

TOWN OF ALTA

RESOLUTION NO. 2021-R-15

**A RESOLUTION REPEALING AND REPLACING THE TOWN OF ALTA
FEE SCHEDULE TO UPDATE BUSINESS LICENSE FEES, WATER FEES AND
DOG LICENSE FEES**

WHEREAS, the Alta Town Council last adopted an Amended Fee Schedule in September 2013 that reflected a change in business license fees; and

WHEREAS, the Town of Alta has paid the Zions Bank Public Finance group to conduct a study of the Town's cost to administer and regulate businesses in the Town; and

WHEREAS, the resulting study found that current fees were not reflecting actual costs; and

WHEREAS, the Alta Town Council has considered the data collected reflecting actual costs and decided to adjust those fees as they saw fit; and

WHEREAS, the Alta Town Council adopted an ordinance to adopt the business license study and make amendments to Title 3 of the Alta Town Code;

WHEREAS, the Alta Town Council adopted Resolution 2021-R-6 updating its dog fees;

WHEREAS, the Alta Town Council adopted Resolution 2021-R-13 updating its water rates;

WHEREAS, by repealing and replacing the prior resolution and replacing it with this resolution all updates and requirements are in one document and makes it easier to read and use;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL AS FOLLOWS:

Section 1. The Town of Alta Fee Schedule is hereby repealed and replaced with Exhibit A attached.

Section 2. This Resolution shall become effective immediately upon passage.

APPROVED by the Town Council on the 8th day of September, 2021.

By:

MAYOR HARRIS SONDAK

ATTEST:

PIPER LEVER, TOWN CLERK



Town of Alta
Fee Schedule
Dated September 8, 2021

Town of Alta Fee Schedule

Arranged categorically

<u>Fee Category</u>	<u>Page Number</u>
Town Clerk	3
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Town Clerk

Fee Information	Current Fee
GRAMA Request Fees	
Audio CD's	\$15.00 per CD
Black and White Copies per page (8.5"x11," 8.5"x14," 11"x14," or 11"x17")	\$0.25 per page
Color Copies per page (8.5"x11")	\$0.35 per page
Black and White Copies (oversize documents) <i>Note: Town does not have equipment to easily reproduce oversize black and white documents larger than 11"x17." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i>	Actual cost to Town
Color Copies (oversize documents) <i>Note: Town does not have equipment to easily reproduce oversize color documents larger than 8.5"x11." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i>	Actual cost to Town
Complete copy of Town Code (hard copy)	\$75.00
Complete copy of Town Code (on CD)	\$15.00
Staff Time <i>Note: for the search, retrieval, and compiling of records responsive to a request</i>	\$35.00 per hour
Certification fee	\$2.00 per certification
Postage	Actual cost to Town

Finance Services

Fee Information	Current Fee
Delinquent Account Fees	18% interest
Collection Fees	Actual cost to <u>T</u> own

Community Events

Fee Information	Current Fee
Community Center Use Fee	\$150.00 per day

Marshal's Office

Fee Information	Current Fee
Sex Offender Registration Fee	\$25.00
Reports	
First Page of Report	\$10.00
Each Additional Page	\$0.25 per page
Fingerprints (applicant must supply card specific to requiring agency)	\$5.00 per card
VHS Tape/CD/DVD/Cassette Tape	\$15.00 per item
Clearance Letters/Background Checks <i>Note: Where allowed by law</i>	\$10.00 per letter and/or check
Special Event law enforcement (3 hour minimum required) <i>Note: payment must be made directly to officer</i>	\$45.00 per hour

Commented [PL1]: Page of report?

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Animal Control

Fee Information	Current Fee
Animal Control Fees	
Permanent Dog License (First time annual license, spayed or neutered dog, includes watershed tag) <i>Note: no dog will be licensed as such without proof that sterilization was performed</i>	\$125.00
Permanent Dog License (First time annual license, un-spayed or un-neutered dog, includes watershed tag)	\$150.00
Permanent Dog License (Renewal fee, spayed or neutered) <i>Note: no dog will be licensed as such without proof that sterilization was performed</i>	\$100.00
Permanent Dog License (Renewal fee, un-spayed or un-neutered dog)	\$125.00
Replacement Watershed tag	\$25.00
Replacement Town tag	\$5.00
Temporary Dog License (14 days or less <2 weeks , includes a watershed tag) (The Mayor shall have discretion to waive fees for Temporary licenses in whole or in part for cause shown as the Mayor	\$75.00
Temporary Dog License (More than 14 days >2 weeks , includes a watershed tag) The Mayor shall have discretion to waive fees for Temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.	\$125.00

Commented [PM3]: From Resolution 2021-R-6 Section 2. Fees for licenses shall be as follows: watershed tag \$25 (one-time fee); annual dog license \$125; annual license for spayed or neutered dog \$100 (no dog will be licensed as spayed or neutered without proof that sterilization was performed); Class D temporary dog license (authorization letter) issued for 14 days or less \$50; and Class D temporary dog license (authorization letter) issued for more than 14 days shall be \$125. The Mayor shall have discretion to waive fees for Class D licenses in whole or in part for cause shown as the Mayor deems reasonable.

Commented [JC4]: Matching 2021-R-6 language

Commented [JC6]: This matches 2021-R-6

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Commented [JC5]: No actual metal tag is issued for temporary licenses, so we figured we would recommend removing this language in order to not confuse people.

Commented [JC7]: Matching 2021-R-6 language

Park and Recreation

Fee Information	Current Fee
Town Park portable toilet fee for groups >75 people	Actual cost to Town

Town of Alta Fee Schedule

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Approved: ~~September 8, 2021~~ ~~September 12, 2013~~

This fee schedule will be automatically updated upon the passage of new and/or updated fees

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Business and Liquor

Fee Information	Current Fee
Business License Fees ³	<u>First App (Second App)</u>
Category 1	\$224.75 \$841.96 (\$389.94)
Category 2	\$224.75 \$62.27 (\$62.27)
Category 3	\$154.00 \$62.27 (\$62.27)
Category 4	\$128.00 \$62.27 (\$62.27)
Category 5	\$154.00 \$62.27 (\$62.27)
Category 6	\$184.75 \$62.27 (\$62.27)
Category 7	\$169.75 \$62.27 (\$62.27)
Category 8	\$295.00 \$3,249.83 (\$989.69)
Category 9	\$35.00 \$62.27 (\$62.27)
Category 10	\$62.27 (\$62.27) \$0.00 — Exempt from fee
Liquor Licenses	
Single Event Permit	\$50.00
On premise beer license	\$225.00 per six months; \$450.00 per year
Off-premise beer license	\$225.00 per six months; \$450.00 per year
Restaurant license	\$125.00 six months; \$250.00 per year
Limited restaurant license	\$100.00 per six months; \$200.00 per year
Private club	\$225.00 per six months; \$450.00 per year

Commented [PM8]: Category 1 = Hotels with 20 or more guest rooms (as defined by the Town of Alta Land Use Regulation 10-1-6) Category 2= Hotels with more than 10 and less than 20 guest rooms
 Category 3 = Lodging with 10 or less guestrooms
 Category 4 = Property management, transportation, business & personal services, home occupations (generally, have either no premises in Alta or are located inside another business)
 Category 5 = Retail & General Services (generally, have their own entrance from outside) Category 6 = Restaurant/Cafeteria/Bar
 Category 7 = Day Care businesses
 Category 8 = Ski Lift company
 Category 9 = Temporary
 Category 10 = Non-profit

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Commented [JC9]: Please consider whether nonprofits should be exempt.

Planning and Zoning

Fee Information	Current Fee
Planning and Zoning Fees	
<i>Note: All fees shall be paid to the Alta Town Clerk at the Town Office. Fees for all planning and zoning matters shall be paid only in cash, money order, certified check, or credit card. All required fees for any planning and/or zoning matter must be paid at the time application is made for consideration by the Planning Commission.</i>	
Zoning Change Fees	\$100.00 + \$50.00 per acre or fraction thereof
Annexation Fees	\$500.00
Conditional Use Permit fee (Residential)	\$100.00 + \$25.00 per dwelling unit
Conditional Use Permit fee (Commercial)	\$100.00 + \$50.00 per acre (or fraction thereof)
Conditional Use Permit fee (Public/Quasi-public)	\$50.00
Conditional Use Permit fee (Home Occupation)	\$25.00
Additional Planning Commission Review Fee	\$100.00 per hearing/meeting

Town of Alta Fee Schedule

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Approved: September 8, 2021 ~~September 12, 2013~~

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Business and Liquor

Subdivision Approval fee	\$100.00 + \$25.00 per lot
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Amended site plan or plat fee	\$100.00
Change of existing use	\$50.00
Impact Fees <i>Note: Additional information about impact fees can be found in Alta Town Code 9-1A</i>	Determined by impact fee analysis

Building

Fee Information	Current Fee
Building permits and Inspections <i>Note: Plan review fees must be paid at the time application is made for a building permit. Valuation of construction costs for new buildings or additions to existing buildings for single family dwellings, multiple family dwellings, and commercial uses shall be valued at \$200.00 per square foot of gross floor areas, or contract price. For remodeling of existing buildings the valuation will be the actual costs of construction or a reasonable estimate thereof subject to approval of the Building Official.</i>	
Building Permit Fee	Calculated by building permit fee schedule, see page 9.
Electrical Permit Fee <i>Note: If separate from a issued building permit</i>	Calculated by building permit fee schedule, see page 9.
Plan Review Fee	65% of building permit fee
Additional Plan Review fee <i>Note: Required by changes, additions, or revisions to the plans</i> ¹ <i>Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.</i>	\$55.00 per hour (one-half hour minimum) ¹
State Building Permit Surcharge	1% of building permit cost
Re-inspection Fees <i>Notes: Assessed under provisions of the International Building Code (as modified)</i> ¹ <i>Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.</i>	\$55.00 per hour (one hour minimum) ¹
Inspection Outside Normal Business hours <i>Note: Normal business hours are 8:00AM – 4:30PM, local time</i> ¹ <i>Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.</i>	\$55.00 per hour (two hour minimum) ¹
Resident Inspector	\$47.00 per hour (one hour minimum)
Inspections for which no fee is specifically indicated <i>Note: ¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.</i>	\$55.00 per hour (one-half hour minimum) ¹
Special inspections and/or plan checks requiring outside consultants <i>Note: Actual costs include administrative and overhead costs</i>	Actual cost of inspection
Electrical Inspection Fee	\$0.10 per gross square foot of enclosed building area
Excavation Permit Fee	\$250.00
Sewer Connection Fee <i>Note: "Fixture units" as defined by the Unified plumbing code</i>	\$60.00 per fixture unit

Town of Alta Fee Schedule

Approved: September 8,

2021 September 12, 2013

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This fee schedule will be automatically updated upon the passage of new and/or updated fees

Culinary Water Connection Fee <i>Note: "Fixture units" as defined by the Unified plumbing code</i>	\$40.00 per fixture unit
Demolition permit review	Actual cost to Town
Sign Permit fee (sign area less than 32 square feet) <i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4</i>	\$25.00
Sign Permit fee (sign area equal to or greater than 32 square feet) <i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4</i>	\$50.00

Water Operations

Fee Information	Current Fee
Water Use Rates	
Residential <i>Note: Residential monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit).</i>	\$49.25 - <u>73.42</u> per month
Commercial <i>Note: Commercial monthly allocation shall be 12,000 gallons times its "ECU" (Equivalent Capacity Unit). All users which are not single family homes shall be deemed commercial users.</i>	\$3.29 <u>11.47</u> per 1000 gallons per month
Water overage fee <i>Note: Applies to both residential and commercial users if use exceeds the allocations listed above.</i>	\$4.11 <u>2.86</u> per 1000 gallons

Water Expansion and Replacement

Fee Information	Current Fee
Water Connections	See building fees
Hydrant Fees (Pertaining to the purchase of water from a fire hydrant)	
Application/permit fee for purchasing water from a fire hydrant	\$50 per month (or any portion thereof)
Equipment usage fee	\$30 per month (or any portion thereof)
Refundable Deposit <i>Note: A refundable deposit equal to the replacement cost of a flow meter with shut-off valve and back flow preventer, for use of said items. However, said fee may be waived if the applicant supplies its own, approved flow meter with shut-off valve and back flow preventer.</i>	See note
Water Use Fee	\$2.50 per 1000 gallons per month (or any portion thereof)
Non-permanent Water User Rate	\$2.50 per 1000 gallons per month (or any portion thereof)

Sewer Operation

Fee Information	Current Fee
Sewer Rates (per year) <i>Note: Equivalent Capacity Unit ("ECU")</i>	\$375 per ECU
Sewer Connection Fees	See building fees

Town of Alta Fee Schedule

Approved: September 8, 2021:-

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Building Permit Fee Schedule

Total Valuation	Fee
\$1.00 to \$500.00	\$34.42
\$501.00 to \$2,000.00	\$34.42 for the first \$500.00 plus \$4.20 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.57 for the first \$2,000.00 plus \$19.20 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$539.93 for the first \$25,000.00 plus \$13.92 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$888.37 for the first \$50,000.00 plus \$9.66 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,371.37 for the first \$100,000.00 plus \$7.68 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,462.57 for the first \$500,000.00 plus \$6.54 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7740.00 for the first \$1,000,000.00 plus \$5.04 for each additional \$1,000.00, or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours (minimum charge—2 hours)..... \$55.00 per hour¹
2. Reinspection fees assessed under provisions of Section 305.8.....\$55.00 per hour¹
3. Inspections for which no fee is specifically indicated (minimum charge—one-half hour)..... \$55.00 per hour¹
4. Additional plan review required by changes, additions or revisions to the plans (minimum charge—one-half hour)..... \$55.00 per hour¹
5. For use of outside consultants for plan checking and inspections, or both.....Actual costs²

¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

²Actual costs include administrative and overhead costs.

³ Business License Category Definitions:

- Category 1 = Hotels with 20 or more guest rooms (as defined by the Town of Alta Land Use Regulation 10-1-6)
- Category 2= Hotels with more than 10 and less than 20 guest rooms
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