

MAYOR
HARRIS SONDAK

TOWN COUNCIL
MARGARET BOURKE
CLIFF CURRY
SHERIDAN DAVIS
ELISE MORGAN



TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092
TEL (801) 363-5105
(801) 742-3522
FAX (801)742-1006
TTY 711

Consent Agenda

November 12, 2020 Alta Town Council Meeting

<u>Pages</u>	<u>Document</u>
2-8	10/14/2020 Town Council Meeting Minutes
9-12	Treasurer's Report Summary
13-27	Treasurer's Report Detail
28	Town Administrator Report
29-33	Assistant Town Administrator Report
34-35	Marshal's Office Report
36	Clerk's Office Report

MINUTES
ALTA TOWN COUNCIL WORK SESSION AND REGULAR MEETING
Wednesday, October 14, 2020, 3:00 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Harris Sondak
Council Member Margaret Bourke
Council Member Cliff Curry
Council Member Sheridan Davis

STAFF PRESENT: John Guldner, Town Administrator
Chris Cawley, Assistant Town Administrator
Piper Lever, Town Clerk
Jen Clancy, Deputy Town Clerk
Mike Morey, Town Marshal
Polly McLean, Town Attorney
Jay Torgersen, UFA

WORK SESSION

• **DISCUSSION OF ZONING ORDINANCE CHANGES**

00:18:50

Mayor Sondak called the work session to order at 3:00 PM and noted that Council Member Morgan was excused. He read the Letter of Determination regarding conducting the Town of Alta public meetings without an anchor location, which applies to this work session and the regular session directly following.

I, Mayor Sondak, hereby determine that conducting a meeting with an anchor location presents a substantial risk to the health and safety of those who may be present at an anchor location, Pursuant to Utah Code Section 52-4-207(4), and [Alta] Resolution 2020-R-12. The facts upon which this determination is based, include the percentage number of positive COVID-19 cases in Utah has been significantly higher since May 27, 2020. The seven-day average of cases has been over 1,035 since October 5, 2020. The COVID-19 patients in Utah hospitals have increased during the same period. Over half the State cases are in Salt Lake County. As of October 5, 2020, there have been 488 deaths in Utah due to COVID-19. This meeting will not have a physical anchor location. All attendees will connect remotely. Attendees may join the webinar by registering for the meeting through the Town website: www.townofalta.com, or the meeting can be watched on YouTube. Additionally, comments may be emailed to the Town Clerk at plever@townofalta.com. This determination will expire in 30 days on November 7, 2020.

00:21:37

Town Administrator John Guldner said that there was one item left for the Council to reach a consensus on with the zoning ordinance changes. That could be found on Page 10 of the redline

version of the draft document. This part of the ordinance dealt with stream regulations, and structures that were exempt from setback and building requirements. Staff included a list of possible exemptions, and they understood that the list could not include every possible structure. The proposed language clearly states that these items would be exempt only if such structures met the regulatory standards of the agencies that have jurisdiction over the property. That clause was also added to another section of the code regarding building permits. In the previous meeting, concerns had been raised about other agency's ordinances being out-of-date with current science. The suggestion was made to add language requiring approval from the Town's Building Official or Engineer. If this were the case, the ordinance would include a list of parameters for the Building Official or Engineer to follow. This issue was not resolved during the last meeting.

00:27:52

Mayor Sondak's concern was how the Town could make sure development was consistent with current science, since that was out of their expertise. Other entities had been charged with protecting the area, and he felt that they could rely on those partners.

00:29:43

Council Member Davis agreed that other agencies were reliable partners, but the Town Council was the one overarching entity that looks at the culture, geography, and ecosystem as a whole for the Town of Alta. This was an opportunity to have more cooperation between agencies. She leaned toward Council Member Bourke's suggested language, which would set the bar higher for development coming into the area.

00:31:14

Mayor Sondak asked that Council Member Bourke's proposed language be put onto the screen for review and discussion. Council Member Bourke described the purpose of the proposed language. She echoed the concern that each entity was focused on a specific goal, while the Town of Alta was focused on the area as a whole. The Council was responsible for seeing the big picture. The purpose of the language was to grandfather in current structures and treat them as if they conform to current standards. The ordinance would allow the building official to work with the various entities to see what was current acceptable science and ensure that it was being followed. They needed to keep the ecosystem as healthy as possible. Mayor Sondak said that the proposed language states that the Town would be fine with minor improvements, so long as they were approved by other relevant agencies. He didn't understand the role of the building official in these instances. Council Member Bourke said that this language would allow the building official to see site plans that were approved by other entities. The Town should know about things before they happen rather than after the fact. Staff confirmed that the current ordinance did not require plans for minor improvements to be submitted to the Town.

00:43:53

Mayor Sondak was not at all opposed to development complying with the relevant agency's ordinances. The real questions were: what must be delivered to the Town, and what was the role of the Town. Council Member Bourke brought up the concern of land changing ownership in the future, and all of the buildings on that land would be suddenly non-conforming. Town Attorney Polly McLean wasn't sure that the proposed language actually protected the Town in the way that she wanted. There was some discussion regarding the language. Council Member Curry

encouraged the Council to come to a consensus and vote on this action during the November meeting.

00:55:08

Mayor Sondak stated that the approval of the zoning changes was on the agenda for that night. He requested that the action item be postponed.

- **ALTA CHAMBER VISITOR BUREAU**

00:55:41

Assistant Town Administrator Chris Cawley introduced the Board of Directors of the Alta Chamber and Visitors Bureau (ACVB).

Rosie O'Grady, President of the Board, gave a presentation regarding ACVB and upcoming adjustments to the organization. ACVB started in 2011, and the purpose of that organization was to increase awareness of vacation opportunities in Alta, provide visitor information, and provide marketing opportunities for all members. Funding come from the Town of Alta (80%) and membership fees (20%). ACVB will be entering into a new partnership with Alta Community Enrichment (ACE), and the Board felt that this would be a great benefit to the Town and the members of ACVB. As part of that change, the position of ACVB Coordinator would be suspended. The four pillars of the new strategic plan are: Destination Marketing, Community-Guided Visitor Information, Public Arts and Events, and Membership Services.

There was a brief discussion regarding the collection of membership fees, and when invoices should be sent out.

The work session was adjourned at 3:59 PM.

REGULAR SESSION

1. **CALL THE MEETING TO ORDER AND DETERMINATION LETTER
READING REGARDING NO ANCHOR LOCATION**

01:21:38

Mayor Sondak called the meeting to order 4:00 PM and stated that he had read the Letter of Determination at the beginning of the Work Session.

2. **CITIZEN INPUT**

01:22:10

Mayor Sondak said that a comment has been submitted by Mark Haik regarding the way that the Town of Alta was funding Fire and Emergency Services. The full written comment is attached to the minutes.

1:24:56

John Bryne, a resident, commented on the proposed ordinance amendment regarding service animals.

3. WATER SYSTEM UPDATE – Keith Hansen

01:26:26

Keith Hansen said that it had been nearly a year since he had spoken with the Council, and he felt it was appropriate to provide an update on what had been happening lately. The Town of Alta was awarded a grant from the Bureau of Reclamation for new equipment in Bay City Mine. After getting approval from the Division of Drinking Water, they were able to order the new equipment in mid-August of this year. They were able to install new LED lighting in the mine, and they purchased a new 50 horse-power, submersible pump to replace one of the existing pumps. The pump would be installed during the second week of November, since the rail track had to be repaired before the equipment could be taken into the mine. Rather than getting rid of the old pump, they had opted to keep it in the mine in the case of an emergency. A new water meter had also been delivered and would be installed before November 1st.

01:35:20

Mr. Hansen next addressed the treatment plant. They were to a point where the media in Filter A needed to be replaced. They purchased the replacement media, but there was a process to disposing of old media. Unfortunately, the samples taken showed high levels of toxicity, which meant that the media could not be disposed of locally. This would increase the disposal cost significantly. The normal cost of disposal was \$2,000, but the disposal of this load would be closer to \$6,500. He noted that the media in Filter B would need to be replaced around this same time next year. The life of the filters could be extended if they lower the PH but doing so created other problems in the system. They briefly discussed temporarily storing the media until it could be disposed of. This would allow the media to be replaced sooner rather than later.

01:47:25

Mr. Hansen then addressed sewer, which was the last item of his report. This summer, they had to replace a mainline section of sewer in the canyon between manholes 122 and 128. As part of that project, they eliminated five manholes. The Town of Alta was responsible for a portion of those costs, and they should be receiving a bill for roughly \$30,000. In their normal maintenance of the sewer line, they discovered a crack in the line between the Gold Miner's Daughter and the Peruvian. The crack was not causing a loss of sewage into the environment, but it was a sign of aging infrastructure. This portion of the sewer line was 30 feet underground. Mr. Hansen's recommendation was to patch the crack as a short-term protection. The line would need to be replaced in the future.

4. UTAH DEPARTMENT OF TRANSPORTATION WINTER OPERATIONS UPDATE – Jake Brown, Damian Jackson

01:53:41

Jake Brown, with UDOT, said that their communications team had been working hard to get things ready for the winter season in Little Cottonwood Canyon. They would be implementing the sticker program again this year, and the mouth of the canyon would be widened. Currently, they were working to change the traction law for the canyon, which would allow UDOT to require snow tires and all-wheel-drive vehicles at all times in the canyon. They would be doing road closures to reduce overcrowding. Mr. Brown was confident in their plans for snow clearing and traffic control. There would also be a method in which the resorts could send word to the mouth of the canyon to let visitors know if they had reached capacity.

02:05:20

Damian Jackson provided an update on operational procedures for potential avalanche closures and other emergencies. Their primary goal was to keep people safe, and prevent situations where visitors are trapped in the canyon or at the resorts.

Mayor Sondak noted that they did not expect to be shooting artillery over the town this year, except for a few properties near the Hellgate Cliffs.

5. **SKI AREA UPDATE** – Mike Maughan

02:23:30

Mike Maughan, Alta Ski Area, expressed appreciation for the Town of Alta and UDOT for working with the Ski Area to prepare for the winter season this year. They had wrapped up summer operations and the campgrounds ~~was~~^{ere} closed. The punch list for Alfe's expansion project ~~was~~^{had been} ~~ingen~~ completed. The snow making system would soon be running tests, and they could be making snow for the last week in November, if weather permitted. Mr. Maughan addressed the winter operations plan for this year, which included limiting capacity to 55% on all indoor spaces, the elimination of the children's ski program, take-away food options, and having physical distance markers and signage. They would have a more definitive plan for food and beverages once those managers arrived in Alta. The Alta Ski Area was exploring ways to limit capacity through parking, UTA would be running at 20 people per bus, and Ride Share vans would be reduced. Mr. Maughan felt optimistic about the upcoming season.

6. **APPROVAL OF CONSENT AGENDA**

- Treasurers Report for September 2020
- Town Council Meeting minutes for September 9, 2020
- Staff Report

02:37:10

MOTION: Council Member Bourke moved that the Town Council APPROVE the Consent Agenda. Council Member Davis seconded the motion. The motion carried with unanimous consent of the Council.

7. **UFA REPORT** – Jay Torgersen

02:38:10

Jay Torgerson reported that UFA was continuing with their COVID Response Plan. They had seen a significant increase in cases over the past week, but they had not seen an increase in call volumes. They hadn't seen a transfer of COVID-19 between employees and patients. Most of the employee cases spread were ~~was~~ happening between employees or outside social situations. UFA was currently in the process of a Captain's Test and a new recruitment program. They anticipated hiring 30 new employees in February. He also reported on deployments and specific situations they responded to in the past month.

8. QUESTIONS REGARDING DEPARTMENTAL REPORTS

02:53:30

There were no questions.

Town Clerk Piper Lever said that staff had been approached by Momentum Recycling about the company taking over the billing of glass recycling. Mayor Sondak requested that staff send applicable information to the Council so that it could be discussed and action taken at the November meeting.

9. MAYOR'S REPORT

02:55:15

Mayor Sondak reported that Town Office continued to operate with one employee at a time, and they were not accepting walk-ins. On Saturday, October 3rd, a postal employee tested positive for COVID-19. They followed procedure and disinfected the entire post office over the weekend. They were able to reopen the post office that Monday. Mayor Sondak provided a report on the meetings he had attended during the past month and listed upcoming meetings. Ballots had been mailed out, and there was a legitimate ballot box in Alta for the residents to use. During the next meeting, there would be a presentation regarding Rank Choice Voting, and the Town had until March 2021 to implement that system, if they chose to. Mayor Sondak reported the temporary dog licenses, as follows:

- Mariana Abelson: 3 days (9/5 – 9/7) Blackjack Rd
- Alexandra Meiners: 6 days (9/11 – 9/16) The Meadows
- Brooke McMasters: 3 days (9/18 -9/20) Albion Basin
- Nick Besobrasov: 3 days (9/24 - 9/26) Powder Ridge
- Theresa Levy: 9 days (9/25 -10/3) Blackjack Rd
- Anna Levy: 9 days (9/25 -10/3) Blackjack Rd
- Alexandra Meiners: 30 days (9/29 – 10/28) The Meadows
- John Philips: 2 days (9/30 – 10/1) Powder Ridge
- Kathleen Moore: 10 days (10/2 – 10/11) Blackjack Road
- Forrest Bourke: 8 days (10/4 – 10/11) Grizzly Gulch

It was noted that the next Town Council meeting would take place on November 12th, rather than the 11th.

10. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 2020-O-4 SUPPORTING LAND USE AMENDMENTS

03:20:52

MOTION: Mayor Sondak moved that the Town Council TABLE the Discussion and Possible Action on Ordinance 2020-O-4 to the next Town Council Meeting, and to discuss the item during the work session.

MOTION: Council Member Bourke moved that the Town Council APPROVE Ordinance 2020-O-4, without the proposed changes to Section 10-1-7 and 10-6a-9G.

There was a discussion regarding procedure. Attorney McLean said that the Council could remove those sections and approve everything else, but they wouldn't be able to tweak any other sections of code again without noticing the changes.

Council Member Curry seconded the motion to TABLE the discussion. A vote was taken and the motion passed.

11. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 2020-O-5 REGARDING DOG LICENSE ADA AMENDMENT

03:30:00

Mayor Sondak explained that the proposal was to amend the Dog License Ordinance, specific to service animals. Deputy Town Clerk Jen Clancy stated that the current ordinance lists only seeing and hearing service animals as acceptable exemptions. They felt this was overly limiting, and it didn't adhere to the true definition of "service animals" according to the ADA. The proposed language was more in line with federal regulations. There was some discussion regarding the language, and staff noted minor changes.

03:37:50

MOTION: Council Member Davis moved that the Town Council ADOPT Ordinance 2020-O-5 regarding Dog Licenses, as amended. Council Member Bourke seconded the motion. The motion passed with unanimous consent of the Council.

12. NEW BUSINESS

03:38:10

There was no new business.

13. MOTION TO ADJOURN

03:39:00

MOTION: Council Member Bourke moved to ADJOURN at 6:21 PM. Council Member Davis seconded the motion. The motion carried with unanimous consent of the Council.

TOWN OF ALTA
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	35,947.87	140,462.64	1,306,925.05	1,166,462.41	10.8
LICENSES AND PERMITS	931.07	58,055.23	57,700.00	(355.23)	100.6
INTERGOVERNMENTAL REVENUE	.00	8,091.77	46,850.02	38,758.25	17.3
CHARGES FOR SERVICES	1,059.99	30,528.75	19,000.00	(11,528.75)	160.7
FINES AND FORFEITURES	.00	4,595.00	23,000.00	18,405.00	20.0
MISCELLANEOUS REVENUE	1,992.85	38,668.28	56,600.01	17,931.73	68.3
CONTRIBUTIONS AND TRANSFERS	.00	.00	342,886.01	342,886.01	.0
	<u>39,931.78</u>	<u>280,401.67</u>	<u>1,852,961.09</u>	<u>1,572,559.42</u>	<u>15.1</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	1,508.50	6,034.00	20,100.00	14,066.00	30.0
COURT	.00	1,231.89	28,225.00	26,993.11	4.4
ADMINISTRATIVE	30,020.48	159,508.83	466,705.00	307,196.17	34.2
MUNICIPAL BUILDING	4,874.96	7,980.79	40,010.00	32,029.21	20.0
NON-DEPARTMENTAL	380.00	13,880.00	31,500.00	17,620.00	44.1
TRANSPORTATION	.00	.00	17,200.03	17,200.03	.0
PLANNING AND ZONING	.00	4,523.63	28,750.00	24,226.37	15.7
POLICE DEPARTMENT	60,126.96	300,666.75	891,198.00	590,531.25	33.7
ECONOMIC DEVELOPMENT	.00	.00	42,000.00	42,000.00	.0
POST OFFICE	3,030.42	12,321.61	31,206.00	18,884.39	39.5
FIRE PROTECTION	.00	78,354.00	78,208.00	(146.00)	100.2
BUILDING INSPECTION	.00	11,024.02	23,800.00	12,775.98	46.3
STREETS - C ROADS	.00	.00	16,000.00	16,000.00	.0
RECYCLING	.00	2,522.40	14,800.00	12,277.60	17.0
HOMELAND SECURITY GRANT	.00	.00	.01	.01	.0
GIS	.00	.00	3,833.02	3,833.02	.0
SUMMER PROGRAM	3,608.56	9,646.13	37,176.01	27,529.88	26.0
LIBRARY - COMMUNITY CENTER	80.86	41,719.88	82,250.01	40,530.13	50.7
TRANSFERS	.00	.00	.01	.01	.0
	<u>103,630.74</u>	<u>649,413.93</u>	<u>1,852,961.09</u>	<u>1,203,547.16</u>	<u>35.1</u>
	<u>(63,698.96)</u>	<u>(369,012.26)</u>	<u>.00</u>	<u>369,012.26</u>	<u>.0</u>

TOWN OF ALTA
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	76.88	99.39	1,000.00	900.61	9.9
CONTRIBUTIONS AND TRANSFERS	.00	.00	39,000.00	39,000.00	.0
	<u>76.88</u>	<u>99.39</u>	<u>40,000.00</u>	<u>39,900.61</u>	<u>.3</u>
<u>EXPENDITURES</u>					
DEPARTMENT 90	.00	.00	40,000.00	40,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>.0</u>
	<u>76.88</u>	<u>99.39</u>	<u>.00</u>	<u>(99.39)</u>	<u>.0</u>

TOWN OF ALTA
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	40,607.72	40,607.72	196,185.00	155,577.28	20.7
MISCELLANEOUS REVENUE	140.10	627.30	4,000.00	3,372.70	15.7
CONTRIBUTIONS AND TRANSFERS	.00	.00	165,000.00	165,000.00	.0
	<u>40,747.82</u>	<u>41,235.02</u>	<u>365,185.00</u>	<u>323,949.98</u>	<u>11.3</u>
<u>EXPENDITURES</u>					
EXPENDITURES	<u>4,197.64</u>	<u>38,715.51</u>	<u>365,185.00</u>	<u>326,469.49</u>	<u>10.6</u>
	<u>4,197.64</u>	<u>38,715.51</u>	<u>365,185.00</u>	<u>326,469.49</u>	<u>10.6</u>
	<u>36,550.18</u>	<u>2,519.51</u>	<u>.00</u>	<u>(2,519.51)</u>	<u>.0</u>

TOWN OF ALTA
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	31,186.21	31,476.21	112,273.00	80,796.79	28.0
MISCELLANEOUS REVENUE	213.86	957.56	8,500.00	7,542.44	11.3
CONTRIBUTIONS AND TRANSFERS	.00	.00	67,764.00	67,764.00	.0
	<u>31,400.07</u>	<u>32,433.77</u>	<u>188,537.00</u>	<u>156,103.23</u>	<u>17.2</u>
<u>EXPENDITURES</u>					
EXPENDITURES	<u>8,201.78</u>	<u>12,905.31</u>	<u>188,537.00</u>	<u>175,631.69</u>	<u>6.8</u>
	<u>8,201.78</u>	<u>12,905.31</u>	<u>188,537.00</u>	<u>175,631.69</u>	<u>6.8</u>
	<u>23,198.29</u>	<u>19,528.46</u>	<u>.00</u>	<u>(19,528.46)</u>	<u>.0</u>

TOWN OF ALTA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 CURRENT YEAR PROPERTY TAXES	3,633.83	5,165.02	396,205.00	391,039.98	1.3
10-31-200 PRIOR YEAR PROPERTY TAXES	1,453.05	3,001.15	5,568.00	2,566.85	53.9
10-31-300 SALES AND USE TAXES	26,848.00	116,072.98	823,915.00	707,842.02	14.1
10-31-310 4TH .25 TAX	909.94	3,867.35	23,250.00	19,382.65	16.6
10-31-400 ENERGY SALES AND USE TAX	2,469.11	10,281.03	51,788.00	41,506.97	19.9
10-31-410 TELEPHONE USE TAX	633.94	2,075.11	6,199.05	4,123.94	33.5
TOTAL TAXES	35,947.87	140,462.64	1,306,925.05	1,166,462.41	10.8
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSES AND PERMITS	(642.00)	15,472.00	18,900.00	3,428.00	81.9
10-32-150 LIQUOR LICENSES	.00	3,375.00	4,800.00	1,425.00	70.3
10-32-210 BUILDING PERMITS	1,323.07	37,078.23	22,500.00	(14,578.23)	164.8
10-32-250 ANIMAL LICENSES	250.00	2,130.00	11,500.00	9,370.00	18.5
TOTAL LICENSES AND PERMITS	931.07	58,055.23	57,700.00	(355.23)	100.6
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-200 SALT LAKE CITY	.00	.00	2,000.00	2,000.00	.0
10-33-400 STATE GRANTS	.00	.00	.01	.01	.0
10-33-450 FEDERAL GRANTS	.00	.00	.01	.01	.0
10-33-560 CLASS "C" ROAD FUND ALLOTMENT	.00	2,629.28	15,000.00	12,370.72	17.5
10-33-580 STATE LIQUOR FUND ALLOTMENT	.00	.00	5,000.00	5,000.00	.0
10-33-600 SISK	.00	.00	3,000.00	3,000.00	.0
10-33-650 POST OFFICE	.00	5,462.49	21,850.00	16,387.51	25.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	8,091.77	46,850.02	38,758.25	17.3
<u>CHARGES FOR SERVICES</u>					
10-34-240 REVEGETATION BONDS	.00	4,000.00	.00	(4,000.00)	.0
10-34-430 PLAN CHECK FEES	859.99	22,467.75	10,200.00	(12,267.75)	220.3
10-34-550 PLANNING COMM REVIEW FEES	.00	.00	300.00	300.00	.0
10-34-600 GLASS RECYCLING	200.00	811.00	3,000.00	2,189.00	27.0
10-34-760 FACILITY CENTER USE FEES	.00	(750.00)	1,500.00	2,250.00	(50.0)
10-34-810 IMPACT FEES	.00	4,000.00	4,000.00	.00	100.0
TOTAL CHARGES FOR SERVICES	1,059.99	30,528.75	19,000.00	(11,528.75)	160.7
<u>FINES AND FORFEITURES</u>					
10-35-100 COURT FINES	.00	4,595.00	23,000.00	18,405.00	20.0
TOTAL FINES AND FORFEITURES	.00	4,595.00	23,000.00	18,405.00	20.0

TOWN OF ALTA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNINGS	492.85	2,749.87	15,500.00	12,750.13	17.7
10-36-200 CARES ACT REIMBURSED EXPENSES	.00	32,673.41	11,000.00	(21,673.41)	297.0
10-36-400 SALE OF FIXED ASSETS	.00	.00	.01	.01	.0
10-36-700 UDOT- ALTA CENTRAL	.00	.00	12,000.00	12,000.00	.0
10-36-800 DONATIONS	1,500.00	1,500.00	.00	(1,500.00)	.0
10-36-810 METERING	.00	.00	12,000.00	12,000.00	.0
10-36-820 4X4 ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
10-36-900 SUNDRY REVENUES	.00	1,745.00	4,000.00	2,255.00	43.6
10-36-910 REFUNDABLE SALES TAX	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS REVENUE	1,992.85	38,668.28	56,600.01	17,931.73	68.3
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-100 CONTRIB FROM PRIVATE SOURCES	.00	.00	4,000.00	4,000.00	.0
10-39-200 USE OF UNRESERVED FUND BALANCE	.00	.00	90,722.00	90,722.00	.0
10-39-300 OTHER FINANCING SOURCES	.00	.00	.01	.01	.0
10-39-400 TRANSFERS FROM OTHER FUNDS	.00	.00	43,000.00	43,000.00	.0
10-39-410 TRANSFERS FROM IMPACT FUND	.00	.00	117,400.00	117,400.00	.0
10-39-420 TRANSFERS FROM SEWER FUND	.00	.00	67,764.00	67,764.00	.0
10-39-430 TRANSFERS FROM WATER FUND	.00	.00	20,000.00	20,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	342,886.01	342,886.01	.0
TOTAL FUND REVENUE	39,931.78	280,401.67	1,852,961.09	1,572,559.42	15.1

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	1,400.00	5,600.00	18,000.00	12,400.00	31.1
10-41-130 EMPLOYEE BENEFITS	.00	.00	100.00	100.00	.0
10-41-131 EMPLOYER TAXES	108.50	434.00	1,100.00	666.00	39.5
10-41-230 TRAVEL	.00	.00	500.00	500.00	.0
10-41-280 TELECOM	.00	.00	200.00	200.00	.0
10-41-330 EDUCATION AND TRAINING	.00	.00	200.00	200.00	.0
TOTAL LEGISLATIVE	1,508.50	6,034.00	20,100.00	14,066.00	30.0
<u>COURT</u>					
10-42-110 SALARIES AND WAGES	.00	.00	15,000.00	15,000.00	.0
10-42-130 EMPLOYEE BENEFITS	.00	.00	125.00	125.00	.0
10-42-131 EMPLOYER TAXES	.00	.00	1,200.00	1,200.00	.0
10-42-230 TRAVEL	.00	.00	500.00	500.00	.0
10-42-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	200.00	200.00	.0
10-42-310 PROFESSIONAL & TECHNICAL	.00	60.00	.00	(60.00)	.0
10-42-330 EDUCATION & TRAINING	.00	.00	300.00	300.00	.0
10-42-480 INDIGENT DEFENSE SVCS	.00	.00	2,400.00	2,400.00	.0
10-42-481 VICTIM REPARATION SURCHARGE	.00	1,171.89	8,000.00	6,828.11	14.7
10-42-620 MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
TOTAL COURT	.00	1,231.89	28,225.00	26,993.11	4.4

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES AND WAGES	18,361.33	90,949.36	235,000.00	144,050.64	38.7
10-43-111 PERFORMANCE BONUS	.00	.00	6,000.00	6,000.00	.0
10-43-130 EMPLOYEE BENEFITS	.00	180.00	2,000.00	1,820.00	9.0
10-43-131 EMPLOYER TAXES	1,362.71	6,793.14	19,526.00	12,732.86	34.8
10-43-132 INSUR BENEFITS	5,465.25	21,861.00	68,773.00	46,912.00	31.8
10-43-133 URS CONTRIBUTIONS	3,253.08	16,120.57	43,906.00	27,785.43	36.7
10-43-210 BOOKS, SUBSCRIPT & MEMBERSHIPS	.00	2,416.81	2,800.00	383.19	86.3
10-43-220 PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.0
10-43-230 TRAVEL	.00	.00	1,800.00	1,800.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	161.47	1,938.79	1,500.00	(438.79)	129.3
10-43-245 IT SUPPLIES & MAINT	.00	.00	2,200.00	2,200.00	.0
10-43-250 EQUIPMENT/SUPPLIES & MNTNCE	687.50	3,428.52	12,000.00	8,571.48	28.6
10-43-255 VEHICLE SUPPLIES & MAINTENANCE	.00	51.18	.00	(51.18)	.0
10-43-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	175.93	.00	(175.93)	.0
10-43-280 TELEPHONE	15.65	1,110.16	5,800.00	4,689.84	19.1
10-43-310 PROFESSIONAL/TECHNICAL/SERVICE	.00	1,137.50	3,000.00	1,862.50	37.9
10-43-320 PROF/TECH/SERVICES/ACCOUNTING	267.00	1,068.00	10,000.00	8,932.00	10.7
10-43-325 PROF SERVICES - LEGAL	.00	6,000.00	35,000.00	29,000.00	17.1
10-43-330 EDUCATION & TRAINING	.00	.00	500.00	500.00	.0
10-43-350 ELECTIONS	.00	.00	1,000.00	1,000.00	.0
10-43-440 BANK CHARGES	.00	223.40	1,500.00	1,276.60	14.9
10-43-510 INSURANCE AND SURETY BONDS	.00	5,055.05	5,500.00	444.95	91.9
10-43-515 WORKERS COMPENSATION INS	297.60	74.92	1,400.00	1,325.08	5.4
10-43-610 MISCELLANEOUS SUPPLIES	.00	61.50	2,000.00	1,938.50	3.1
10-43-620 MISCELLANEOUS SERVICES	148.89	863.00	3,500.00	2,637.00	24.7
TOTAL ADMINISTRATIVE	30,020.48	159,508.83	466,705.00	307,196.17	34.2
<u>MUNICIPAL BUILDING</u>					
10-45-110 SALARIES AND WAGES	316.25	1,569.03	11,500.00	9,930.97	13.6
10-45-130 EMPLOYEE BENEFITS	.00	.00	60.00	60.00	.0
10-45-131 EMPLOYER TAXES	22.79	106.09	950.00	843.91	11.2
10-45-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	293.60	4,000.00	3,706.40	7.3
10-45-270 UTILITIES	169.92	743.17	3,500.00	2,756.83	21.2
10-45-310 INSURANCE AND SURETY BONDS	.00	902.90	2,500.00	1,597.10	36.1
10-45-610 MISCELLANEOUS SUPPLIES	.00	.00	500.00	500.00	.0
10-45-740 CAPITAL OUTLAY-EQUIPMENT	4,366.00	4,366.00	17,000.00	12,634.00	25.7
TOTAL MUNICIPAL BUILDING	4,874.96	7,980.79	40,010.00	32,029.21	20.0

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-50-330 TOWN EVENTS	.00	.00	1,800.00	1,800.00	.0
10-50-340 CENTRAL WASATCH COMM / CWC	.00	13,500.00	13,500.00	.00	100.0
10-50-610 MISCELLANEOUS SUPPLIES	.00	.00	1,200.00	1,200.00	.0
10-50-620 AUDIT	.00	.00	14,000.00	14,000.00	.0
10-50-640 MISC SERVICES	380.00	380.00	1,000.00	620.00	38.0
TOTAL NON-DEPARTMENTAL	380.00	13,880.00	31,500.00	17,620.00	44.1
<u>TRANSPORTATION</u>					
10-51-630 WFRC MATCHING GRANT FUNDS	.00	.00	.01	.01	.0
10-51-635 MEDIAN	.00	.00	2,200.00	2,200.00	.0
10-51-636 EXPANDED UTA BUS SERVICE	.00	.00	.01	.01	.0
10-51-637 FLAGSTAFF LOT IMPROVEMENTS	.00	.00	.01	.01	.0
10-51-638 TRAFFIC MANAGEMENT	.00	.00	3,000.00	3,000.00	.0
10-51-645 ALTA RESORT SHUTTLE	.00	.00	6,000.00	6,000.00	.0
10-51-810 METERING TOA SHARE	.00	.00	6,000.00	6,000.00	.0
TOTAL TRANSPORTATION	.00	.00	17,200.03	17,200.03	.0
<u>PLANNING AND ZONING</u>					
10-53-120 COMMISSION REMUNERATION	.00	.00	2,250.00	2,250.00	.0
10-53-220 PUBLIC NOTICES	.00	.00	250.00	250.00	.0
10-53-230 TRAVEL	.00	.00	750.00	750.00	.0
10-53-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	150.00	150.00	.0
10-53-310 PROFESSIONAL & TECHNICAL	.00	200.00	1,600.00	1,400.00	12.5
10-53-325 PROF & TECH SERVICES - LEGAL	.00	937.50	18,000.00	17,062.50	5.2
10-53-330 EDUCATION AND TRAINING	.00	.00	400.00	400.00	.0
10-53-510 INSURANCE & SURETY BONDS	.00	3,386.13	4,450.00	1,063.87	76.1
10-53-610 MISCELLANEOUS SUPPLIES	.00	.00	400.00	400.00	.0
10-53-620 MISCELLANEOUS SERVICES	.00	.00	500.00	500.00	.0
TOTAL PLANNING AND ZONING	.00	4,523.63	28,750.00	24,226.37	15.7

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-54-110 SALARIES AND WAGES	34,298.75	172,411.49	475,500.00	303,088.51	36.3
10-54-111 PERFORMANCE BONUS	.00	.00	9,000.00	9,000.00	.0
10-54-130 EMPLOYEE BENEFITS	368.40	1,995.44	6,033.00	4,037.56	33.1
10-54-131 EMPLOYER TAXES	2,606.88	12,899.42	32,000.00	19,100.58	40.3
10-54-132 INSUR BENEFITS	10,562.85	42,251.40	131,966.00	89,714.60	32.0
10-54-133 URS CONTRIBUTIONS	5,567.90	26,002.38	63,524.00	37,521.62	40.9
10-54-210 BOOKS/SUBSCRIP/MEMBERSHIPS	.00	4,205.00	14,400.00	10,195.00	29.2
10-54-230 TRAVEL	.00	.00	500.00	500.00	.0
10-54-240 OFFICE SUPPLIES AND EXPENSE	.00	52.50	2,575.00	2,522.50	2.0
10-54-245 IT SUPPLIES AND MAINT	687.50	3,321.78	11,000.00	7,678.22	30.2
10-54-250 EQUIP/SUPPLIES & MNTNCE	.00	.00	1,500.00	1,500.00	.0
10-54-255 VEHICLE SUPPLIES & MAINTENANCE	4,269.84	9,213.05	15,000.00	5,786.95	61.4
10-54-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	438.43	5,152.35	18,800.00	13,647.65	27.4
10-54-265 VEHICLE LEASE PAYMENTS	.00	4,249.63	17,000.00	12,750.37	25.0
10-54-270 UTILITIES	301.66	1,160.51	7,500.00	6,339.49	15.5
10-54-280 TELEPHONE	40.66	1,509.00	7,500.00	5,991.00	20.1
10-54-310 PROFESS/TECHNICAL SERVICES	.00	.00	500.00	500.00	.0
10-54-325 PROF & TECH SERVICES - LEGAL	.00	1,185.00	8,000.00	6,815.00	14.8
10-54-330 EDUCATION AND TRAINING	.00	.00	2,500.00	2,500.00	.0
10-54-470 UNIFORMS	180.00	720.00	2,500.00	1,780.00	28.8
10-54-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-54-500 INSURANCE DEDUCTIBLE EXPENSE	.00	.00	500.00	500.00	.0
10-54-510 INSURANCE AND SURETY BONDS	.00	12,004.27	14,350.00	2,345.73	83.7
10-54-515 WORKERS COMPENSATION INS	595.20	1,382.43	4,250.00	2,867.57	32.5
10-54-610 MISCELLANEOUS SUPPLIES	.00	175.24	800.00	624.76	21.9
10-54-620 MISCELLANEOUS SERVICES	208.89	775.86	5,000.00	4,224.14	15.5
10-54-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	23,000.00	23,000.00	.0
10-54-810 METERING	.00	.00	12,000.00	12,000.00	.0
10-54-820 4X4 ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL POLICE DEPARTMENT	60,126.96	300,666.75	891,198.00	590,531.25	33.7
<u>ECONOMIC DEVELOPMENT</u>					
10-55-310 ACVB CONTRIBUTION	.00	.00	42,000.00	42,000.00	.0
TOTAL ECONOMIC DEVELOPMENT	.00	.00	42,000.00	42,000.00	.0

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POST OFFICE</u>					
10-56-110 SALARIES AND WAGES	2,047.83	8,842.53	21,600.00	12,757.47	40.9
10-56-111 PERFORMANCE BONUS	.00	.00	500.00	500.00	.0
10-56-130 EMPLOYEE BENEFITS	.00	.00	300.00	300.00	.0
10-56-131 EMPLOYER TAXES	131.72	657.20	1,700.00	1,042.80	38.7
10-56-230 TRAVEL	12.96	12.96	100.00	87.04	13.0
10-56-240 OFFICE SUPPLIES & EXPENSE	.00	.00	300.00	300.00	.0
10-56-250 EQUIP/SUPPLIES AND MNTNCE	.00	221.97	1,000.00	778.03	22.2
10-56-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	550.00	575.64	1,200.00	624.36	48.0
10-56-270 UTILITIES	53.80	237.33	1,800.00	1,562.67	13.2
10-56-280 TELEPHONE	.00	496.65	1,400.00	903.35	35.5
10-56-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	100.00	100.00	.0
10-56-510 INSURANCE & SURETY BONDS	.00	473.33	606.00	132.67	78.1
10-56-515 WORKERS COMPENSATION INS	55.11	128.01	400.00	271.99	32.0
10-56-620 MISCELLANEOUS SERVICES	20.00	60.00	200.00	140.00	30.0
10-56-635 POST OFFICE INVENTORY	159.00	615.99	.00	(615.99)	.0
TOTAL POST OFFICE	3,030.42	12,321.61	31,206.00	18,884.39	39.5
<u>FIRE PROTECTION</u>					
10-57-310 PROFESS/TECHNICAL SERVICES	.00	78,354.00	78,208.00	(146.00)	100.2
TOTAL FIRE PROTECTION	.00	78,354.00	78,208.00	(146.00)	100.2
<u>BUILDING INSPECTION</u>					
10-58-120 PLAN CHECKS	.00	5,153.00	7,000.00	1,847.00	73.6
10-58-310 PROFESS/TECHNICAL INSPECTIONS	.00	4,737.70	15,000.00	10,262.30	31.6
10-58-325 PROF SERVICES - LEGAL	.00	.00	500.00	500.00	.0
10-58-481 BUILDING PERMIT - SURCHARGES	.00	537.14	300.00	(237.14)	179.1
10-58-510 INSURANCE & SURETY BONDS	.00	596.18	1,000.00	403.82	59.6
TOTAL BUILDING INSPECTION	.00	11,024.02	23,800.00	12,775.98	46.3
<u>STREETS - C ROADS</u>					
10-60-260 BLDGS/GOUNDS-SUPPLIES/MNTNCE	.00	(8,888.88)	4,000.00	12,888.88	(222.2)
10-60-310 PROFESS/TECHNICAL SERVICES	.00	8,888.88	12,000.00	3,111.12	74.1
TOTAL STREETS - C ROADS	.00	.00	16,000.00	16,000.00	.0

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECYCLING</u>					
10-62-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	.00	1,500.00	1,500.00	.0
10-62-310 CONTRACT SERVICES CARDBOARD	.00	1,950.00	10,000.00	8,050.00	19.5
10-62-315 CONTRACT SERVICES GLASS ONLY	.00	572.40	3,000.00	2,427.60	19.1
10-62-610 MISCELLANEOUS SUPPLIES	.00	.00	300.00	300.00	.0
TOTAL RECYCLING	.00	2,522.40	14,800.00	12,277.60	17.0
<u>HOMELAND SECURITY GRANT</u>					
10-65-250 EQUIP/SUPPLIES/MNTNCE	.00	.00	.01	.01	.0
TOTAL HOMELAND SECURITY GRANT	.00	.00	.01	.01	.0
<u>GIS</u>					
10-66-110 SALARIES AND WAGES	.00	.00	2,000.00	2,000.00	.0
10-66-111 PERFORMANCE BONUS	.00	.00	50.00	50.00	.0
10-66-130 EMPLOYEE BENEFITS	.00	.00	130.00	130.00	.0
10-66-131 EMPLOYER TAXES	.00	.00	153.00	153.00	.0
10-66-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	1,500.00	1,500.00	.0
10-66-250 EQUIPMENT/SUPPLIES & MNTNCE	.00	.00	.01	.01	.0
10-66-330 EDUCATION AND TRAINING	.00	.00	.01	.01	.0
TOTAL GIS	.00	.00	3,833.02	3,833.02	.0
<u>SUMMER PROGRAM</u>					
10-70-110 SALARIES AND WAGES	151.25	890.29	4,500.00	3,609.71	19.8
10-70-111 PERFORMANCE BONUS	.00	.00	100.00	100.00	.0
10-70-130 EMPLOYEE BENEFITS	.00	.00	60.00	60.00	.0
10-70-131 EMPLOYER TAXES	2.34	62.23	400.00	337.77	15.6
10-70-250 EQUIP-SUPPLIES/MNTNCE	3,444.97	4,702.52	2,000.00	(2,702.52)	235.1
10-70-255 VEHICLE SUPPLIES & MAINTENANCE	.00	545.08	1,000.00	454.92	54.5
10-70-260 BLDGS/GROUNDS-STORAGE UNIT	.00	.00	3,216.00	3,216.00	.0
10-70-320 USFS RANGER	.00	.00	8,000.00	8,000.00	.0
10-70-475 ALBION MEADOWS TRAIL SIGNS	.00	3,300.00	16,500.00	13,200.00	20.0
10-70-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	100.00	100.00	.0
10-70-510 INSURANCE AND SURETY BONDS	10.00	146.01	600.00	453.99	24.3
10-70-515 WORKERS COMPENSATION INS	.00	.00	700.00	700.00	.0
10-70-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	.01	.01	.0
TOTAL SUMMER PROGRAM	3,608.56	9,646.13	37,176.01	27,529.88	26.0

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY - COMMUNITY CENTER</u>					
10-75-250 EQUIP-SUPPLIES/MNTNCE	.00	.00	500.00	500.00	.0
10-75-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	.00	4,000.00	4,000.00	.0
10-75-270 UTILITIES	80.86	296.54	2,100.00	1,803.46	14.1
10-75-510 INSURANCE & SURETY BONDS	.00	473.34	650.00	176.66	72.8
10-75-620 MISCELLANEOUS SERVICES	.00	40,950.00	75,000.00	34,050.00	54.6
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	.01	.01	.0
TOTAL LIBRARY - COMMUNITY CENTER	80.86	41,719.88	82,250.01	40,530.13	50.7
<u>TRANSFERS</u>					
10-90-550 TRANS TO CAPITAL PROJECT FUND	.00	.00	.01	.01	.0
TOTAL TRANSFERS	.00	.00	.01	.01	.0
TOTAL FUND EXPENDITURES	103,630.74	649,413.93	1,852,961.09	1,203,547.16	35.1
NET REVENUE OVER EXPENDITURES	(63,698.96)	(369,012.26)	.00	369,012.26	.0

TOWN OF ALTA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

CAPITAL PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
45-36-100	INTEREST	76.88	99.39	1,000.00	900.61	9.9
	TOTAL MISCELLANEOUS REVENUE	76.88	99.39	1,000.00	900.61	9.9
	<u>CONTRIBUTIONS AND TRANSFERS</u>					
45-39-250	USE OF RESERVED FUNDS	.00	.00	39,000.00	39,000.00	.0
	TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	39,000.00	39,000.00	.0
	TOTAL FUND REVENUE	76.88	99.39	40,000.00	39,900.61	.3

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 90</u>					
45-90-540 TRANS TO GENERAL FUND RESERVE	.00	.00	40,000.00	40,000.00	.0
TOTAL DEPARTMENT 90	.00	.00	40,000.00	40,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	40,000.00	40,000.00	.0
NET REVENUE OVER EXPENDITURES	76.88	99.39	.00	(99.39)	.0

TOWN OF ALTA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>						
51-34-100	WATER SALES	40,607.72	40,607.72	196,185.00	155,577.28	20.7
	TOTAL CHARGES FOR SERVICES	40,607.72	40,607.72	196,185.00	155,577.28	20.7
<u>MISCELLANEOUS REVENUE</u>						
51-36-100	INTEREST EARNINGS	140.10	627.30	4,000.00	3,372.70	15.7
	TOTAL MISCELLANEOUS REVENUE	140.10	627.30	4,000.00	3,372.70	15.7
<u>CONTRIBUTIONS AND TRANSFERS</u>						
51-39-200	USE OF WATER RESERVE/PTIF BAL	.00	.00	115,000.00	115,000.00	.0
51-39-300	OTHER FINANCING SOURCES	.00	.00	50,000.00	50,000.00	.0
	TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	165,000.00	165,000.00	.0
	TOTAL FUND REVENUE	40,747.82	41,235.02	365,185.00	323,949.98	11.3

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES AND WAGES	162.00	804.75	15,235.00	14,430.25	5.3
51-40-131 EMPLOYEE TAXES	.00	26.44	1,165.00	1,138.56	2.3
51-40-210 BOOKS/SUBSCRIP/MEMBERSHIPS	.00	.00	500.00	500.00	.0
51-40-230 TRAVEL	.00	.00	100.00	100.00	.0
51-40-245 IT/ACCTG SOFTWARE SUPPORT	.00	.00	3,400.00	3,400.00	.0
51-40-250 EQUIP-SUPPLIES/MNTNCE	893.30	2,938.41	3,500.00	561.59	84.0
51-40-255 VEHICLES-SUPPLIES/MNTNCE	.00	.00	500.00	500.00	.0
51-40-260 BLDGS/GROUNDS-SUPPLIES/MNTNCE	.00	.00	2,800.00	2,800.00	.0
51-40-270 UTILITIES	.00	3,584.32	15,000.00	11,415.68	23.9
51-40-280 TELEPHONE	.00	769.82	2,000.00	1,230.18	38.5
51-40-305 WATER COSTS	405.24	1,207.92	7,500.00	6,292.08	16.1
51-40-310 PROFESS/TECHNICAL SERVICES	2,300.00	6,900.00	27,600.00	20,700.00	25.0
51-40-315 OTHER SERVICES/WATER PROJECTS	.00	84.70	3,000.00	2,915.30	2.8
51-40-320 ENGINEERING/WATER PROJECTS	.00	.00	2,000.00	2,000.00	.0
51-40-325 PROF & TECH SERVICES - LEGAL	.00	.00	5,000.00	5,000.00	.0
51-40-330 EDUCATION AND TRAINING	.00	.00	200.00	200.00	.0
51-40-480 SPECIAL DEPARTMENT SUPPLIES	.00	.00	500.00	500.00	.0
51-40-490 WATER TESTS	.00	2,004.00	5,500.00	3,496.00	36.4
51-40-495 WATER TREATMENT SUPPLIES	337.90	15,487.80	32,000.00	16,512.20	48.4
51-40-510 INSURANCE AND SURETY BONDS	.00	4,576.37	6,024.00	1,447.63	76.0
51-40-515 WORKERS COMPENSATION INS	99.20	230.39	400.00	169.61	57.6
51-40-610 MISCELLANEOUS SUPPLIES	.00	.00	400.00	400.00	.0
51-40-620 MISCELLANEOUS SERVICES	.00	100.59	1,000.00	899.41	10.1
51-40-650 DEPRECIATION	.00	.00	58,000.00	58,000.00	.0
51-40-740 CAPITAL OUTLAY	.00	.00	135,000.00	135,000.00	.0
51-40-810 DEBT SERVICE - PRINCIPAL	.00	.00	20,000.00	20,000.00	.0
51-40-830 INFRASTRUCTURE REPLACEMENT	.00	.00	16,861.00	16,861.00	.0
TOTAL EXPENDITURES	4,197.64	38,715.51	365,185.00	326,469.49	10.6
TOTAL FUND EXPENDITURES	4,197.64	38,715.51	365,185.00	326,469.49	10.6
NET REVENUE OVER EXPENDITURES	36,550.18	2,519.51	.00	(2,519.51)	.0

TOWN OF ALTA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
52-34-100 SEWER SERVICES	31,186.21	31,476.21	112,273.00	80,796.79	28.0
TOTAL CHARGES FOR SERVICES	31,186.21	31,476.21	112,273.00	80,796.79	28.0
<u>MISCELLANEOUS REVENUE</u>					
52-36-100 INTEREST EARNINGS	213.86	957.56	8,500.00	7,542.44	11.3
TOTAL MISCELLANEOUS REVENUE	213.86	957.56	8,500.00	7,542.44	11.3
<u>CONTRIBUTIONS AND TRANSFERS</u>					
52-39-200 USE OF SEWER RESERVE/PTIF	.00	.00	67,764.00	67,764.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	67,764.00	67,764.00	.0
TOTAL FUND REVENUE	31,400.07	32,433.77	188,537.00	156,103.23	17.2

TOWN OF ALTA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES AND WAGES	225.04	1,188.16	6,100.00	4,911.84	19.5
52-40-130 EMPLOYEE BENEFITS	.00	.00	360.00	360.00	.0
52-40-131 EMPLOYEE TAXES	30.62	133.91	450.00	316.09	29.8
52-40-245 IT/ACCTG SOFTWARE SUPPORT	.00	.00	400.00	400.00	.0
52-40-250 EQUIP-SUPPLIES/MNTNCE	.00	.00	300.00	300.00	.0
52-40-305 DISPOSAL COSTS	7,881.01	7,881.01	69,000.00	61,118.99	11.4
52-40-310 PROFESS/TECHNICAL SERVICES	.00	.00	1,000.00	1,000.00	.0
52-40-325 PROF & TECH SERVICES - LEGAL	.00	.00	1,000.00	1,000.00	.0
52-40-510 INSURANCE AND SURETY BONDS	.00	3,099.98	4,000.00	900.02	77.5
52-40-515 WORKERS COMPENSATION INS	55.11	128.01	300.00	171.99	42.7
52-40-610 MISCELLANEOUS SUPPLIES	.00	.00	300.00	300.00	.0
52-40-620 MISCELLANEOUS SERVICES	10.00	474.24	2,000.00	1,525.76	23.7
52-40-650 DEPRECIATION	.00	.00	20,563.00	20,563.00	.0
52-40-740 CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
52-40-810 DEBT SERVICE - PRINCIPAL	.00	.00	67,764.00	67,764.00	.0
52-40-830 INFRASTRUCTURE REPLACEMENT	.00	.00	5,000.00	5,000.00	.0
TOTAL EXPENDITURES	8,201.78	12,905.31	188,537.00	175,631.69	6.8
TOTAL FUND EXPENDITURES	8,201.78	12,905.31	188,537.00	175,631.69	6.8
NET REVENUE OVER EXPENDITURES	23,198.29	19,528.46	.00	(19,528.46)	.0

Town administrator's overview for the November 12, 2020, Town Council meeting.

- **Building Department:** One additional building permit has been issued since the last meeting. That brings us to a total of 16 separate projects, with a stated value of \$4,862,500 with fees of \$75,256. Again, quarterly reports with 1% of the permit fees must be submitted to the state, partially to run the uniform building code program. Everyone in the state follows the same codes. Building permit information is also reported to HUD on a monthly basis.
- **Community Center Feasibility Study:** The study is progressing well. Ennead has decided to hold more advisory committee meetings and may do one more open community meeting as well as another update to you, the Council. Ennead now anticipates finishing the project early to mid-December, presenting to the Council at the January meeting. Among other "fine tuning" opportunities, this will give them a chance to secure pricing estimates from Big D, their construction partner for this project.
- **Watersmart Grant:** It was reported in last month's meeting that the project is moving forward in all areas except the conversion to natural gas for the mine building and the Grizzly Vault. The mine track in the tunnel has been repaired, the lights in the tunnel have been upgraded. The pump, pipe and variable frequency drive have been ordered, the smart meter with leak detection has been ordered and all are on schedule for installation in the next few weeks. The required status reports have been submitted to the federal government and we will be filing a request for extension to allow the gas conversion work to be done next year, which is allowed by the grant rules.
- **Dark Skies/Planning Commission:** After last month's meeting and with no pressing business, the Planning Commission has decided not to meet in November or December. The Dark Sky effort is progressing. The University of Utah's Dark Sky Minor program's graduate students will be up to do an initial assessment with their specially modified drone in the second or third week of November.
- **Community Reinvestment Area (CRA):** Work on the CRA has been reactivated. Those projects, among many other projects, were put on hold by the County due to COVID. The Salt Lake County Redevelopment Agency, which will act as Alta's redevelopment agency, has passed a resolution approving Alta's CRA and project area. We now need to complete our "Project Area Plan" and have that approved by the County Redevelopment Agency. Then all the aforementioned must be approved by the Salt Lake County Council. We are in the process of finalizing the plan now and will provide copies to you prior to the County's review/approval. The County is not hearing proposals until the beginning of the year, running through March. Further details will be provided when they become available.

Alta Town Council

Staff Report



To: Town Council

From: Chris Cawley, Assistant Town Administrator

Re: November 2020 Town Council Meeting Staff Report

Date: November 4, 2020

Attachments: ACVB Town Council Follow-Up Q&A Memo

Town Office Roof

The “TPO” vinyl roof membrane on the Town Office was replaced in mid-October. This was an outstanding need for several years as the old roof had been in place since the building was constructed in 1994. Town staff appreciates the council funding capital projects of this nature and we anticipate bringing an updated capital projects plan to the council soon.

Glass Recycling

Town staff is in discussion with Momentum Recycling about transferring responsibility for billing Alta glass recycling customers from the Town to Momentum. Since the program began in late 2018, the Town has acted as a middle-man between Momentum and our local recycling customers, with Momentum billing the Town a lump sum amount each month and the Town in turn billing each customer based upon how many carts each customer is using. Rates are structured in such a way that allows the town to retain \$0.25 per cart and the Town also receives a tonnage rebate from Momentum. Net revenues to the Town from the program average \$25.22 per month since the program began.

For about 15 accounts, acting as the middle-man the Town signs new customers up, sends invoices, processes payments, and facilitates conversations/inquiries with Momentum. This is not an insubstantial administrative burden but more importantly it creates an unnecessary step in communication between customers and Momentum when there is a problem with collection or a request to change service. We believe the customer experience and billing process will be enhanced with a direct relationship due to faster response rates thru a direct line of communication. Actual rates for customers would not change if Momentum took over billing.

Unless the town council objects, staff will begin the process of transferring this responsibility to Momentum with the goal of completing the transfer by January 1st. Please contact staff or provide questions and comments during the November 2020 council meeting.

ACVB October Town Council Meeting Presentation Follow-Up

The ACVB Board of Directors Executive Committee collaborated to provide answers to questions posed by the Town Council during the October council meeting presentation by ACVB Board President Rosie O'Grady. Attached to this report is a memo from the Executive Committee responding to the council's feedback.

**Memorandum****To:** Alta Town Council**From:** Alta Chamber and Visitors Bureau Board of Directors, Executive Committee:

Rosie O'Grady, Brandon Ott, Chris Cawley, Connie Marshall

Re: October 2020 Alta Town Council Meeting Follow-Up**Date:** November 3, 2020

The following is a series of responses to questions posed during the Alta Chamber and Visitors Bureau presentation to the Alta Town Council at the October 2020 Town Council meeting. The Alta Chamber and Visitors Bureau anticipates making another appearance before the Alta Town Council at a future meeting to request a formal gesture of support for its proposed, updated strategic plan.

Why does ACVB propose to partner with ACE instead of other non-profit organizations in Alta?

The ACVB Board of Directors determined that instead of an approach focused solely on *marketing Alta as a vacation destination*, ACVB could potentially be more effective with its resources in seeking to *enhance the Alta experience for visitors to Alta*. This is consistent with some of our longer-term strategic thinking about ACVB's role in the community, spurred by conversations with Visit Salt Lake and other partners: we know that ACVB's relatively modest investment in marketing content has been somewhat duplicative, and we've suspected there may be other niches to fill.

We know that one of Alta's strongest points of attraction for visitors is our sense of community and our eclectic, small mountain town atmosphere. We believe that Alta Community Enrichment, through facilitating community arts, culture, and education events, through its emerging public art program, and through its established communication channels, is very well-positioned to help ACVB enhance the Alta experience for visitors and that an ACVB-ACE partnership will benefit both organizations substantially.

The ACVB Board appreciates that each of the nonprofit organizations in Alta provides tremendous value to our community. ACE's current program of activities happens to complement ACVB's goals much more closely than that of other organizations.

What performance benchmarks and reporting will ACVB use to understand the performance of its programs and return on investment for members and the Town?

The performance of social media content and other digital communications is relatively easy to track. One reason why ACVB plans to partner with ACE is that ACE's

communications channels are substantially more active and attended by followers than ACVB's channels have ever been. Not only are ACE's channels more active, but the content they produce is fluent in "Alta" in a way that ACVB feels compliments our goal of providing Alta visitors a sense they are part of our community. ACVB is hopeful that by working with ACE to offer social media and newsletter content, as well as ACE website listings for ACVB member businesses, ACE's success in communicating within the Little Cottonwood Canyon community can help ACVB reach bigger audiences than it's been able to in the past.

ACE already monitors quantitative and qualitative outcomes of its events. We hope that ACVB and ACE can be successful in partnering with Alta businesses to conduct events that provide ACVB members visibility and opportunities to generate revenue.

Monitoring the impacts of public art and community aesthetic improvements is obviously a little more nebulous. ACVB has discussed the use of surveys to create a baseline and routine follow-up to understand the impacts of our programs. Many communities invest in arts and events specifically for the purpose of creating a sense of place for locals and visitors and we may be able to learn from organizations like the SLC Downtown Alliance, the Park City Public Advisory Board, or the Crested Butte Creative District about how they evaluate the impacts of their arts and events programs.

Hasn't ACVB had problems collecting member dues?

Yes. The ACVB Board believes that delinquency in dues payment by some members was partially related to ACVB dues billing procedures, which involved the coordinator emailing invoices to members on January 2nd. Past-due follow up communications were inconsistent and hence we suspect that dues invoices were often simply not noticed. We also suspect that some of our broader challenges in maintaining relevance in the Alta business community had an impact on our collection of dues.

The ACVB Board has engaged members directly throughout the past 6 months to understand our challenges and determine our future course of action. Member feedback on our proposal to launch an updated program of activities has been positive, and we intend to update our dues invoicing process in ways that we are confident will improve compliance. We acknowledge that going forward we need to act on our policy to cancel member benefits if dues payments are not made.

Is there conflict between ACE's pure nonprofit mission and ACVB's purpose of promoting business?

It's true that ACE and ACVB are different types of tax-exempt, not for profit organizations, and partially because of that, ACE will not be able to incorporate some of ACVB's business promotion activities. For instance, the RootRez booking widget hosted on discoveralta.com will not be built into the ACE website, and ACE will not be able to directly advertise pricing specials or discounts at member businesses the same way that

ACVB has. ACE and ACVB are sensitive to this challenge and ACVB acknowledge that this will amount to some loss of value to members. We're hopeful our future programs will make up for this.

What are ACVB's short- and medium-term costs and spending needs?

The ACVB Board created an aspirational budget that assumes revenues of \$42,000 in contributions from the Town of Alta and \$22,450 in member dues, for a total of \$64,000. We assumed expenses of the same total amount, with the following major expense categories:

Destination Marketing (Coop marketing buy-in): \$25,000

Member Listings and Visitor Information: \$8,250.00

Public Art and Events: \$19,500.00

Membership Services: \$3,700.00

Administration: \$8,000

However, we acknowledge the ongoing COVID-19 Pandemic creates uncertainty regarding our revenues, as well as uncertainty regarding the feasibility of implementing certain programs, particularly public art and events programs and member events. Additionally, the Utah Office of Tourism Cooperative Marketing cycle has closed for FY 21, so we will not be able to make that particular investment in this fiscal year.

Expenses we are likely to bear or have already covered in FY 21 include member listings and visitor information expenses, administrative costs associated with maintaining operations and transitioning to our new model, and some limited expenses toward events and public art. It is safe to assume these costs will total around \$20,000.

TOWN MARSHAL

Mike Morey



ALTA MARSHAL'S OFFICE

PO Box 8016
Alta, UT 84092

801-363-5105
801-742-3522

November 5, 2020,

Marshal's Staff Report

Highlighted activity:

- October 1st; the Marshal's Office assisted Unified Police with a motorcycle accident in the Entry 2 area of Snowbird.
- October 2nd; a noise complaint involving a contractor was handled with a warning.
- October 3rd; the Marshal responded to Cecret Lake on the report of an illegal campfire.
- October 4th; the Deputy on Duty and Unified fire responded to an injured bicyclist on the summer road. The person was transported to a local hospital via ambulance.
- October 5th; the Deputy on Duty responded to another illegal campfire in Albion Basin.
- October 6th; the Marshal and Unified Police assisted an outside law enforcement agency with a suicidal individual. The individual was located in the Cecret Trail area and after a brief negotiation agreed to be driven to the valley to obtain mental health resources.

Later the same morning, a report of a sports car driving exceedingly fast in a ski area parking lot was made. The fact that the driver's "Go-Pro" camera fell off the vehicle while filming and was recovered by a ski area employee greatly aided in resolving the complaint.

Also, this date, the Marshal was flagged down by two young motorcyclists who had been the victim of a "road-rage" incident in the lower canyon and in Town. The suspect was later apprehended near the mouth of the canyon and was subsequently arrested for DUI.

- October 9th; a non-physical domestic dispute was reported to be occurring in the Wildcat Parking area. The Marshal and Deputy on duty separated the parties. One cooperative party was transported home by the Deputy. The second party became very uncooperative and a prolonged negotiation ensued. That party was cited for driving on an alcohol revoked license by the Marshal's Office and cited for the same charge again by UPD

after driving from the scene. The vehicle was impounded and an uninvolved person transported the driver from the canyon.

October 10th; the Marshal's Office and Unified Fire Department responded to a local lodge and assisted a person that was feeling ill.

October 17th; a woman was cited by the Deputy on Duty for having a dog in a watershed area after becoming belligerent with a Watershed Enforcement Ranger, falsely claiming the animal to be a service animal.

Also this date, the Deputy assisted Unified Police with a Search and Rescue occurring near the ridgeline of Pole Line Pass.

October 18th; the Deputy on Duty responded to the Goldminer's area regarding a box van that had been stolen in Tooele County and located in Alta by GPS technology. Upon arrival, the Deputy ordered a male suspect from the van. The male attempted to flee on foot. The Deputy was able to catch up to the suspect who actively and physically resisted arrest. Physical force was used by the Deputy to effect the arrest. Unified Police responded to our call for a deputy in duress and assisted. The male had an extensive criminal history and multiple arrest warrants for which he was booked into the Salt Lake County Jail. Charges are being screened for motor vehicle theft, interfering with arrest, and possession of methamphetamine.

A hit and run accident was investigated later the same day.

October 21st; the Marshal and Deputy on Duty assisted Unified Police with a crashed vehicle found by hikers near the creek in the Seven Turns area. It appears the unregistered vehicle was abandoned after an alcohol involved accident. There were indications that the unidentified driver that had fled the scene sustained injuries.

October 25th; the Deputy on Duty assisted with a two car accident near Snowbird Entry 2.

Other activities:

12 traffic violations

13 contract Forest Service Patrols

3 watershed violations

Alta Town Council

Staff Report:

November 12, 2020



To: Town Council

From: Piper Lever, Town Clerk & Jen Clancy, Deputy Town Clerk

Date Written: November 4, 2020

Budget Highlights

- Ennead architects have been paid 85% of feasibility study fee and Contour for ½ of avalanche study
- UFA is paid up for 2020 fire and medical protection services
- We should start seeing property tax revenue coming in as early as next week

Office

- Its business license renewal time, with applications still trickling in to be verified, payments being processed, and licenses issued.
- Seven proposals were received as a result of an RFP for FY2020 audit services. Analysis of qualifications, technical expertise, size and cost were evaluated by staff and mayor and the firm of Gilbert and Stewart were awarded the contract. This engagement represents approximately \$4,000 savings in the audit cost.
- Piper has been working with our external accountant Steve Rowley to prepare the FY2020 financial statement for the new auditors.
- Submitted staff wage data to the State Transparency website.

Alta Justice Court

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting. We are planning on virtual court through the remainder of 2020 at the least.