

Alta Town Council

FY23 December Budget Amendment



To: Town Council

From: Jen Clancy, Town Clerk

Date Written: December 13, 2022

Key Highlights:

Notes have been added to each line item with a proposed change. While short, I hope they help you understand the reason for the change.

Historically, projects that are part of the Capital Projects Plan have been included in the General Fund Budget (GF). You have viewed and approved this plan as a separate excel document. The inclusion of Capital Fund Plan Projects within the General Fund Budget caused for numerous transfers that made the budget hard to track. In this proposed budget, all Capital Project Plan expenses have been removed from the GF and placed in the Capital Projects Fund (page 13). In the past this Fund was namely just transfers, now it matches the document Chris has produced. There is still some clean up to the formatting of the Capital Project Fund (a handful of unused account names with lots of zeros) to be done. I have made notes alongside each line item in the proposed budget amendment so you can easily follow each line items movement.

On the next page you will find a summary of what amendments are being proposed for the GF budget. This excludes the movement of the Capital Plan Projects expenses.

12/13/2022 – Update

Since the proposed December Budget Amendment was sent to the council we have received information related to 3 situations that we would like to address with updated numbers.

1. Water Fund - The Mayor and staff have met with SLCo Service Area #3 (SA3) regarding our contract with them to serve as our water operator. In January, the council will be presented with an update from SA3 including an updated contract. We anticipate the monthly fee (40 or less hours) to increase from \$2,300 to \$3,000, and the rate for any hours worked over 40 to increase from \$55 to \$60/ hours.
2. Ranger Program - The USFS has asked the Ranger Program partners to double their contributions from \$2,000 to \$4,000 each for summer 2023 to enhance the program.
3. Capital Projects – the correct amount of capital project funds was removed from the general fund budget but I mistakenly included a few projects that are slated for FY2024. Please note that the Capital Project Fund Expenditure amount on page 14 now aligns with the \$125,332 total in Chris’s proposed FY23 Capital Project Plan.

GENERAL FUND

December Budget Amendment Highlights

	2021-22 Previous year actual	2022-23 Current year actual	2022-23 Current Budget Adopted 8/10/22	2022-22 Proposed December Amendment	2022-23 Difference	
REVENUE						
10-32-100 Business Licenses and Permits	\$ 16,799.87	\$ 25,963.42	\$ 19,440.00	\$ 26,500.00	\$ 7,060.00	Update due to revenue
10-33-200 Salt Lake City	\$ 4,000.00	\$ -	\$ 2,000.00	\$ -	\$ (2,000.00)	pass thru, SLC will pay USFS directly for ranger program
10-33-275 SLC Trails	\$ 507.40	\$ -	\$ 28,000.00	\$ 27,492.60	\$ (507.40)	10-33-276 merged, updated figures
10-33-400 State Grants	\$ 8,821.54	\$ -	\$ 22,000.00	\$ 19,767.46	\$ (2,232.54)	reflects actual amt available for request (trail signs)
10-36-100 Interest Earnings	\$ 8,042.91	\$ 20,447.44	\$ 7,500.00	\$ 30,000.00	\$ 22,500.00	conservative update est. per Craigs recommendation
10-36-400 Sale of Fixed Assets	\$ 54,149.28	\$ 21,700.00	\$ 21,000.00	\$ 21,700.00	\$ 700.00	sale 2013 tacoma
10-36-620 Miscellaneous	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	FILO UTA bus stop
10-39-100 Contrib from Private Sources	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 8,000.00	\$ 4,000.00	Rangerprogram funds from ASL, FOA, \$4k each
10-39-200 Use of Unreserved Fund Balance	\$ -	\$ -	\$ 59,878.00	\$ 75,377.94	\$ 15,499.94	Use of unbudgetted cash to balance budget
				Net Difference	\$ 95,020.00	
EXPENSES						
10-41-620 Miscellaneous	\$ 367.40	\$ 26.69	\$ -	\$ 250.00	\$ 250.00	needed for odds and ends
10-41-630 Mayor's Discretion	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	Mayor's request
10-43-111 Performance Bonus	\$ 9,000.00	\$ -	\$ 6,000.00	\$ 4,600.00	\$ (1,400.00)	updated bonus formula, even distribution
10-43-325 Prof Services legal	\$ 44,867.33	\$ 11,608.60	\$ 30,000.00	\$ 35,000.00	\$ 5,000.00	correction post admin transfer for wage study
10-45-111 Performance Bonus	\$ 600.00	\$ -	\$ 500.00	\$ 250.00	\$ (250.00)	updated bonus formula, even distribution
10-51-636 Expanded UTA Bus Service	\$ -	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	Town shuttle in lieu UTA bus
10-54-111 Performance Bonus	\$ 14,250.00	\$ -	\$ 10,000.00	\$ 11,970.00	\$ 1,970.00	updated bonus formula, even distribution
10-54-210 Books/Subscription/Memberships	\$ 11,993.92	\$ 200.00	\$ -	\$ 1,000.00	\$ 1,000.00	memberships to local orgs needed
10-54-260 Vehicles Supplies & Maintenance	\$ 11,567.70	\$ 11,646.51	\$ 15,000.00	\$ 25,000.00	\$ 10,000.00	gas increases, and 2 gas payment cycles
10-54-330 Education and Training	\$ 2,509.00	\$ 2,763.93	\$ 5,000.00	\$ 9,500.00	\$ 4,500.00	Lexipol, Eforce, Taser were adequately budgetted
10-54-480 Special Department Supplies	\$ 5,169.03	\$ 18.05	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	added expense for lockable gun mounts for trucks
10-66-111 Performance Bonus	\$ -	\$ -	\$ 50.00	\$ -	\$ (50.00)	updated bonus formula, even distribution
10-70-320 USFS Ranger	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 12,000.00	\$ 4,000.00	\$4k each ASL, FOA, TOA
				Net Difference	\$ 95,020.00	