paramedic specialist in 1996, a captain in 2004 and a battalion chief in 2006. Chief Woolsey is looking forward to more time with family and spending time on his new sailboat.

MINUTES
BUDGET COMMITTEE VIRTUAL MEETING
ALTA TOWN COUNCIL BVIRTUAL MEETING
Wednesday, February 8, 2023, 1:30 PM
Alta Community Center (virtual), 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember John Byrne
Councilmember Sheridan Davis
Councilmember Elise Morgan
Councilmember Carolyn Anctil (arrived 2pm for Town Council meeting)

STAFF PRESENT: John Guldner, Town Administrator
Chris Cawley, Assistant Town Administrator
Jen Clancy, Town Clerk
Molly Austin, Deputy Clerk

ALSO PRESENT: Cameron Platt, Legal Counsel
Polly McLean, Legal Counsel
Craig Heimark, Treasurer

NOT PRESENT: Mike Morey, Town Marshal

BUDGET COMMITTEE MEETING

1. **CALL THE BUDGET COMMITTEE MEETING TO ORDER**

00:00:00

Mayor Bourke started the budget committee meeting of February 8, 2023.

2. **DISCUSSION OF THE FY24 BUDGET**

00:01:25

Craig Heimark started by reminding the committee that last October he gave a slide presentation that listed recommended changes to the Town's budget process. He said we would divide the budget process into the three underlying drivers of increases or changes in the budget, specifically 1) changes in payroll and staff 2) changes in outside vendor contracts, and 3) changes in our schedules projects. There was also a suggestion to update the financial reporting to help the councilmembers and citizens understand where and why Town funds are being spent. Craig was happy to report progress is being made on all these efforts.

Craig updated the committee on the Mike Swallow wage study. The main take away so far are that top level employees are underpaid compared with the market. He said that councilmembers would need to decide how to address the salary discrepancies and whether the Town has sufficient staff to accomplish its goals. The sense of the committee was to get a Town Manager in place before considering the addition of new positions and use a phased approach to address staff wages.

Craig reported that the Capital Projects Committee would be meeting soon.

Jen walked the committee through a summary of the changes anticipated for outside vendors and gave a brief overview of the summary cover sheet that's being developed for simplified reporting.

3. **MOTION TO ADJOURN**

00:32:55

MOTION: Mayor Bourke motioned to adjourn, and John Byrne seconded.

VOTE: All in favor. The budget committee meeting was adjourned.

TOWN COUNCIL MEETING

1. **CALL THE REGULAR TOWN COUNCIL MEETING TO ORDER AND DECLARATION**

00:33:05

Mayor Bourke called the regular meeting of the Alta Town Council to order for February 8, 2023. Pursuant to his February 1, 2023 determination Mayor Bourke said that it is in the community's best interest to hold this meeting virtually without an anchor location.

2. **CITIZEN INPUT**

00:34:15

Jen Clancy reported there were no written public comments received.

Dan Ketner requested that the Town consider taking over the Alta Resort Shuttle, the Night Shuttle, and Town Shuttle programs. He said that he had been doing it for a long time and was tapped out. He added that he thought the Town would be more eligible for grants.

3. **FRIENDS OF ALTA UPDATE – TARA MORIN**

00:38:40

Tara Morin introduced herself as the Operations Manager for Friends of Alta. She provided the council with an overview of what the organization has been up to. She reported that the Executive Director, Kody Fox took part in a KUTV Fresh Living segment today regarding the gondola proposal. She also reported they were in the fifth year of the Black Rosy-Finch study, had hired someone to monitor the legislative session for them, continued to work with various individuals and businesses to monitor an oppose the gondola proposal, and were preparing for the annual Alta Gala. They are also preparing for various fundraising and stewardship summer events. Tara said all events are posted on social media and encouraged folks to sign up for their biweekly newsletters.

4. **SHUTTLE UPDATE: RESORT SHUTTLE, TOWN SHUTTLE, NIGHT SHUTTLE – TOM SCHNEIDER**

00:48:55

Chris Cawley reported that Tom Schneider had provided some January shuttle ridership numbers and he had a summary of shuttle contributions to share while Tom reviewed the programs. Tom reported that in January almost 12,000 people rode the three shuttles that operate daily in Alta. He projects that between 40,000 and 50,000 people would ride the shuttle this winter season. He said the program is not sustainable the way it is managed with various sources of funding. Tom reported that the day shuttles funding will end before the season ends and that he is not comfortable being in the position of asking for more money. He added that some of the funding sources previously received may not be available in the future and that various contributors have stipulations for the program if they are to contribute which adds complexity to the management of the program.

Tom reported that you need at least three shuttle buses to run these program and that he would need to purchase a new shuttle to operate the program “as is” next year. Carolyn Anctil observed that she didn’t feel that the funding correlates with the usage and doesn’t feel it’s fair, she’d like to see individuals pay. Adrienne Ruderman offered that the original shares in the shuttle program were determined by bed count at particular properties. Tom said he thought the Town should take over the funding and let someone else operate the shuttles. He offered he would be willing to operate the shuttles again (he supports the Town soliciting bids from other companies) but needs to know what the plan is because he would need to purchase a new shuttle which costs \$160,000 and needs to be ordered by April. It was noted that for all three shuttles to operate the same way as this year the budget would be \$220,000 which is roughly 10% of the Town’s budget.

5. ALTA CHAMBER AND VISITOR’S BUREAU REPORT – BRANDON OTT

01:18:00

Brandon Ott introduced himself as the President of ACVB and Marketing Director for Alta Ski Area. Brandon gave updates on the Alta Shuttle, Time Well Spent campaign, and membership dues. He highlighted that the mission statement had been recently revised to enhance the experience for locals and visitors as opposed to simple attracting more people. Chris Cawley provided an overview of the 2022/23 amended budget of \$70,736. Chris reported he is working on the contract to facilitate the contributions from the Town’s budget to ACVB for this fiscal year.

6. ALTA SKI AREA UPDATE – MIKE MAUGHAN

01:36:25

Mike Maughan reported that they had put together a proposal that’s been submitted to the USFS to replace the roadside parking with parking in the wildcat parking lot. Mike has an upcoming meeting with the forest service on site for them to review the ski area master plan and projects for the next year. He reported he met with UDOT today to discuss what can be done in the next 3-5 years regarding up-canyon congestion (slick roads and canyon closures) and down-canyon congestion caused by main line closures.

Mike said the business levels this year are close to where they were last year in terms of the number of skiers. Icon visitation is down a little for Alta whereas for the other Cottonwood Resorts are 25-50% greater thus far. There is record snowfall through the end of January. They are working with UTA to understand if there will be any changes to ski bus service next year and have submitted a plan to UTA to adjust the top of the wildcat ramp to see if it’s acceptable to UTA to allow buses to make the turn so

they could service both the GMD and Albion lots. He commented this could alleviate some of the need for the shuttles.

Mike commented that John Guldner would be greatly missed, his knowledge and understanding of the ordinances in Town has been invaluable. He thanked John.

7. **APPROVAL OF CONSENT AGENDA: JANUARY 11, 2023 MEETING MINUTES, TREASURER'S REPORTS, AND STAFF REPORTS**

01:48:30

MOTION: Mayor Bourke motioned to approve the consent agenda including the January 11, 2023 minutes, and staff and financial reports, and Sheridan Davis seconded.

VOTE: All in favor. The consent agenda including the January 11, 2023 minutes, and staff and financial reports was unanimously approved.

8. **QUESTIONS REGARDING DEPARTMENTAL REPORTS**

01:49:20

John Byrne asked Jen Clancy how much of the \$564,000 in the water fund might be moved to next years budget? John Guldner chimed in that he thought \$370,000 for Peruvian Estates West, and close to \$100,000 for Grizzly Gulch. Jen Clancy added that they were likely to only spend \$10,000 on the water meter project this year.

9. **MAYOR'S REPORT**

01:51:00

Mayor Bourke reported he was amazed at how well the Marshal's Department and others keep us all safe and moving. He stated that roughly 25 years ago the Town had received an award for organizing the road committee. To date, the Alta website is reporting 493" of snow breaking records since 1981/82 season and we have more snow forecasted for next week. The Town experienced several incidents of fraudulent charges to our bank accounts that have now stopped due to efforts of John Guldner.

The Mayor signed a letter that went to District Ranger Bekee Hotze that recommended elimination of some roadside parking between the wildcat ramp and the DPH as a safety measure. The District Ranger informed the Mayor it would take some time for her to act on the parking proposals as she is quite short staffed. The Mayor mentioned HB 276 and noted that if enacted it would open the water provisions and require Salt Lake City to provide water to areas outside the service area boundaries, including the undeveloped lots in Albion Basin. The bill has been referred to committee and will not be enacted in this session, but we expect to see it again. The Mayor attended the Wasatch Front Regional Council meeting on January 26 and while its usually a benign affair, on this date there was a huge crowd (~100 people) with standing room only mostly made up of people there to oppose the gondola.

The staff engaged in an exercise to identify significant issues and challenges over the next 3 years and the top results included staffing and human capital as well as infrastructure. He announced that every two years, two of the council seats expire and he would like more candidate than fewer candidates (not a reflection on the two incumbents) in the upcoming election.

Mayor Bourke said a newsletter piece about John Guldner's retirement had been circulated. He then caringly reflected on how John had advised him over the years. He thanked John for all he has done for everyone.

10. OPEN PUBLIC MEETING ACT TRAINING, Q & A – POLLY MCLEAN

02:04:00

Polly McLean reviewed a presentation outlining why and how Town business can be conducted in a transparent place. She identified the spirit of the Open and Public Meeting Act (OPMA), reviewed what a meeting is and is not, who has to follow OPMA, what makes a quorum, how to use email for Town business, electronic meetings, the reasons for closed-door meetings, notice requirements, public comment, minutes and recordings, emergency meetings, and violations of OPMA.

11. DISCUSSION ON AN ORDINANCE TO ESTABLISH THE ROLE OF TOWN MANAGER

02:16:15

Mayor Bourke said an ordinance has not been drafted. With John Guldner's departure we are going to revisit how the Town staff operates. The Mayor explained that in promoting the title of Town Manager he hadn't duly understood the State definition of such a title and so he now preferred to refer to this position as chief of staff. He expects a draft ordinance by the next council meeting. John Byrne asked the Mayor what issues he had with the title and noted, to him a Town Manager could be whatever the town council we defined it as in an ordinance. John explained the bigger issue in creating this position by ordinance was to decide if the position is unempowered and a conduit (no real authority)-, or if delegate some of the Mayor's powers and duties should be delegated to the Town Manager via an ordinance. This would separate the day-to-day operation of the Town and leave the legislative and policy responsibilities to the Mayor and council. He said essentially you are delegating authority to execute the policies of the governing body. He added that this is also about right sizing the Mayor's responsibilities.

Cameron Platt said there were three main areas he was looking for direction from the council on. He felt the title ultimately didn't matter much because we can write the ordinance to delegate the duties that the council wants. He does need direction on the chain of authority, and where that should go. He also asked what authority the council wants to give to the person in this position? He highlighted talking about executive duties is important because if you delegate the executive duties to the manager it will remove some work from the mayor, but that move could also increase the work for the council and he wants to council to understand this shift in practical application. Cameron summarized the decisions as what chain of authority does the council want for this position and what duties do they want the manager to do. Craig Heimark added that a job description for the Mayor could also help.

Sheridan Davis agreed this role should be an empowered role and sought clarification on if the Town manager could be fired by the Mayor without the consent and approval of the council. Cameron explained under the current framework the Town Administrator is appointed by the Mayor with advice and consent of the council and the Town Administrator derives their authority from the Mayor's authority and so the chain of command goes through the Mayor. The Mayor could dismiss a Town Administrator under the current framework without input from the council.

~~John Guldner warned that he thought the council's instructions (ie consensus of the council) for the next Town Manager need to be communicated through the Mayor in order to avoid five separate sets of directions from each councilmember.~~ Mayor Bourke clarified that in his model the Chief of Staff works and takes direction from the Mayor; that he/she does not take direction from individual councilmembers, but consensus of the council via the Mayor. It's the Mayor's role to sort it out what's okay and not okay with the town council. The Mayor said the town's chief of staff needs one boss. John Byrne asked if the person would be empowered or just doing what the mayor asked, and suggested we would be better off if the person was executing the will of the governing body which includes the Mayor but isn't the Mayor alone.

(Elise Morgan left the meeting)

Mayor Bourke indicated the ordinance could be drafted and bounced off the councilmembers in advance of the next meeting to collect input. John Byrne offered to help Cameron on the empowered manager side of things.

12. NEW BUSINESS

02:51:25

Polly McLean brought up that the Utah League of Cities and Town's has a legislative policy committee that meets once a week during the legislative session and the Town's participation is outdated and should be updated. The Mayor suggested he, Chris Cawley, and Cameron Platt sign up and no one opposed.

Carolyn Anctil asked about the noise ordinance. Cameron shared that the Marshal's department had issued two warnings for the noise violations. There has been some discussion amongst staff about following up with the property owners regarding noise mitigation plans.

13. DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED DOOR SESSION FOR DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL AS AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)(a)

03:01:00

The Mayor reported there was not a reason to hold a closed door session today.

14. MOTION TO ADJOURN

03:03:45

MOTION: Sheridan Davis motioned to adjourn, and John Byrne seconded.

VOTE: All in favor. The meeting was adjourned.

Passed this 8th day of March, 2023

Jen Clancy, Town Clerk

DRAFT

MINUTES
SPECIAL ALTA TOWN COUNCIL VIRTUAL MEETING
Thursday, February 23, 2023, 9:00 AM
Alta Community Center (virtual), 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke
Councilmember John Byrne
Councilmember Sheridan Davis
Councilmember Carolyn Ancil (arrived 9:16am)

STAFF PRESENT: John Guldner, Town Administrator
Mike Morey, Town Marshal
Chris Cawley, Assistant Town Administrator
Jen Clancy, Town Clerk
Molly Austin, Deputy Clerk

ALSO PRESENT: Cameron Platt, Legal Counsel
Craig Heimark, Treasurer

NOT PRESENT: Councilmember Elise Morgan

SPECIAL TOWN COUNCIL MEETING

1. **CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the special meeting of the Alta Town Council to order for February 23, 2023. Pursuant to his February 15, 2023 determination Mayor Bourke said that it is in the community's best interest to hold this meeting virtually without an anchor location.

2. **DISCUSSION OF AN ORDINANCE TO CREATE THE TOWN MANAGER POSITION**

00:00:30

Mayor Bourke announced the purpose of the meeting was to discuss a town ordinance that would create a town manager position. He explained that with John Guldner's intention to retire that an opportunity has been created to rethink the structure and operation of our town government. The Mayor suggested it would be appropriate for a town manager to essentially manage the internal affairs of the town staff. It was also noted that this was an opportunity to right size the Mayor's responsibilities for what has historically been a part-time position.

Cameron Platt started the discussion by explaining that currently the Mayor can appoint the town manager with advice and consent of the council but that the Mayor can terminate the town manager without the advice and consent of the council. The proposed change to this process is that the Mayor appoints the Town Manager (and Town Clerk, Marshall, and Planning Commission members) with advice and consent of the council but for the town manager to be terminated that you either needed a vote by majority of the council including the Mayor (ie Mayor and 2 council members) or what was referred to as a council super-majority (all 4 council member, not including the Mayor). This method of

voting was discussed with the main reason being rooted in state code and as a means of adding some protection to appointed employees.

The council continued to review and discuss each of the bullet points listed in the meeting's staff report (as shown below). Members of the council commented that they did not want to go in a direction not supported by staff. Staff did not raise any concerns. Direction was given to staff to draft an ordinance that delegated the highlighted bullet points to the town manager position.

Mayor's Authority/Duties UCA § 10-3b-104

- Chief Executive Officer Duties
 - All employees shall report to Town Manager;
 - Appointed officials will coordinate with the town manager in day to day activities, subject to state law, but are accountable to the Mayor and Council;
 - Keep the peace and enforce the laws of the municipality (practically and currently applied by delegating criminal enforcement to the Marshal's Office by the Mayor); civil code enforcement will be through the Town Manager;
 - Ensure statutes, ordinances, and resolutions executed and observed;
 - Sign contracts provided for in budget, ordinance, or resolutions;
 - Cancel or waive fines or forfeitures;
 - Report the condition and needs of the municipality, and make recommendations in the best interests of the Town, to the Council.
 - Deputize residents of the municipality over the age of 21 years to assist in enforcing the laws of the state and ordinances of the municipality;
 - Release a person imprisoned for a violation of a municipal ordinance;
 - At any reasonable time, examine and inspect the official books, papers, records, or documents of the municipality or any officer, employee, or agency of the municipality;
 - With the council's advice and consent:
 - assign or appoint a member of the council to administer one or more departments of the municipality; and
 - Appointment of the Town Manager, Town Clerk, Marshall, & Planning Commission members remain with Mayor and Council
 - appoint a person to fill a municipal employment position or a vacancy on a committee of the municipality;
 - Perform all duties prescribed by statute or municipal ordinance or resolution;
- Mayor's Judicial, Legislative, or Ceremonial Duties may not be delegated.
 - Regular and voting member of the Council
 - Chair of Council meetings and presides at all Council meetings
 - Exercises ceremonial functions for the municipality;
 - Ex officio positions held by the Mayor.

Town Council Authority/Duties UCA § 10-3b-105¹

¹ Utah law § 10-3b-403 mentions that the Council may delegate its "executive or administrative power" to a town manager. In practice, however, the Council only has these executive or administrative power if they are removed from the Mayor.

- Legislative Duties—may not delegate legislative duties.
- Town Council is the legislative body of the municipality and exercises the legislative powers and performs the legislative duties and functions of the municipality
 - Adopt rules and regulations, not inconsistent with statute, for the efficient administration, organization, operation, conduct, and business of the municipality;
 - Prescribe by resolution additional duties, powers, and responsibilities for any elected or appointed municipal official, unless prohibited by statute;
 - Require by ordinance that any or all appointed officers reside in the municipality;
 - Create any office that the council considers necessary for the government of the municipality;
 - Provide for filling a vacancy in an elective or appointive office;
 - Perform any function specifically provided for by statute or necessarily implied by law;
- Any executive or administrative power . . . duty or function that: has not been given to the mayor under Section 10-3b-104. This is a “catch-all” provision.

3. **MOTION TO ADJOURN**

01:16:30

MOTION: Mayor Bourke motioned to adjourn, and Sheridan Davis seconded.

VOTE: All in favor. The special town council meeting was adjourned.

Passed this 8th day of March, 2023

Jen Clancy, Town Clerk

TOWN OF ALTA
COMBINED CASH INVESTMENT
FEBRUARY 28, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	125,275.23
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,796.08
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	1,931,511.21
01-11710	CASH CLEARING -AR	(4,366.22)
	TOTAL COMBINED CASH	2,054,532.11
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(2,054,407.11)
	TOTAL UNALLOCATED CASH	<u>125.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,367,638.48
45	ALLOCATION TO CAPITAL PROJECT FUND	5,020.98
51	ALLOCATION TO WATER FUND	(297,652.28)
52	ALLOCATION TO SEWER FUND	(20,600.07)
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,054,407.11
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(2,054,407.11)
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2023

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	2,367,638.48	
10-12640	CASH IN PTIF - C ROAD FUND	63,615.67	
10-12690	IMPACT FEE FUND PTIF	23,750.61	
10-12700	BEER TAX FUNDS PTIF	25,022.96	
10-12710	POST EMPLOYMENT BENEFIT PTIF	131,653.20	
10-13110	ACCOUNTS RECEIVABLE	1,445.15	
10-13200	DUE FROM OTHER GOVERNMENTS	112,659.72	
10-13510	TAXES RECEIVABLE - CURRENT	2,167.22	
10-13700	PROP TAX RECEIVABLE - CURRENT	243,323.00	
10-14210	DUE FROM OTHER FUNDS	76,484.40	
		<hr/>	
	TOTAL ASSETS		<u>3,047,760.41</u>

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	169.89	
10-21500	WAGES PAYABLE	8,844.31	
10-22200	RETIREMENT PAYABLE	6,886.77	
10-22210	FICA PAYABLE	2,201.95	
10-22220	FEDERAL WITHHOLDING PAYABLE	1,300.06	
10-22230	STATE WITHHOLDING PAYABLE	551.65	
10-22500	HEALTH & DENTAL INS PAYABLE	1,020.00	
10-22555	FLEX/CAFETERIA WITHHOLDING	(150.34)	
10-22600	REVEGETATION DEPOSITS	19,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	243,323.00	
10-22725	EMPLOYEE 401K WITHHOLDING	(916.29)	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	(651.07)	
		<hr/>	
	TOTAL LIABILITIES		282,339.93

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	38,574.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	BALANCE - BEGINNING OF YEAR	2,526,175.32	
	REVENUE OVER EXPENDITURES - YTD	146,271.04	
		<hr/>	
	BALANCE - CURRENT DATE	2,672,446.36	
		<hr/>	
	TOTAL FUND EQUITY		<u>2,765,545.48</u>
			<hr/>
	TOTAL LIABILITIES AND EQUITY		<u>3,047,885.41</u>

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2023

CAPITAL PROJECT FUND

<u>ASSETS</u>			
45-10100	CASH - COMBINED FUND		5,020.98
45-12100	RESTRICT CASH-CAPITAL IMPROVE		635,508.96
			<hr/>
	TOTAL ASSETS		640,529.94
			<hr/> <hr/>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	648,690.95	
	REVENUE OVER EXPENDITURES - YTD	(8,161.01)	
		<hr/>	
	BALANCE - CURRENT DATE		640,529.94
			<hr/>
	TOTAL FUND EQUITY		640,529.94
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		640,529.94
			<hr/> <hr/>

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2023

WATER FUND

<u>ASSETS</u>			
51-10100	CASH - COMBINED FUND	(297,652.28)
51-11140	PTIF CAPITAL ACQUISTION-WATER		314,115.41
51-11520	WATER CHECKING - ZION 4074		341,602.85
51-13110	ACCOUNTS RECEIVABLE		78,073.51
51-16310	WATER DISTRIBUTION SYSTEM		2,038,840.90
51-16510	MACHINERY AND EQUIPMENT		17,922.82
51-17500	ACCUMULATED DEPRECIATION	(<u>1,190,488.92)</u>
	TOTAL ASSETS		<u><u>1,302,414.29</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-21310	ACCOUNTS PAYABLE		987.57
51-22610	DUE TO OTHER FUNDS		<u>76,484.40</u>
	TOTAL LIABILITIES		77,471.97
<u>FUND EQUITY</u>			
51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00
	UNAPPROPRIATED FUND BALANCE:		
51-29800	UNRESTRICTED NET POSITION		53,213.82
	REVENUE OVER EXPENDITURES - YTD		<u>103,231.50</u>
	BALANCE - CURRENT DATE		<u>156,445.32</u>
	TOTAL FUND EQUITY		<u><u>1,224,942.32</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>1,302,414.29</u></u>

TOWN OF ALTA
BALANCE SHEET
FEBRUARY 28, 2023

SEWER FUND

<u>ASSETS</u>			
52-10100	CASH - COMBINED FUND	(20,600.07)
52-11120	SEWER CHECKING - ZION 7479		226,783.49
52-11130	PTIF CASH RESTRICTED		400,946.73
52-13110	ACCOUNTS RECEIVABLE		31,952.35
52-16310	SEWER SYSTEM		848,217.93
52-17500	ACCUMULATED DEPRECIATION	(668,862.73)
	TOTAL ASSETS		<u><u>818,437.70</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
52-21310	ACCOUNTS PAYABLE	(32.87)
	TOTAL LIABILITIES	(32.87)
<u>FUND EQUITY</u>			
52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00
	UNAPPROPRIATED FUND BALANCE:		
52-29800	UNRESTRICTED NET POSITION	469,228.65	
	REVENUE OVER EXPENDITURES - YTD	58,788.92	
	BALANCE - CURRENT DATE		<u>528,017.57</u>
	TOTAL FUND EQUITY		<u>818,470.57</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>818,437.70</u></u>

TOWN OF ALTA

Finance Worksheet - Department Totals

Page: 1

Period: 02/23

Mar 02, 2023 01:32PM

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Include Accounts: None
- Total by Source
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2020-21 Prior year 2 Actual	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget
GENERAL FUND						
REVENUE	Total TAXES:	1,748,866.11	993,589.97	2,064,990.85	1,096,523.09	1,800,517.00
	Total LICENSES AND PERMITS:	87,252.31	54,562.74	122,642.85	48,432.26	90,600.00
	Total INTERGOVERNMENTAL REVENUE:	63,427.80	38,154.09	70,123.94	28,893.99	100,010.06
	Total CHARGES FOR SERVICES:	46,743.11	14,521.57	43,284.95	.00	20,050.00
	Total FINES AND FORFEITURES:	25,535.00	27,305.00	35,935.00	13,317.82	25,000.00
	Total MISCELLANEOUS REVENUE:	146,308.03	81,722.73	115,036.86	129,357.57	106,850.00
	Total CONTRIBUTIONS AND TRANSFERS:	4,000.00	.00	93,312.11	.00	73,377.94
EXPENSES	Total LEGISLATIVE:	19,341.80	11,091.60	19,796.10	13,465.69	20,550.00
	Total COURT:	17,507.03	23,502.55	33,385.00	14,790.41	38,051.00
	Total ADMINISTRATIVE:	450,619.85	322,136.20	525,383.00	333,875.38	540,984.00
	Total MUNICIPAL BUILDINGS:	27,136.16	32,240.00	58,250.00	11,954.87	44,700.00
	Total NON-DEPARTMENTAL:	25,781.63	25,218.93	30,650.00	25,010.00	30,419.00
	Total TRANSPORTATION:	2,170.56	30,182.46	37,050.00	56,576.18	90,000.00
	Total PLANNING AND ZONING:	19,463.63	10,703.57	28,200.00	8,398.01	33,700.00
	Total POLICE DEPARTMENT:	904,743.01	620,288.43	1,105,086.00	648,431.74	1,173,935.00
	Total ECONOMIC DEVELOPMENT:	.00	21,000.00	29,000.00	.00	31,500.00
	Total POST OFFICE:	32,213.61	23,276.02	36,829.00	25,317.99	36,851.00
	Total FIRE PROTECTION:	79,164.00	.00	.00	.00	.00
	Total BUILDING INSPECTION:	19,681.13	11,712.23	25,800.00	10,057.53	15,100.00
	Total STREETS - C ROADS:	9,497.52	.00	48,000.00	.00	16,000.00
	Total RECYCLING:	21,029.07	11,126.23	21,800.00	11,929.53	21,800.00
	Total HOMELAND SECURITY GRANT:	3,600.00	.00	1,338.74	.00	.00
	Total GIS:	.00	.00	3,502.00	.00	3,783.00
	Total SUMMER PROGRAM:	26,448.93	7,146.72	54,773.00	6,918.29	68,382.00
	Total IMPACT:	75,636.47	10,507.60	10,910.00	.00	.00
	Total LIBRARY - COMMUNITY CENTER:	5,066.01	3,699.88	10,450.00	3,528.07	25,650.00
	Total COMMUNITY DEVELOPMENT:	.00	.00	.00	.00	.00
	Total TRANSFERS:	422,997.00	.00	465,123.72	.00	25,000.00
	GENERAL FUND Revenue Total:	2,122,132.36	1,209,856.10	2,545,326.56	1,316,524.73	2,216,405.00
	GENERAL FUND Expenditure Total:	2,162,097.41	1,163,832.42	2,545,326.56	1,170,253.69	2,216,405.00
	Net Total GENERAL FUND:	39,965.05-	46,023.68	.00	146,271.04	.00

TOWN OF ALTA

Finance Worksheet - Current Year Actual w Prior YTD %

Page: 1

Periods: 07/22-02/23

Mar 02, 2023 01:26PM

Report Criteria:

- Exclude Funds: 30
- Print Fund Titles
- Page and Total by Fund
- Include Accounts: None
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks
- Account Termination date = {IS NULL}

Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
GENERAL FUND						
TAXES						
10-31-100	CURRENT YEAR PROPERTY TAXES	268,920.22	279,548.88	230,114.42	280,000.00	82%
10-31-101	TAX INCREMENT - CRA	.00	.00	.00	.00	
10-31-200	PRIOR YEAR PROPERTY TAXES	743.52	2,475.97	.00	5,568.00	
10-31-300	SALES AND USE TAXES	664,327.23	1,653,455.00	797,738.39	1,391,460.00	57%
10-31-310	4th .25 TAX	19,159.73	45,000.00	21,509.01	42,000.00	51%
10-31-400	ENERGY SALES AND USE TAX	36,397.80	78,000.00	43,242.47	75,000.00	58%
10-31-410	TELEPHONE USE TAX	4,041.47	6,511.00	3,918.80	6,489.00	60%
Total TAXES:		993,589.97	2,064,990.85	1,096,523.09	1,800,517.00	61%
LICENSES AND PERMITS						
10-32-100	BUSINESS LICENSES AND PERMITS	18,592.50	18,807.81	20,461.10	26,500.00	77%
10-32-150	LIQUOR LICENSES	5,600.00	5,600.00	5,675.00	5,600.00	101%
10-32-210	BUILDING PERMITS	17,235.24	68,735.04	9,006.16	32,000.00	28%
10-32-220	PARKING PERMITS	.00	14,500.00	.00	12,500.00	
10-32-250	ANIMAL LICENSES	13,135.00	15,000.00	13,165.00	14,000.00	94%
Total LICENSES AND PERMITS:		54,562.74	122,642.85	48,307.26	90,600.00	53%
INTERGOVERNMENTAL REVENUE						
10-33-100	WFRC MATCHING GRANT	.00	.00	.00	.00	
10-33-200	SALT LAKE CITY	.00	4,000.00	.00	.00	
10-33-275	SLC TRAILS	.00	507.40	.00	27,492.60	
10-33-300	COUNTY - COMMUNITY DEVELOPME	.00	.00	.00	.00	
10-33-350	COUNTY - TRANSPORTATION	.00	.00	.00	.00	
10-33-375	COUNTY - ZAP	.00	.00	.00	.00	
10-33-400	STATE GRANTS	6,589.00	8,821.54	.00	19,767.46	
10-33-450	FEDERAL GRANTS	.00	.00	.00	.00	
10-33-560	CLASS "C" ROAD FUND ALLOTMENT	9,053.26	15,000.00	9,254.37	15,000.00	62%
10-33-580	STATE LIQUOR FUND ALLOTMENT	4,945.19	4,945.00	5,072.98	4,900.00	104%
10-33-600	SISK	3,000.00	3,000.00	.00	3,000.00	
10-33-650	POST OFFICE	14,566.64	21,850.00	14,566.64	21,850.00	67%
10-33-700	UDOT	.00	12,000.00	.00	8,000.00	
Total INTERGOVERNMENTAL REVENUE:		38,154.09	70,123.94	28,893.99	100,010.06	29%
CHARGES FOR SERVICES						
10-34-240	REVEGETATION BONDS	2,000.00	4,000.00	.00	2,000.00	
10-34-430	PLAN CHECK FEES	10,521.57	35,134.95	.00	15,000.00	
10-34-550	PLANNING COMM REVIEW FEES	.00	150.00	.00	300.00	
10-34-600	GLASS RECYCLING	.00	.00	.00	.00	

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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
10-34-760	FACILITY CENTER USE FEES	.00	.00	.00	750.00	
10-34-810	IMPACT FEES	2,000.00	4,000.00	.00	2,000.00	
Total CHARGES FOR SERVICES:		14,521.57	43,284.95	.00	20,050.00	.00
FINES AND FORFEITURES						
10-35-100	COURT FINES	27,305.00	35,935.00	13,317.82	25,000.00	56%
Total FINES AND FORFEITURES:		27,305.00	35,935.00	13,317.82	25,000.00	56%
MISCELLANEOUS REVENUE						
10-36-100	INTEREST EARNINGS	3,094.67	6,500.00	33,565.07	30,000.00	112%
10-36-400	SALE OF FIXED ASSETS	54,149.28	54,149.00	21,700.00	21,700.00	100%
10-36-620	MISCELLANEOUS	.00	.00	50,000.00	50,000.00	100%
10-36-800	DONATIONS	50.00	50.00	.00	50.00	
10-36-810	METERING	.00	.00	.00	.00	
10-36-820	4x4 ENFORCEMENT	.00	.00	.00	1,000.00	
10-36-900	SUNDRY REVENUES	2,001.28	9,482.86	1,665.00	4,000.00	42%
10-36-910	REFUNDABLE SALES TAX	.00	.00	.00	100.00	
Total MISCELLANEOUS REVENUE:		59,295.23	70,181.86	106,930.07	106,850.00	100%
CONTRIBUTIONS AND TRANSFERS						
10-39-100	CONTRIB FROM PRIVATE SOURCES	.00	4,000.00	.00	8,000.00	
10-39-200	USE OF UNRESERVED FUND BALANC	.00	.00	.00	65,377.94	
10-39-250	USE OF RESERVED FUNDS	.00	.00	.00	.00	
10-39-300	OTHER FINANCING SOURCES	.00	.00	.00	.00	
10-39-400	TRANSFERS FROM CAP PROJ FUND	.00	78,402.11	.00	.00	
10-39-410	TRANSFERS FROM IMPACT FUND	.00	10,910.00	.00	.00	
10-39-420	TRANSFERS FROM SEWER FUND	.00	.00	.00	.00	
10-39-430	TRANSFERS FROM WATER FUND	.00	.00	.00	.00	
Total CONTRIBUTIONS AND TRANSFERS:		.00	93,312.11	.00	73,377.94	.00
LEGISLATIVE						
10-41-110	SALARIES - MAYOR AND COUNCIL	10,400.00	12,100.00	12,000.00	18,000.00	67%
10-41-120	REMUNERATION	.00	.00	.00	.00	
10-41-130	EMPLOYEE BENEFITS	.00	100.00	.00	100.00	
10-41-131	EMPLOYER TAXES	691.60	1,000.00	954.00	1,300.00	73%
10-41-230	TRAVEL	.00	296.10	.00	500.00	
10-41-280	TELECOM	.00	100.00	.00	200.00	
10-41-330	EDUCATION AND TRAINING	.00	200.00	485.00	200.00	243%
10-41-620	MISCELLANEOUS	.00	6,000.00	26.69	250.00	11%
Total LEGISLATIVE:		11,091.60	19,796.10	13,465.69	20,550.00	66%
COURT						
10-42-110	SALARIES AND WAGES	11,434.57	14,115.00	9,633.88	20,740.00	46%
10-42-130	EMPLOYEE BENEFITS	54.38	125.00	108.75	125.00	87%
10-42-131	EMPLOYER TAXES	870.21	995.00	465.20	1,586.00	29%
10-42-230	TRAVEL	.00	100.00	.00	600.00	
10-42-240	OFFICE SUPPLIES AND EXPENSE	160.99	250.00	19.98	500.00	4%
10-42-280	TELEPHONE	.00	.00	.00	.00	
10-42-310	PROFESSIONAL & TECHNICAL	.00	100.00	.00	100.00	
10-42-330	EDUCATION & TRAINING	.00	300.00	125.00	500.00	25%
10-42-480	INDIGENT DEFENSE SVCS	.00	2,400.00	.00	2,400.00	

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Account Number	Account Title	2021-22	2021-22	2022-23	2022-23	2022-23
		Prior year YTD Actual	Prior year Budget	Current year YTD Actual	Current year Budget	Current Year Percent Used
10-42-481	VICTIM REPARATION SURCHARGE	10,982.40	14,500.00	4,200.32	11,000.00	38%
10-42-620	MISCELLANEOUS SERVICES	.00	500.00	237.28	500.00	47%
Total COURT:		23,502.55	33,385.00	14,790.41	38,051.00	39%
ADMINISTRATIVE						
10-43-110	SALARIES AND WAGES	147,521.62	257,503.00	171,769.44	278,000.00	62%
10-43-111	PERFORMANCE BONUS	7,600.00	9,000.00	4,600.00	4,600.00	100%
10-43-130	EMPLOYEE BENEFITS	854.12	2,000.00	142.54	2,000.00	7%
10-43-131	EMPLOYER TAXES	12,471.85	21,189.00	13,707.43	21,500.00	64%
10-43-132	INSUR BENEFITS	46,794.56	71,600.00	30,415.34	75,180.00	41%
10-43-133	URS CONTRIBUTIONS	30,394.55	47,191.00	33,953.25	51,904.00	65%
10-43-140	TERMINATION BENEFITS	.00	.00	.00	.00	
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIP	3,053.56	6,500.00	594.81	3,400.00	17%
10-43-220	PUBLIC NOTICES	.00	1,000.00	.00	2,000.00	
10-43-230	TRAVEL	107.05	1,000.00	497.08	1,600.00	31%
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,313.47	3,500.00	1,399.49	5,000.00	28%
10-43-245	IT SUPPLIES & MAINT	11,610.26	16,000.00	10,819.14	16,000.00	68%
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	3,207.91	3,500.00	88.50	4,800.00	2%
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	.00	.00	.00	.00	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	.00	.00	15.77	.00	
10-43-265	VEHICLE LEASE PAYMENTS	.00	.00	.00	.00	
10-43-270	UTILITIES	.00	.00	.00	.00	
10-43-280	TELEPHONE	2,380.35	4,000.00	2,855.27	4,600.00	64%
10-43-310	PROFESSIONAL/TECHNICAL/SERVIC	3,238.75	5,000.00	7,315.00	10,000.00	73%
10-43-315	PROF CONSULTANT SERVICES	6,000.00	6,000.00	.00	.00	
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	6,080.00	10,000.00	3,847.50	10,000.00	38%
10-43-325	PROF SERVICES - LEGAL	28,736.48	43,000.00	29,409.24	35,000.00	84%
10-43-330	EDUCATION & TRAINING	25.00	1,000.00	1,499.04	500.00	300%
10-43-350	ELECTIONS	2,000.00	2,500.00	.00	500.00	
10-43-440	BANK CHARGES	1,697.21	2,500.00	1,618.74	2,500.00	65%
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	.00	.00	.00	.00	
10-43-510	INSURANCE AND SURETY BONDS	4,219.74	5,500.00	4,335.32	5,100.00	85%
10-43-515	WORKERS COMPENSATION INS	1,287.58	1,900.00	1,339.15	1,800.00	81%
10-43-610	MISCELLANEOUS SUPPLIES	83.99	1,500.00	216.20	1,500.00	14%
10-43-620	MISCELLANEOUS SERVICES	1,458.15	2,500.00	13,437.13	3,500.00	384%
10-43-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	
Total ADMINISTRATIVE:		322,136.20	525,383.00	333,875.38	540,984.00	62%
MUNICIPAL BUILDINGS						
10-45-110	SALARIES AND WAGES	8,444.66	17,000.00	4,851.36	24,000.00	20%
10-45-111	PERFORMANCE BONUS	600.00	600.00	250.00	250.00	100%
10-45-130	EMPLOYEE BENEFITS	.00	500.00	.00	200.00	
10-45-131	EMPLOYER TAXES	339.31	1,200.00	395.57	800.00	49%
10-45-132	INSUR BENEFITS	4,945.00	5,500.00	.00	5,000.00	
10-45-133	URS CONTRIBUTIONS	1,651.75	3,000.00	261.86	3,000.00	9%
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	.00	.00	58.23	.00	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	2,570.16	4,000.00	2,132.79	4,000.00	53%
10-45-265	TOM MOORE BLDG/MNTNCE	.00	.00	.00	.00	
10-45-270	UTILITIES	2,780.15	4,450.00	2,921.30	4,450.00	66%
10-45-510	INSURANCE AND SURETY BONDS	1,827.64	2,500.00	1,083.76	2,500.00	43%
10-45-610	MISCELLANEOUS SUPPLIES	.00	500.00	.00	500.00	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	9,081.33	19,000.00	.00	.00	

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Total MUNICIPAL BUILDINGS:		32,240.00	58,250.00	11,954.87	44,700.00	27%
NON-DEPARTMENTAL						
10-50-330	TOWN EVENTS	.00	3,000.00	.00	2,000.00	
10-50-340	CENTRAL WASATCH COMM / CWC	15,000.00	15,000.00	15,000.00	15,000.00	100%
10-50-350	SLC COMM RENEWABLE ENERGY PR	218.93	450.00	.00	219.00	
10-50-610	MISCELLANEOUS SUPPLIES	.00	1,200.00	.00	1,200.00	
10-50-620	AUDIT	10,000.00	10,000.00	10,000.00	11,000.00	91%
10-50-640	MISC SERVICES	.00	1,000.00	10.00	1,000.00	1%
10-50-650	INSURANCE CLAIMS	.00	.00	.00	.00	
10-50-910	REFUNDABLE SALES TAX PAID	.00	.00	.00	.00	
Total NON-DEPARTMENTAL:		25,218.93	30,650.00	25,010.00	30,419.00	82%
TRANSPORTATION						
10-51-325	PROF & TECH SERVICES - LEGAL	21,598.88	23,000.00	2,011.55	10,000.00	20%
10-51-630	WFRC MATCHING GRANT FUNDS	.00	.00	.00	.00	
10-51-631	TRAILHEAD PROJECTS	.00	.00	.00	10,000.00	
10-51-635	MEDIAN	23.00	2,200.00	.00	1,000.00	
10-51-636	EXPANDED UTA BUS SERVICE	.00	.00	55,000.00	55,000.00	100%
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	.00	100.00	.00	.00	
10-51-638	TRAFFIC MANAGEMENT	.00	3,000.00	21.87	3,000.00	1%
10-51-640	MISCELLANEOUS	.00	.00	.00	.00	
10-51-645	ALTA RESORT SHUTTLE	6,000.00	6,000.00	9,000.00	9,000.00	100%
10-51-700	PARKING PERMITS	2,560.58	2,750.00	9,457.24	2,000.00	-473%
10-51-810	METERING TOA SHARE	.00	.00	.00	.00	
Total TRANSPORTATION:		30,182.46	37,050.00	56,576.18	90,000.00	63%
PLANNING AND ZONING						
10-53-120	COMMISSION REMUNERATION	975.00	2,000.00	.00	4,500.00	
10-53-220	PUBLIC NOTICES	.00	250.00	.00	250.00	
10-53-230	TRAVEL	22.46	1,000.00	.00	1,000.00	
10-53-240	OFFICE SUPPLIES AND EXPENSE	.00	150.00	.00	150.00	
10-53-310	PROFESSIONAL & TECHNICAL	2,000.00	5,000.00	1,500.00	5,000.00	30%
10-53-315	PROF & TECH SERVICES - LAWSUIT	.00	.00	.00	.00	
10-53-325	PROF & TECH SERVICES - LEGAL	4,115.00	15,000.00	3,270.65	18,000.00	18%
10-53-330	EDUCATION AND TRAINING	20.00	400.00	.00	400.00	
10-53-510	INSURANCE & SURETY BONDS	3,564.59	3,800.00	3,564.59	3,800.00	94%
10-53-610	MISCELLANEOUS SUPPLIES	6.52	300.00	.00	300.00	
10-53-620	MISCELLANEOUS SERVICES	.00	300.00	62.77	300.00	21%
Total PLANNING AND ZONING:		10,703.57	28,200.00	8,398.01	33,700.00	25%
POLICE DEPARTMENT						
10-54-110	SALARIES AND WAGES	320,490.04	581,800.00	376,610.59	690,897.00	55%
10-54-111	PERFORMANCE BONUS	14,250.00	14,850.00	11,970.00	11,970.00	100%
10-54-130	EMPLOYEE BENEFITS	4,503.48	9,719.00	5,167.59	9,719.00	53%
10-54-131	EMPLOYER TAXES	26,206.12	43,614.00	30,527.95	52,853.00	58%
10-54-132	INSUR BENEFITS	85,657.87	146,986.00	69,368.96	140,000.00	50%
10-54-133	URS CONTRIBUTIONS	49,323.05	84,842.00	61,759.87	113,846.00	54%
10-54-140	TERMINATION BENEFITS	.00	.00	.00	.00	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	3,960.50	12,500.00	215.00	1,000.00	22%
10-54-230	TRAVEL	.00	500.00	623.48	500.00	125%
10-54-240	OFFICE SUPPLIES AND EXPENSE	482.62	2,500.00	406.01	2,000.00	20%

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Account Number	Account Title	2021-22	2021-22	2022-23	2022-23	2022-23
		Prior year YTD Actual	Prior year Budget	Current year YTD Actual	Current year Budget	Current Year Percent Used
10-54-245	IT SUPPLIES AND MAINT	8,910.13	14,000.00	8,725.27	12,000.00	79%
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,289.10	2,775.00	2,249.95	2,400.00	94%
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	8,762.67	14,450.00	13,735.78	25,000.00	55%
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	10,278.59	18,800.00	14,079.47	15,000.00	94%
10-54-265	VEHICLE LEASE PAYMENTS	.00	.00	.00	.00	
10-54-270	UTILITIES	4,542.69	7,500.00	4,532.97	7,500.00	60%
10-54-280	TELEPHONE	4,103.40	7,500.00	6,586.30	7,500.00	89%
10-54-310	PROFESS/TECHNICAL SERVICES	.00	500.00	.00	2,000.00	
10-54-325	PROF & TECH SERVICES - LEGAL	4,210.44	10,000.00	3,516.66	10,000.00	35%
10-54-330	EDUCATION AND TRAINING	475.00	5,000.00	4,059.93	9,500.00	43%
10-54-470	UNIFORMS	2,282.99	4,000.00	1,440.00	3,500.00	41%
10-54-480	SPECIAL DEPARTMENT SUPPLIES	4,277.55	5,500.00	204.89	10,000.00	2%
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	.00	500.00	.00	500.00	
10-54-510	INSURANCE AND SURETY BONDS	12,493.33	14,000.00	12,136.34	14,000.00	87%
10-54-515	WORKERS COMPENSATION INS	2,575.16	4,250.00	2,682.85	4,250.00	69%
10-54-610	MISCELLANEOUS SUPPLIES	60.67	2,500.00	278.40	2,500.00	11%
10-54-620	MISCELLANEOUS SERVICES	1,344.72	4,500.00	2,326.28	4,500.00	52%
10-54-740	CAPITAL OUTLAY - EQUIPMENT	48,808.31	92,000.00	7,127.20	20,000.00	36%
10-54-810	METERING	.00	.00	8,100.00	.00	
10-54-820	4x4 ENFORCEMENT	.00	.00	.00	1,000.00	
Total POLICE DEPARTMENT:		620,288.43	1,105,086.00	648,431.74	1,173,935.00	55%
ECONOMIC DEVELOPMENT						
10-55-230	TRAVEL	.00	.00	.00	.00	
10-55-310	ACVB CONTRIBUTION	21,000.00	29,000.00	.00	31,500.00	
10-55-480	ACVB Matching Grant Funds	.00	.00	.00	.00	
Total ECONOMIC DEVELOPMENT:		21,000.00	29,000.00	.00	31,500.00	
POST OFFICE						
10-56-110	SALARIES AND WAGES	15,629.25	25,607.00	17,442.91	26,245.00	66%
10-56-111	PERFORMANCE BONUS	850.00	850.00	700.00	700.00	100%
10-56-130	EMPLOYEE BENEFITS	222.90	300.00	120.00	300.00	40%
10-56-131	EMPLOYER TAXES	1,212.61	2,397.00	1,386.75	2,300.00	60%
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	.00	.00	.00	.00	
10-56-230	TRAVEL	.00	100.00	.00	100.00	
10-56-240	OFFICE SUPPLIES & EXPENSE	408.94	600.00	224.22	300.00	75%
10-56-250	EQUIP/SUPPLIES AND MNTNCE	744.52	1,200.00	720.91	1,000.00	72%
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	616.63	1,000.00	2,046.51	1,200.00	171%
10-56-270	UTILITIES	1,247.02	2,000.00	1,333.24	2,000.00	67%
10-56-280	TELEPHONE	958.83	1,400.00	1,130.36	1,400.00	81%
10-56-440	BANK CHARGES - Alta CPO Acct	.00	.00	.00	.00	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	25.64	100.00	4.98	100.00	5%
10-56-510	INSURANCE & SURETY BONDS	565.62	675.00	593.71	606.00	98%
10-56-515	WORKERS COMPENSATION INS	238.48	400.00	247.17	400.00	67%
10-56-620	MISCELLANEOUS SERVICES	.00	200.00	41.94	200.00	21%
10-56-630	OVERAGE & SHORT	.00	.00	.00	.00	
10-56-635	POST OFFICE INVENTORY	555.58	.00	674.71-	.00	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	
Total POST OFFICE:		23,276.02	36,829.00	25,317.99	36,851.00	69%
FIRE PROTECTION						
10-57-310	PROFESS/TECHNICAL SERVICES	.00	.00	.00	.00	

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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
Total FIRE PROTECTION:		.00	.00	.00	.00	
BUILDING INSPECTION						
10-58-110	SALARIES AND WAGES	.00	.00	.00	.00	
10-58-120	PLAN CHECKS	465.00	8,500.00	1,710.00	3,500.00	49%
10-58-130	EMPLOYEE BENEFITS	.00	.00	.00	.00	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBER	.00	.00	.00	.00	
10-58-230	TRAVEL	.00	.00	.00	.00	
10-58-280	TELEPHONE	.00	.00	.00	.00	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	10,616.10	15,500.00	6,825.58	10,000.00	68%
10-58-325	PROF SERVICES - LEGAL	.00	500.00	420.00	500.00	84%
10-58-330	EDUCATION AND TRAINING	.00	.00	.00	.00	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
10-58-481	BUILDING PERMIT - SURCHARGES	.00	300.00	470.82	300.00	157%
10-58-510	INSURANCE & SURETY BONDS	631.13	1,000.00	631.13	800.00	79%
Total BUILDING INSPECTION:		11,712.23	25,800.00	10,057.53	15,100.00	67%
STREETS - C ROADS						
10-60-110	SALARIES AND WAGES	.00	.00	.00	.00	
10-60-130	EMPLOYEE BENEFITS	.00	.00	.00	.00	
10-60-250	EQUIP/SUPPLIES/MNTNCE	.00	.00	.00	.00	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	.00	4,000.00	.00	4,000.00	
10-60-265	FLAGSTAFF LOT PAVING	.00	32,000.00	.00	.00	
10-60-310	PROFESS/TECHNICAL SERVICES	.00	12,000.00	.00	12,000.00	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
Total STREETS - C ROADS:		.00	48,000.00	.00	16,000.00	
RECYCLING						
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	.00	.00	.00	.00	
10-62-230	TRAVEL	.00	.00	.00	.00	
10-62-250	EQUIP/SUPPLIES/MNTNCE	.00	.00	.00	.00	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	496.23	1,500.00	814.20	1,500.00	54%
10-62-310	CONTRACT SERVICES cardboard	10,630.00	20,000.00	11,115.33	20,000.00	56%
10-62-315	CONTRACT SERVICES GLASS ONLY	.00	.00	.00	.00	
10-62-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
10-62-610	MISCELLANEOUS SUPPLIES	.00	300.00	.00	300.00	
Total RECYCLING:		11,126.23	21,800.00	11,929.53	21,800.00	55%
HOMELAND SECURITY GRANT						
10-65-110	SALARIES AND WAGES	.00	.00	.00	.00	
10-65-130	EMPLOYEE BENEFITS	.00	.00	.00	.00	
10-65-210	BOOKS, SUBSCRIPT & MEMBERSHIP	.00	.00	.00	.00	
10-65-250	EQUIP/SUPPLIES/MNTNCE	.00	1,338.74	.00	.00	
10-65-255	VEHICLE SUPPLIES & MAINTENANCE	.00	.00	.00	.00	
10-65-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	.00	.00	.00	.00	
10-65-310	PROFESSIONAL & TECHNICAL	.00	.00	.00	.00	
10-65-330	EDUCATION AND TRAINING	.00	.00	.00	.00	
10-65-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
10-65-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	
Total HOMELAND SECURITY GRANT:		.00	1,338.74	.00	.00	

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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
GIS						
10-66-110	SALARIES AND WAGES	.00	2,000.00	.00	2,000.00	
10-66-111	PERFORMANCE BONUS	.00	1.00	.00	.00	
10-66-130	EMPLOYEE BENEFITS	.00	.00	.00	130.00	
10-66-131	EMPLOYER TAXES	.00	1.00	.00	153.00	
10-66-240	OFFICE SUPPLIES AND EXPENSE	.00	1,500.00	.00	1,500.00	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	.00	.00	.00	.00	
10-66-310	PROFESS/TECHNICAL SERVICES	.00	.00	.00	.00	
10-66-330	EDUCATION AND TRAINING	.00	.00	.00	.00	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	
Total GIS:		.00	3,502.00	.00	3,783.00	
SUMMER PROGRAM						
10-70-110	SALARIES AND WAGES	456.27	4,500.00	742.75	4,500.00	17%
10-70-111	PERFORMANCE BONUS	125.00	150.00	150.00	150.00	100%
10-70-130	EMPLOYEE BENEFITS	50.00	70.00	40.00	60.00	67%
10-70-131	EMPLOYER TAXES	57.39	400.00	63.16	400.00	16%
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,425.98	3,000.00	5,029.62	3,000.00	168%
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	443.41	1,000.00	498.24	1,000.00	50%
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	3,372.00	3,372.00	.00	3,372.00	
10-70-265	VEHICLE LEASE PAYMENTS	.00	.00	.00	.00	
10-70-310	PROFESSIONAL & TECHNICAL	.00	.00	.00	.00	
10-70-320	USFS RANGER	.00	8,000.00	.00	12,000.00	
10-70-470	TRAILS	.00	33,000.00	.00	23,000.00	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	.00	100.00	.00	100.00	
10-70-510	INSURANCE AND SURETY BONDS	216.67	481.00	394.52	400.00	99%
10-70-515	WORKERS COMPENSATION INS	.00	700.00	.00	400.00	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	20,000.00	
Total SUMMER PROGRAM:		7,146.72	54,773.00	6,918.29	68,382.00	10%
IMPACT						
10-72-110	SALARIES AND WAGES	507.60	510.00	.00	.00	
10-72-130	EMPLOYEE BENEFITS	.00	.00	.00	.00	
10-72-250	EQUIP-SUPPLIES/MNTNCE	.00	.00	.00	.00	
10-72-280	TELEPHONE	.00	.00	.00	.00	
10-72-310	PROFESS/TECHNICAL SERVICES	10,000.00	10,000.00	.00	.00	
10-72-325	PROF & TECH SERVICES - LEGAL	.00	.00	.00	.00	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
10-72-620	MISCELLANEOUS SERVICES	.00	400.00	.00	.00	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	
Total IMPACT:		10,507.60	10,910.00	.00	.00	
LIBRARY - COMMUNITY CENTER						
10-75-110	SALARIES AND WAGES	.00	.00	.00	.00	
10-75-130	EMPLOYEE BENEFITS	.00	.00	.00	.00	
10-75-250	EQUIP-SUPPLIES/MNTNCE	.00	500.00	.00	500.00	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	1,557.82	6,500.00	389.42	7,000.00	6%
10-75-270	UTILITIES	1,576.45	2,700.00	1,711.86	2,400.00	71%
10-75-280	TELEPHONE	.00	.00	.00	.00	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
10-75-510	INSURANCE & SURETY BONDS	565.61	650.00	1,426.79	650.00	220%
10-75-620	MISCELLANEOUS SERVICES	.00	100.00	.00	100.00	

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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
10-75-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	15,000.00	
Total LIBRARY - COMMUNITY CENTER:		3,699.88	10,450.00	3,528.07	25,650.00	14%
COMMUNITY DEVELOPMENT						
10-78-110	SALARIES AND WAGES	.00	.00	.00	.00	
10-78-130	EMPLOYEE BENEFITS	.00	.00	.00	.00	
10-78-250	EQUIP-SUPPLIES/MNTNCE	.00	.00	.00	.00	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	.00	.00	.00	.00	
10-78-310	PROGRESS/TECHNICAL SERVICES	.00	.00	.00	.00	
10-78-620	MISCELLANEOUS SERVICES	.00	.00	.00	.00	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	.00	
Total COMMUNITY DEVELOPMENT:		.00	.00	.00	.00	
TRANSFERS						
10-90-510	TRANSFER TO WATER FUND	.00	44,855.00	.00	.00	
10-90-520	TRANSFER TO SEWER FUND	.00	.00	.00	.00	
10-90-530	TRANSFER TO DEBT SERVICE	.00	.00	.00	.00	
10-90-540	TRANS TO GENERAL FUND RESERVE	.00	.00	.00	.00	
10-90-550	TRANS TO CAPITAL PROJECT FUND	.00	405,268.72	.00	25,000.00	
10-90-560	TRANS TO POST EMPLOYMENT FUND	.00	15,000.00	.00	.00	
Total TRANSFERS:		.00	465,123.72	.00	25,000.00	
GENERAL FUND Revenue Total:		1,187,428.60	2,500,471.56	1,293,972.23	2,216,405.00	58%
GENERAL FUND Expenditure Total:		1,163,832.42	2,545,326.56	1,170,253.69	2,216,405.00	53%
Net Total GENERAL FUND:		23,596.18	44,855.00-	123,718.54	.00	

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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
CAPITAL PROJECT FUND						
INTERGOVERNMENTAL REVENUE						
45-33-400	STATE GRANT	.00	.00	.00	.00	
Total INTERGOVERNMENTAL REVENUE:		.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
45-36-100	INTEREST	1,416.28	2,000.00	7,202.58	5,500.00	131%
Total MISCELLANEOUS REVENUE:		1,416.28	2,000.00	7,202.58	5,500.00	131%
CONTRIBUTIONS AND TRANSFERS						
45-39-100	TRANSFER FROM GENERAL FUND	.00	405,268.72	.00	.00	
45-39-250	USE OF RESERVED FUNDS	.00	78,402.11	.00	119,832.00	
Total CONTRIBUTIONS AND TRANSFERS:		.00	483,670.83	.00	119,832.00	.00
EXPENDITURE						
45-45-740	MUNICIPAL BUILDINGS	.00	.00	6,332.00	6,332.00	100%
Total EXPENDITURE:		.00	.00	6,332.00	6,332.00	100%
EXPENDITURE						
45-54-741	POLICE DEPT BUILDINGS	.00	.00	.00	20,000.00	
45-54-742	POLICE DEPT VEHICLES	.00	.00	.00	.00	
45-54-743	POLICE DEPT EQUIPMENT	.00	.00	.00	56,000.00	
Total EXPENDITURE:		.00	.00	.00	76,000.00	
EXPENDITURE						
45-70-740	SUMMER PROGRAM	.00	.00	.00	5,000.00	
Total EXPENDITURE:		.00	.00	.00	5,000.00	
EXPENDITURE						
45-75-740	LIBRARY - COMMUNITY CENTER	.00	.00	9,031.59	38,000.00	24%
Total EXPENDITURE:		.00	.00	9,031.59	38,000.00	24%
Department: 90						
45-90-200	CONTRIB TO FUND BALANCE	.00	407,268.72	.00	.00	
45-90-540	TRANS TO GENERAL FUND RESERVE	.00	78,402.11	.00	.00	
Total Department: 90:		.00	485,670.83	.00	.00	
CAPITAL PROJECT FUND Revenue Total:		1,416.28	485,670.83	7,202.58	125,332.00	6%
CAPITAL PROJECT FUND Expenditure Total:		.00	485,670.83	15,363.59	125,332.00	12%
Net Total CAPITAL PROJECT FUND:		1,416.28	.00	8,161.01-	.00	

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Finance Worksheet - Current Year Actual w Prior YTD %
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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
WATER FUND						
CHARGES FOR SERVICES						
51-34-100	WATER SALES	107,519.11	222,564.74	184,985.36	255,331.00	72%
51-34-101	WATER SALES - OVERAGE	12,076.48	23,326.00	17,488.02	12,076.00	145%
51-34-102	WATER SALES - OTHER	420.00	14,011.00	14,990.47	10,000.00	150%
51-34-200	CONNECTION FEES	.00	.00	.00	.00	
Total CHARGES FOR SERVICES:		120,015.59	259,901.74	217,463.85	277,407.00	78%
MISCELLANEOUS REVENUE						
51-36-100	INTEREST EARNINGS	709.52	1,100.00	5,279.46	5,000.00	106%
51-36-200	BOND PROCEEDS	.00	.00	.00	.00	
51-36-800	DONATIONS	.00	.00	.00	.00	
51-36-810	IMPACT FEES	.00	.00	.00	.00	
51-36-900	MISCELLANEOUS	.00	.00	.00	.00	
Total MISCELLANEOUS REVENUE:		709.52	1,100.00	5,279.46	5,000.00	106%
Source: 38						
51-38-800	DONATIONS	.00	.00	.00	.00	
51-38-810	IMPACT FEES	.00	.00	.00	.00	
51-38-820	AMERICAN RECOVERY ACT	.00	44,855.00	.00	.00	
51-38-900	MISCELLANEOUS	.00	.00	.00	.00	
Total Source: 38:		.00	44,855.00	.00	.00	.00
CONTRIBUTIONS AND TRANSFERS						
51-39-100	CONTRIBUTIONS - GENERAL FUND	.00	.00	.00	.00	
51-39-200	USE OF WATER RESERVE/PTIF BAL	.00	1,715.00	.00	564,742.00	
51-39-300	OTHER FINANCING SOURCES	1,714.62	1,715.00	.00	10,000.00	
Total CONTRIBUTIONS AND TRANSFERS:		1,714.62	3,430.00	.00	574,742.00	.00
EXPENDITURES						
51-40-110	SALARIES AND WAGES	5,788.19	6,635.87	1,520.70	6,515.00	23%
51-40-111	PERFORMANCE BONUS	212.50	212.50	100.00	100.00	100%
51-40-130	EMPLOYEE BENEFITS	.00	.00	.00	1,500.00	
51-40-131	EMPLOYER TAXES	42.58	150.00	130.84	600.00	22%
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	.00	600.00	675.04	600.00	113%
51-40-230	TRAVEL	181.44	181.00	.00	200.00	
51-40-240	OFFICE SUPPLIES AND EXPENSE	.00	100.00	.00	100.00	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	623.00	4,000.00	1,333.28	4,000.00	36%
51-40-250	EQUIP-SUPPLIES/MNTNCE	4,626.38	4,750.00	56.79	6,000.00	1%
51-40-255	VEHCILES-SUPPLIES/MNTNCE	.00	500.00	.00	500.00	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	345.58	2,800.00	1,547.01	2,800.00	55%
51-40-265	VEHICLE LEASE PAYMENTS	.00	.00	.00	.00	
51-40-270	UTILITIES	10,792.21	17,000.00	8,568.82	17,000.00	50%
51-40-280	TELEPHONE	1,623.07	2,500.00	1,682.22	2,200.00	76%
51-40-305	WATER COSTS	4,710.61	7,500.00	3,939.25	7,500.00	53%
51-40-310	PROFESS/TECHNICAL SERVICES	17,530.00	33,600.00	19,990.00	39,000.00	51%
51-40-315	OTHER SERVICES/WATER PROJECTS	34,112.50	34,112.00	.00	.00	
51-40-320	ENGINEERING/WATER PROJECTS	.00	15,000.00	10,343.50	15,000.00	69%
51-40-325	PROF & TECH SERVICES - LEGAL	150.00	2,900.00	2,218.39	3,000.00	74%
51-40-330	EDUCATION AND TRAINING	675.00	675.00	.00	650.00	
51-40-475	SUPPLIES/WATER PROJECTS	.00	.00	786.39	.00	

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Account Number	Account Title	2021-22	2021-22	2022-23	2022-23	2022-23
		Prior year YTD Actual	Prior year Budget	Current year YTD Actual	Current year Budget	Current Year Percent Used
51-40-480	SPECIAL DEPARTMENT SUPPLIES	.00	200.00	.00	500.00	
51-40-490	WATER TESTS	2,489.00	5,500.00	6,035.00	5,500.00	110%
51-40-495	WATER TREATMENT SUPPLIES	20,177.16	40,000.00	349.00	22,192.00	2%
51-40-510	INSURANCE AND SURETY BONDS	4,864.88	5,000.00	4,969.83	5,250.00	95%
51-40-515	WORKERS COMPENSATION INS	429.22	600.00	453.87	600.00	82%
51-40-610	MISCELLANEOUS SUPPLIES	.00	200.00	225.63	200.00	113%
51-40-620	MISCELLANEOUS SERVICES	275.24	1,600.00	1,512.84	4,200.00	36%
51-40-630	BAD DEBT EXPENSE	.00	.00	.00	.00	
51-40-650	DEPRECIATION	.00	58,000.00	.00	58,000.00	
51-40-740	CAPITAL OUTLAY	8,600.50	9,000.00	52,664.00	553,442.00	10%
51-40-810	DEBT SERVICE - PRINCIPAL	.00	.00	.00	.00	
51-40-820	DEBT SERVICE - INTEREST	.00	.00	.00	.00	
51-40-830	INFRASTRUCTURE REPLACEMENT	15,765.00	55,970.37	409.41	100,000.00	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	.00	.00	.00	.00	
Total EXPENDITURES:		134,014.06	309,286.74	119,511.81	857,149.00	14%
WATER FUND Revenue Total:		122,439.73	309,286.74	222,743.31	857,149.00	26%
WATER FUND Expenditure Total:		134,014.06	309,286.74	119,511.81	857,149.00	14%
Net Total WATER FUND:		11,574.33-	.00	103,231.50	.00	

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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
SEWER FUND						
CHARGES FOR SERVICES						
52-34-100	SEWER SERVICES	61,762.92	144,431.00	103,436.85	144,431.00	72%
52-34-200	CONNECTION FEES	.00	.00	.00	.00	
Total CHARGES FOR SERVICES:		61,762.92	144,431.00	103,436.85	144,431.00	72%
MISCELLANEOUS REVENUE						
52-36-100	INTEREST EARNINGS	996.88	1,515.00	6,965.83	3,827.00	182%
Total MISCELLANEOUS REVENUE:		996.88	1,515.00	6,965.83	3,827.00	182%
Source: 38						
52-38-800	AMERICAN RECOVERY ACT	.00	.00	.00	.00	
52-38-900	MISCELLANEOUS	.00	.00	.00	.00	
Total Source: 38:		.00	.00	.00	.00	.00
CONTRIBUTIONS AND TRANSFERS						
52-39-100	CONTRIBUTIONS - GENERAL FUND	.00	.00	.00	.00	
52-39-200	USE OF SEWER RESERVE/PTIF	.00	.00	.00	.00	
52-39-300	OTHER FINANCING SOURCES	.00	.00	.00	.00	
Total CONTRIBUTIONS AND TRANSFERS:		.00	.00	.00	.00	.00
EXPENDITURES						
52-40-110	SALARIES AND WAGES	4,758.23	6,218.81	1,477.06	7,175.00	21%
52-40-111	PERFORMANCE BONUS	212.50	212.50	100.00	100.00	100%
52-40-130	EMPLOYEE BENEFITS	70.00	225.82	60.00	120.00	50%
52-40-131	EMPLOYER TAXES	302.49	471.00	127.39	550.00	23%
52-40-240	OFFICE SUPPLIES AND EXPENSE	.00	100.00	.00	100.00	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	712.00	2,000.00	1,333.36	4,000.00	36%
52-40-250	EQUIP-SUPPLIES/MNTNCE	.00	200.00	.00	200.00	
52-40-265	VEHICLE LEASE PAYMENTS	.00	.00	.00	.00	
52-40-305	DISPOSAL COSTS	26,683.33	90,000.00	39,730.15	105,750.00	38%
52-40-310	PROFESS/TECHNICAL SERVICES	1,017.50	1,020.00	.00	2,000.00	
52-40-325	PROF & TECH SERVICES - LEGAL	659.84	1,000.00	.00	1,000.00	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	
52-40-510	INSURANCE AND SURETY BONDS	3,281.85	4,000.00	3,281.85	4,000.00	82%
52-40-515	WORKERS COMPENSATION INS	238.39	400.00	247.20	400.00	67%
52-40-610	MISCELLANEOUS SUPPLIES	.00	300.00	.00	300.00	
52-40-620	MISCELLANEOUS SERVICES	1,591.66	2,300.00	5,256.75	2,000.00	263%
52-40-630	BAD DEBT EXPENSE	.00	.00	.00	.00	
52-40-650	DEPRECIATION	.00	20,563.00	.00	20,563.00	
52-40-740	CAPITAL OUTLAY	.00	.00	.00	.00	
52-40-810	DEBT SERVICE - PRINCIPAL	.00	.00	.00	.00	
52-40-820	DEBT SERVICE - INTEREST	.00	.00	.00	.00	
52-40-830	INFRASTRUCTURE REPLACEMENT	.00	16,934.87	.00	.00	
52-40-910	TRANSFERS TO OTHER FUNDS	.00	.00	.00	.00	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	.00	.00	.00	.00	
Total EXPENDITURES:		39,527.79	145,946.00	51,613.76	148,258.00	35%
SEWER FUND Revenue Total:		62,759.80	145,946.00	110,402.68	148,258.00	74%
SEWER FUND Expenditure Total:		39,527.79	145,946.00	51,613.76	148,258.00	35%

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Account Number	Account Title	2021-22 Prior year YTD Actual	2021-22 Prior year Budget	2022-23 Current year YTD Actual	2022-23 Current year Budget	2022-23 Current Year Percent Used
	Net Total SEWER FUND:	23,232.01	.00	58,788.92	.00	
	Net Grand Totals:	36,670.14	44,855.00-	277,577.95	.00	

Report Criteria:

- Exclude Funds: 30
- Print Fund Titles
- Page and Total by Fund
- Include Accounts: None
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks
- Account Termination date = {IS NULL}