

MAYOR
HARRIS SONDAK

TOWN COUNCIL
MARGARET BOURKE
CLIFF CURRY
SHERIDAN DAVIS
ELISE MORGAN



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Consent Agenda

June 17, 2020 Alta Town Council Meeting

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MINUTES
ALTA TOWN COUNCIL MEETING
Wednesday, May 6, 2020, 4:00 PM
Alta Community Center, 10351 E. Highway 210, Alta, Utah
VIRTUAL ZOOM MEETING

PRESENT: Mayor Harris Sondak
Council Member Margaret Bourke
Council Member Cliff Curry
Council Member Elise Morgan
Council Member Sheridan Davis

STAFF PRESENT: John Guldner, Town Administrator
Chris Cawley, Assistant Town Administrator
Piper Lever, Town Clerk
Jen Clancy, Deputy Town Clerk
Mike Morey, Town Marshal
Polly McLean, Town Attorney
Jay Torgersen, UFA

WORK SESSION

- **COVID-19 UPDATE** – *Chris Cawley, Dr. Ken Libre and Dr. Carolyn Ancil*

00:00:01

Mayor Sondak called the work session to order at 4:01 PM and introduced the first item on the work session agenda.

00:01:10

Assistant Town Administrator Chris Cawley presented some statistics from the past week regarding COVID-19. The memo he sent to the Council prior to the meeting contained these statistics and defined the status of the Town's emergency orders and community operations. The Governor recently announced that restrictions would be lightened for certain counties and cities next week. The Town of Alta had a number of emergency proclamations that were still in effect until May 13, 2020. One of the items on the agenda today was to discuss the possible extension of the emergency proclamations.

00:06:07

Mayor Sondak thanked Dr. Ken Libre and Dr. Carolyn Ancil for coming to the meeting and invited them to make comments.

00:07:55

Dr. Libre felt that the Town of Alta was on top of things because of their quick response to close everything down. He commended staff for keeping the Town running while still maintaining social distancing practices at the Town facilities.

00:10:58

Dr. Anctil commented that Alta had been a saving grace for so many of her coworkers. They've enjoyed coming to the area to enjoy the sunshine away from other people. This had contributed to the mental health and peace of many individuals. She reported that the quick responses to the COVID pandemic have resulted in a flattening of the curve. However, they anticipate it staying at that level for another 10 to 12 weeks. At that point, it would be acceptable to start opening things back up.

00:13:22

Mayor Sondak reported on a conversation he had with the Director of the Salt Lake County Health Department, and he clarified the difference between a decrease and a decrease in the rate of increase. Dr. Anctil agreed that this was an important distinction. The county was experiencing 150 new cases per day, and that number had been steady for some time. Dr. Libre made the comment that they were in a complicated situation that required balancing the risk and reward ratio. The Town needed to align somewhat to the adjoining communities and the County. If individuals understand their personal responsibilities, they should be able to open up in a manner that was consistent with the Health Department guidelines. Mayor Sondak noted that he was looking closely at how other resort communities were responding to the pandemic, and there were a few things that they may choose to do that are different than the Health Department guidelines. It was insinuated that the Governor's decision to change to yellow was political rather than medical.

00:21:48

In response to a question from Council Member Davis, Dr. Anctil explained that the curve was flattening and there were fewer people being infected by one person, which was significant. All models predict that the healthcare system in Utah will fare just fine. Mayor Sondak anticipated that if the Town of Alta gets too out of step with the State, they would be ordered to get in step.

00:24:55

Council Member Morgan said that they had received several communications from citizens that expressed concerns with Proclamation #4, which required individuals to quarantine themselves for 14 days after traveling. However, this wasn't required of individuals living in Salt Lake County and traveling into Alta for work. She felt there needed to be a discussion of how the Town's proclamations were aligning with the State. The Proclamations may need to be amended, but she felt that they should continue for at least another 30 days.

Mayor Sondak clarified that the Governor's order required individuals to quarantine for 14 days if they travel to a high-risk location, irrespective of where they live. The order does not define what areas are considered "high-risk". Dr. Anctil suggested requiring individuals to be tested after traveling. This might help relieve stress on the citizens.

00:30:24

Council Member Bourke wanted there to be more involvement from the public concerning the proclamations. She suggested that the Mayor involved community members in his discussions to get a better feel for the public's attitude on the issue. Dr. Libre commented that Proclamation #4 seemed to be the biggest concern, and he believed that some modification of the proclamation was warranted. He would look into getting the nasal swab test up to the Town, although it would be an additional cost. Dr. Ancil said that the Alta Ski Area should look into the antigen test that was being developed.

- **TENTATIVE BUDGET QUESTIONS**

00:35:12

Mayor Sondak introduced the discussion item regarding the tentative budget, which was emailed to the Council earlier this week. Staff had received feedback from some of the Council Members already, and staff tried to incorporate those suggestions. The Town was required to adopt a budget that shows a balanced budget. They were also required to adopt a tentative budget at the first Council meeting in May, and a final budget by a certain date in June. Town Attorney Polly McLean clarified that the tentative budget must be adopted at least one week prior to the public hearing for the budget. If the Council could not come to an agreement on the budget today, they could hold a special meeting between now and the June meeting to adopt the tentative budget. Mayor Sondak stated that the Town Council was not bound to enact all of the provisions of the tentative budget, and changes could be made before final adoption. They also had the ability to amend the budget after final adoption. Mayor Sondak and staff anticipated making amendments to the budget, as there were so many uncertainties this year as a result of the COVID-19 pandemic and subsequent shutdown. The tentative budget proposed using \$14,000 of the reserve fund, and a resort sales tax increase of 0.1% to help balance the necessary expenditures. Mayor Sondak had staff prepare projections reflecting different sales tax revenues to determine how much they would need to bring from other sources to balance the budget. If the Ski Area was not allowed to open next season, the Town would be relying primarily on property tax, and they would not make it through the budget year solvent.

00:43:00

Council Member Curry stated that the current draft budget did not come from the Budget Committee. There were a lot of new ideas in this draft that did not come from nor reviewed by the Budget Committee. He felt that the sales tax increase was a poor idea, and he would rather have that money pulled from the reserve fund. Because there were so many unknowns this year, it would be wise to hold off doing a tax increase until there was more solid information. An analysis was done by the Utah League of Cities and Towns which had a lot of information about the economic impact of the shutdown, and he encouraged the Mayor and Council to look at that study. They should pursue other funding options. Council Member Curry also encouraged the Mayor not to pay bonuses for the 2019-20 fiscal year. The bonuses were well-deserved, but they needed to consider the current environment. However, they should include some funding going toward CPI increase.

00:53:08

Council Member Davis shared many of the same concerns expressed by Council Member Curry, particularly about the proposed sales tax increase. She wondered if they might consider not

accelerating payments toward infrastructure debt. Mayor Sondak explained that the water and sewer funds owed money to the General Fund. Those debts were inherited from a previous Council.

00:55:40

Council Member Bourke said that she had spoken with staff about possibly delaying the feasibility studies and a few other items, which would free up about \$77,000. There was also a question about Legal/Professional Services within the Planning and Zoning budget, which was for work related to Patsy Marley. She questions what still needed to be done in that case. Council Member Bourke also suggested that they look at ACVB. She was concerned that businesses would be supported by the property owners.

Mayor Sondak noted that the funds in the impact budget were restricted to specific uses. The proposed budget for ACVB is cut in half from last year's budget.

- **DISCUSSION REGARDING WERC SURVEY RESULTS**

The work session was adjourned at 5:01 PM.

REGULAR SESSION

1. CALL THE MEETING TO ORDER

01:00:35

Mayor Sondak called the meeting to order 5:01 PM and expressed appreciation for those in attendance.

2. CITIZEN INPUT (Comments could be submitted in writing to plever@townofalta.com before 3:00 p.m. on Tuesday, May 5, 2020.)

01:01:00

Town Clerk Piper Lever said that there were three communications received from the public, and they would be attached to the minutes. Communications were received from Adrienne Ruderman and Dan Ketner, Frank Perkins, and John Byrne. Mayor Sondak paraphrased each communication.

3. SKI AREA UPDATE – *Mike Maughan*

01:06:35

Mike Maughan, Alta Ski Area, thanked the Town of Alta for their cooperation since the shutdown. They had been able to work together to provide the option for people come to the area to recreate. The Ski Area had received hundreds of letters and emails from people thanking them for being open for uphill traffic. In general, people have been practicing social distancing and being respectful of each other. As of last week, the Ski Area started moving into summer operations, and they were down to just summer operating staff. Based on the abrupt end of the season, their preliminary projections for revenue was down 15-20%. They had received approval from the

Forest Service to move forward with the project in the Albion parking lot, and the contractor was scheduled to begin work on June 1st. The campground would be open, and possibly a small campground store, but the restaurant and other facilities at the base would be closed. There were still discussions about restrooms. Mr. Maughan was in contact with other ski areas across the nation and they've been discussing tentative plans for next ski season. Alta Ski Area elected not to put tickets on sale now, because those ski areas that have, are seeing very low sales. It's uncertain that they will even open next year, depending on the status of the pandemic.

01:17:45

Council Member Bourke asked what they anticipated to see this summer, and Mr. Maughan said they would either be overrun with visitors or they would see very few visitors because of social distancing concerns. They were currently focusing on how they continue to restrict and manage visitation in Albion Basin in a way that is safe, and they would be relying on the Forest Service for a lot of that.

01:22:30

Mayor Sondak asked Mr. Maughan, as a property owner in Alta, to comment on the change to UFSA. Mr. Maughan said that it seemed to be the least painful option.

4. APPROVAL OF CONSENT AGENDA

- Treasurers Report for April 2020, including budget highlights
- Town Council Meeting minutes for April 8, 2020
- Staff Report

01:24:13

MOTION: Council Member Morgan moved that the Town Council APPROVE the Consent Agenda. Council Member Davis seconded the motion. The motion carried with unanimous consent of the Council.

5. UFA REPORT – Jay Torgersen

01:25:07

Jay Torgerson, UFA, reported that they had been busy with responding to COVID cases, as well as their normal calls. They had changed from a 48-hour planning and operation period to a seven-day period. Only one employee had tested positive for COVID-19, and that was early on in the pandemic. Even with the UFA transporting hundreds of COVID patients, they were able to remain unaffected. Employees were keeping themselves safe and following guidelines. They were hoping not to see a significant surge as things start to open up, but they were prepared if it did happen. UFA was in the middle of the budget approval process, and there would be a meeting with the UFA Finance Committee the following day. Dominique Burchett was promoted to Assistant Chief. He encouraged everyone to be extra cautious around waterways and snow bridges at this time of year.

6. QUESTIONS REGARDING DEPARTMENTAL REPORTS

01:43:20

There were no questions.

7. DISCUSSION AND POSSIBLE ACTION ON 2020-R-8, A RESOLUTION EXTENDING 30 DAY PERIOD OF THE EMERGENCY PROCLAMATION #1 (COVID-19)

01:43:32

Mayor Sondak introduced the item and stated that the proposed resolution would extend the existing emergency proclamation to June 18th, which was a day after the next Town Council meeting. The Governor released his order at the end of last week, and the County followed suit. Mayor Sondak and staff had discussed this new order, but he had not had adequate time to fully research the potential effects. Addressing the concerns raised by the citizens, Mayor Sondak said that they could probably open up short term rentals for homes with separate entrances. It would be riskier with lodges where entrances were near each other. He had been told that the lodges didn't expect to open at this time. Regarding quarantine, he like the suggestion from Dr. Ancil to require individuals to be tested after traveling to high-risk areas. He had reached out to the governor's office asking about the definition of "high-risk location," but he had not received an answer. Mayor Sondak suggested that they extend the current proclamation and allow him more time to do some in-depth research on the situation.

01:51:00

MOTION: Council Member Curry moved that the Town Council ADOPT 2020-R-8, a Resolution extending the Emergency Proclamation #1 by a 30-day period. Mayor Sondak seconded the motion.

Mayor Sondak opened the floor for Council discussion. Council Member Davis felt that The Governor and County were moving too quickly. From a public health perspective, it wasn't certain what utility there was in keeping Salt Lake City at a red level when all of the surrounding communities were at an orange level. In Alta, it would be a pretty low risk with people coming to their second homes here, and a higher risk for opening homes to rentals. She was more inclined to loosen the restrictions regarding homeowners but keep the restrictions on both rental properties and hotels. Mayor Sondak clarified that there was no restriction that applied to property owners coming to their properties. That was a misunderstanding in one of the citizen comments.

There was a discussion regarding self-quarantine, and how they could define "high-risk locations."

02:03:35

Council Member Bourke reiterated her suggestions of involving some community members in the decisions regarding emergency proclamations. This would help citizens understand the complexity of the issue before us, and help the Mayor and Council have a better understanding of the citizen's attitude toward the restrictions. Mayor Sondak expressed the concern that they didn't have much time to schedule and meet with a group on individuals. He would like to have input from the public, but it was a time-sensitive issue. He suggested soliciting written comments. Whatever they decided to do, Mayor Sondak was sure that it wouldn't be universally liked by all of the citizens. This was a very polarized issue.

02:14:00

Mayor Sondak called the question. The motion passed with unanimous consent of the Council.

8. DISCUSSION AND POSSIBLE ACTION REGARDING 2020-R-9, A RESOLUTION REGARDING CENTRAL WASATCH COMMISSION INTERLOCAL AGREEMENT CHANGE

02:15:19

Mayor Sondak explained that the proposed changes to the interlocal agreement would admit Brighton as a member, and there were some changes regarding ex officio members. All entities of the Central Wasatch Commission were asked to approve this agreement.

02:16:35

MOTION: Council Member Curry moved that the Town Council ADOPT 2020-R-9, a Resolution regarding changes to the Central Wasatch Commission Interlocal Agreement. Council Member Morgan seconded the motion. The motion passed with unanimous consent of the Council.

9. MAYOR'S REPORT

02:17:45

Mayor Sondak provided reports regarding the Salt Lake County Mayors meeting, Economic Impact Work Group meetings hosted by the County, the CWC Finance Committee meeting, and the UFA Finance Committee Meeting. He succeeded in having the buy-in as discussed. Alta would be charged the status quo amount, plus inflation, through the end of 2020. At that point, the UFSA price would begin in January. Property owners in Alta would not be billed for that until November 2021. The Finance Committee agreed to move forward with that recommendation to the Board, although that hasn't been finalized by the Board yet. Mayor Sondak then reported on the dog licenses granted since the last meeting: Paxton Maeder and Jeff Sellecof both had temporary licenses renewed.

10. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 2020-R-10, A RESOLUTION TO RAISE RESORT COMMUNITY TAX BY 0.1%, FROM 1.0% TO 1.1%

02:26:50

Mayor Sondak introduced the item and said that they needed to discuss the proposed tax increase before they adopt the tentative budget. This increase was built into the proposed budget.

02:27:47

MOTION: Council Member Davis moved that the Town Council ADOPT Resolution 2020-R-10 to raise Community Tax by 0.1%, from 1.0% to 1.1%. Council Member Bourke seconded the motion.

Mayor Sondak said that Council Member Curry made some valid comments during the work session regarding this potential increase. He restated that the increase was put into the budget so

that they wouldn't have to dip into the General Fund reserves as much. If the Council was comfortable with \$75,000 coming out of the General Fund, they could make that change. He reminded the Council that the draft budget would have to be changed to reflect that, but he hoped that the Council would still adopt the tentative budget tonight.

Council Member Curry was in favor of tightening up the budget in any way that they could and avoid raising taxes. Council Member Morgan agreed that the budget could be tightened in other areas. Council Member Bourke had previously suggested areas where they could free up \$75,000, and she asked why that was not being considered. Mayor Sondak explained that many of those funds could only be used for specific purposes. They could, however, take another look at AVCB, CWC, and the stipend for the Mayor and Council Members. This could free up a few thousand dollars. There was a discussion regarding bonuses.

02:50:00

Mayor Sondak called the question. Vote on motion: Council Member Bourke voting "aye"; Council Members Curry and Davis voting "nay"; and Council Member Morgan and Mayor Sondak abstaining. The motion failed.

11. DISCUSSION AND POSSIBLE ACTION TO REVIEW, CONSIDER AND ADOPT TENTATIVE FY 2020-21 BUDGETS

02:51:23

Mayor Sondak introduced the item and said that they needed to adjust the proposed budget to reflect that the tax increase would not take place. The Council and staff discussed and agreed to remove the tax increase and pull the extra \$63,589 from the General Fund reserves. Staff noted a few other lines that would be adjusted to reflect the change.

02:52:58

MOTION: Council Member Morgan moved that the Town Council ADOPT the tentative budget for the 2020-21 Fiscal Year. Council Member Davis seconded the motion. The motion passed with all members voting "aye," and Council Member Bourke abstaining.

12. NEW BUSINESS

02:56:41

Council Member Davis asked staff if they had been able to vet the individuals that were pulled for Class A dog licenses. Deputy Town Clerk Jen Clancy said that she had been able to confirm that all of the individuals were registered voters in the Town of Alta.

13. MOTION TO ADJOURN

02:57:55

MOTION: Council Member Curry moved to ADJOURN at 6:59 PM. Council Member Morgan seconded the motion. The motion carried with unanimous consent of the Council.

Journal	Payee or Description	Date	Deposit Number	Deposit Amount
CR	Credit Cards - Key Bank Checki - Key Bank Checki - B	05/01/2020	5	125.00
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/01/2020	6	4,645.69
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/01/2020	7	3,562.53
CR	Checks - Sewer Zions Checking - Zions Bank Chec - E	05/01/2020	8	2,436.78
CRJE	deposit	05/04/2020	3	1,820.83
CRJE	deposit	05/06/2020	1	25,000.00
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/06/2020	1006	1,625.20
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/06/2020	1007	6,656.31
CR	Checks - Sewer Zions Checking - Zions Bank Chec - E	05/06/2020	1008	5,156.32
CRPO	deposit	05/07/2020	1	128.00
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/08/2020	1013	14,262.76
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/08/2020	1014	760.12
CR	Checks - Sewer Zions Checking - Zions Bank Chec - E	05/08/2020	1015	697.42
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/08/2020	1056	190.03
CRJE	deposit	05/11/2020	2	20,000.00
CR	Credit Cards - Key Bank Checki - Key Bank Checki - B	05/11/2020	1019	92.00
CR	Credit Cards - Sewer Zions Che - Zions Bank Chec - F	05/11/2020	1020	7,510.51
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/13/2020	1025	873.00
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/13/2020	1026	769.30
CR	Checks - Sewer Zions Checking - Zions Bank Chec - E	05/13/2020	1027	346.43
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/15/2020	1032	125.00
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/15/2020	1033	380.06
CR	Checks - Sewer Zions Checking - Zions Bank Chec - E	05/15/2020	1034	169.13
CR	Credit Cards - Key Bank Checki - Key Bank Checki - B	05/19/2020	1040	375.00
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/19/2020	1041	3,631.32
CR	Credit Cards - Sewer Zions Che - Zions Bank Chec - F	05/19/2020	1042	359.16
CR	Checks - Sewer Zions Checking - Zions Bank Chec - E	05/19/2020	1043	169.96
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/19/2020	1059	272.32
CRJE	deposit	05/20/2020	4	30,000.00
CRPO	deposit	05/22/2020	3	98.05
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/26/2020	1048	2,927.19
CR	Checks - Water Zions Checking - CHECKING-ZIONS - G	05/26/2020	1049	8,538.65
CR	Checks - Sewer Zions Checking - Zions Bank Chec - E	05/26/2020	1050	2,657.31
CR	Checks - Key Bank Checking - Key Bank Checki - A	05/28/2020	1053	15.40
CRJE	deposit	05/29/2020	5	25,000.00
CRPO	deposit	05/31/2020	2	245.60
Grand Totals:				171,622.38

TOWN OF ALTA

Check Register
05/20 to 05/20

Page: 1

Jun 10, 2020 02:38PM

Journal	Payee or Description	Date	Check Number	Check Amount
CD	payroll taxes period ending 5/2/20	05/07/2020	1	7,805.24
CDS	merchant service fees	05/04/2020	1	12.00
CDWC	service and transaction fees	05/21/2020	1	33.08
CD	payroll period ending 5/2/20	05/07/2020	2	19,219.90
CDS	service and transaction fees	05/21/2020	2	30.22
CD	URS contributions period ending 5/2/20	05/07/2020	3	5,748.64
CD	2019 Tacoma lease payment	05/10/2020	4	1,416.55
CD	ADP cost period ending 5/2/20	05/08/2020	5	101.57
CD	Payroll taxes period ending 5/16/20	05/21/2020	6	8,242.77
CD	Payroll period ending 5/16/20	05/21/2020	7	21,998.68
CD	Payroll taxes Bonus period ending 5/16/20	05/21/2020	8	1,616.55
CD	Payroll Bonus period ending 5/16/20	05/21/2020	9	6,976.54
CD	URS contribs period ending 5/16/20	05/21/2020	10	6,985.66
CD	ADP cost period ending 5/16/20	05/21/2020	11	213.15
CDWC	Chemtech Ford	05/06/2020	1943	576.00
CDWC	Ferguson Waterworks - 2 meters	05/06/2020	1944	566.10
CDWC	SLCo SA#3 submersible pump project	05/15/2020	1945	3,950.47
CDWC	Chemtech Ford	05/15/2020	1946	272.00
CDWC	Chemtech Ford	05/22/2020	1947	180.00
CDWC	SLCo Public Utilities	05/22/2020	1948	425.09
CDWC	Rocky Mountain Power	05/22/2020	1949	1,316.40
CDA	Pioneer Telephone	05/01/2020	32588	5.37
CDA	RS Disposal LLC	05/01/2020	32589	179.00
CDA	Burt Brothers Tire	05/06/2020	32590	644.95
CDA	Caselle	05/06/2020	32591	267.00
CDA	National Benefit Services	05/06/2020	32592	50.00
CDA	Unified Fire Service Area	05/06/2020	32593	241.06
CDA	Utah League of Cities & Towns	05/06/2020	32594	1,458.26
CDA	YipTel	05/06/2020	32595	204.14
CDA	C. Price Transcription, LLC	05/11/2020	32596	300.00
CDA	Executech	05/11/2020	32597	731.25
CDA	Forsgren Associates	05/11/2020	32598	729.00
CDA	Verizon Wireless	05/11/2020	32599	565.61
CDA	Utah State Treasurer	05/13/2020	32600	116.20
CDA	Momentum Recycling	05/13/2020	32601	177.15
CDA	Alta Snow Service	05/19/2020	32602	416.50
CDA	Dryland Horticulture	05/19/2020	32603	225.00
CDA	Peak Law, PLLC	05/19/2020	32604	6,630.00
CDA	PEHP Flex Dept	05/19/2020	32605	752.08
CDA	Syringa Networks	05/19/2020	32606	800.00
CDA	Century Link	05/19/2020	32607	518.38
CDA	Dominion Energy	05/19/2020	32608	364.29
CDA	DIRECT TV	05/26/2020	32609	181.68
CDA	Forest Service	05/26/2020	32610	8,000.00
CDA	Les Olson Copiers	05/26/2020	32611	210.42
CDA	LifeMap Assurance Company	05/26/2020	32612	968.97
CDA	PEHP Group Insurance	05/26/2020	32613	15,382.47
CDA	Rocky Mountain Power	05/26/2020	32614	595.39
CDA	ZIONS BANKCARD CENTER	05/27/2020	32615	1,015.65
CDA	Alta Snow Cat Services	05/28/2020	32616	227.50
CDA	Checkmate Productions	05/28/2020	32617	587.50
Grand Totals:				130,231.43

Town Administrator's overview for the June 17, 2020, Town Council Meeting



- Our new dark sky compliant light has been installed in the Grizzly parking area. We actually paid for this light at the beginning of last September. It was the policy of RMP not to have the light shipped until other lights could be included in the order. Apparently, not many of these lights are requested, judging by the time it took to receive this. Hopefully this will help set the stage for more dark sky compliant lights throughout town.
- Building permits are streaming in and are in various stages of approval. Most notable includes the rebuilding of the three unit "E, F and G" in The Village at Sugarplum, the units lost in a fire two years ago and a new home in the Blackjack Village Subdivision.
- Ennead Architects, the firm picked to do the feasibility analysis for the community center has begun. They will be talking to people throughout town and setting up virtual community meetings as part of their process. They will be setting up a website to track the process and to receive comments and suggestions about the proposed community center. This is the very beginning of the process so not a lot of information now. Initially this was to be a 12 week project. With the Covid restrictions it may end up being a little longer. We'll keep you updated on activities as they unfold.
- Dust Control, there was a bit of a scare this year as our longstanding applicator (over 30 years!) went out of business. We discovered this a bit late and at first we couldn't get on any new company's schedule until July 10th. Thanks to Paul Westrope with the Ski Lifts and Margaret Bourke, who researched dust control companies previously, we scrambled and were able to connect with a new firm. The dust control work will take place Tuesday, June 23rd, with the road opening on Saturday the 27th. Thanks go out to Margaret and Paul for being so flexible, helping with the follow-up and getting the road ready with new road base, grading, leveling and watering to get the summer road open and smooth for another year!
- Watersmart grant, I must love saying this because I've been doing so for the last few months! We really are getting closer now to final approval and funding for the projects under the grant. I'm hoping that we'll be able to show you the final agreement and will have started activity by the next Town Council meeting.
- Planning commission, there has been a bit of a hiatus for the commission with no change for June partially to blame on these strange Covid times. We have not had any applications for the commission to review and no real pressing issues so it has worked out well. We are looking at involving the commission with Ennead and the community center feasibility study, as well as restarting the dark sky discussion.

Alta Town Council

Staff Report



To: Town Council

From: Chris Cawley, Assistant Town Administrator

Re: June 2020 Town Council Meeting Staff Report

Date: June 10, 2020

Attachments: n/a

COVID-19

The COVID-19 pandemic continues to influence daily operations at the Town of Alta. The Town of Alta office remains closed to general public access, with administrative staff members taking turns working in the office each day. Staff continue to meet Tuesdays and Thursdays for staff meetings via Zoom focused on pandemic-related issues. One recent focus has been preparing to submit documentation to Salt Lake County for reimbursement of COVID-19 related expenses under the Federal CARES (Coronavirus Aid Relief and Economic Security) Act, which provided funding to states, counties, and cities with populations of more than 500,000 residents. Salt Lake County opted to distribute all the funding it received from the Federal Government to municipalities on a per-capita basis.

As you most likely know, the Town of Alta is currently under the “yellow phase” guidelines issued by the State of Utah and Salt Lake County. [Click here to view those guidelines.](#) Utah has experienced a surge in cases despite the State’s decision to reduce restrictions, and as of June 10th, cases and other statistics are as follows:

State of Utah confirmed cases: 12,864

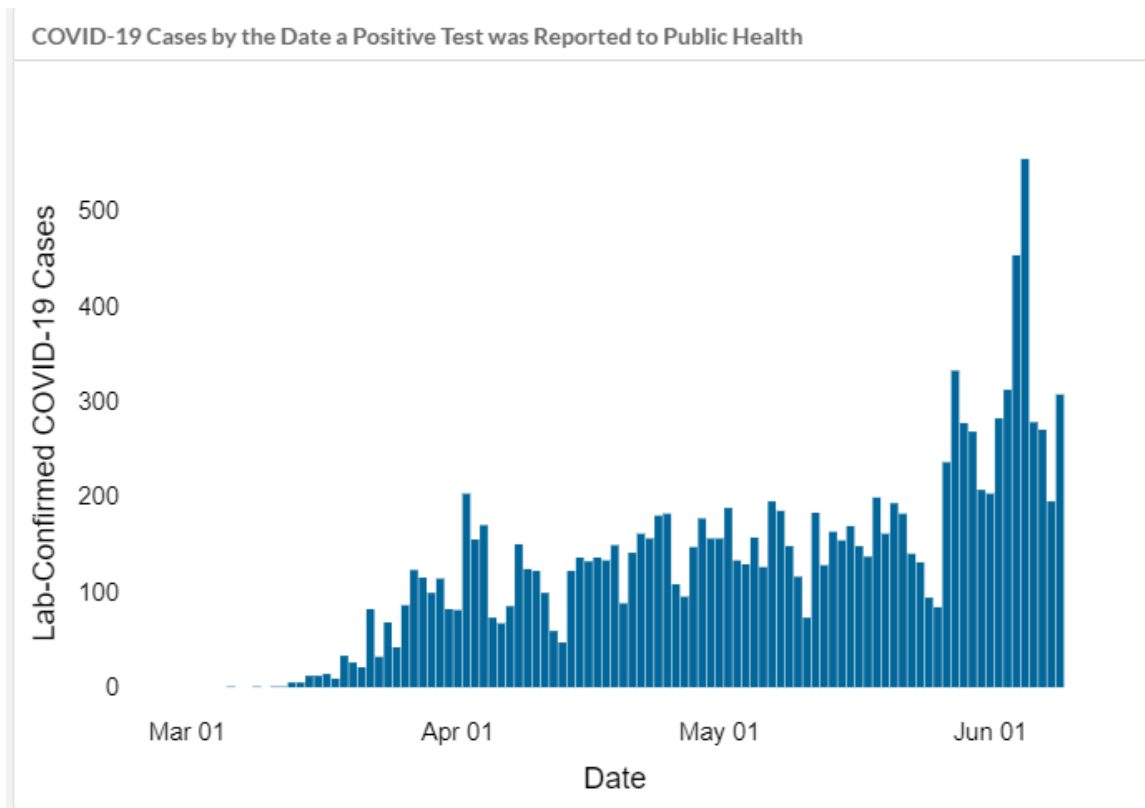
Salt Lake County cases: 6,591

People tested statewide: 249,760

Hospitalizations: 954

Fatalities: 128

Below is a graph from the [Utah Coronavirus Website](#) that illustrates the surge of COVID-19 cases in Utah in early June:



As we consider the future of Town of Alta operations given public health concerns and impacts to our budget related to COVID-19, we've decided not to set up amenities at the Town of Alta park this summer. We hope that this decision will reduce the tendency for gatherings to occur at the park and reduce expenses for set-up and take-down labor, as well as routine maintenance and cleaning of the park.

2020 Census

Yesterday I was informed by our Census Bureau Community Partnership Specialist that area Census operations have resumed. Paper forms have been delivered to census addresses in Alta. I will follow up with communications to the community encouraging Alta residents and anyone who would have been present in Alta on April 1st this year to respond to the Census from their Alta address. Anyone who did not receive a paper form can complete the Census without an invitation code online at <https://my2020census.gov/app/intro/state>. Respondents will need their valid census address in order to respond without an invitation code. Group quarters such as employee housing facilities are still on a separate timeline and I am awaiting an update on the group quarters enumeration process.

UDOT Little Cottonwood Canyon Environmental Impact Statement Draft Alternatives

The Utah Department of Transportation has released draft transportation alternatives to be further reviewed in the Little Cottonwood Canyon Environmental Impact

Statement (EIS). The three alternatives include two bus-based systems, and a system featuring a gondola between the mouth of the canyon and Alta. A summary of the alternatives can be found [here](#) and on the [project website](#), which includes a variety of updates. The comment period on the draft alternatives is open until July 10, 2020; the EIS project manager plans to present to the town council at the July 2020 council meeting.

Little Cottonwood Canyon Clean Up Day

The Town of Alta and Snowbird will host 2020 Little Cottonwood Canyon Clean Up Day on Tuesday, June 16th. As always, participation is limited to canyon residents and employees; if you or a family member would like to participate please contact me or sign up on the sheet at the post office by Thursday, June 11th. The event format will differ from previous years in ways that eliminate mass gatherings and reduce expenditures, including:

- no breakfast or lunch will be served
- no t shirts will be provided
- participants will provide their own transportation
- participants will wear face coverings as they approach the check-in station in the morning

Wildland Fire Preparedness in Alta, Summer 2020

Spring of 2020 has been exceptionally dry; the recent spring snowstorm produced more precipitation at the Salt Lake City Airport than was recorded [in all of April and May combined](#), and the winter snowpack at elevation in the [Wasatch Mountains began receding earlier than normal](#). With these conditions in mind, the Town of Alta is once again partnering with Unified Fire Authority (UFA) to bring wildland fire fuels crews to Alta to assist property owners with individual property assessments and “chipper days” when crews will chip excess fire fuel on site. There is no cost to property owners for these services, but registration is required. The Town is in discussions with other partners including the US Forest Service and the Utah Division of Forestry, Fire, and State Lands about how to promote wildland fire preparedness in Alta this summer.



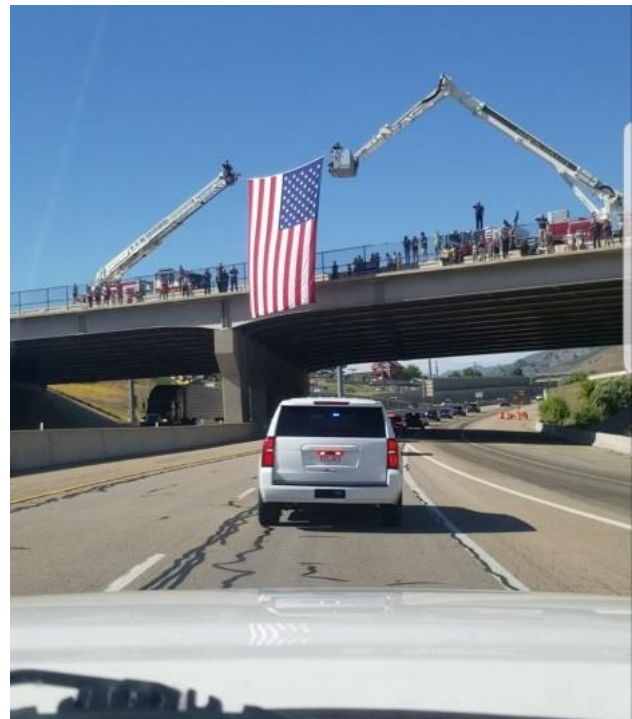
June 10, 2020

Marshal's Staff Report

Highlighted activity since last report:

1. May 9th, an Alta Deputy assisted Unified Police with an intoxicated person in the Gate Butress area in the lower canyon.
2. May 10th, our office was called to investigate whether a rental situation was occurring in violation of the Town's Emergency Proclamation(s). The owner of the property was found to be in compliance.
3. May 26th, an identity theft investigation was commenced. A thus far unidentified person filed for unemployment benefits using an Alta resident's information.
4. May 28th, a suspicious male driving a restored looking, red BMW 4 door was reported in the Bypass road area. The male was yelling something to the effect of "you rich people will get yours". The vehicle has not been seen since.
5. May 29th, the deputy on duty was dispatched to a suicidal person armed with a handgun in Alta. The person was located and with the assistance of Unified Police, safely assisted to a support facility.

Also, on May 29th, I had the honor of participating in the escort procession for Fallen Ogden City Police Officer Nate Lyday. Agencies from across Utah participated in this solemn duty.



On May 30th, I was contacted by the Salt Lake County Emergency Operations Center in response to Salt Lake City Police Department's request for Mutual Aid for large scale protests and civil unrest. The Marshals' Office was placed on a stand-by status but was not deployed.

Each law enforcement agency in Salt Lake County takes part in an inter-local agreement for Mutual Aid to one another when local resources are overwhelmed.

Marshal's Position on extending Emergency Proclamation #1:

I recommend that the Council extend the Emergency Proclamation. The conditions for the emergency declaration continue to exist and may change rapidly. Operating under the emergency order provides a better platform for the recovery of expenses the Town has incurred due to COVID-19 preparedness, planning, and monitoring. Remaining in a consistent operating state along with local, county, state, and federal agencies provides an enhanced framework for information and intelligence sharing, and requests for assistance should it be needed.

Order #1 does not contain requirements for residents, businesses, or the public. It does give staff the ability to modify department operations for personal and public safety.

END REPORT///

Alta Town Council

Staff Report:

June 17, 2020



To: Town Council

From: Piper Lever, Town Clerk & Jen Clancy, Deputy Town Clerk

Date: June 10, 2020

Piper Lever, Town Clerk

- Continue to hone tentative FY21 budgets
- Work on proposed amended final FY20 budgets

Jen Clancy, Deputy Town Clerk

- Serve as the Town's logistics person for supply orders related to COVID-19
- Track and manage COVID-19 related finances
- Submit agreement to receive CARES funding. Submit required reports.
- Work on self-check assessment policy and implementation for staff ie temperature readings at the start/end of all on site shifts

Alta Justice Court

The justice court continues to operate. Payments are accepted via snail mail and electronically. The municipal offices are currently closed to the public so no in-person payments are being accepted. Using WebEx to host monthly court dates.