

**MAYOR**  
HARRIS SONDAK

**TOWN COUNCIL**  
MARGARET BOURKE  
CLIFF CURRY  
SHERIDAN DAVIS  
ELISE MORGAN



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## **Consent Agenda**

### **August 11, 2021 Alta Town Council Meeting**

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**MINUTES**  
**ALTA TOWN COUNCIL MEETING**  
**Wednesday, June 30, 2021, 4:30 PM**

Alta Community Center, 10351 E. Highway 210, Alta, Utah

**PRESENT:** Mayor Harris Sondak  
Council Member Margaret Bourke  
Council Member Cliff Curry  
Council Member Sheridan Davis  
Council Member Elise Morgan

**STAFF PRESENT:** John Guldner, Town Administrator  
Chris Cawley, Assistant Town Administrator  
Piper Lever, Town Clerk  
Jen Clancy, Deputy Town Clerk  
Mike Morey, Town Marshal  
Polly McLean, Town Attorney  
Jay Torgersen, Chief Unified Fire Authority (UFA)

**OTHERS:** Cameron Platt of Peak Law

**SPECIAL MEETING**

**1. CALL THE MEETING TO ORDER**

[04:29]

Mayor Sondak called the meeting to order and proposed moving agenda item two regarding the Town Council meeting schedule for upcoming the fiscal year to the end of the meeting. There were no objections.

Polly McLean, Town Attorney, introduced Cameron Platt of Peak Law who will be assisting her in her duties as Town Attorney.

**2. PUBLIC COMMENT**

[04:31]

Mayor Sondak asked if there were any public comments to be read. There were none.

**3. DISCUSSION AND POSSIBLE ACTION REGARDING 2021-O-3 ORDINANCE CONCERNING FIRE RESTRICTIONS**

[04:32]

Town Attorney Polly McLean noted that the current fire danger was extremely high and suggested the need for Alta to have a codified, year round fire restriction, to run from May 1<sup>st</sup> through October 31<sup>st</sup> annually. She also pointed to the need for a special ordinance to prohibit fireworks during summer seasons. She acknowledged Utah's state firework policy allowing for fireworks during the July 4<sup>th</sup> and

July 24<sup>th</sup> holidays, but that municipalities have the right to make restrictions if there are existing hazardous conditions.

Mayor Sondak pointed out that Salt Lake County urged municipalities to enact these restrictions. He shared an email from Utah State Representative Gay Lynn Bennion, a member of the Natural Resources, Agriculture, and Environment Committee, wherein she expressed her concerns regarding the extreme drought the state is experiencing, expressed gratitude for municipalities who had already enacted firework restrictions, and said that the fire restrictions had her support along with the complete support of the Unified Fire Authority.

Mayor Sondak highlighted a concern raised previously by Council Member Margaret Bourke regarding the slight differences in restrictions between agencies (i.e. the State, the UFA, and the Forest Service). He reiterated that the restrictions would align with State and UFA recommendations. Ms. Bourke had also sought clarification regarding charcoal grills and whether or not charcoal briquettes would be restricted under the annual fire restrictions.

UFA Chief Jay Torgersen explained that the State guidelines and US Forest Service guidelines vary slightly but not significantly. He addressed the question regarding charcoal grills and said that as it relates to fire prevention, charcoal grills and barbecue grills and stoves in general do not pose a concern as long as they are used as designed in an appropriate, cleared area, with a way to put it out if needed. He also stated that his team would work in conjunction with law enforcement to respond to recreational fires in restricted areas to extinguish the fire and to determine if a citation was necessary.

The Mayor offered time to Council Member Cliff Curry to share any comments or concerns regarding the proposed ordinances. Mr. Curry stated his opinion that the ordinances addressed the issues sufficiently and strongly encouraged the Town Council to pass the ordinances as written.

*Note: Mr. Curry left the meeting shortly thereafter.*

Council Member Morgan asked Ms. McLean if the State moved to stage two fire restrictions, would the council then need to re-adopt a new ordinance? Ms. McLean answered that Section II Number 3 of 2021-O-4 Ordinance prohibits open flames of any kind which is the equivalent of the State's stage two fire restriction. The Mayor stated that the Council is authorized to take that action due to the findings of the UFA regarding the current fire danger.

Mayor Sondak requested that speakers identify which of the two ordinances on the agenda they are addressing. He clarified that ordinance 2021-O-3 enacts Title 5 Article C "Fire Restrictions" which would codify fire restrictions from June 1<sup>st</sup> through October 31<sup>st</sup> each year; ordinance 2021-O-4 is specific to firework restrictions for the current year. Ms. McLean explained that 2021-O-3 does ban fireworks but 2021-O-4 is also necessary due to specific wording in the State code.

**MOTION:** Council Member Bourke moved to APPROVE ordinance 2021-O-3. Council Member Elise Morgan seconded the motion. (No vote was taken at this time.)

Ms. Bourke suggested that the word "indigenous" be removed from 5-3C-7.2 Definitions. She also sought clarification regarding potential confusion over campfire restrictions, pointing to verbiage in the US Forest Service order that restricts campfires to "permanent concrete or metal structures." Chief Torgersen clarified that the intent is to restrict campfires and cooking fires to permanent apparatuses constructed for that purpose and installed and maintained by the US Forest Service or equivalent, not from makeshift or

temporary fire rings constructed from gathered rocks. He said this fits the same definition as the State guidelines. He also answered a question from Council Member Davis regarding the relative risk of a campfire taking off and causing a larger fire versus the risk of grills and stoves doing the same. He said the risk from grills and stoves is less than campfires, but even campfires in approved structures are relatively safe, it's the makeshift/temporary fire pits that cause the most concern.

Mayor Sondak asked if the metal barbecue box in the city park in any way violates the Forest Service rules. Mr. Torgersen said no. Ms. McLean clarified that the word "indigenous" came directly from the State code so that the ordinance would be in alignment with State regulations.

Mayor Sondak called for a vote. Four were in favor, one absent (Curry). The motion was approved.

#### **4. DISCUSSION AND POSSIBLE ACTION REGARDING 2021-O-4 ORDINANCE CONCERNING FIREWORKS RESTRICTIONS**

**MOTION:** Council Member Bourke moved to APPROVE ordinance 2021-O-4. Council Member Davis seconded the motion. The motion passed unanimously.

#### **5. DISCUSSION AND POSSIBLE ACTION REGARDING RENEWABLE ENERGY BOARD APPOINTMENT**

Assistant Town Administrator Cawley reviewed the resolution back in March to join with other Utah communities to create the Community Renewable Energy Agency. He noted that the Council must appoint a primary board member who must be an elected official, and an alternate board member who could be either an elected official or a staff member.

**MOTION:** Council Member Davis moved to APPOINT Mayor Sondak as primary representative for the Town of Alta on the Renewable Energy Board. Council Member Morgan seconded the motion. The motion passed unanimously (Mayor Sondak abstained).

#### **6. ADOPT TOWN COUNCIL MEETING SCHEDULE FY 2021-2022**

*Note: this agenda item was originally item 2 on the agenda, but was moved to the end of the meeting at the request of Mayor Sondak.*

**MOTION:** Mayor Sondak moved to APPROVE the Alta Town Council Meeting Schedule for July 2021 through June 2022. Council Member Bourke seconded. All were in favor. The motion passed unanimously.

#### **NEW BUSINESS**

Council Member Bourke suggested that Ethics Policies be posted publicly on the town website. Ms. McLean agreed and Mayor Sondak approved.

#### **7. MOTION TO ADJOURN**

**MOTION:** Council Member Bourke moved to adjourn. Council Member Morgan seconded the motion. The motion passed unanimously.

**MINUTES**  
**ALTA TOWN COUNCIL MEETING**  
**Wednesday, July 14, 2021, 3:00 PM**

Alta Community Center, 10351 E. Highway 210, Alta, Utah

**PRESENT:** Mayor Harris Sondak  
Council Member Margaret Bourke  
Council Member Cliff Curry  
Council Member Sheridan Davis  
Council Member Elise Morgan

**STAFF PRESENT:** John Guldner, Town Administrator  
Chris Cawley, Assistant Town Administrator  
Piper Lever, Town Clerk  
Jen Clancy, Deputy Town Clerk  
Mike Morey, Town Marshal  
Polly McLean, Town Attorney

**WORK SESSION**

[0:00:16]

Mayor Sondak called the virtual work session to order at 3:00 p.m. per a submitted declaration.

**1. PATSEY MARLEY/SHRONTZ ESTATE**

[00:2:17]

Doug Ogilvy introduced this item. He noted that the property in question was a 20 acre site. He provided a historical overview of the site. The property would include 40 townhomes, 40 hotel rooms, and a parking structure. Mr. Ogilvy explained that this plan was an alternative to a prior proposal of developing 10 single-family homes on the same property. A 3D rendering was then shown to depict the layout of the development.

Mayor Sondak stated that the Estate had approached the Town of Alta about developing a project that was more aligned with the community's best interests than the current plan. In order to move forward with the plan, a rezone would be needed. He stated that a more concentrated development with open space would be better for the Town than 10 houses spread across the hillside. Mayor Sondak stated that the original plan for this land was a hotel.

Mayor Sondak asked Mr. Ogilvy to clarify where road access would be located. He answered that a few options had been explored; one option showed ~~ultimately~~, the road access ~~wc~~ould avoid the Summer Road, thereby avoiding interference with current recreational use.

John Guldner, Town Administrator, stated that per the development settlement agreement, 20 parking spots were required in that location. The United States Forest Service would not approve a parking structure on USFS ground; however, they would approve a plowed and paved access to parking. The condo/hotel plan would eliminate the parking structure which would be four stories and 45,000 square feet, because all of the parking would be onsite. He stated that anything they could do to get access from

down below—which would be in working with the Forest Service and the Ski Area—would be ideal. He further explained that per the development settlement agreement, whatever was done with access could not interfere with existing uses.

Mayor Sondak explained that a hotel would be eligible for tax-increment funding and generate sales tax revenue. There was continued discussion on changes to the commercial core zone, as well as water use. He explained that this structure would require more water than a development of 10 single-family homes.

Council Member Morgan stated that she was open to this idea but would like to hear more from the U.S. Forest Service, Alta Ski Area, and Salt Lake City Water. Mayor Sondak concurred. Wade Budge stated that Alta Ski Area indicated its support for the project.

In response to a question from Council Member Bourke, Zach Hartman explained that public bathrooms would be included in the project plan.

## **2. BUSINESS LICENSE ORDINANCE AND PERUVIAN ESTATES PARKING PROVISION**

[00:27:59]

Mr. Guldner introduced this item and explained that at one point the Town had rezoned the area to allow rentals and caretakers; however, the parking provision was not amended with that change. He provided a brief historical overview of the issue, and explained that there was not as much access on the east side as on the west side of the Peruvian Estates neighborhood. Therefore, there was not enough room for parking. Mr. Guldner explained that at one point the Town Marshal assigned specific parking spots for each individual unit. This worked well up until recently.

Polly McLean, Town Attorney, noted that the parking requirements in the Peruvian Estates neighborhood were unique to Alta, and that no other neighborhoods in the Town had these same requirements.

## **3. TOWN PARKING**

[00:36:49]

Mike Morey, Town Marshal, stated that staff had hired a contractor to help the Town in the North Side Permitted Parking Plan Development. Staff was anticipating the Town would manage parking on the areas of the north side of State Road 210 from the Shallow Shaft restaurant continuing east to the easternmost edge of the Grizzly Gulch overnight parking area. The area in question was in the Alta Ski Area's special use permit area, provided the Town transitioned to a permitted system. Mr. Morey stated that the Alta Ski Area was willing to allow the Town control over that area. Meetings with UDOT and the USFS were scheduled for later that week to discuss details further. Mr. Morey stated there would be 250 parking spaces to manage—information which was provided by Alta Ski Area through its various surveys. He stated that staff was seriously considering having a third party assist in initiating the program of an automated permitting system. It was important that this system be user-friendly and easy to understand.

Chris Cawley, Assistant Town Administrator, presented a graphic that identified the area where the program would be implemented. He explained the importance of community engagement, and stated that Wasatch Front Regional Council (WFRC) agreed to help the Town engage the public in submitting comments and identifying needs of the entire community. Mr. Cawley also noted that the Town had

received grant funds from the WFRC to pay for consultants to help develop this parking plan. Staff was anticipating having a plan ready to implement by mid-November.

Mr. Morey discussed several goals to consider with the program, including the many people and uses of parking, and the accommodation of historical uses. Mayor Sondak agreed with him; however, he also pointed out that it might not be possible to accommodate all historical use patterns. Mr. Morey added that ride shares and carpooling would also likely be encouraged.

Council Member Bourke mentioned reaching out to all concerned people who would be affected by this plan. Staff assured her ~~that this was~~ the plan would be to publicly invite comments. Council Member Davis also asked about Snowbird's parking plan and how that would affect Alta's plan. There was a brief discussion on the matter.

*The Work Session ended at 4:00 pm and Mayor Sondak called for a short break.*

## **REGULAR MEETING**

### **1. CALL THE MEETING TO ORDER AND DECLARATION**

[01:01:03]

Mayor Sondak called the meeting to order and noted that all Council Members were present.

### **2. CITIZEN INPUT**

[01:01:30]

Piper Lever, Town Clerk, read Randhir Jhamb's email into the record as follows:

*Alta Mayor and Town Council Members:*

*For the upcoming Alta Town Meeting, I would also like to weigh in the discussion and vote on the re-worked business license for our neighborhood: Peruvian Estates. Since a parking plan was originally required for each of our homes in order to get a building permit, an additional requirement added to the business license seems to be unnecessary and onerous. If a parking requirement is not requirement of all Alta business licenses, it should not be a requirement for just the western end of Peruvian Estates or all of Peruvian Estates. Therefore, I would suggest and support a business license application with no parking requirements for our neighborhood. Please consider what we as the residents who affected by this ordinance want when it comes to time to vote on Wednesday, July 14<sup>th</sup>.*

*Regards,*

*Rhandir Jhamb*

Roger Bourke spoke about the treatments made to the Summer Road, stating they had improved the Grizzly Gulch area significantly. He also noted having attended a UDOT meeting regarding the EIS the night prior, and he was impressed with how the citizens had united themselves together to address the issue. He suggested that the Town of Alta rally together similarly to speak with one voice.

Karen Travis noted she had submitted the following comment via email:

*Alta Mayor and Town Council Members:*

Alta Town Council Meeting  
July 14, 2021



*For the upcoming Alta town meeting, I would like to weigh in on the discussion and vote on the reworked business license for our neighborhood, Peruvian Estates.*

*Since a parking plan was required for each of our homes in order to get a building permit, a new requirement added to the business license seems to be overkill. If a parking requirement is not a part of ALL Alta business licenses, it should not be a requirement for just the western end of Peruvian Estates (or all of Peruvian Estates).*

*Therefore, I would suggest and support a business license application with NO PARKING REQUIREMENTS for our neighborhood. Please consider what we as the residents who are affected by this ordinance want when it comes time to vote on Wednesday (July 14).*

*Sincerely,  
Karen Travis*

Mac Brighton addressed the Peruvian Estates parking issue. He said that eliminating any requirement for parking would seriously denigrate the neighborhood and cause even greater parking problems. He explained that if the Ski Area moved to paid parking, there would be even more pressure on the neighborhood's parking. He was in favor of reducing the business license requirement to two spots.

Ginny Marie Leines was invited to comment; she stated she was present to listen and had no comments to add.

Penny Heatley was invited to comment; she stated she had no comments to add.

Del Draper asked the Town of Alta to consider extending its remote access to Town Council meetings. He stated that Zoom provided a lot of flexibility to listen to portions of meetings that were of special interest. It also saved time spent traveling to and from meetings. He also stated that he was in favor of the Shrontz Estate hotel plan.

Mayor Sondak stated that he had asked the staff to investigate the possibility of continuing to allow for electronic participation even if/when an anchor location becomes a possibility again.

Mark Levin stated that he was a new homeowner in the Peruvian Estates neighborhood. He was in favor of having no requirement for parking spots in the neighborhood.

### **3. BUSINESS LICENSE STUDY – SUSIE BECKER AND AARON MONTGOMERY**

[01:13:56]

Jen Clancy, Deputy Town Clerk, introduced Zions Bank representative Aaron Montgomery to present the Business License Study. Mr. Montgomery stated that he was with Zions Public Finance which specialized in municipal studies. The purpose of the Business License Study was to ensure the Town complied with Utah Code 10-1-203:

*Fees charged reflect the amount necessary to reasonably regulate business activity, including the costs of disproportionate or enhanced levels of municipal services required by some business classes, geographic locations, etc.*



Additionally, the study also evaluated business licensing categories for disproportionate costs, as well as evaluated enhanced service costs for specific business categories.

Mr. Montgomery explained that the total business licensing cost included base administrative costs, disproportionate service costs, and enhanced service costs. Factors to consider included:

- Percentage change to current fees
- Dollar amount of change in fees
- Correlation between proposed fees and the actual cost of services
- Recognition of revenues generated by some business types (such as sales tax)
- The comparative/competitive fees in neighboring cities

Base administrative costs included employee labor, indirect/direct overhead, training, supply, and study costs. Mr. Montgomery noted that the total base administrative fee was calculated as \$62.27.

Mr. Montgomery presented the disproportionate service costs which were calculated based on need for City services (such as police, fire, EMS). The total 2021-2022 Police Budget was \$1,004,050. The estimated percentage of time spent on responding to police calls was 2.08%. The amount of annual police calls was 175.5, and the cost per police call was \$119.00.

Mr. Montgomery presented the disproportionate service costs which were calculated based on need for businesses. He showed a chart that included 10 different categories which included hotels >20 rooms, hotels 10-20 rooms, hotels <10 rooms, property management, transportation, business and personal services, retail and general services, restaurant, cafeterias and bars, day cares, ski lifts, temporary, and non-profits.

Mr. Montgomery presented enhanced service costs and explained that municipalities were allowed under Utah Code to collect a fee reasonably related to the cost of the following municipal services: police, fire/EMS, storm water runoff, traffic control, parking, transportation, beautification, and snow removal. The annual cost of parking patrol for the Alta Ski Area was approximately \$6,457.53 and \$1,291.51 for the lodges with 20 or more rooms. A one-time fee was assessed annually but was labeled as a “one-time” fee because it only applied to the first business license issued to entities with more than one business license in the same category.

Mr. Montgomery presented a graph depicting the maximum business license fee calculation (first application). The graph listed the aforementioned business categories and calculated the following fees: base administrative, disproportionate service, enhanced service, and first application – maximum. Businesses would only be charged this fee for their first application. All additional business licenses would only be charged the base and disproportionate service costs. Mr. Montgomery then presented the maximum business license fees for additional applications. Alternate fees would be assessed to business licenses when the licensee had already applied for a previous license under the same license name. The fees calculated in the study were then compared to the Town’s current fees.

Lastly, Mr. Montgomery presented a chart depicting business license fee comparisons between Alta and five other Utah municipalities: Springdale, Huntsville, Heber, Cottonwood Heights, and Sandy.

Council Member Davis asked if Park City was considered as a comparable municipality to Alta. Additionally, she asked about the Town’s method for documenting its calls based on current software

usage and improvements underway. Mr. Morey and stated that it was somewhat difficult to extrapolate data. He stated that on average they documented 1,100 to 1,200 case numbers issued per year by the police department. Therefore, to assist in the survey staff looked at dispatch calls. He stated that with the Records Management system recently purchased, staff would be able to provide more usable data.

#### **4. ALTA SKI AREA UPDATE – MIKE MAUGHAN**

[01:48:21]

Mike Maughan, Alta Ski Area, gave a report. He thanked the Town Marshal's office for their support in making this past ski year a calmer one than the year before. He stated they were moving along as expected. The Ski Area continued to work on an improved parking system for next year, stating they were on target for a parking reservation system to be up by October 1.

Last week, Alta Ski Area met with the Forest Management Team to discuss the management plan, diseased trees, and other hazards. Alta Ski Area may try to plant some blue spruce, as it was more resistant. Mr. Maughan stated he had attended the UDOT open house. Some alternatives that were suggested were that busses could have more than two lanes in the canyon, and that there could be snow sheds; however, the Alta Ski Area would be more supportive of a gondola. Mayor Sondak said his only real aversion would be to a train. Mr. Maughan acknowledged the challenge of managing the area in such a way that they could continue offering high quality skiing to all the people who want it.

Mayor Sondak recalled a recent trip to Glacier National Park in Montana at which time they were unable to reserve parking in the park due to its reservation system, and were only able to enter before 6 a.m. or after 5 p.m. He was concerned about that possibility for Alta Ski Area.

Mr. Maughan stated they had no plans for expansion. There were plenty of people who wanted to come to Alta, but they would prefer to manage that number rather than to expand. He stated some of their ideas were to put a light and an extra lane at a key intersection which would better separate the traffic that was going to Alta rather than to Snowbird.

Mayor Sondak asked that the next meeting Mr. Morey give an update on his office's involvement at Alta Ski Area. Mr. Morey agreed.

#### **5. UNIFIED FIRE AUTHORITY – SCOTT GARFIELD, CAPTAIN**

[02:00:40]

Scott Garfield, UFA Captain, joined the meeting via Zoom from Station 113, stated that Chief Jay Torgerson was on vacation, and had given him several bullet points to share in the meeting.

Mr. Garfield discussed drought conditions. He outlined the plan for the chippers and wild land guides that were due to be in the area July 26-29 to remove fuels from defensible space. Citizens could go to the UFA website, prevention tab, to schedule that for their properties.

Next, Mr. Garfield talked about fireworks restrictions, stating they were still in place, and that hopefully there wouldn't be any incidents associated with Pioneer Day on July 24. Citizens could go to the website to learn of the exact restrictions.

Next on his list was announcement of a free pancake breakfast being planned for August 4, sometime in the morning, at a place yet to be determined. Mr. Garfield noted they hoped to keep this breakfast for local citizens, staff, employees, and ski people—so advertising had to be carefully approached. He noted that Chief Torgerson would confirm all those details when he returned from his vacation,

Mayor Sondak asked if they had crews fighting fires elsewhere. The answer was yes, but they also had a crew locally.

## **6. UTAH DEPARTMENT OF TRANSPORTATION (UDOT) WITH ECONOMIC IMPACT STATEMENT (EIS) UPDATE**

[02:07:00]

Josh Van Jura, Vincent Izzo, and Bri Binnebose, each of UDOT, presented the EIS update for transportation options being considered for the Alta Ski Area.

Mr. Van Jura stated that the purpose and need of an EIS was to substantially improve safety, mobility, and reliability on the tract from the mouth of Big Cottonwood on through the Town of Alta. If something wasn't done there, it was projected that the expected travel time up the canyon would rise to 80 minutes at least 50 days a year. As UDOT had studied this inevitability, they had determined that there were two almost equally desirable alternatives: 1) Enhanced bus system; and 2) Gondola B from La Caille.

The reason UDOT's research team chose two rather than one was because the bus met the mobility goal better, but the gondola met the reliability goal better. Therefore, they proposed getting public input to tip the scales toward a decision. Next, he gave additional details to the Council.

### **Time Spent to Utilize Service**

**Bus:** Total time from parking a car to arriving at the ski resort would be 36 minutes. (This included 24 minutes actually in the bus.)

**Gondola:** Total time from parking a car to arriving at the ski resort would be 57 minutes. (This includes 34 minutes actually on the 35 passenger gondola.)

Another consideration was that buses with dedicated lanes could potentially pass cars in the other lanes, which may affect both the travel time and the behavior of those in the cars. Also, the study was done in dry weather, whereas actual conditions were usually snowy with adverse situations possible, thus slowing down the travel times.

### **Capital Cost**

**Bus:** \$510 million start up, plus a winter operation cost of \$11 million annually. The widened road would be used for cycling and foot traffic in the summer.

**Gondola:** \$592 million start up, plus a winter operation and maintenance cost of \$7.6 million. The gondola cabins would be removed and stored during the summer.

Mr. Van Jura estimated that for a 30-year span, the costs come pretty close to being identical for either system.

### **Visual Impact**

**Bus:** Cuts and fills along the road would be visible.

**Gondola:** Towers were anywhere from 50-70 meters tall, and would be visible.

Mr. Van Jjura stated the EIS comment period ~~he felt the only way to decide~~ was to gather public input. He briefly discussed both the benefits and constraints of holding open houses. The comment period extended to September 3, 2021, which would be the Friday before Labor Day.

Mayor Sondak asked for clarification to determine if the costs were presuming winter operations only, and the answer was yes, though they were being cleared for summer operations, too. The problem would be the cost of the service in the summer. Each trip would cost \$25-\$28, but they would be subsidized in the winter for affordability.

Mr. Van Jjura commented on the type of public input they were hoping for. After the 2021-2022 skiing season, a final decision would be made.

Council Member Davis asked if comments were part of the public record. Mr. Van Jjura explained that it depended on if they were made as part of a public process, and then they became public record. He noted that voicemail phone messages were considered public comments.

## **7. APPROVAL OF CONSENT AGENDA**

- **May 12, 2021 Minutes**
- **June 16, 2021 Minutes**
- **Treasurer's Report**
- **Staff Reports**
- **Budget Committee Reports**

[02:25:24]

Mayor Sondak noted changes to be made to the June 16, 2021 minutes.

**MOTION:** Council Member Davis moved to APPROVE the Consent Agenda as modified. Council Member Curry seconded the motion. The motion passed unanimously.

## **8. QUESTIONS REGARDING DEPARTMENTAL REPORTS**

[02:37:54]

Council Member Bourke commended the person who had raised the Lower Albion Basin signs. She also asked if the time was right to ask Rocky Mountain Power to put a line up the canyon as a back-up.

Mayor Sondak said yes, explaining that their franchise will expire in February 2022. With the current five-year franchise agreement, they had an opportunity to work back and forth more frequently than when it was on a 10-year cycle. Rocky Mountain Power, though it was the only supplier, had pledged its commitment to good faith engagement.

## **9. MAYOR'S REPORT**

[02:43:33]

Mayor Sondak expressed gratitude to staff that had been working hard on several complicated issues such as the budget, the water rate study, the business license fee study, and permitted parking.

Mayor Sondak expressed concern that COVID was not over. The case rate had recently gone up to 173/100,000. Eighty percent of those cases were the Delta variant. He mentioned that wearing masks indoors in areas of high density and low rates of vaccination was advised.

Mayor Sondak announced that Pathways Associates would be conducting the community center fundraising feasibility study, and that he would be meeting with them the next day.

Mayor Sondak mentioned briefly the parking, business license, and the UDOT EIS studies that had been previously discussed. He then stated he wanted to raise an additional concern about the UDOT study. He felt they hadn't taken climate change into full account, as they were relying on a decades-old analysis technique. He referenced information that had come from Robert Gillies of Utah State University. He urged those who would make comments to give this some thought.

Mayor Sondak referenced his own property tax statement on which the UFSA was the fourth most expensive item, at \$400. The UFSA had notified the public of the new tax rate. He also mentioned that they could expect about \$40,000 from the Rescue Act Fund, down from the \$70,000 they thought they would receive. The budget would need to be adjusted for that.

Mayor Sondak then reported on several meetings he had attended recently, and he outlined the meetings coming up. From the meetings he had attended, he commented on the large cost of a study done by the CWC that produced little useful data; fireworks; homelessness in Utah; and the problem of scooters. He stated that Utah was not doing as well as they used to do on the homelessness issue. He also acknowledged that Alta doesn't seem to have a scooter problem, but that if anyone noticed abandoned scooters in Alta, to please let him know.

He then ended his report with a listing of temporary dog licenses issued with a start date between 6/15/21 and 7/8/21.

1. George Fett 10 days 6/17
2. Penny Heatley 12 days 6/19
3. Tanner Bowman 1 day wedding 6/26
4. Sarah Goodson 30 days 7/1
5. Talley Goodson 30 days 7/1
6. Kevin Dennis 8 days 7/1
7. Noelle Byrne 19 days 7/6

#### **10. DISCUSSION AND POSSIBLE ACTION ON 2021-O-5 BUSINESS LICENSE ORDINANCE AND PERUVIAN ESTATES PARKING PROVISION**

[02:57:15]

Mayor Sondak introduced this agenda item by stating that he had Polly McLean, Town Attorney, draw up two versions of this so he could better understand it. In talking to Council Member Curry, he suggested he make a motion on the one they had talked about.

**MOTION:** Council Member Curry moved to pass version 5.1 of the business license ordinance, which completely strikes the old section that indicated a business must provide a certain number of spots for parking before a license could be issued. Council Member Morgan seconded the motion.

Council Member Davis asked why this was important to do, and offered an example of how it could negatively affect tenants. She explained that if the owner of a house rented it out, and they were a business owner, then the person who lived in the house had a right to expect parking spaces. She also asked why the time was now to be changing an ordinance that had been unchanged for many years.

Several key points emerged during this discussion:

- Private land and parking issues must be worked out among private landowners and their tenants
- The Council needed to find out what worked for the whole community
- The business license was not the appropriate place to have wording regarding parking
- Zoning documents should have wording regarding parking
- Planning Commission made a recommendation for zoning, then the Town Council determined whether to adopt, amend, or reject
- There were glitches in what was dictated in zoning documents, and what actually happened—especially in the winter when snow covered access to parking spaces.

Mayor Sondak stated that the Town of Alta was about to consider parking in a more general way. When people's private parking was unavailable or exceeded by numbers of cars, they parked elsewhere. Alta had a parking problem they had to address anyway. These issues would be coming up, and parking for rented homes may be one of those things they will have to address.

As Council members discussed this, it was noted that perhaps the Town Council should wait to make changes until they knew where the more general parking question was going to go.

Mayor Sondak CALLED the Question.

#### **Ayes**

Sondak

Curry

Morgan

#### **Nays**

Davis

Bourke

**The motion passed.**

### **11. NEW BUSINESS**

[03:18:00]

This time was used to discuss how to best funnel to UDOT comments about the EIS. The idea of having a town hall meeting to collect comments was discussed. Mayor Sondak stated that such a method would not produce a consensus and could potentially be used simply as an emoting session. As the group discussed the options, Mayor Sondak stated that a town hall meeting could be valuable if the word got out for people to study all the angles first and to come prepared to make meaningful comments on what would work better, or to offer support for the plans as written. He said he was willing to facilitate such a meeting with help, and would potentially invite representatives from UDOT and the Forest Service—but he did not want it to turn into a comment writing workshop. It would be critical for citizens to send their comments directly to UDOT.

The Mayor and Council discussed the agenda for the August meeting. One suggestion was to address the TOA ethics pledge language. Further discussion regarding the public hearing process for the EIS ensued.

## **12. MOTION TO ADJOURN**

[03:34:57]

**MOTION:** Mayor Sondak moved to adjourn. Council Member Morgan seconded the motion. The motion passed unanimously.



FUND SUMMARY  
FOR THE 1 MONTHS ENDING JULY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	2,195.82	2,195.82	1,610,906.00	1,608,710.18	.1
LICENSES AND PERMITS	2,211.37	2,211.37	46,100.00	43,888.63	4.8
INTERGOVERNMENTAL REVENUE	6,589.00	6,589.00	79,558.00	72,969.00	8.3
CHARGES FOR SERVICES	888.14	888.14	11,390.00	10,501.86	7.8
FINES AND FORFEITURES	1,965.00	1,965.00	23,000.00	21,035.00	8.5
MISCELLANEOUS REVENUE	22,843.18	22,843.18	76,600.00	53,756.82	29.8
CONTRIBUTIONS AND TRANSFERS	.00	.00	170,000.00	170,000.00	.0
	<u>36,692.51</u>	<u>36,692.51</u>	<u>2,017,554.00</u>	<u>1,980,861.49</u>	<u>1.8</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	1,509.90	1,509.90	20,300.00	18,790.10	7.4
COURT	4,071.54	4,071.54	24,735.00	20,663.46	16.5
ADMINISTRATIVE	40,351.68	40,351.68	512,687.00	472,335.32	7.9
MUNICIPAL BUILDING	3,158.45	3,158.45	74,750.00	71,591.55	4.2
NON-DEPARTMENTAL	.00	.00	30,519.00	30,519.00	.0
TRANSPORTATION	32.20	32.20	29,200.00	29,167.80	.1
PLANNING AND ZONING	3,564.59	3,564.59	21,675.00	18,110.41	16.5
POLICE DEPARTMENT	75,631.36	75,631.36	1,004,050.00	928,418.64	7.5
ECONOMIC DEVELOPMENT	.00	.00	42,000.00	42,000.00	.0
POST OFFICE	2,255.42	2,255.42	35,128.00	32,872.58	6.4
BUILDING INSPECTION	631.13	631.13	10,300.00	9,668.87	6.1
STREETS - C ROADS	.00	.00	41,000.00	41,000.00	.0
RECYCLING	.00	.00	21,800.00	21,800.00	.0
GIS	.00	.00	3,833.00	3,833.00	.0
SUMMER PROGRAM	1,162.75	1,162.75	54,510.00	53,347.25	2.1
IMPACT	5,000.00	5,000.00	21,000.00	16,000.00	23.8
LIBRARY - COMMUNITY CENTER	622.61	622.61	10,650.00	10,027.39	5.9
TRANSFERS	.00	.00	59,417.00	59,417.00	.0
	<u>137,991.63</u>	<u>137,991.63</u>	<u>2,017,554.00</u>	<u>1,879,562.37</u>	<u>6.8</u>
	<u>( 101,299.12)</u>	<u>( 101,299.12)</u>	<u>.00</u>	<u>101,299.12</u>	<u>.0</u>

Consolidated  
FUND SUMMARY  
FOR THE 1 MONTHS ENDING JULY 31, 2021

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	178.64	178.64	500.00	321.36	35.7
CONTRIBUTIONS AND TRANSFERS	.00	.00	164,417.00	164,417.00	.0
	<u>178.64</u>	<u>178.64</u>	<u>164,917.00</u>	<u>164,738.36</u>	<u>.1</u>
<u>EXPENDITURES</u>					
DEPARTMENT 90	.00	.00	164,917.00	164,917.00	.0
	<u>.00</u>	<u>.00</u>	<u>164,917.00</u>	<u>164,917.00</u>	<u>.0</u>
	<u>178.64</u>	<u>178.64</u>	<u>.00</u>	<u>( 178.64)</u>	<u>.0</u>

Council Agenda  
 FUND SUMMARY  
 FOR THE 1 MONTHS ENDING JULY 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	45,896.95	45,896.95	242,564.74	196,667.79	18.9
MISCELLANEOUS REVENUE	91.45	91.45	1,999.99	1,908.54	4.6
CONTRIBUTIONS AND TRANSFERS	.00	.00	25,600.00	25,600.00	.0
	<u>45,988.40</u>	<u>45,988.40</u>	<u>270,164.73</u>	<u>224,176.33</u>	<u>17.0</u>
<u>EXPENDITURES</u>					
EXPENDITURES	<u>10,434.66</u>	<u>10,434.66</u>	<u>270,164.73</u>	<u>259,730.07</u>	<u>3.9</u>
	<u>10,434.66</u>	<u>10,434.66</u>	<u>270,164.73</u>	<u>259,730.07</u>	<u>3.9</u>
	<u>35,553.74</u>	<u>35,553.74</u>	<u>.00</u>	<u>( 35,553.74)</u>	<u>.0</u>

TOC Agenda  
 FUND SUMMARY  
 FOR THE 1 MONTHS ENDING JULY 31, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	31,140.98	31,140.98	125,000.00	93,859.02	24.9
MISCELLANEOUS REVENUE	128.20	128.20	2,400.00	2,271.80	5.3
SOURCE 38	.00	.00	70,770.00	70,770.00	.0
	<u>31,269.18</u>	<u>31,269.18</u>	<u>198,170.00</u>	<u>166,900.82</u>	<u>15.8</u>
<u>EXPENDITURES</u>					
EXPENDITURES	<u>3,724.92</u>	<u>3,724.92</u>	<u>198,170.00</u>	<u>194,445.08</u>	<u>1.9</u>
	<u>3,724.92</u>	<u>3,724.92</u>	<u>198,170.00</u>	<u>194,445.08</u>	<u>1.9</u>
	<u>27,544.26</u>	<u>27,544.26</u>	<u>.00</u>	<u>( 27,544.26)</u>	<u>.0</u>

REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 CURRENT YEAR PROPERTY TAXES	.00	.00	243,000.00	243,000.00	.0
10-31-200 PRIOR YEAR PROPERTY TAXES	.00	.00	5,568.00	5,568.00	.0
10-31-300 SALES AND USE TAXES	.00	.00	1,251,697.00	1,251,697.00	.0
10-31-310 4TH .25 TAX	.00	.00	33,818.00	33,818.00	.0
10-31-400 ENERGY SALES AND USE TAX	2,195.82	2,195.82	70,312.00	68,116.18	3.1
10-31-410 TELEPHONE USE TAX	.00	.00	6,511.00	6,511.00	.0
TOTAL TAXES	2,195.82	2,195.82	1,610,906.00	1,608,710.18	.1
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSES AND PERMITS	140.00	140.00	18,000.00	17,860.00	.8
10-32-150 LIQUOR LICENSES	.00	.00	4,500.00	4,500.00	.0
10-32-210 BUILDING PERMITS	1,641.37	1,641.37	9,600.00	7,958.63	17.1
10-32-250 ANIMAL LICENSES	430.00	430.00	14,000.00	13,570.00	3.1
TOTAL LICENSES AND PERMITS	2,211.37	2,211.37	46,100.00	43,888.63	4.8
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-200 SALT LAKE CITY	.00	.00	2,000.00	2,000.00	.0
10-33-275 SLC TRAIL SIGNS	.00	.00	23,000.00	23,000.00	.0
10-33-276 SLC TRAILHEAD KIOSKS	.00	.00	5,000.00	5,000.00	.0
10-33-400 STATE GRANTS	6,589.00	6,589.00	5,000.00	(1,589.00)	131.8
10-33-560 CLASS "C" ROAD FUND ALLOTMENT	.00	.00	15,000.00	15,000.00	.0
10-33-580 STATE LIQUOR FUND ALLOTMENT	.00	.00	4,708.00	4,708.00	.0
10-33-600 SISK	.00	.00	3,000.00	3,000.00	.0
10-33-650 POST OFFICE	.00	.00	21,850.00	21,850.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	6,589.00	6,589.00	79,558.00	72,969.00	8.3
<u>CHARGES FOR SERVICES</u>					
10-34-240 REVEGETATION BONDS	.00	.00	2,000.00	2,000.00	.0
10-34-430 PLAN CHECK FEES	888.14	888.14	6,340.00	5,451.86	14.0
10-34-550 PLANNING COMM REVIEW FEES	.00	.00	300.00	300.00	.0
10-34-760 FACILITY CENTER USE FEES	.00	.00	750.00	750.00	.0
10-34-810 IMPACT FEES	.00	.00	2,000.00	2,000.00	.0
TOTAL CHARGES FOR SERVICES	888.14	888.14	11,390.00	10,501.86	7.8
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	1,965.00	1,965.00	23,000.00	21,035.00	8.5
TOTAL FINES AND FORFEITURES	1,965.00	1,965.00	23,000.00	21,035.00	8.5

REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNINGS	415.68	415.68	7,500.00	7,084.32	5.5
10-36-210 AMERICAN RESCUE PLAN ACT	22,427.50	22,427.50	.00	( 22,427.50)	.0
10-36-400 SALE OF FIXED ASSETS	.00	.00	45,000.00	45,000.00	.0
10-36-700 UDOT- ALTA CENTRAL	.00	.00	12,000.00	12,000.00	.0
10-36-810 METERING	.00	.00	6,000.00	6,000.00	.0
10-36-820 4X4 ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
10-36-900 SUNDRY REVENUES	.00	.00	4,000.00	4,000.00	.0
10-36-910 REFUNDABLE SALES TAX	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS REVENUE	22,843.18	22,843.18	76,600.00	53,756.82	29.8
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-100 CONTRIB FROM PRIVATE SOURCES	.00	.00	4,000.00	4,000.00	.0
10-39-400 TRANSFERS FROM OTHER FUNDS	.00	.00	105,000.00	105,000.00	.0
10-39-410 TRANSFERS FROM IMPACT FUND	.00	.00	21,000.00	21,000.00	.0
10-39-430 TRANSFERS FROM WATER FUND	.00	.00	40,000.00	40,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	170,000.00	170,000.00	.0
TOTAL FUND REVENUE	36,692.51	36,692.51	2,017,554.00	1,980,861.49	1.8

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	1,400.00	1,400.00	18,000.00	16,600.00	7.8
10-41-130 EMPLOYEE BENEFITS	.00	.00	100.00	100.00	.0
10-41-131 EMPLOYER TAXES	109.90	109.90	1,300.00	1,190.10	8.5
10-41-230 TRAVEL	.00	.00	500.00	500.00	.0
10-41-280 TELECOM	.00	.00	200.00	200.00	.0
10-41-330 EDUCATION AND TRAINING	.00	.00	200.00	200.00	.0
TOTAL LEGISLATIVE	1,509.90	1,509.90	20,300.00	18,790.10	7.4
<u>COURT</u>					
10-42-110 SALARIES AND WAGES	425.00	425.00	13,015.00	12,590.00	3.3
10-42-130 EMPLOYEE BENEFITS	.00	.00	125.00	125.00	.0
10-42-131 EMPLOYER TAXES	33.36	33.36	995.00	961.64	3.4
10-42-230 TRAVEL	.00	.00	600.00	600.00	.0
10-42-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	500.00	500.00	.0
10-42-310 PROFESSIONAL & TECHNICAL	.00	.00	100.00	100.00	.0
10-42-330 EDUCATION & TRAINING	.00	.00	500.00	500.00	.0
10-42-480 INDIGENT DEFENSE SVCS	.00	.00	2,400.00	2,400.00	.0
10-42-481 VICTIM REPARATION SURCHARGE	3,613.18	3,613.18	6,000.00	2,386.82	60.2
10-42-620 MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
TOTAL COURT	4,071.54	4,071.54	24,735.00	20,663.46	16.5



EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES AND WAGES	19,364.70	19,364.70	253,783.00	234,418.30	7.6
10-43-111 PERFORMANCE BONUS	.00	.00	9,000.00	9,000.00	.0
10-43-130 EMPLOYEE BENEFITS	60.00	60.00	2,000.00	1,940.00	3.0
10-43-131 EMPLOYER TAXES	2,237.11	2,237.11	20,900.00	18,662.89	10.7
10-43-132 INSUR BENEFITS	6,160.79	6,160.79	71,600.00	65,439.21	8.6
10-43-133 URS CONTRIBUTIONS	5,168.96	5,168.96	46,504.00	41,335.04	11.1
10-43-210 BOOKS, SUBSCRIPT & MEMBERSHIPS	1,709.33	1,709.33	3,400.00	1,690.67	50.3
10-43-220 PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.0
10-43-230 TRAVEL	.00	.00	1,600.00	1,600.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	5,000.00	5,000.00	.0
10-43-245 IT SUPPLIES & MAINT	385.00	385.00	12,000.00	11,615.00	3.2
10-43-250 EQUIPMENT/SUPPLIES & MNTNCE	400.00	400.00	2,200.00	1,800.00	18.2
10-43-280 TELEPHONE	94.82	94.82	5,800.00	5,705.18	1.6
10-43-310 PROFESSIONAL/TECHNICAL/SERVICE	112.50	112.50	5,000.00	4,887.50	2.3
10-43-315 PROF CONSULTANT SERVICES	.00	.00	10,000.00	10,000.00	.0
10-43-320 PROF/TECH/SERVICES/ACCOUNTING	.00	.00	10,000.00	10,000.00	.0
10-43-325 PROF SERVICES - LEGAL	.00	.00	35,000.00	35,000.00	.0
10-43-330 EDUCATION & TRAINING	.00	.00	500.00	500.00	.0
10-43-350 ELECTIONS	.00	.00	2,500.00	2,500.00	.0
10-43-440 BANK CHARGES	.00	.00	1,500.00	1,500.00	.0
10-43-510 INSURANCE AND SURETY BONDS	4,219.74	4,219.74	5,500.00	1,280.26	76.7
10-43-515 WORKERS COMPENSATION INS	273.52	273.52	1,400.00	1,126.48	19.5
10-43-610 MISCELLANEOUS SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-43-620 MISCELLANEOUS SERVICES	165.21	165.21	3,500.00	3,334.79	4.7
<b>TOTAL ADMINISTRATIVE</b>	<b>40,351.68</b>	<b>40,351.68</b>	<b>512,687.00</b>	<b>472,335.32</b>	<b>7.9</b>
<u>MUNICIPAL BUILDING</u>					
10-45-110 SALARIES AND WAGES	839.70	839.70	17,000.00	16,160.30	4.9
10-45-111 PERFORMANCE BONUS	.00	.00	600.00	600.00	.0
10-45-130 EMPLOYEE BENEFITS	.00	.00	500.00	500.00	.0
10-45-131 EMPLOYER TAXES	( 13.87)	( 13.87)	1,200.00	1,213.87	( 1.2)
10-45-132 INSUR BENEFITS	.00	.00	10,000.00	10,000.00	.0
10-45-133 URS CONTRIBUTIONS	259.40	259.40	3,000.00	2,740.60	8.7
10-45-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	89.50	89.50	4,000.00	3,910.50	2.2
10-45-265 TOM MOORE BLDG/MNTNCE	.00	.00	25,000.00	25,000.00	.0
10-45-270 UTILITIES	156.08	156.08	4,450.00	4,293.92	3.5
10-45-310 INSURANCE AND SURETY BONDS	1,827.64	1,827.64	2,500.00	672.36	73.1
10-45-610 MISCELLANEOUS SUPPLIES	.00	.00	500.00	500.00	.0
10-45-740 CAPITAL OUTLAY-EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
<b>TOTAL MUNICIPAL BUILDING</b>	<b>3,158.45</b>	<b>3,158.45</b>	<b>74,750.00</b>	<b>71,591.55</b>	<b>4.2</b>

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-50-330 TOWN EVENTS	.00	.00	2,000.00	2,000.00	.0
10-50-340 CENTRAL WASATCH COMM / CWC	.00	.00	15,000.00	15,000.00	.0
10-50-350 SLC COMM RENEWABLE ENERGY PROG	.00	.00	219.00	219.00	.0
10-50-610 MISCELLANEOUS SUPPLIES	.00	.00	1,200.00	1,200.00	.0
10-50-620 AUDIT	.00	.00	11,000.00	11,000.00	.0
10-50-640 MISC SERVICES	.00	.00	1,000.00	1,000.00	.0
10-50-910 REFUNDABLE SALES TAX PAID	.00	.00	100.00	100.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	30,519.00	30,519.00	.0
<u>TRANSPORTATION</u>					
10-51-631 CECRET LAKE TRAIL SIGNS	.00	.00	5,000.00	5,000.00	.0
10-51-632 TRAILHEAD KIOSKS	.00	.00	5,000.00	5,000.00	.0
10-51-633 TWIN LAKES TRAIL IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
10-51-635 MEDIAN	32.20	32.20	2,200.00	2,167.80	1.5
10-51-638 TRAFFIC MANAGEMENT	.00	.00	3,000.00	3,000.00	.0
10-51-645 ALTA RESORT SHUTTLE	.00	.00	6,000.00	6,000.00	.0
10-51-810 METERING TOA SHARE	.00	.00	3,000.00	3,000.00	.0
TOTAL TRANSPORTATION	32.20	32.20	29,200.00	29,167.80	.1
<u>PLANNING AND ZONING</u>					
10-53-120 COMMISSION REMUNERATION	.00	.00	4,125.00	4,125.00	.0
10-53-220 PUBLIC NOTICES	.00	.00	250.00	250.00	.0
10-53-230 TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-53-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	150.00	150.00	.0
10-53-310 PROFESSIONAL & TECHNICAL	.00	.00	2,400.00	2,400.00	.0
10-53-325 PROF & TECH SERVICES - LEGAL	.00	.00	8,000.00	8,000.00	.0
10-53-330 EDUCATION AND TRAINING	.00	.00	400.00	400.00	.0
10-53-510 INSURANCE & SURETY BONDS	3,564.59	3,564.59	4,450.00	885.41	80.1
10-53-610 MISCELLANEOUS SUPPLIES	.00	.00	400.00	400.00	.0
10-53-620 MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
TOTAL PLANNING AND ZONING	3,564.59	3,564.59	21,675.00	18,110.41	16.5

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-54-110 SALARIES AND WAGES	36,498.44	36,498.44	525,000.00	488,501.56	7.0
10-54-111 PERFORMANCE BONUS	.00	.00	14,850.00	14,850.00	.0
10-54-130 EMPLOYEE BENEFITS	421.04	421.04	7,000.00	6,578.96	6.0
10-54-131 EMPLOYER TAXES	4,324.98	4,324.98	42,000.00	37,675.02	10.3
10-54-132 INSUR BENEFITS	11,778.80	11,778.80	146,150.00	134,371.20	8.1
10-54-133 URS CONTRIBUTIONS	8,492.54	8,492.54	81,000.00	72,507.46	10.5
10-54-210 BOOKS/SUBSCRIP/MEMBERSHIPS	.00	.00	9,000.00	9,000.00	.0
10-54-230 TRAVEL	.00	.00	500.00	500.00	.0
10-54-240 OFFICE SUPPLIES AND EXPENSE	2.14	2.14	4,000.00	3,997.86	.1
10-54-245 IT SUPPLIES AND MAINT	696.00	696.00	11,000.00	10,304.00	6.3
10-54-250 EQUIP/SUPPLIES & MNTNCE	.00	.00	1,500.00	1,500.00	.0
10-54-255 VEHICLE SUPPLIES & MAINTENANCE	101.95	101.95	15,000.00	14,898.05	.7
10-54-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	201.06	201.06	18,800.00	18,598.94	1.1
10-54-270 UTILITIES	225.16	225.16	7,500.00	7,274.84	3.0
10-54-280 TELEPHONE	94.82	94.82	7,500.00	7,405.18	1.3
10-54-310 PROFESS/TECHNICAL SERVICES	.00	.00	500.00	500.00	.0
10-54-325 PROF & TECH SERVICES - LEGAL	.00	.00	8,000.00	8,000.00	.0
10-54-330 EDUCATION AND TRAINING	.00	.00	5,000.00	5,000.00	.0
10-54-470 UNIFORMS	180.00	180.00	4,000.00	3,820.00	4.5
10-54-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-54-500 INSURANCE DEDUCTIBLE EXPENSE	.00	.00	500.00	500.00	.0
10-54-510 INSURANCE AND SURETY BONDS	11,902.17	11,902.17	14,000.00	2,097.83	85.0
10-54-515 WORKERS COMPENSATION INS	547.04	547.04	4,250.00	3,702.96	12.9
10-54-610 MISCELLANEOUS SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-54-620 MISCELLANEOUS SERVICES	165.22	165.22	4,500.00	4,334.78	3.7
10-54-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	56,000.00	56,000.00	.0
10-54-810 METERING	.00	.00	9,000.00	9,000.00	.0
10-54-820 4X4 ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL POLICE DEPARTMENT	75,631.36	75,631.36	1,004,050.00	928,418.64	7.5
<u>ECONOMIC DEVELOPMENT</u>					
10-55-310 ACVB CONTRIBUTION	.00	.00	42,000.00	42,000.00	.0
TOTAL ECONOMIC DEVELOPMENT	.00	.00	42,000.00	42,000.00	.0

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POST OFFICE</u>					
10-56-110 SALARIES AND WAGES	1,815.84	1,815.84	24,870.00	23,054.16	7.3
10-56-111 PERFORMANCE BONUS	.00	.00	750.00	750.00	.0
10-56-130 EMPLOYEE BENEFITS	.00	.00	300.00	300.00	.0
10-56-131 EMPLOYER TAXES	210.51	210.51	1,902.00	1,691.49	11.1
10-56-230 TRAVEL	.00	.00	100.00	100.00	.0
10-56-240 OFFICE SUPPLIES & EXPENSE	.00	.00	300.00	300.00	.0
10-56-250 EQUIP/SUPPLIES AND MNTNCE	.00	.00	1,000.00	1,000.00	.0
10-56-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	.00	.00	1,200.00	1,200.00	.0
10-56-270 UTILITIES	57.00	57.00	2,000.00	1,943.00	2.9
10-56-280 TELEPHONE	7.79	7.79	1,400.00	1,392.21	.6
10-56-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	100.00	100.00	.0
10-56-510 INSURANCE & SURETY BONDS	565.62	565.62	606.00	40.38	93.3
10-56-515 WORKERS COMPENSATION INS	50.66	50.66	400.00	349.34	12.7
10-56-620 MISCELLANEOUS SERVICES	.00	.00	200.00	200.00	.0
10-56-635 POST OFFICE INVENTORY	( 452.00)	( 452.00)	.00	452.00	.0
TOTAL POST OFFICE	2,255.42	2,255.42	35,128.00	32,872.58	6.4
<u>BUILDING INSPECTION</u>					
10-58-120 PLAN CHECKS	.00	.00	3,500.00	3,500.00	.0
10-58-310 PROFESS/TECHNICAL INSPECTIONS	.00	.00	5,000.00	5,000.00	.0
10-58-325 PROF SERVICES - LEGAL	.00	.00	500.00	500.00	.0
10-58-481 BUILDING PERMIT - SURCHARGES	.00	.00	300.00	300.00	.0
10-58-510 INSURANCE & SURETY BONDS	631.13	631.13	1,000.00	368.87	63.1
TOTAL BUILDING INSPECTION	631.13	631.13	10,300.00	9,668.87	6.1
<u>STREETS - C ROADS</u>					
10-60-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	.00	.00	4,000.00	4,000.00	.0
10-60-265 FLAGSTAFF LOT PAVING	.00	.00	25,000.00	25,000.00	.0
10-60-310 PROFESS/TECHNICAL SERVICES	.00	.00	12,000.00	12,000.00	.0
TOTAL STREETS - C ROADS	.00	.00	41,000.00	41,000.00	.0
<u>RECYCLING</u>					
10-62-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	.00	.00	1,500.00	1,500.00	.0
10-62-310 CONTRACT SERVICES CARDBOARD	.00	.00	20,000.00	20,000.00	.0
10-62-610 MISCELLANEOUS SUPPLIES	.00	.00	300.00	300.00	.0
TOTAL RECYCLING	.00	.00	21,800.00	21,800.00	.0

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GIS</u>					
10-66-110 SALARIES AND WAGES	.00	.00	2,000.00	2,000.00	.0
10-66-111 PERFORMANCE BONUS	.00	.00	50.00	50.00	.0
10-66-130 EMPLOYEE BENEFITS	.00	.00	130.00	130.00	.0
10-66-131 EMPLOYER TAXES	.00	.00	153.00	153.00	.0
10-66-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	1,500.00	1,500.00	.0
TOTAL GIS	.00	.00	3,833.00	3,833.00	.0
<u>SUMMER PROGRAM</u>					
10-70-110 SALARIES AND WAGES	120.36	120.36	4,500.00	4,379.64	2.7
10-70-111 PERFORMANCE BONUS	.00	.00	150.00	150.00	.0
10-70-130 EMPLOYEE BENEFITS	.00	.00	60.00	60.00	.0
10-70-131 EMPLOYER TAXES	17.06	17.06	400.00	382.94	4.3
10-70-250 EQUIP-SUPPLIES/MNTNCE	808.66	808.66	3,000.00	2,191.34	27.0
10-70-255 VEHICLE SUPPLIES & MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
10-70-260 BLDGS/GROUNDS-STORAGE UNIT	.00	.00	3,000.00	3,000.00	.0
10-70-320 USFS RANGER	.00	.00	8,000.00	8,000.00	.0
10-70-470 CECRET LAKE TRAIL SIGNS	.00	.00	23,000.00	23,000.00	.0
10-70-474 TRAILHEAD KIOSKS	.00	.00	10,000.00	10,000.00	.0
10-70-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	100.00	100.00	.0
10-70-510 INSURANCE AND SURETY BONDS	216.67	216.67	600.00	383.33	36.1
10-70-515 WORKERS COMPENSATION INS	.00	.00	700.00	700.00	.0
TOTAL SUMMER PROGRAM	1,162.75	1,162.75	54,510.00	53,347.25	2.1
<u>IMPACT</u>					
10-72-110 SALARIES AND WAGES	.00	.00	2,000.00	2,000.00	.0
10-72-310 PROFESS/TECHNICAL SERVICES	5,000.00	5,000.00	18,600.00	13,600.00	26.9
10-72-620 MISCELLANEOUS SERVICES	.00	.00	400.00	400.00	.0
TOTAL IMPACT	5,000.00	5,000.00	21,000.00	16,000.00	23.8
<u>LIBRARY - COMMUNITY CENTER</u>					
10-75-250 EQUIP-SUPPLIES/MNTNCE	.00	.00	500.00	500.00	.0
10-75-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	.00	7,000.00	7,000.00	.0
10-75-270 UTILITIES	57.00	57.00	2,400.00	2,343.00	2.4
10-75-510 INSURANCE & SURETY BONDS	565.61	565.61	650.00	84.39	87.0
10-75-620 MISCELLANEOUS SERVICES	.00	.00	100.00	100.00	.0
TOTAL LIBRARY - COMMUNITY CENTER	622.61	622.61	10,650.00	10,027.39	5.9

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS</u>					
10-90-550 TRANS TO CAPITAL PROJECT FUND	.00	.00	59,417.00	59,417.00	.0
TOTAL TRANSFERS	.00	.00	59,417.00	59,417.00	.0
TOTAL FUND EXPENDITURES	137,991.63	137,991.63	2,017,554.00	1,879,562.37	6.8
NET REVENUE OVER EXPENDITURES	( 101,299.12)	( 101,299.12)	.00	101,299.12	.0

## CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
45-36-100 INTEREST	178.64	178.64	500.00	321.36	35.7
TOTAL MISCELLANEOUS REVENUE	178.64	178.64	500.00	321.36	35.7
<u>CONTRIBUTIONS AND TRANSFERS</u>					
45-39-100 TRANSFER FROM GENERAL FUND	.00	.00	59,417.00	59,417.00	.0
45-39-250 USE OF RESERVED FUNDS	.00	.00	105,000.00	105,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	164,417.00	164,417.00	.0
TOTAL FUND REVENUE	178.64	178.64	164,917.00	164,738.36	.1



EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 90</u>					
45-90-200 CONTRIB TO FUND BALANCE	.00	.00	59,917.00	59,917.00	.0
45-90-540 TRANS TO GENERAL FUND RESERVE	.00	.00	105,000.00	105,000.00	.0
TOTAL DEPARTMENT 90	.00	.00	164,917.00	164,917.00	.0
TOTAL FUND EXPENDITURES	.00	.00	164,917.00	164,917.00	.0
NET REVENUE OVER EXPENDITURES	178.64	178.64	.00	( 178.64)	.0

REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
51-34-100 WATER SALES	43,316.06	43,316.06	222,564.74	179,248.68	19.5
51-34-101 WATER SALES - OVERAGE	2,160.89	2,160.89	.00	( 2,160.89)	.0
51-34-102 WATER SALES - OTHER	420.00	420.00	20,000.00	19,580.00	2.1
TOTAL CHARGES FOR SERVICES	45,896.95	45,896.95	242,564.74	196,667.79	18.9
<u>MISCELLANEOUS REVENUE</u>					
51-36-100 INTEREST EARNINGS	91.45	91.45	1,999.99	1,908.54	4.6
TOTAL MISCELLANEOUS REVENUE	91.45	91.45	1,999.99	1,908.54	4.6
<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-39-200 USE OF WATER RESERVE/PTIF BAL	.00	.00	11,800.00	11,800.00	.0
51-39-300 OTHER FINANCING SOURCES	.00	.00	13,800.00	13,800.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	25,600.00	25,600.00	.0
TOTAL FUND REVENUE	45,988.40	45,988.40	270,164.73	224,176.33	17.0

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES AND WAGES	190.00	190.00	6,635.87	6,445.87	2.9
51-40-111 PERFORMANCE BONUS	.00	.00	200.00	200.00	.0
51-40-130 EMPLOYEE BENEFITS	.00	.00	2,040.86	2,040.86	.0
51-40-131 EMPLOYEE TAXES	.00	.00	600.00	600.00	.0
51-40-210 BOOKS/SUBSCRIP/MEMBERSHIPS	.00	.00	600.00	600.00	.0
51-40-230 TRAVEL	.00	.00	100.00	100.00	.0
51-40-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	100.00	100.00	.0
51-40-245 IT/ACCTG SOFTWARE SUPPORT	89.00	89.00	4,000.00	3,911.00	2.2
51-40-250 EQUIP-SUPPLIES/MNTNCE	1,844.48	1,844.48	3,500.00	1,655.52	52.7
51-40-255 VEHICLES-SUPPLIES/MNTNCE	.00	.00	500.00	500.00	.0
51-40-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	32.37	32.37	2,800.00	2,767.63	1.2
51-40-270 UTILITIES	853.35	853.35	17,000.00	16,146.65	5.0
51-40-280 TELEPHONE	.00	.00	2,200.00	2,200.00	.0
51-40-305 WATER COSTS	.00	.00	7,500.00	7,500.00	.0
51-40-310 PROFESS/TECHNICAL SERVICES	2,300.00	2,300.00	27,600.00	25,300.00	8.3
51-40-315 OTHER SERVICES/WATER PROJECTS	.00	.00	2,800.00	2,800.00	.0
51-40-320 ENGINEERING/WATER PROJECTS	.00	.00	1,972.00	1,972.00	.0
51-40-325 PROF & TECH SERVICES - LEGAL	.00	.00	3,000.00	3,000.00	.0
51-40-330 EDUCATION AND TRAINING	.00	.00	200.00	200.00	.0
51-40-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	500.00	500.00	.0
51-40-490 WATER TESTS	.00	.00	5,500.00	5,500.00	.0
51-40-495 WATER TREATMENT SUPPLIES	169.40	169.40	22,192.00	22,022.60	.8
51-40-510 INSURANCE AND SURETY BONDS	1,254.84	1,254.84	6,024.00	4,769.16	20.8
51-40-515 WORKERS COMPENSATION INS	3,701.22	3,701.22	600.00	( 3,101.22)	616.9
51-40-610 MISCELLANEOUS SUPPLIES	.00	.00	200.00	200.00	.0
51-40-620 MISCELLANEOUS SERVICES	.00	.00	1,200.00	1,200.00	.0
51-40-650 DEPRECIATION	.00	.00	58,000.00	58,000.00	.0
51-40-740 CAPITAL OUTLAY	.00	.00	27,600.00	27,600.00	.0
51-40-810 DEBT SERVICE - PRINCIPAL	.00	.00	40,000.00	40,000.00	.0
51-40-830 INFRASTRUCTURE REPLACEMENT	.00	.00	25,000.00	25,000.00	.0
TOTAL EXPENDITURES	10,434.66	10,434.66	270,164.73	259,730.07	3.9
TOTAL FUND EXPENDITURES	10,434.66	10,434.66	270,164.73	259,730.07	3.9
NET REVENUE OVER EXPENDITURES	35,553.74	35,553.74	.00	( 35,553.74)	.0

## SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
52-34-100 SEWER SERVICES	31,140.98	31,140.98	125,000.00	93,859.02	24.9
TOTAL CHARGES FOR SERVICES	31,140.98	31,140.98	125,000.00	93,859.02	24.9
<u>MISCELLANEOUS REVENUE</u>					
52-36-100 INTEREST EARNINGS	128.20	128.20	2,400.00	2,271.80	5.3
TOTAL MISCELLANEOUS REVENUE	128.20	128.20	2,400.00	2,271.80	5.3
<u>SOURCE 38</u>					
52-38-800 AMERICAN RECOVERY ACT	.00	.00	70,770.00	70,770.00	.0
TOTAL SOURCE 38	.00	.00	70,770.00	70,770.00	.0
TOTAL FUND REVENUE	31,269.18	31,269.18	198,170.00	166,900.82	15.8

EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

## SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES AND WAGES	237.52	237.52	6,218.81	5,981.29	3.8
52-40-111 PERFORMANCE BONUS	.00	.00	200.00	200.00	.0
52-40-130 EMPLOYEE BENEFITS	.00	.00	1,410.82	1,410.82	.0
52-40-131 EMPLOYEE TAXES	65.91	65.91	471.00	405.09	14.0
52-40-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	100.00	100.00	.0
52-40-245 IT/ACCTG SOFTWARE SUPPORT	89.00	89.00	4,000.00	3,911.00	2.2
52-40-250 EQUIP-SUPPLIES/MNTNCE	.00	.00	200.00	200.00	.0
52-40-305 DISPOSAL COSTS	.00	.00	61,142.00	61,142.00	.0
52-40-310 PROFESS/TECHNICAL SERVICES	.00	.00	2,000.00	2,000.00	.0
52-40-325 PROF & TECH SERVICES - LEGAL	.00	.00	1,000.00	1,000.00	.0
52-40-510 INSURANCE AND SURETY BONDS	3,281.85	3,281.85	4,000.00	718.15	82.1
52-40-515 WORKERS COMPENSATION INS	50.64	50.64	400.00	349.36	12.7
52-40-610 MISCELLANEOUS SUPPLIES	.00	.00	300.00	300.00	.0
52-40-620 MISCELLANEOUS SERVICES	.00	.00	2,000.00	2,000.00	.0
52-40-650 DEPRECIATION	.00	.00	20,563.00	20,563.00	.0
52-40-740 CAPITAL OUTLAY	.00	.00	60,000.00	60,000.00	.0
52-40-830 INFRASTRUCTURE REPLACEMENT	.00	.00	34,164.37	34,164.37	.0
TOTAL EXPENDITURES	3,724.92	3,724.92	198,170.00	194,445.08	1.9
TOTAL FUND EXPENDITURES	3,724.92	3,724.92	198,170.00	194,445.08	1.9
NET REVENUE OVER EXPENDITURES	27,544.26	27,544.26	.00	( 27,544.26)	.0

Administrator's Overview for the August 11, 2021, Town Council Meeting.



- **Building**, We've got 14 permits going through various stages of approval with a stated value of just over \$4.6 million and fees of over \$59,000. The new home in Sugarplum 4, 5 and 9 has satisfied all of the conditions to get a permit, but the first home to take advantage of the onetime 250 gross square foot expansion for a noncomplying structure has not met the 250 gross square foot limit and probably won't go forward this year. Work is also work continuing on a number of visible projects started last year. This is a crazy time of year, builders and owners are trying to get as much done as possible in our short summer.
- **Patsey Marley**, This office has not heard anything from the Patsey Marley Estate since their presentation to you last month. It is interesting that there have been a number of calls from different groups inquiring as to what can be built on the property.
- **Lights**, thank heaven for small favors. The Town installed a dark sky compliant light at Grizzly Gulch earlier this year. After paying for the light up front, we waited over 6 months for delivery and install as the company would not deliver just one fixture. Then the first few months we were paying for both the old, bright 450-watt spotlight and the new light. We now have that straight and the monthly bill for Grizzly went from ~\$30.00/ month to \$9.75! Although it will take 5 years to amortize with those monthly savings, it was the right thing to do as we move forward with our dark sky effort. We have also changed the fixtures on the water building, post office, town office and Alta Central to be dark sky compliant.
- **Property Taxes**, I am sure everyone has received their property tax notices. Just as a quick comparison, my property taxes in Cottonwood Heights rose 10.4% overall last year, part of which was a 7.2% increase in Cottonwood Heights municipal tax rate and a 6% increase in Cottonwood Heights' park rate. Alta resident rates rose by 11.16% to 11.74% in total, while the Town lowered its tax rate from .001260 to .000760. The UFSA rate went down, due to new growth in the valley, from .001715 to .001592.
- **Rocky Mountain Power Franchise Agreement**, this was mentioned and discussed briefly in last month's meeting. This agreement expires in February 2022. We will be discussing this in more depth in the coming meetings.
- **Planning Commission**, in the June meeting the Planning Commission heard presentations and discussed climate change and the impacts on Alta as well as Dark Skies and what to do to move forward. We are waiting for Dr. Gillies' report to be published so we can access the data used in his presentation on climate change. Daniel Mendoza, our Dark Sky guidance from the University of Utah did come up and view the town from the basin to the western edge of Sugarplum and Hellgate. We are awaiting a proposal from Dr. Mendoza on what to do for the next step. There are no current proposals or other pressing issues so it is up in the air at this point on whether there will be a Commission meeting in August.

## Alta Town Council

### Staff Report



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**To:** Town Council

**From:** Chris Cawley, Assistant Town Administrator

**Re:** FY 2022 Proposed Capital Projects Plan

**Date:** August 5<sup>th</sup>, 2021

**Attachments:** FY 2022 Proposed Capital Projects Plan (my apologies for the small font; converting spreadsheets to .pdf's is not my strong suit)

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#### The Town of Alta Capital Projects Account

Capital projects involve the purchase, maintenance, or improvement of Town of Alta assets including equipment, facilities, and infrastructure. The Town maintains a capital projects account with the Utah Public Treasurer's Investment Fund where it holds a balance of funds dedicated to such projects.

The balance available in the Town of Alta Capital Projects Account as of the July 30<sup>th</sup>, 2021 account statement is \$ \$584,109.11, and the attached plan is based on this amount.

#### The Plan

The Alta Town Council must dedicate the balance of the capital projects account to specific projects by approving a capital projects plan. The plan can be amended as the need for additional projects arises, or as financial circumstances dictate the amount of funds available for capital projects. The council has not yet approved a capital projects plan in Fiscal Year 2022.

The attached plan lists project descriptions, estimated costs for each project, and a projected timeline for completion. The cost estimates are based on a combination of research into likely project costs and formal estimates from vendors and contractors. The project completion timeline for each project is subject to change due to financial circumstances and availability of staff time to execute each project. Many of the projects on this proposed plan remain from previous years' capital projects plans; while they have not yet been completed for reasons including a lack of staff time and that they have not yet become critical in some cases, the capital projects committee believes they are all important projects to complete and should remain in our plan.



**Request for Council Action**

The Town of Alta Capital Projects Committee requests that the Town Council pass a motion to approve the FY 2022 Proposed Capital Projects Plan during its August 11, 2021 meeting.

<b>Capital Projects Committee:</b>	<b>Town of Alta Capital Projects Plan FY 2022- PROPOSED</b>	
Harris Sondak, Mayor		
John Guldner, Town Administrator	Date of most recent Capital Projects Plan Approval by Alta Town Council	1/7/2021
Piper Lever, Town Clerk	Date of last update to this document	8/4/2021
Chris Cawley, Assistant Town Administrator	Capital Projects Fund balance per most recent PTIF statement	\$ 584,109.11

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### Project Descriptions

Number	Name	Description	Timeline	Estimate
1	Town of Alta Phone System	The Alta Marshal's Office is required to record all radio and telephone traffic processed at the dispatch console. The existing Yiptel telephone system appears to be incompatible with most or all of the radio/telephone audio recording technologies currently on the market. Therefore the Capital Projects Committee recommends procuring a new PBX (private branch exchange) telephone system for Alta Central and the Town of Alta Office Building.	FY 2022	\$ 25,000.00
2	Alta Central Voice Phone/Radio Recording Technology	Police best practices require that we maintain an ability to document our activities from the onset to the termination of any given response. To that end, voice recording technology is used to preserve radio and telephonic communications occurring at Alta Central Dispatch. The existing recorder and telephone system have become incompatible and/or inoperable. It has become evident that any replacement recorder will not work with the protocols utilized by our current telephone provider, Yiptel/Broadband.	FY 2022	\$ 15,000.00
3	Alta Central Dispatch Console Upgrade	The "Centracom" dispatch console we operate with is more than 20 years old, and the product is no longer supported by Motorola. The SIM cards used to translate incoming radio signals are only available through such venues as eBay. VECC is currently phasing out their Centracom radio consoles. We need to plan for a replacement system as well. The cost estimate associated with this project is a "placeholder" amount that represents the difference between the total of the other projects listed in the plan and the balance of the capital projects fund. The true project cost is likely much higher than this cost estimate and town staff recommends saving additional funds toward the dispatch console upgrade project.	FY 2023	\$ 13,584.29
4	Marshals Office Phase 2 Radio upgrade	Both of the above projects are based on the Utah Communications Authority plans to transition to a digital secured radio network in approximately 4-5 years. This project is commonly referred to as "Phase 2". Phase 1 is the truncated system we are currently operating on. Some but not all of our existing radios are Phase 2 capable. We will need to start saving for additional phase 2 radios, mostly dual band portables. The costs are estimated to be \$4-\$5000 per radio.	FY 2022	\$ 20,000.00
5	Marshals Office Security Cameras	The camera system for the Bay City Water Storage Facility is inoperable. The existing camera system does not meet some of the Marshal's Department needs for avalanche control. This project would be to replace the Bay City camera system with cameras and telemetry that are compatible with the CCTV operating and recording hardware at Alta Central. Additionally, placing another camera at the Peruvian Ridge Gun Mount, and replacing the Goldminer's roof camera with another that is capable of pan/tilt/zoom controls to see the ridgelines of the canyon. Marshal's Office cameras have been used successfully for monitoring of critical infrastructure, avalanche control monitoring, criminal investigations, and search and rescue operations.	FY 2022	\$ 13,000.00
6	Defibrillators	2 defibrillators for the marshals department.	FY 2022	\$ 3,000.00

7	Marshals Office Inventory Management Closet @ Firehouse	The Alta Marshal's Office lacks an evidence storage facility and enhanced security area for sensitive and/ or expensive assets. A preferred solution is to make better use of space in the "firehouse" by adding a mezzanine with secure fencing and gate. In order to accomplish this, the obsolete sewage holding tank in the Northwest corner of the firehouse will need to be removed. A similar secured area was constructed at fire station #113 about 10 years ago and has proven itself to be effective. Our current facilities are not compliant with evidence room standards.	FY 2023	\$ 20,000.00
8	Community Center Roof Access	Over the past 2 winters town staff have been avoiding the previous method of accessing the roof of the community center to conduct snow removal, and we propose to create a new system for accessing the roof. The system would entail a doorway out from the stairwell that accesses the apartment; a landing and an enclosed ladder above the landing, and fall protection anchors. This would allow employees to remove roof snow and cornice buildup from above, rather than trying to do so from below.	FY 2022	\$ 5,000.00
9	Alta Central Roof Rigging Replacement	The fall protection system on the roof at Alta Central needs to be replaced.	FY 2022	\$ 1,000.00
10	Flagstaff Parking Area Asphalt Replacement	The Town of Alta owns the land underneath the Flagstaff parking area, and the asphalt in the parking lot needs to be replaced. We hope to partner with UDOT on a project to replace or maintain asphalt north of SR 210 used for parking including the Flagstaff area and other areas.	FY 2022	\$ 25,000.00
11	Town Office Copy Machine	The copier in the town office is 15 years old and town staff would like to replace it.	FY 2024	\$ 5,000.00
12	Tom Moore toilet	The Tom Moore Toilet is an important part of Alta's History. It was constructed in 1938 by the Civilian Conservation Corps at the same time as the original Snowpine Lodge. The Tom Moore Toilet is the only visible piece of history from that time period. Some of the same original granite from the 1938 construction is still visible inside the newly expanded Snowpine Lodge, but nothing is visible outside. The estimated cost includes work to repair the concrete roof and add a roof membrane; footing and foundation repair, and repairs to walls, doors, and windows.	FY 2022	\$ 25,000.00
13	Firehouse Garage Heater Ventilation Modification	A pipe that ventilates heater exhaust from the firehouse garage bays is worn out and needs to be replaced. Because the location of the pipe is directly above an electrical panel, where leaks in the pipe can allow water to leak into the garage very near this electrical panel, we recommend moving the vent to a different wall of the building.	FY 2022	\$ 3,000.00
14	Community Center Rear Yard Geotech	The hillside behind the community center is retained by chainlink fence and rebar, but the fencing is in disrepair and the hillside is eroding down on to the back wall..		\$ 10,000.00
15	Community Center A/V System	Town staff received a proposal from an audio-visual consultant	FY 2022	\$ 15,000.00
16	Alta Central Complete Window Replacement	Roughly 8 windows in Alta Central could be replaced.	FY 2023	\$ 5,000.00
17	Town Office Window Replacement	At least 4 windows in the town office building could be replaced because double pane has been compromised and condensation has formed in between glass panels.	FY 2024	\$ 5,000.00
18	Town Office Concrete Steps to Lower Door	When the snowpack melts from in front of the building, it exposes the hillside before the concrete path to the door is exposed, which causes people to walk on the vegetation and erodes the slope.	FY 2023	\$ 2,000.00
19	Future Community Center Phase 2	Following the conclusion of the Community Center Feasibility Study, the Town of Alta will need to determine the scope of a subsequent phase in the design and construction of a future facility. The town may opt to fund design development on its own, or to fund design development and construction simultaneously. Any amount of funds could be set aside to begin saving for a future phase of community center development.		\$ 373,524.82
Total Estimates				\$ 584,109.11
(Fund Balance) - (Estimates)				\$ -



August 4, 2021

### **MARSHAL'S STAFF REPORT FOR JULY, 2021**

#### **Highlighted Activity:**

See attached department activity summary. Please note that "CLR" (clearance) codes only apply in arrest situations.

Search and rescue calls continue to be the most frequent serious incidents with most being stranded or injured hikers in difficult terrain. By statute, Salt Lake County has responsibility for Search and Rescue Teams. When we request support from them, they assume incident command. We generally operate along with the UPD officers with our personnel providing dispatch, manpower, and logistical support.

Jurisdictions throughout the state are experiencing a remarkable increase in speeding violations. We are seeing this in Alta as well. Deputies have been targeting enforcement in higher congestion/pedestrian areas and have made 80 stops this month for traffic violations.

#### **Flooding:**

Heavy rains caused mud and debris to wash across State Road 210 on August 1<sup>st</sup> forcing an overnight road closure to allow UDOT clearing operations. No significant property damage in Alta was reported.

#### **Parking**

The Town has issued a Request for Proposals to numerous parking system companies to potentially contract for parking permit management. The Town has also engaged Fehr and Peers Consulting firm to assist with parking surveys of residents and businesses and develop permit distribution strategies.

The likely parking model continues to be the Town managing the north bank of SR210 for overnight, commuting employees, and possibly day use parking under a paid permit system.

# Department Incident Activity Report

8/11/2021 Alta Town Council

Consent Agenda

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Date Reported: 07/01/2021 - 07/31/2021 | Show Subclasses: True



**ALTA MARSHAL'S OFFICE**  
PO BOX 8016  
ALTA, UT 84092  
801.742.3522  
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
<b>AGENCY ASSIST</b>	1	0	1	0	0	0	0	0.0
Assist Other Agency	1	0	1	0	0	0	0	0.0
<b>ALARM</b>	1	0	1	0	0	0	0	0.0
Residential Alarm	1	0	1	0	0	0	0	0.0
<b>ANIMAL PROBLEM</b>	1	0	1	0	0	0	0	0.0
Other Animal Calls	1	0	1	0	0	0	0	0.0
<b>CIVIL PROBLEM</b>	1	0	1	0	0	0	0	0.0
Civil Dispute	1	0	1	0	0	0	0	0.0
<b>FOREST SERVICE</b>	73	0	73	0	0	0	0	0.0
PATROL	73	0	73	0	0	0	0	0.0
<b>MEDICAL</b>	6	0	6	0	0	0	0	0.0
EMERGENCY	6	0	6	0	0	0	0	0.0
<b>MOTORIST</b>	8	0	8	0	0	0	0	0.0
ASSIST	8	0	8	0	0	0	0	0.0
<b>PROPERTY</b>	8	0	8	0	0	0	0	0.0
CHECK	6	0	6	0	0	0	0	0.0
Found Property	2	0	2	0	0	0	0	0.0
<b>PUBLIC PEACE</b>	1	0	1	0	0	0	0	0.0
STANDBY	1	0	1	0	0	0	0	0.0
<b>SEARCH/RESCUE</b>	3	0	3	0	0	0	0	0.0
Search/Rescue, Mountain	3	0	3	0	0	0	0	0.0
<b>TRAFFIC</b>	80	0	80	0	0	0	0	0.0
VIOLATION	80	0	80	0	0	0	0	0.0
<b>TRAFFIC PROBLEM</b>	1	0	1	0	0	0	0	0.0
Traffic Hazard	1	0	1	0	0	0	0	0.0
<b>UTILITY PROBLEM</b>	1	0	1	0	0	0	0	0.0
Water Problem	1	0	1	0	0	0	0	0.0
<b>VOID</b>	1	0	1	0	0	0	0	0.0
CREATED IN ERROR	1	0	1	0	0	0	0	0.0
<b>WATERSHED OFFENSE</b>	2	0	2	0	0	0	0	0.0
ANIMALS	2	0	2	0	0	0	0	0.0
<b>Event Totals</b>	<b>188</b>	<b>0</b>	<b>188</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>

**Alta Town Council****Staff Report:****Aug 11, 2021**

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**To:** Town Council**From:** Piper Lever, Town Clerk & Jen Clancy, Deputy Town Clerk**Date Written:** August 4, 2021

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**Finance – Piper**

- Closing FY2021 as retroactive bills are paid and tax revenue is received
- Filing reports with State Auditor Transparency requirements
- Undergoing insurance company financial audits
- Received \$22K from ARPA

**Fundraising Feasibility Study – Jen**

- The Town has contracted with Pathway Associates for a feasibility study related to fundraising for a community center. The first phase of the project is underway with confidential interviews being conducted. We are on schedule with our proposal; the study shall be wrapped up and reported on at either the September or October Town Council meeting.

**Water Rates Resolution – Jen / Polly**

- 2021-R-9 contained a typographical error in section G where it set the cost per 1,000 gallons of water for commercial users. It appears that the wrong number was pasted from above. The staff report stated, and we believe the Council agreed in passing the resolution that commercial and residential users would be charged \$11.47 per 1,000 gallons of allocated water (not \$73.42). The red-lined version of the resolution 2021-R-13 corrects this typo.
- It's been on Polly's to-do list to update the water resolution to repeal and replace previous resolutions instead of referring to them as the list of previous resolutions will continue to grow and it causes anyone referring to the document to have to go back over multiple records as opposed to just what is most current. Since we needed to correct an error in the water rates resolution recently passed we thought it timely to make this update.

**Business License Study - Jen**

- Business License Fee Study: The draft study was presented to the Town Council at the July meeting and a draft report has been circulated to the Council for review. The next steps in the process are for the council to approve the study and then to set a fee schedule.

- Please refer to 2021-R-14 and appendix A for staff recommendation on the new fee schedule. Note that all categories except 1 and 8 are charged the maximum per the study. For categories 1 and 8 we are recommending to set the fee to be 35% of the maximum fee the Town could charge. These numbers were calculated in order to reach the revenue goal of \$18,000 in the FY22 budget. We also took into consideration the value and in-kind service such businesses provide to our community which includes services such as snow removal and search and rescue operations. These two business categories also provide significant sales tax revenue to Town. We note that the sales tax revenue budgeted in the 2022 budget is \$1.251 million. If you take the average revenue generated by the \$16,000 difference between our proposed business license fees and the maximum fees we could charge, and divide by the sale tax rate of 8.75% you get \$183,000. Any sales tax generated above that figure — expected to be about \$1.06 million — represents that the town really is not subsidizing the businesses (rather, the customers of the business are paying for the Town's operations).
- Additional information on comparable fees that was requested by Sheridan is provided on the next page.
- For reference here is the recent revenue generated from business licenses:

FY 2018/19 Actual	\$ 13,539.00
FY 2019/20 Actual	\$ 19,596.03
FY 2020/21 Actual	\$ 17,280.25
3 year avg - years above	\$ 16,805.09
FY 2021/22 Budgeted	\$ 18,000.00

#### **Alta Justice Court - Jen**

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.

BUSINESS LICENSE FEE COMPARISONS

	Alta (Maximum Fee)	Cottonwood Heights		Huntsville	Heber	Sandy	Springdale	Park City	Brian Head		Ogden	Eden
		New	Renewal						New	Renewal		
Cat. 1: Hotels >20 rooms	\$2,405.61	\$170.00	\$120.00	\$75.00	\$115+\$9.00/ room	\$691.00	\$100.00	\$149 + \$19.25 per room	\$108.00	\$62.00	\$188.00	\$75 + \$5 per rental over ten rooms
Cat. 2: Hotels 10-20 rooms	\$62.27	\$170.00	\$120.00	\$75.00	\$115+\$9.00/ room	\$691.00	\$100.00	\$149 + \$19.25 per room	\$108.00	\$62.00	\$188.00	\$75 + \$5 per rental over ten rooms
Cat. 3: Lodging <10 rooms	\$62.27	\$170.00	\$120.00	\$75.00	\$115+\$9.00/ room	\$140.00	\$100.00	\$149 + \$19.25 per room	\$108.00	\$62.00	\$83.00	\$75.00
Cat. 4: Prop. Management, Transportation, Business & Personal Services	\$62.27	\$170.00	\$120.00	\$75.00	\$115.00	\$140.00	\$100.00	\$149 + \$0.21 per Sq. Ft.	\$108.00	\$62.00	\$328.00	\$75.00
Cat. 5: Retail & General Services	\$89.02	\$170.00	\$120.00	\$75.00	\$115.00	\$140.00	\$100.00	\$149 + \$0.23 per Sq. Ft.	\$108.00	\$62.00	\$83.00	\$75.00
Cat. 6: Restaurant/Cafeteria/Bar	\$99.64	\$630.00	\$580.00	\$100.00	\$390.00	\$140.00	\$400.00	\$149 + \$0.23 per Sq. Ft.	\$108.00	\$62.00	\$308.00	\$100.00
Cat. 7: Day Care Business	\$62.27	\$785.00	\$735.00	\$75.00	\$115.00	\$140.00	\$100.00	\$149 + \$0.23 per Sq. Ft.	\$108.00	\$62.00	\$91.00	\$75.00
Cat. 8: Ski Lift Company	\$9,285.22							\$149 + \$0.26 per skier day				
Cat. 9: Temporary	\$62.27	\$80.00	\$80.00	\$75.00	\$95+\$10/day	\$403.00	\$100.00	\$149	\$108.00	\$62.00	\$188.00	\$75.00
Cat. 10: Non-Profit	\$62.27	\$170.00	\$120.00	\$75.00	\$75.00	\$140.00	\$100.00	\$149	\$108.00	\$62.00	\$83.00	\$75.00