

## TOWN OF ALTA

### RESOLUTION 2022-R-21

#### A RESOLUTION FOR PARTICIPATION IN ELECTRONIC MEETINGS

**WHEREAS**, the Alta Town Council (“Council”) recognizes the need after holding electronic meetings due to the COVID-19 pandemic over the last two year and appreciates that the ability to hold electronic meetings has expanded and the Council wishes to put in place a policy to hold electronic meetings.

**WHEREAS**, the purpose of this policy is to establish the means and procedures by which the Council and other Alta Town Commissions, Committees or other public bodies may conduct electronic meetings in accordance with the provisions of the Open and Public Meetings Act ("Act"), and particularly § 52-4-207 (UCA, as amended).

**WHEREAS**, the Council finds it is in the best interest of the public body and the public to be able to conduct telephonic or electronic meetings to assure that all members of the public body have the opportunity to participate in meetings of the Town regardless of physical location of the individual member of the pubic body.

**WHEREAS**, the Council finds that the Town has adequate facilities to support the conduct of a telephonic or electronic meeting for its public bodies.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Alta may allow electronic meeting participation, and that the following rules shall be adopted:

- 1.0 Application of the Act – definitions.
  - 1.1 The Council hereby adopts those definitions of specific terms which appear in the Act at Utah Code § 52-4-103 for application in this policy.
- 2.0 Electronic Meetings
  - 2.1 A public body may convene and conduct meetings in which one or more members attend and participate in the meeting through electronic means.
  - 2.2 Electronic meetings may include meetings conducted by means of telephone, telecommunications, or by other computerized, electronic, or teleconferencing means and media.
- 3.0 Notice and Quorum
  - 3.1 When conducting an electronic meeting, notice of the electronic meeting shall be provided to the public and the members of the public body at least 24 hours before the meeting and a description of how the members will be connected to the electronic meeting.

3.2 The public body members may participate electronically, be counted as present for all purposes, including the determination that a quorum is present, and vote.

4.0 Public Attendance

4.1 Staff shall provide an anchor location, with sufficient and necessary space, equipment and other means as required by the Act to allow the public to attend, monitor and, where appropriate, participate in the public portion of any electronic meeting conducted by the Council.

4.1.1 Providing a physical anchor location is not required if the mayor or chair of the public body has determined within the previous 30 days that it would present a substantial risk to the health or safety of those present or who would otherwise be present at the anchor location.

5.0 Voting

5.1 Except for a unanimous vote, a public body that is conducting an electronic meeting shall take all votes by roll call

This Resolution is effective upon passage.

APPROVED and PASSED this 14th day of December 2022.

**TOWN OF ALTA**

By: \_\_\_\_\_  
Roger Bourke, Mayor

ATTEST:

\_\_\_\_\_  
Jen Clancy, Town Clerk