

## **Alta Town Council**



### **Staff Report**

**To:** Town Council

**From:** Chris Cawley, Assistant Town Administrator

**Re:** Community Renewable Energy Agency Board Appointments

**Date:** June 30, 2021

**Attachments:**

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### **Background**

The Alta Town Council has acted on two occasions to remain active participants in the Community Renewable Energy Program (C-REP). In 2019, the council passed a resolution establishing the goal of achieving 100 percent of Alta's electricity supply from renewable sources and securing eligibility to take part in C-REP. In March of 2021, the council adopted a resolution approving the Interlocal Agreement (ILA) establishing an agency that will develop the C-REP and defining a governance structure for the agency.

### **Community Renewable Energy Agency Board Appointments**

Each member of the Community Renewable Energy Agency (the Agency) needs to appoint a primary and an alternate member to the board of directors that will govern the Agency. The primary board member must be an elected official, and the alternate member can be a staff person or elected official. The mayor can make appointments to the board and Mayor Sondak can serve in this capacity, but he is open to town council members filling the primary board member seat for the Town. We have discussed that I can fill the role of alternate board member and plan to be available during what are likely to be time-consuming monthly board meetings, although if another council member is eager for the opportunity, I would defer.

The Agency will hold its first meetings in July of 2021, on July 1<sup>st</sup> at 8:30 AM, and on July 13<sup>th</sup> at 10 AM. A Town of Alta board member needs to attend this meeting with a signed copy of the appointment letter as well as a signed copy of the ILA establishing the agency. The July 1<sup>st</sup> meeting is a preliminary meeting where an electronic meetings policy, meetings bylaws, and other procedural matters will be considered. It is anticipated that the July 13<sup>th</sup> meeting will be the first more substantive (and longer duration) meeting.

The Alta Town Council should discuss during the June 30<sup>th</sup> meeting if any of its members would like to serve in this capacity, and we can produce the appointment letter

immediately afterward in order to deliver it to the July 1<sup>st</sup> meeting the next day. Please feel free to contact me by phone or email if you are interested and/or if you have questions about C-REP, the Agency, and the prospect of serving on the board.