

MAYOR
HARRIS SONDAK

TOWN COUNCIL
MARGARET BOURKE
CLIFF CURRY
SHERIDAN DAVIS
ELISE MORGAN



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Consent Agenda

October 13, 2021 Alta Town Council Meeting

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MINUTES**ALTA TOWN COUNCIL MEETING****Wednesday, September 8, 2021, 3:00 PM**

Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Council Member Margaret Bourke
Council Member Cliff Curry
Council Member Sheridan Davis
Council Member Elise Morgan

STAFF PRESENT: John Guldner, Town Administrator
Chris Cawley, Assistant Town Administrator
Piper Lever, Town Clerk
Jen Clancy, Deputy Town Clerk
Mike Morey, Town Marshal
Polly McLean, Town Attorney
Jay Torgersen, Chief UFA

OTHERS: Mike Maughan, Alta Ski Area
Susie Becker, Zions Public Finance

WORK SESSION

Mayor Pro Tempore Curry called the virtual work session to order at 3:00 p.m. per a submitted declaration.

1. BUSINESS LICENSE STUDY

[00:01:10]

Jen Clancy, Deputy Town Clerk, introduced Susie Becker with Zions Public Finance. Jen explained that the last time Alta had a Business License Study conducted was in 2013. The purpose of the fee study was to determine what was ~~the maximum appropriate for~~ the Town ~~could~~ charge. She then outlined three different options, noting that the estimated revenue in all options was based on the number of 2020 applications in each of the 10 business licensing categories.

- *Option A: Meet the requirements of the FY22 Budget.*

In Option A, Categories 1 and 8 (hotels >20 rooms and ski lift companies, respectively) are set to 35% of the maximum amount (65% discount) that could be charged based on the draft of the 2021 study. All other categories are at the maximum that could be charged based on the draft of the 2021 study.

- *Option B: The maximum fees that can be charged based on the draft of the 2021 Business License Study.*

In Option B, all categories are charged the maximum fee that the draft 2021 study identifies.

- *Option C: No one pays more than what they are currently paying.*

In Option C, Categories 1 and 8 (hotels >20 rooms and ski lift companies, respectively) maintain their fee and the rest of the categories are charged the maximum amount they can be charged based on the draft 2021 study.

Council Member Morgan was concerned with the fairness of charging higher fees for Categories 1 and 8. She stated that in-kind contributions also needed to be weighed when determining fees.

Council Member Curry expressed that he did not think disproportionate costs were attributable to one or two categories. If there was, he said it was not reflected in the report. He also said he did not believe there had been full accounting of overhead costs, as well as direct and indirect costs, which should be attributed to the licensing process. He stated that all of the overhead of the Town supported all of the activities of the Town. He stated that \$128 per business license seemed closer to the actual mark than \$62. Therefore, he did not feel there was basis for any action as of today. Council Member Curry said that as a Town they needed to take a step back and assess the business licensing process.

Mike Morey, Town Marshal, stated that Zions Public Finance consistently acted with a high degree of professionalism and credibility. He explained that Zions Public Finance could only react to the information provided to them. Public Safety was inhibited by the records management system at the time. He said that had this study been conducted at a later date with the new system in place, different data would have been provided. Mr. Morey said Zions came to a reasonable conclusion based on the data they were provided. He cautioned against applying maximum allowable fees solely based on the data shown, as police activity was highly variable and it was not always a consequence of the nature of the business.

Council Member Morgan asked when the new system was put in place. Mr. Morey said the later part of June 2021. Council Member Morgan suggested adopting the business license ordinance based on the data available in the current study, and then reassessing with new data a year or two from now.

Susie Becker, Zions Public Finance, reviewed the study process. She explained that the process allowed for disproportionate costs to be charged to a business either by type or location that required a higher amount of services than the base amount. In response to a question from Council Member Davis, Ms. Becker explained there were two parts to the disproportionate costs: regulatory and response, the latter of which being the disproportionate factor. Ms. Clancy noted that the report only reviewed the call data for responses, and did not look at regulatory inspections. Ms. Becker stated that if Public Safety was charging for regulatory inspections, then it was important for Public Safety to be conducting them. She then explained that when looking at the Town's budget, Zions would identify categories where there were indirect costs that could be allocated to the process of business licensing. Categories with the most overlap were included in with the indirect costs.

Council Member Curry challenged why administrative fees were not added into indirect costs. Ms. Becker said they could not take the entire administrative budget and put it into the indirect costs, because all of the direct costs were already coming out of administrative. There was further deliberation on the methodology of this approach.

2. CAPITAL PROJECT PLAN

[00:37:34]

Chris Cawley, Assistant Town Administrator, presented a list of 20 planned capital projects. The balance available in the Town of Alta Capital Projects Account as of the July 30th, 2021, account statement was

\$584,109.11. He explained that a number of these projects had been carried over from previous capital projects plans. Some of the projects had become more urgent.

Council Member Bourke discussed Item #15: Community Center Rear Yard Geotechnical Report. She said a date had not been established for this, and it was a safety issue due to erosion. She stated a date should be set for this project.

Council Member Davis stated that she would like to see the Town Park as a capital project.

3. IMPLEMENTATION AND PERMIT PARKING

[00:46:59]

Mr. Morey explained that Ordinance 2021-O-7 was a first step towards implementing a permitted parking plan in Alta. There would be another ordinance containing the fee schedule. Mr. Morey explained that the Town still needed to enact a Memorandum of Understanding with Alta Ski Lifts, which would require U.S. Forest Service oversight. The Town also needed to obtain a special use permit to collect fees on forest service land.

The Work Session was closed and the Council took a short break.

REGULAR MEETING

1. CALL THE MEETING TO ORDER AND DECLARATION

[00:59:25]

Mayor Pro Tempore Curry called the meeting to order at 4:00 pm and noted that Council Members were present, excepting Mayor Sondak.

2. CITIZEN INPUT

[00:59:29]

There was no citizen input.

3. ALTA SKI AREA UPDATE – MIKE MAUGHAN

[1:00:38]

Mike Maughan, Alta Ski Area, reported that summer operations were wrapping up, and that the fee booth would stay open on the weekends until October 12, 2021. He reviewed the status of projects on the mountain including reducing and restoring one-third of the Supreme Bend parking lot. ~~S-~~several other projects-of which were nearly complete with the exception of revegetation work. They were waiting for helicopters to transport the avalanche fence; the helicopters were currently in use fighting fires.

4. UNIFIED FIRE AUTHORITY – JAY TORGENSEN

[1:05:12]

Jay Torgersen, Unified Fire Authority, reported that UFA was currently in the process of recruitment. The exam and interview process had been completed for potential new hires. There were over 700 people who signed up to take the entry level testing. From that process, 90 people were moved forward. They would

hire 25-35 people from those candidates ~~who were moving forward~~; hiring would happen in February 2022.

Several of UFA's personnel were currently on wildland deployments in California and surrounding states. Mr. Torgersen said California was continually making requests for assistance from the State of Utah. Several departments had worked together to respond to those requests. He explained that this brought back experience to the local fire departments. He then reported on several fires.

Mr. Torgersen reported that they were continuing to monitor COVID-19 statistics in the area. Policies and protocols were developed for personnel in order to address those issues. Lastly, he reviewed call volumes for this ~~past month~~ to date: 11 total calls, of which 2 were fire and 9 medical.

In response to a question from Council member Davis, Chief Torgersen suggested what to do in the event of a fire: prepare a "to go" bag with important documents like passport, drivers license, photo albums, items not replaceable and at least a few days of prescription medicine.

- If outside, move to an open area
- If inside, evacuate
- Shelter in place, like interlodge – open area in non-combustible portion of building

"Preparing for wildland fires" pamphlet will be given to Chris Cawley for distribution.

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5. DISCUSSION AND POSSIBLE ACTION TO ADOPT 2021-O-7 RE: IMPLEMENTATION OF PERMIT PARKING

[1:13:37]

MOTION: Council Member Bourke moved to ADOPT Ordinance 2021-O-7. Council Member Davis seconded the motion.

There was a brief discussion regarding potential amendments to be made.

MOTION: Council Member Bourke moved to AMEND Ordinance 2021-O-7 to include the amendments she sent to Mr. Cawley, Mr. Morey, and the other Council Members. Council Member Bourke reviewed the suggested ordinance amendments which included: 1) verb tense from "promoting" to "promote" in the preamble WHEREAS; 2) incorporating that the Town was looking at the health and welfare of the people of the municipality rather than just the municipality itself in the second WHEREAS; 3) parking demands to be included third WHEREAS; and 4) inserting the word "jurisdictional" in front of the word "control."

In 6-3-11, Council Member Bourke also wanted the legislative history to include that the discretion to which they were referring in terms of unlawful activity penalties, would include the Marshal's Office.

Council Member Davis seconded Council Member Bourke's suggested ordinance amendments.

There was further discussion on Council Member Bourke's fourth suggested amendment to insert "jurisdictional" in front of the word "control."

MOTION: Council Member Bourke moved to AMEND her suggested ordinance amendments, deleting "jurisdictional" in front of the word "control." Council Member Davis seconded the motion.

Mayor Pro Tempore Curry CALLED the Question. Council Members Bourke, Davis, Morgan, and Curry voted “Aye.” The motion passed.

Council Member Curry returned to the discussion to the original motion. He raised the question of to what degree of participation should the Mayor and Town Council have in allocating permits. He suggested that the Mayor have discretion to act with an advice and consent process to follow at the next scheduled meeting.

MOTION: Council Member Curry MOVED to add in language that clarified the above suggestion. Council Member Morgan seconded the motion.

There was subsequent discussion.

MOTION: Council Member Curry MOVED to amend his motion to include the language “and subsequent meetings.” Council Member Morgan seconded the motion.

There was subsequent discussion. Mayor Pro Tempore Curry CALLED the Question.

Council Members Curry and Davis voted “Aye.” Council Members Morgan and Bourke voted “Nay.” The motion failed.

MOTION: Mayor Pro Tempore Curry CALLED the Question to Adopt Ordinance 2021-O-7. The motion passed with the unanimous consent of the Council.

6. FEHR AND PEERS PARKING STUDY

[1:41:58]

Chris Cawley, Assistant Town Administrator, introduced Chris Bender and John Gard.

Mr. Bender, Transportation Engineer, explained that Fehr and Peers prepared a few different options for the Town. He stated that the purpose was to maintain the parking already available, as opposed to taking away parking from anyone. He then reviewed the methodology that went into conducting this study.

Mr. Bender presented several options: 1, 2A, 2B, and 3. He stated that Fehr and Peers was recommending Option 3, which included a progressive pricing structure to provide additional incentives to reduce parking use in town-managed areas. He then reviewed the pros and cons of each plan. Option 3 sought to provide a context-specific permit system to meet the anticipated demands from various land uses. The goal of this option was to provide opportunity to all to purchase some parking, but discourage users from using more than they actually needed. The main advantage of this option was that it provided an informed, need-based, context-specific approach to allocating permits. The main disadvantage was that some users who would like to reserve more parking may feel this option was unfair.

Mr. Morey explained that lodge employees needed the bulk of the parking. As staff, they needed to make a recommendation on the best approach to addressing that matter. A similar conversation would then need to be had regarding resident property owners. He stated that this was not something the Town would be able to address on its own just through permits and fees; this would require every single entity within the Town of Alta doing some planning of their own such as carpooling and ride shares.

Council Member Curry stated that employees had five months of unpaid vehicle storage that contributed to the parking problem and this was not sustainable moving forward. Mr. Morey stated staff would need Council direction on this issue.

Mr. Cawley explained that in order to establish a fee schedule, Council action would be required.

Council Members Bourke and Davis agreed with the recommendation to pursue Option 3. Council Member Morgan also agreed with this recommendation. She further expressed concern with finding a balanced system so that there was equitable distribution. As a Town they needed to determine where to draw the line and when to say no more permits were available.

7. APPROVAL OF CONSENT AGENDA

- **July 14, 2021 City Council Minutes**
- **August 11, 2021 City Council Minutes**
- **Treasurer's Reports**
- **Staff Reports**

[2:15:09]

MOTION: Council Member Bourke moved to approve the Consent Agenda. Council Member Davis seconded the motion. The motion passed with the unanimous consent of the Council.

8. MAYOR'S REPORT

[2:16:44]

Mayor Pro Tempore Curry reported the Mayor's Report on behalf of Mayor Sondak, which was sent to staff and Council prior to the meeting.

Temporary dog licenses issued with a start date between 8/6/21 and 9/6/21.

- Penny Heatley 14 days, 8/16
- Tricia Petzold 14 days 8/18
- Scott Lommele 5 days 8/19
- John Fay 14 days 8/27
- Ginnymarie Leines 3 days 9/4
- Sarah Goodson 30 days 9/6
- Talley Goodson 30 days 9/6

9. QUESTIONS REGARDING DEPARTMENTAL REPORTS

[2:17:48]

There were none.

10. DISCUSSION AND POSSIBLE ACTION TO ADOPT 2021-R-14 OPPOSITION TO OLYMPICS IN LITTLE COTTONWOOD CANYON

[2:18:04]

Mayor Pro Tempore Curry stated that this was brought forward by Mayor Sondak. John Guldner, Town Administrator, provided background for the item. Mr. Guldner explained that Alta had adopted a similar

resolution in the late 1990s, prior to the 2002 Olympics. The decision was based entirely on public safety. Due to the narrowness and steepness in the canyon, as well as the possibility of severe weather events including avalanches, made it unsafe for tens of thousands of additional people to be in the canyon spectating events. All of these public safety concerns still exist. While all of the 2002 venues are still up and running, climate change and transportation modifications may necessitate some location changes. Mayor Sondak was concerned that this may put additional pressure on Alta and the use of Little Cottonwood Canyon.

Council Member Bourke suggested modifying the language to state that a smaller scale event, such as a torch relay, could still be viable in the canyon; however, she agreed that an opening or closing event, as well as sporting events would not be suitable in the canyon. The rest of the Council agreed.

MOTION: Council Member Curry moved to CONTINUE this item to next month's agenda. Council Member Davis seconded the motion. The motion passed with the unanimous consent of the Council.

11. DISCUSSION AND POSSIBLE ADOPTION OF CAPITAL PROJECTS PLAN

[2:26:52]

Mr. Cawley presented the Capital Projects Plan.

MOTION: Council Member Morgan moved to approve the Capital Projects Plan. Council Member Curry seconded the motion.

There was a brief discussion regarding the plan presented.

Mayor Pro Tempore Curry CALLED the Question. The motion passed with the unanimous consent of the Council.

12. DISCUSSION AND POSSIBLE ACTION TO ADOPT 2021-O-6 RE: BUSINESS LICENSES

[2:33:51]

Ms. Clancy presented this item noting that the ordinance accomplished two things: 1) adopted the business license study; and 2) provided ordinance language updates.

MOTION: Council Member Bourke moved to approve Ordinance 2021-O-6. Council Member Davis seconded the motion.

Council Member Bourke said this was something the Town Council needed to act on before the October Council meeting. In the future, the Town may want to include other business categories. She said they needed to move forward with at least Option A as presented in the staff report and during the Work Session.

Council Member Curry was concerned that the study was woefully lacking. He had sought clarification on points of the study, but stated that his questions had remained unanswered. In his opinion, the Zions Public Finance study had lost all credibility.

Council Member Morgan asked Polly McLean, Town Attorney, if they could move forward with the current business license structure should the Town need to have a new study conducted altogether. Ms.

McLean stated the study was a draft and had not been adopted yet. If the Town chose not to adopt it as is, leaving the rates the same was an option, recognizing there was some risk with that route. The Council continued deliberating this point and the results outlined in the study.

Council Member Bourke suggested that the Town Council ask Zions to amend the study to define overhead and indirect costs, as well as schedule a special meeting to adopt the study.

Mayor Pro Tempore Curry CALLED the Question on the original motion. Council Members Davis and Bourke voted "Aye." Council Members Morgan and Curry voted "Nay." The motion failed.

The Council unanimously agreed to continue this item until September 29, 2021, 4:00 pm, at which time a special session would be scheduled for this purpose.

13. DISCUSSION AND POSSIBLE ACTION TO ADOPT 2021-R-15 RE: FEE SCHEDULE

[3:12:36]

Ms. Clancy recommended amending this ordinance removing "business license fees" so that it only included water fees and dog license fees. The first WHEREAS clause, which also lists the business license fees, would be removed. The second WHEREAS clause, which mentions the study conducted by Zions Public Finance, would be removed. The third WHEREAS clause, which mentions data collected through the study, would be removed. The fourth WHEREAS clause, which mentions amendments to Alta Town Code as it pertains to business license fees, would be removed. Ms. Clancy then displayed the changes that would be made within the accompanying exhibit.

MOTION: Council Member Morgan moved to ADOPT 2021-R-15 with the amendments as stated. Council Member Davis seconded the motion. The motion passed with the unanimous consent of the Council.

14. NEW BUSINESS

[3:15:56]

Council Member Davis asked about the costs associated with improving the Town Park. Mr. Guldner stated that this could be added to the capital projects list.

15. MOTION TO ADJOURN

[3:18:00]

MOTION: Council Member Davis moved to adjourn at 6:19 pm. Council Member Morgan seconded the motion. The motion passed with the unanimous consent of the Council.

MINUTES

ALTA TOWN COUNCIL VIRTUAL SPECIAL MEETING

Wednesday, Sept 29, 2021 5:00 pm

Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT:

Mayor Harris Sondak
Council Member Margaret Bourke
Council Member Cliff Curry
Council Member Sheridan Davis
Council Member Elise Morgan

STAFF PRESENT:

John Guldner, Town Administrator
Chris Cawley, Assistant Town Administrator
Piper Lever, Town Clerk
Jen Clancy, Deputy Town Clerk
Mike Morey, Town Marshal
Polly McLean, Town Attorney
Cameron Platt, Town Attorney

1. CALL MEETING TO ORDER AND DECLARATION

Mayor Sondak called the meeting to order at 5:00 pm and NOTED THAT ALL Council members were present.

2. CITIZEN INPUT

None

3. DISCUSSION AND POSSIBLE ACTION TO ADOPT 2021-O-8, AN ORDINANCE ADOPTING BUSINESS LICENSE FEE STUDY, AUTHORIZING ADDING DISPROPORTIONATE AND ENHANCED FEES TO THE FEE SCHEDULE AND AMENDING TITLE 3 CHAPTER 1 OF THE ALTA CODE

MOTION: Council member Davis motioned to adopt 2021-O-8. Council member Bourke seconded the motion.

Council member Curry re-stated his conflict of interest as the president of the Alta Lodge and his objections to the study performed by Zions Public Finance. Jen Clancy introduced Aaron Montgomery from Zions and stated that he was present on the call to answer any questions. Mayor Sondak asked legal counsel for any additional comments.

VOTE: Hearing none, he asked the Council to vote to adopt 2021-O-8. Davis, Bourke, Sondak and Morgan voted in favor. Curry voted against. The motion passed 4-1.

4. DISCUSSION AND POSSIBLE ACTION TO ADOPT 2021-R-16, A RESOLUTION REPEALING AND REPLACING THE TOWN OF ALTA FEE SCHEDULE TO UPDATE BUSINESS LICENSE FEES

MOTION: Council member Davis motioned to adopt 2021-R-16. Council member Bourke seconded the motion.

Polly McLean summarized why there was a repeal and replace resolution as a cleaner way to amend the schedule and not have to always refer back to the original resolution every time a fee is updated. Council member Bourke pointed out that the dates on the title page and in the document footer should reflect the date of passage. Jen Clancy explained that the proposed fees were described as Option A in a previous staff report. Business categories 1 and 8 are set at 35% of the maximum that the Town could charge for the license, temporary licenses were set at \$50, (up from \$35), non-profits were exempted from a fee as done in the past. All other business categories were set at the maximum fee allowable, (approx. \$65, which is significantly lower than the current fee.) These fees would allow the Town to meet their revenue goal as budgeted in the Fiscal Year 2022 budget.

VOTE: Mayor Sondak asked the Council to vote. Council members Sondak, Morgan, Davis and Bourke voted in favor. Council member Curry voted against. The motion passed 4-1.

5. DISCUSSION AND POSSIBLE ACTION TO ADOPT 2021-R-17, A RESOLUTION SUPPORTING THE SALT LAKE CITY-UTAH COMMITTEE FOR THE GAMES WINTER OLYMPIC BID FOR 2030 OR 2034 WHILE OPPOSING ANY OLYMPIC EVENTS WITHIN THE TOWN OF ALTA AND LITTLE COTTONWOOD CANYON

Mayor Sondak explained this was a symbolic action that would put on the record the Town's position which could influence UDOT's EIS decision and would align with Salt Lake County's position regarding an any intention to hold Olympic events in LCC. Mayor Sondak also pointed out that the Town Council could change their position at a later date if they saw fit to do so.

MOTION: Council member Davis motioned to adopt 2021-R-17. Council member Bourke seconded the motion.

VOTE: Council members Sondak, Davis, Bourke and Curry voted in favor. Council member Morgan voted against. The motion passed 4-1.

6. NEW BUSINESS

Mayor Sondak announced he will be bringing a proposed parking plan and permit fee schedule to the Council next month.

He also stated that there will be a vacancy on the Planning Commission after the November election and the Mayor will be sending out a couple of names of possible appointees to the Council.

The Pathways study is on track to report their findings to the Council next month.

Jen Clancy thanked everyone for their input on the business license study and acknowledged that going through the study process helps one understand the costs behind the licensing activity. Margaret Bourke agreed that a personal experience gave her a new appreciation for the work behind the licensing procedure.

Marshal Morey announced that Damian Jackson has accepted a position in the state of Washington and would be leaving in October his Avalanche Safety Supervisor position with UDOT and as a resident of the Town.

Mayor Sondak also wanted to give the Town Council a heads up that a police salary comparison had come to light recently and in order to be part of a solution, he would be looking at the Town's budget and bringing suggestions to the Council to boost police salaries in the interest of retention and fairness.

7. MOTION TO ADJOURN

MOTION: Council member Bourke motioned to adjourn. Council member Davis seconded the motion, and all were in favor.

Passed this ____ day of October, 2021

Piper Lever, Town Clerk

Council Agenda
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	61,160.85	101,835.76	1,610,906.00	1,509,070.24	6.3
LICENSES AND PERMITS	1,336.13	18,650.24	46,100.00	27,449.76	40.5
INTERGOVERNMENTAL REVENUE	6,361.86	16,592.52	79,558.00	62,965.48	20.9
CHARGES FOR SERVICES	803.48	14,521.57	16,390.00	1,868.43	88.6
FINES AND FORFEITURES	3,340.00	18,495.00	23,000.00	4,505.00	80.4
MISCELLANEOUS REVENUE	510.32	24,983.56	76,600.00	51,616.44	32.6
CONTRIBUTIONS AND TRANSFERS	.00	.00	170,000.00	170,000.00	.0
	<u>73,512.64</u>	<u>195,078.65</u>	<u>2,022,554.00</u>	<u>1,827,475.35</u>	<u>9.7</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	1,509.90	4,529.70	20,300.00	15,770.30	22.3
COURT	458.36	8,309.87	24,735.00	16,425.13	33.6
ADMINISTRATIVE	39,899.73	116,772.35	512,687.00	395,914.65	22.8
MUNICIPAL BUILDING	981.67	5,671.50	74,750.00	69,078.50	7.6
NON-DEPARTMENTAL	15,218.93	15,218.93	30,519.00	15,300.07	49.9
TRANSPORTATION	.00	32.20	34,200.00	34,167.80	.1
PLANNING AND ZONING	.00	3,639.59	21,675.00	18,035.41	16.8
POLICE DEPARTMENT	66,666.40	203,188.54	1,004,050.00	800,861.46	20.2
ECONOMIC DEVELOPMENT	.00	.00	42,000.00	42,000.00	.0
POST OFFICE	2,561.06	7,672.61	35,128.00	27,455.39	21.8
BUILDING INSPECTION	.00	5,008.23	10,300.00	5,291.77	48.6
STREETS - C ROADS	.00	.00	41,000.00	41,000.00	.0
RECYCLING	.00	1,300.00	21,800.00	20,500.00	6.0
GIS	.00	.00	3,833.00	3,833.00	.0
SUMMER PROGRAM	3,372.00	6,313.07	54,510.00	48,196.93	11.6
IMPACT	.00	15,000.00	21,000.00	6,000.00	71.4
LIBRARY - COMMUNITY CENTER	61.54	1,410.10	10,650.00	9,239.90	13.2
TRANSFERS	.00	.00	59,417.00	59,417.00	.0
	<u>130,729.59</u>	<u>394,066.69</u>	<u>2,022,554.00</u>	<u>1,628,487.31</u>	<u>19.5</u>
	<u>(57,216.95)</u>	<u>(198,988.04)</u>	<u>.00</u>	<u>198,988.04</u>	<u>.0</u>

Council Agenda
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	153.06	494.59	500.00	5.41	98.9
CONTRIBUTIONS AND TRANSFERS	.00	.00	164,417.00	164,417.00	.0
	<u>153.06</u>	<u>494.59</u>	<u>164,917.00</u>	<u>164,422.41</u>	<u>.3</u>
<u>EXPENDITURES</u>					
DEPARTMENT 90	.00	.00	164,917.00	164,917.00	.0
	<u>.00</u>	<u>.00</u>	<u>164,917.00</u>	<u>164,917.00</u>	<u>.0</u>
	<u>153.06</u>	<u>494.59</u>	<u>.00</u>	<u>(494.59)</u>	<u>.0</u>

Council Agenda
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	.00	45,896.95	242,564.74	196,667.79	18.9
MISCELLANEOUS REVENUE	83.06	257.90	1,999.99	1,742.09	12.9
CONTRIBUTIONS AND TRANSFERS	.00	.00	25,600.00	25,600.00	.0
	<u>83.06</u>	<u>46,154.85</u>	<u>270,164.73</u>	<u>224,009.88</u>	<u>17.1</u>
<u>EXPENDITURES</u>					
EXPENDITURES	<u>23,852.67</u>	<u>37,746.72</u>	<u>270,164.73</u>	<u>232,418.01</u>	<u>14.0</u>
	<u>23,852.67</u>	<u>37,746.72</u>	<u>270,164.73</u>	<u>232,418.01</u>	<u>14.0</u>
	<u>(23,769.61)</u>	<u>8,408.13</u>	<u>.00</u>	<u>(8,408.13)</u>	<u>.0</u>

Council Agenda
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	.00	31,314.98	125,000.00	93,685.02	25.1
MISCELLANEOUS REVENUE	109.84	354.94	2,400.00	2,045.06	14.8
SOURCE 38	.00	.00	70,770.00	70,770.00	.0
	<u>109.84</u>	<u>31,669.92</u>	<u>198,170.00</u>	<u>166,500.08</u>	<u>16.0</u>
<u>EXPENDITURES</u>					
EXPENDITURES	<u>715.80</u>	<u>5,045.47</u>	<u>198,170.00</u>	<u>193,124.53</u>	<u>2.6</u>
	<u>715.80</u>	<u>5,045.47</u>	<u>198,170.00</u>	<u>193,124.53</u>	<u>2.6</u>
	<u>(605.96)</u>	<u>26,624.45</u>	<u>.00</u>	<u>(26,624.45)</u>	<u>.0</u>

TOC Agenda
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 CURRENT YEAR PROPERTY TAXES	741.13	1,385.44	243,000.00	241,614.56	.6
10-31-200 PRIOR YEAR PROPERTY TAXES	721.38	721.38	5,568.00	4,846.62	13.0
10-31-300 SALES AND USE TAXES	55,938.20	88,295.29	1,251,697.00	1,163,401.71	7.1
10-31-310 4TH .25 TAX	1,556.19	2,722.25	33,818.00	31,095.75	8.1
10-31-400 ENERGY SALES AND USE TAX	1,897.45	7,747.64	70,312.00	62,564.36	11.0
10-31-410 TELEPHONE USE TAX	306.50	963.76	6,511.00	5,547.24	14.8
TOTAL TAXES	61,160.85	101,835.76	1,610,906.00	1,509,070.24	6.3
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSES AND PERMITS	.00	210.00	18,000.00	17,790.00	1.2
10-32-150 LIQUOR LICENSES	.00	50.00	4,500.00	4,450.00	1.1
10-32-210 BUILDING PERMITS	1,236.13	17,235.24	9,600.00	(7,635.24)	179.5
10-32-250 ANIMAL LICENSES	100.00	1,155.00	14,000.00	12,845.00	8.3
TOTAL LICENSES AND PERMITS	1,336.13	18,650.24	46,100.00	27,449.76	40.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-200 SALT LAKE CITY	.00	.00	2,000.00	2,000.00	.0
10-33-275 SLC TRAIL SIGNS	.00	.00	23,000.00	23,000.00	.0
10-33-276 SLC TRAILHEAD KIOSKS	.00	.00	5,000.00	5,000.00	.0
10-33-400 STATE GRANTS	.00	6,589.00	5,000.00	(1,589.00)	131.8
10-33-560 CLASS "C" ROAD FUND ALLOTMENT	4,541.03	4,541.03	15,000.00	10,458.97	30.3
10-33-580 STATE LIQUOR FUND ALLOTMENT	.00	.00	4,708.00	4,708.00	.0
10-33-600 SISK	.00	.00	3,000.00	3,000.00	.0
10-33-650 POST OFFICE	1,820.83	5,462.49	21,850.00	16,387.51	25.0
TOTAL INTERGOVERNMENTAL REVENUE	6,361.86	16,592.52	79,558.00	62,965.48	20.9
<u>CHARGES FOR SERVICES</u>					
10-34-240 REVEGETATION BONDS	.00	2,000.00	2,000.00	.00	100.0
10-34-430 PLAN CHECK FEES	803.48	10,521.57	6,340.00	(4,181.57)	166.0
10-34-550 PLANNING COMM REVIEW FEES	.00	.00	300.00	300.00	.0
10-34-700 PARKING PERMITS	.00	.00	5,000.00	5,000.00	.0
10-34-760 FACILITY CENTER USE FEES	.00	.00	750.00	750.00	.0
10-34-810 IMPACT FEES	.00	2,000.00	2,000.00	.00	100.0
TOTAL CHARGES FOR SERVICES	803.48	14,521.57	16,390.00	1,868.43	88.6

TOC Agenda
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	3,340.00	18,495.00	23,000.00	4,505.00	80.4
TOTAL FINES AND FORFEITURES	3,340.00	18,495.00	23,000.00	4,505.00	80.4
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNINGS	332.12	1,116.86	7,500.00	6,383.14	14.9
10-36-210 AMERICAN RESCUE PLAN ACT	.00	22,427.50	.00	22,427.50	.0
10-36-400 SALE OF FIXED ASSETS	(15.00)	(15.00)	45,000.00	45,015.00	.0
10-36-700 UDOT- ALTA CENTRAL	.00	.00	12,000.00	12,000.00	.0
10-36-810 METERING	.00	.00	6,000.00	6,000.00	.0
10-36-820 4X4 ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
10-36-900 SUNDRY REVENUES	193.20	1,454.20	4,000.00	2,545.80	36.4
10-36-910 REFUNDABLE SALES TAX	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS REVENUE	510.32	24,983.56	76,600.00	51,616.44	32.6
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-100 CONTRIB FROM PRIVATE SOURCES	.00	.00	4,000.00	4,000.00	.0
10-39-400 TRANSFERS FROM OTHER FUNDS	.00	.00	105,000.00	105,000.00	.0
10-39-410 TRANSFERS FROM IMPACT FUND	.00	.00	21,000.00	21,000.00	.0
10-39-430 TRANSFERS FROM WATER FUND	.00	.00	40,000.00	40,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	170,000.00	170,000.00	.0
TOTAL FUND REVENUE	73,512.64	195,078.65	2,022,554.00	1,827,475.35	9.7

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	1,400.00	4,200.00	18,000.00	13,800.00	23.3
10-41-130 EMPLOYEE BENEFITS	.00	.00	100.00	100.00	.0
10-41-131 EMPLOYER TAXES	109.90	329.70	1,300.00	970.30	25.4
10-41-230 TRAVEL	.00	.00	500.00	500.00	.0
10-41-280 TELECOM	.00	.00	200.00	200.00	.0
10-41-330 EDUCATION AND TRAINING	.00	.00	200.00	200.00	.0
TOTAL LEGISLATIVE	1,509.90	4,529.70	20,300.00	15,770.30	22.3
<u>COURT</u>					
10-42-110 SALARIES AND WAGES	425.00	1,275.00	13,015.00	11,740.00	9.8
10-42-130 EMPLOYEE BENEFITS	.00	.00	125.00	125.00	.0
10-42-131 EMPLOYER TAXES	33.36	100.08	995.00	894.92	10.1
10-42-230 TRAVEL	.00	.00	600.00	600.00	.0
10-42-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	500.00	500.00	.0
10-42-310 PROFESSIONAL & TECHNICAL	.00	.00	100.00	100.00	.0
10-42-330 EDUCATION & TRAINING	.00	.00	500.00	500.00	.0
10-42-480 INDIGENT DEFENSE SVCS	.00	.00	2,400.00	2,400.00	.0
10-42-481 VICTIM REPARATION SURCHARGE	.00	6,934.79	6,000.00	(934.79)	115.6
10-42-620 MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
TOTAL COURT	458.36	8,309.87	24,735.00	16,425.13	33.6

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES AND WAGES	19,252.99	57,834.63	253,783.00	195,948.37	22.8
10-43-111 PERFORMANCE BONUS	.00	.00	9,000.00	9,000.00	.0
10-43-130 EMPLOYEE BENEFITS	10.00	210.00	2,000.00	1,790.00	10.5
10-43-131 EMPLOYER TAXES	1,456.90	5,155.63	20,900.00	15,744.37	24.7
10-43-132 INSUR BENEFITS	5,780.78	17,722.35	71,600.00	53,877.65	24.8
10-43-133 URS CONTRIBUTIONS	3,412.32	11,869.13	46,504.00	34,634.87	25.5
10-43-210 BOOKS, SUBSCRIPT & MEMBERSHIPS	745.96	3,103.75	3,400.00	296.25	91.3
10-43-220 PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.0
10-43-230 TRAVEL	.00	.00	1,600.00	1,600.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	90.00	260.16	5,000.00	4,739.84	5.2
10-43-245 IT SUPPLIES & MAINT	5,641.98	6,912.14	12,000.00	5,087.86	57.6
10-43-250 EQUIPMENT/SUPPLIES & MNTNCE	400.00	1,200.00	2,200.00	1,000.00	54.6
10-43-280 TELEPHONE	135.39	733.99	5,800.00	5,066.01	12.7
10-43-310 PROFESSIONAL/TECHNICAL/SERVICE	.00	812.50	5,000.00	4,187.50	16.3
10-43-315 PROF CONSULTANT SERVICES	.00	.00	10,000.00	10,000.00	.0
10-43-320 PROF/TECH/SERVICES/ACCOUNTING	.00	.00	10,000.00	10,000.00	.0
10-43-325 PROF SERVICES - LEGAL	.00	2,523.05	35,000.00	32,476.95	7.2
10-43-330 EDUCATION & TRAINING	.00	.00	500.00	500.00	.0
10-43-350 ELECTIONS	.00	.00	2,500.00	2,500.00	.0
10-43-440 BANK CHARGES	258.77	743.76	1,500.00	756.24	49.6
10-43-510 INSURANCE AND SURETY BONDS	.00	4,219.74	5,500.00	1,280.26	76.7
10-43-515 WORKERS COMPENSATION INS	136.76	547.04	1,400.00	852.96	39.1
10-43-610 MISCELLANEOUS SUPPLIES	.00	69.50	2,000.00	1,930.50	3.5
10-43-620 MISCELLANEOUS SERVICES	111.14	388.24	3,500.00	3,111.76	11.1
10-43-740 CAPITAL OUTLAY - EQUIPMENT	2,466.74	2,466.74	.00	(2,466.74)	.0
TOTAL ADMINISTRATIVE	39,899.73	116,772.35	512,687.00	395,914.65	22.8

MUNICIPAL BUILDING

10-45-110 SALARIES AND WAGES	570.12	2,398.14	17,000.00	14,601.86	14.1
10-45-111 PERFORMANCE BONUS	.00	.00	600.00	600.00	.0
10-45-130 EMPLOYEE BENEFITS	.00	.00	500.00	500.00	.0
10-45-131 EMPLOYER TAXES	28.12	85.80	1,200.00	1,114.20	7.2
10-45-132 INSUR BENEFITS	.00	.00	10,000.00	10,000.00	.0
10-45-133 URS CONTRIBUTIONS	219.10	705.86	3,000.00	2,294.14	23.5
10-45-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	179.00	4,000.00	3,821.00	4.5
10-45-265 TOM MOORE BLDG/MNTNCE	.00	.00	25,000.00	25,000.00	.0
10-45-270 UTILITIES	164.33	475.06	4,450.00	3,974.94	10.7
10-45-310 INSURANCE AND SURETY BONDS	.00	1,827.64	2,500.00	672.36	73.1
10-45-610 MISCELLANEOUS SUPPLIES	.00	.00	500.00	500.00	.0
10-45-740 CAPITAL OUTLAY-EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
TOTAL MUNICIPAL BUILDING	981.67	5,671.50	74,750.00	69,078.50	7.6

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-50-330 TOWN EVENTS	.00	.00	2,000.00	2,000.00	.0
10-50-340 CENTRAL WASATCH COMM / CWC	15,000.00	15,000.00	15,000.00	.00	100.0
10-50-350 SLC COMM RENEWABLE ENERGY PROG	218.93	218.93	219.00	.07	100.0
10-50-610 MISCELLANEOUS SUPPLIES	.00	.00	1,200.00	1,200.00	.0
10-50-620 AUDIT	.00	.00	11,000.00	11,000.00	.0
10-50-640 MISC SERVICES	.00	.00	1,000.00	1,000.00	.0
10-50-910 REFUNDABLE SALES TAX PAID	.00	.00	100.00	100.00	.0
TOTAL NON-DEPARTMENTAL	15,218.93	15,218.93	30,519.00	15,300.07	49.9
<u>TRANSPORTATION</u>					
10-51-631 CECRET LAKE TRAIL SIGNS	.00	.00	5,000.00	5,000.00	.0
10-51-632 TRAILHEAD KIOSKS	.00	.00	5,000.00	5,000.00	.0
10-51-633 TWIN LAKES TRAIL IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
10-51-635 MEDIAN	.00	32.20	2,200.00	2,167.80	1.5
10-51-638 TRAFFIC MANAGEMENT	.00	.00	3,000.00	3,000.00	.0
10-51-645 ALTA RESORT SHUTTLE	.00	.00	6,000.00	6,000.00	.0
10-51-700 PARKING PERMITS	.00	.00	5,000.00	5,000.00	.0
10-51-810 METERING TOA SHARE	.00	.00	3,000.00	3,000.00	.0
TOTAL TRANSPORTATION	.00	32.20	34,200.00	34,167.80	.1
<u>PLANNING AND ZONING</u>					
10-53-120 COMMISSION REMUNERATION	.00	.00	4,125.00	4,125.00	.0
10-53-220 PUBLIC NOTICES	.00	.00	250.00	250.00	.0
10-53-230 TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-53-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	150.00	150.00	.0
10-53-310 PROFESSIONAL & TECHNICAL	.00	.00	2,400.00	2,400.00	.0
10-53-325 PROF & TECH SERVICES - LEGAL	.00	75.00	8,000.00	7,925.00	.9
10-53-330 EDUCATION AND TRAINING	.00	.00	400.00	400.00	.0
10-53-510 INSURANCE & SURETY BONDS	.00	3,564.59	4,450.00	885.41	80.1
10-53-610 MISCELLANEOUS SUPPLIES	.00	.00	400.00	400.00	.0
10-53-620 MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
TOTAL PLANNING AND ZONING	.00	3,639.59	21,675.00	18,035.41	16.8

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-54-110 SALARIES AND WAGES	36,617.97	108,718.36	525,000.00	416,281.64	20.7
10-54-111 PERFORMANCE BONUS	.00	.00	14,850.00	14,850.00	.0
10-54-130 EMPLOYEE BENEFITS	364.76	1,416.28	7,000.00	5,583.72	20.2
10-54-131 EMPLOYER TAXES	2,860.18	9,961.43	42,000.00	32,038.57	23.7
10-54-132 INSUR BENEFITS	11,457.16	34,919.13	146,150.00	111,230.87	23.9
10-54-133 URS CONTRIBUTIONS	5,628.45	19,738.34	81,000.00	61,261.66	24.4
10-54-210 BOOKS/SUBSCRIP/MEMBERSHIPS	.00	.00	9,000.00	9,000.00	.0
10-54-230 TRAVEL	.00	.00	500.00	500.00	.0
10-54-240 OFFICE SUPPLIES AND EXPENSE	174.97	177.11	4,000.00	3,822.89	4.4
10-54-245 IT SUPPLIES AND MAINT	696.00	2,568.04	11,000.00	8,431.96	23.4
10-54-250 EQUIP/SUPPLIES & MNTNCE	.00	.00	1,500.00	1,500.00	.0
10-54-255 VEHICLE SUPPLIES & MAINTENANCE	107.53	240.60	15,000.00	14,759.40	1.6
10-54-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	133.01	1,428.53	18,800.00	17,371.47	7.6
10-54-270 UTILITIES	241.53	692.64	7,500.00	6,807.36	9.2
10-54-280 TELEPHONE	111.75	891.19	7,500.00	6,608.81	11.9
10-54-310 PROFESS/TECHNICAL SERVICES	.00	.00	500.00	500.00	.0
10-54-325 PROF & TECH SERVICES - LEGAL	.00	803.95	8,000.00	7,196.05	10.1
10-54-330 EDUCATION AND TRAINING	375.00	375.00	5,000.00	4,625.00	7.5
10-54-470 UNIFORMS	180.00	540.00	4,000.00	3,460.00	13.5
10-54-480 SPECIAL DEPARTMENT SUPPLIES	80.00	80.00	3,000.00	2,920.00	2.7
10-54-500 INSURANCE DEDUCTIBLE EXPENSE	.00	.00	500.00	500.00	.0
10-54-510 INSURANCE AND SURETY BONDS	591.16	12,493.33	14,000.00	1,506.67	89.2
10-54-515 WORKERS COMPENSATION INS	273.52	1,094.08	4,250.00	3,155.92	25.7
10-54-610 MISCELLANEOUS SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-54-620 MISCELLANEOUS SERVICES	111.15	388.27	4,500.00	4,111.73	8.6
10-54-740 CAPITAL OUTLAY - EQUIPMENT	6,662.26	6,662.26	56,000.00	49,337.74	11.9
10-54-810 METERING	.00	.00	9,000.00	9,000.00	.0
10-54-820 4X4 ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL POLICE DEPARTMENT	66,666.40	203,188.54	1,004,050.00	800,861.46	20.2
<u>ECONOMIC DEVELOPMENT</u>					
10-55-310 ACVB CONTRIBUTION	.00	.00	42,000.00	42,000.00	.0
TOTAL ECONOMIC DEVELOPMENT	.00	.00	42,000.00	42,000.00	.0

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POST OFFICE</u>					
10-56-110 SALARIES AND WAGES	1,731.76	5,402.18	24,870.00	19,467.82	21.7
10-56-111 PERFORMANCE BONUS	.00	.00	750.00	750.00	.0
10-56-130 EMPLOYEE BENEFITS	.00	40.00	300.00	260.00	13.3
10-56-131 EMPLOYER TAXES	135.93	492.02	1,902.00	1,409.98	25.9
10-56-230 TRAVEL	.00	.00	100.00	100.00	.0
10-56-240 OFFICE SUPPLIES & EXPENSE	12.63	12.63	300.00	287.37	4.2
10-56-250 EQUIP/SUPPLIES AND MNTNCE	73.55	244.36	1,000.00	755.64	24.4
10-56-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	.00	.00	1,200.00	1,200.00	.0
10-56-270 UTILITIES	61.55	178.49	2,000.00	1,821.51	8.9
10-56-280 TELEPHONE	132.66	273.73	1,400.00	1,126.27	19.6
10-56-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	100.00	100.00	.0
10-56-510 INSURANCE & SURETY BONDS	.00	565.62	606.00	40.38	93.3
10-56-515 WORKERS COMPENSATION INS	25.33	101.32	400.00	298.68	25.3
10-56-620 MISCELLANEOUS SERVICES	.00	.00	200.00	200.00	.0
10-56-635 POST OFFICE INVENTORY	387.65	362.26	.00	(362.26)	.0
TOTAL POST OFFICE	2,561.06	7,672.61	35,128.00	27,455.39	21.8
<u>BUILDING INSPECTION</u>					
10-58-120 PLAN CHECKS	.00	.00	3,500.00	3,500.00	.0
10-58-310 PROFESS/TECHNICAL INSPECTIONS	.00	4,377.10	5,000.00	622.90	87.5
10-58-325 PROF SERVICES - LEGAL	.00	.00	500.00	500.00	.0
10-58-481 BUILDING PERMIT - SURCHARGES	.00	.00	300.00	300.00	.0
10-58-510 INSURANCE & SURETY BONDS	.00	631.13	1,000.00	368.87	63.1
TOTAL BUILDING INSPECTION	.00	5,008.23	10,300.00	5,291.77	48.6
<u>STREETS - C ROADS</u>					
10-60-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	.00	.00	4,000.00	4,000.00	.0
10-60-265 FLAGSTAFF LOT PAVING	.00	.00	25,000.00	25,000.00	.0
10-60-310 PROFESS/TECHNICAL SERVICES	.00	.00	12,000.00	12,000.00	.0
TOTAL STREETS - C ROADS	.00	.00	41,000.00	41,000.00	.0
<u>RECYCLING</u>					
10-62-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	.00	.00	1,500.00	1,500.00	.0
10-62-310 CONTRACT SERVICES CARDBOARD	.00	1,300.00	20,000.00	18,700.00	6.5
10-62-610 MISCELLANEOUS SUPPLIES	.00	.00	300.00	300.00	.0
TOTAL RECYCLING	.00	1,300.00	21,800.00	20,500.00	6.0

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GIS</u>					
10-66-110 SALARIES AND WAGES	.00	.00	2,000.00	2,000.00	.0
10-66-111 PERFORMANCE BONUS	.00	.00	50.00	50.00	.0
10-66-130 EMPLOYEE BENEFITS	.00	.00	130.00	130.00	.0
10-66-131 EMPLOYER TAXES	.00	.00	153.00	153.00	.0
10-66-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	1,500.00	1,500.00	.0
TOTAL GIS	.00	.00	3,833.00	3,833.00	.0
<u>SUMMER PROGRAM</u>					
10-70-110 SALARIES AND WAGES	.00	281.36	4,500.00	4,218.64	6.3
10-70-111 PERFORMANCE BONUS	.00	.00	150.00	150.00	.0
10-70-130 EMPLOYEE BENEFITS	.00	.00	60.00	60.00	.0
10-70-131 EMPLOYER TAXES	.00	17.06	400.00	382.94	4.3
10-70-250 EQUIP-SUPPLIES/MNTNCE	3,372.00	5,797.98	3,000.00	(2,797.98)	193.3
10-70-255 VEHICLE SUPPLIES & MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
10-70-260 BLDGS/GROUNDS-STORAGE UNIT	.00	.00	3,000.00	3,000.00	.0
10-70-320 USFS RANGER	.00	.00	8,000.00	8,000.00	.0
10-70-470 CECRET LAKE TRAIL SIGNS	.00	.00	23,000.00	23,000.00	.0
10-70-474 TRAILHEAD KIOSKS	.00	.00	10,000.00	10,000.00	.0
10-70-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	100.00	100.00	.0
10-70-510 INSURANCE AND SURETY BONDS	.00	216.67	600.00	383.33	36.1
10-70-515 WORKERS COMPENSATION INS	.00	.00	700.00	700.00	.0
TOTAL SUMMER PROGRAM	3,372.00	6,313.07	54,510.00	48,196.93	11.6
<u>IMPACT</u>					
10-72-110 SALARIES AND WAGES	.00	.00	2,000.00	2,000.00	.0
10-72-310 PROFESS/TECHNICAL SERVICES	.00	15,000.00	18,600.00	3,600.00	80.7
10-72-620 MISCELLANEOUS SERVICES	.00	.00	400.00	400.00	.0
TOTAL IMPACT	.00	15,000.00	21,000.00	6,000.00	71.4
<u>LIBRARY - COMMUNITY CENTER</u>					
10-75-250 EQUIP-SUPPLIES/MNTNCE	.00	.00	500.00	500.00	.0
10-75-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	666.01	7,000.00	6,333.99	9.5
10-75-270 UTILITIES	61.54	178.48	2,400.00	2,221.52	7.4
10-75-510 INSURANCE & SURETY BONDS	.00	565.61	650.00	84.39	87.0
10-75-620 MISCELLANEOUS SERVICES	.00	.00	100.00	100.00	.0
TOTAL LIBRARY - COMMUNITY CENTER	61.54	1,410.10	10,650.00	9,239.90	13.2

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS</u>					
10-90-550 TRANS TO CAPITAL PROJECT FUND	.00	.00	59,417.00	59,417.00	.0
TOTAL TRANSFERS	.00	.00	59,417.00	59,417.00	.0
TOTAL FUND EXPENDITURES	130,729.59	394,066.69	2,022,554.00	1,628,487.31	19.5
NET REVENUE OVER EXPENDITURES	(57,216.95)	(198,988.04)	.00	198,988.04	.0

REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
45-36-100 INTEREST	153.06	494.59	500.00	5.41	98.9
TOTAL MISCELLANEOUS REVENUE	153.06	494.59	500.00	5.41	98.9
<u>CONTRIBUTIONS AND TRANSFERS</u>					
45-39-100 TRANSFER FROM GENERAL FUND	.00	.00	59,417.00	59,417.00	.0
45-39-250 USE OF RESERVED FUNDS	.00	.00	105,000.00	105,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	164,417.00	164,417.00	.0
TOTAL FUND REVENUE	153.06	494.59	164,917.00	164,422.41	.3

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 90</u>					
45-90-200 CONTRIB TO FUND BALANCE	.00	.00	59,917.00	59,917.00	.0
45-90-540 TRANS TO GENERAL FUND RESERVE	.00	.00	105,000.00	105,000.00	.0
TOTAL DEPARTMENT 90	.00	.00	164,917.00	164,917.00	.0
TOTAL FUND EXPENDITURES	.00	.00	164,917.00	164,917.00	.0
NET REVENUE OVER EXPENDITURES	153.06	494.59	.00	(494.59)	.0

TOC Agenda
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
51-34-100 WATER SALES	.00	43,316.06	222,564.74	179,248.68	19.5
51-34-101 WATER SALES - OVERAGE	.00	2,160.89	.00	(2,160.89)	.0
51-34-102 WATER SALES - OTHER	.00	420.00	20,000.00	19,580.00	2.1
TOTAL CHARGES FOR SERVICES	.00	45,896.95	242,564.74	196,667.79	18.9
<u>MISCELLANEOUS REVENUE</u>					
51-36-100 INTEREST EARNINGS	83.06	257.90	1,999.99	1,742.09	12.9
TOTAL MISCELLANEOUS REVENUE	83.06	257.90	1,999.99	1,742.09	12.9
<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-39-200 USE OF WATER RESERVE/PTIF BAL	.00	.00	11,800.00	11,800.00	.0
51-39-300 OTHER FINANCING SOURCES	.00	.00	13,800.00	13,800.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	25,600.00	25,600.00	.0
TOTAL FUND REVENUE	83.06	46,154.85	270,164.73	224,009.88	17.1

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES AND WAGES	699.28	1,098.28	6,635.87	5,537.59	16.6
51-40-111 PERFORMANCE BONUS	.00	.00	200.00	200.00	.0
51-40-130 EMPLOYEE BENEFITS	.00	.00	2,040.86	2,040.86	.0
51-40-131 EMPLOYEE TAXES	10.42	10.42	600.00	589.58	1.7
51-40-210 BOOKS/SUBSCRIP/MEMBERSHIPS	.00	.00	600.00	600.00	.0
51-40-230 TRAVEL	181.44	181.44	100.00	(81.44)	181.4
51-40-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	100.00	100.00	.0
51-40-245 IT/ACCTG SOFTWARE SUPPORT	89.00	267.00	4,000.00	3,733.00	6.7
51-40-250 EQUIP-SUPPLIES/MNTNCE	.00	1,982.17	3,500.00	1,517.83	56.6
51-40-255 VEHICLES-SUPPLIES/MNTNCE	.00	.00	500.00	500.00	.0
51-40-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	153.44	185.81	2,800.00	2,614.19	6.6
51-40-270 UTILITIES	957.88	2,698.28	17,000.00	14,301.72	15.9
51-40-280 TELEPHONE	204.56	409.12	2,200.00	1,790.88	18.6
51-40-305 WATER COSTS	397.58	928.99	7,500.00	6,571.01	12.4
51-40-310 PROFESS/TECHNICAL SERVICES	2,300.00	4,600.00	27,600.00	23,000.00	16.7
51-40-315 OTHER SERVICES/WATER PROJECTS	.00	.00	2,800.00	2,800.00	.0
51-40-320 ENGINEERING/WATER PROJECTS	.00	.00	1,972.00	1,972.00	.0
51-40-325 PROF & TECH SERVICES - LEGAL	.00	.00	3,000.00	3,000.00	.0
51-40-330 EDUCATION AND TRAINING	.00	675.00	200.00	(475.00)	337.5
51-40-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	500.00	500.00	.0
51-40-490 WATER TESTS	308.00	616.00	5,500.00	4,884.00	11.2
51-40-495 WATER TREATMENT SUPPLIES	169.40	508.20	22,192.00	21,683.80	2.3
51-40-510 INSURANCE AND SURETY BONDS	.00	4,864.88	6,024.00	1,159.12	80.8
51-40-515 WORKERS COMPENSATION INS	45.59	182.36	600.00	417.64	30.4
51-40-610 MISCELLANEOUS SUPPLIES	.00	138.00	200.00	62.00	69.0
51-40-620 MISCELLANEOUS SERVICES	38.33	103.02	1,200.00	1,096.98	8.6
51-40-650 DEPRECIATION	2,532.75	2,532.75	58,000.00	55,467.25	4.4
51-40-740 CAPITAL OUTLAY	.00	.00	27,600.00	27,600.00	.0
51-40-810 DEBT SERVICE - PRINCIPAL	.00	.00	40,000.00	40,000.00	.0
51-40-830 INFRASTRUCTURE REPLACEMENT	15,765.00	15,765.00	25,000.00	9,235.00	63.1
TOTAL EXPENDITURES	23,852.67	37,746.72	270,164.73	232,418.01	14.0
TOTAL FUND EXPENDITURES	23,852.67	37,746.72	270,164.73	232,418.01	14.0
NET REVENUE OVER EXPENDITURES	(23,769.61)	8,408.13	.00	(8,408.13)	.0

TOC Agenda
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

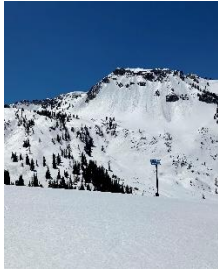
SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
52-34-100 SEWER SERVICES	.00	31,314.98	125,000.00	93,685.02	25.1
TOTAL CHARGES FOR SERVICES	.00	31,314.98	125,000.00	93,685.02	25.1
<u>MISCELLANEOUS REVENUE</u>					
52-36-100 INTEREST EARNINGS	109.84	354.94	2,400.00	2,045.06	14.8
TOTAL MISCELLANEOUS REVENUE	109.84	354.94	2,400.00	2,045.06	14.8
<u>SOURCE 38</u>					
52-38-800 AMERICAN RECOVERY ACT	.00	.00	70,770.00	70,770.00	.0
TOTAL SOURCE 38	.00	.00	70,770.00	70,770.00	.0
TOTAL FUND REVENUE	109.84	31,669.92	198,170.00	166,500.08	16.0

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES AND WAGES	237.52	712.56	6,218.81	5,506.25	11.5
52-40-111 PERFORMANCE BONUS	.00	.00	200.00	200.00	.0
52-40-130 EMPLOYEE BENEFITS	.00	20.00	1,410.82	1,390.82	1.4
52-40-131 EMPLOYEE TAXES	30.63	135.31	471.00	335.69	28.7
52-40-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	100.00	100.00	.0
52-40-245 IT/ACCTG SOFTWARE SUPPORT	89.00	267.00	4,000.00	3,733.00	6.7
52-40-250 EQUIP-SUPPLIES/MNTNCE	.00	.00	200.00	200.00	.0
52-40-305 DISPOSAL COSTS	.00	.00	61,142.00	61,142.00	.0
52-40-310 PROFESS/TECHNICAL SERVICES	.00	.00	2,000.00	2,000.00	.0
52-40-325 PROF & TECH SERVICES - LEGAL	.00	.00	1,000.00	1,000.00	.0
52-40-510 INSURANCE AND SURETY BONDS	.00	3,281.85	4,000.00	718.15	82.1
52-40-515 WORKERS COMPENSATION INS	25.32	101.28	400.00	298.72	25.3
52-40-610 MISCELLANEOUS SUPPLIES	.00	.00	300.00	300.00	.0
52-40-620 MISCELLANEOUS SERVICES	333.33	527.47	2,000.00	1,472.53	26.4
52-40-650 DEPRECIATION	.00	.00	20,563.00	20,563.00	.0
52-40-740 CAPITAL OUTLAY	.00	.00	60,000.00	60,000.00	.0
52-40-830 INFRASTRUCTURE REPLACEMENT	.00	.00	34,164.37	34,164.37	.0
TOTAL EXPENDITURES	715.80	5,045.47	198,170.00	193,124.53	2.6
TOTAL FUND EXPENDITURES	715.80	5,045.47	198,170.00	193,124.53	2.6
NET REVENUE OVER EXPENDITURES	(605.96)	26,624.45	.00	(26,624.45)	.0



Administrators overview for the October 13,2021, Town Council Meeting

- **Building department**, the house in Sugarplum Meadows is near completion of their permit, although they will be buttoning the site up and taking off for the winter. Including that house, we will have issued 17 separate permits with a stated value of \$4,008,202 with permit fees of \$56,800. We still report these figures to the Department of Commerce and the State of Utah. The State of Utah receives .85 of 1% of our permit fees to run their building code program.
- **Alta Planning Commission**, in their last meeting, the Commission heard presentations on and discussed climate change and Dark Skies. You received a letter (hopefully) from the Commission outlining the next steps for both issues. We are moving ahead on both venues.
- **Utah Local Governments Trust**, we used to attend in person training at the trust but have not done so for the past year and ½ due to the covid. There are on-line options that staff has been viewing. A big push of the trust is for agencies they insure to engender a culture of safety. Everyone benefits, the trust pays out less in losses and employees have less accidents and issues. Jen Clancy has taken over that trust accountability program. Employee teams that have no accidents or incidents are eligible for monthly rewards. Participation in this program as well as other training and activities grants the town discounts on our liability and workers comp insurance.
- **Rocky Mountain Power Franchise**, our Rocky Mountain Power representative is new. He has been studying the franchise agreement with the town and we have set a meeting up to discuss the issues we talked about five years ago related to uninterrupted service, switch over to the down canyon feed, the Quarry Feed, in times of outage from our normal feed over from Brighton and a few other issues. The agreement expires in February. We will be ready soon for council discussion and action.
- **Watersmart Grant**, our engineers have been working with Dominion Energy on retrofitting the electric install at the town's water mine entry from electric to natural gas, and the emergency generator for the Grizzly area from propane to natural gas. Dominion still plans on doing the work this fall. Those are the last two items in the Watersmart grant.
- **Park**, it's too late to install any equipment in the town park for this year. But efforts are underway to figure out just what would be best for our little park, what would fit in the small area and be agreeable with the residents, and the insurance company.
- **Tom Moore Toilets**, after meeting with the State Historic Preservation Officer, Chris contacted masons that were suggested to solidify the west end of the building. They felt it was too late to do anything this year but are eager to get on the restoration project next spring.

That's it for now. Don't hesitate to call if you have any questions!

Department Incident Activity Report

10/13/2021 Alta Town Council

Consent Agenda

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Date Reported: 09/01/2021 - 09/30/2021 | Show Subclasses: True



ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
AGENCY ASSIST	4	0	4	0	0	0	0	0.0
Assist Other Agency	4	0	4	0	0	0	0	0.0
FIRE	1	0	1	0	0	0	0	0.0
Vehicle Fire	1	0	1	0	0	0	0	0.0
FOREST SERVICE	46	0	46	0	0	0	0	0.0
PATROL	46	0	46	0	0	0	0	0.0
MEDICAL	1	0	1	0	0	0	0	0.0
Traumatic Injury	1	0	1	0	0	0	0	0.0
MISSING PERSON	1	0	1	0	0	0	0	0.0
Missing Person	1	0	1	0	0	0	0	0.0
MOTORIST	6	0	6	0	0	0	0	0.0
ASSIST	6	0	6	0	0	0	0	0.0
ORDINANCE VIOLATION	2	0	2	0	0	0	0	0.0
Ordinance Violation	2	0	2	0	0	0	0	0.0
SEXUAL ASSAULT	1	0	1	0	0	0	0	0.0
Fondling	1	0	1	0	0	0	0	0.0
THEFT	2	0	2	0	0	0	0	0.0
Larceny, From Yard/Land	1	0	1	0	0	0	0	0.0
Theft Other	1	0	1	0	0	0	0	0.0
TRAFFIC	15	0	15	0	0	0	0	0.0
VIOLATION	15	0	15	0	0	0	0	0.0
WATERSHED OFFENSE	3	0	3	0	0	0	0	0.0
ANIMALS	2	0	2	0	0	0	0	0.0
CAMPING	1	0	1	0	0	0	0	0.0
Event Totals	82	0	82	0	0	0	0	0.0

Alta Town Council**Staff Report:****October 13, 2021****To:** Town Council**From:** Piper Lever, Town Clerk & Jen Clancy, Deputy Town Clerk**Date Written:** October 7, 2021

Finance – Piper

- Still working with accountant Steve Rowley to prepare financial statements for audit
- Preparing FY 2021 payroll data for State Auditor Transparency report
- We have been notified that our transcriptionist vendor will not be able to continue to offer her services to the Town. Staff will fill in while we search for another vendor.
- Working with SLCo Service Area to replace or repair a GMD fire hydrant to avoid freezing again this winter
- Since Chris Cawley is tied up with the permit parking matters, I can report that the snow fence above the post office has been installed to mitigate windward cornice buildup and unsafe release
- Two efficient windows are being replaced in Alta Central
- Safety ropes and cables have been replaced on the Alta Central rooftop to facilitate snow removal

Deputy Town Clerk - Jen

- Pathway Associates is working on the second round of external interviews for the fundraising feasibility study. The drafting of the case statement took longer than expected. Pathway's will present preliminary data at the November 10th meeting and will follow up with their report by the end of November.
- The 2021 Business License Study was completed by Zions Public Finance and adopted by the Town Council at a special meeting on September 29. Updated business license fees have been adopted and the application documents are being prepared for this year's business license cycle.

Alta Justice Court - Jen

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.