

TOWN OF ALTA EMERGENCY PROCLAMATION  
No. 5 of 2020

**THIS EXEMPTION VALID UNTIL MAY 28, 2020  
PURSUANT TO UTAH DEPARTMENT OF HEALTH  
MAYOR'S EXERCISE OF EMERGENCY POWERS  
RELATED TO TOWN OF ALTA EMERGENCY  
PROCLAMATION NO. 1 OF 2020**

On March 14, 2020, pursuant to his authority from Utah Code Sections 53-2a-205, 53-2a-208(1) and 53-2a-209(1), the Mayor the Town of Alta declared a local emergency due to the outbreak of COVID-19. On April 8, 2020, the Alta Town Council adopted Resolution 2020-R-5 extending the local emergency until May 13, 2020. On May 6, 2020, the Alta Town Council adopted 2020-R-8 further extending the local emergency until June 18, 2020.

The Town of Alta has limited resources, a part-time medical clinic and a small Town Marshal Office. The Town's unique position as a local mountain, recreation and tourist destination and a community with many visitors and second homes adds to the public health risk, as non-residents have been sources of the COVID-19 spread throughout the United States, especially within ski resort towns. The National Institutes of Health reported on a study that the virus that causes COVID-19 can be detected on hard surfaces for up to three days. The pandemic continues significantly to affect the residents of the State of Utah, and transmission of the virus to and among Salt Lake County and Utah residents is a threatened because of the high number of visitors who will visit the Town of Alta for its recreation and its beauty and the public lands which can be accessed from within its boundaries.

On April 29, 2020, Governor Herbert issued an Executive Order, to be effective May 1, 2020, moving the state COVID-19 public health risk status from red (high risk) to orange (moderate risk). This Executive Order adopts the guidelines for moderate risks for individuals and businesses found in "Phased Guidelines for the General Public and Businesses to Maximize Public Health and Economic Reactivation." This Executive Order applies throughout the state, and supersedes all local orders, except where exceptions are granted by the Governor in consultation with the Public Health and Economic Emergency Commission.

~~Therefore, Town of Alta Emergency Proclamations 2, 3 and 4 are hereby rescinded and the following local order set forth below have been authorized by the Utah Department of Health in consultation with Governor Herbert as exceptions and additions to the Executive Order.~~

**Therefore, the Mayor of the Town of Alta exercises the following emergency powers and orders:**

**Section 1. Protective Measures related to Out of State Travel.** The Town of Alta requires all individuals who come into the Town of Alta and have not been in Utah for the last 14 days to wear face coverings at all times except when they are in their personal vehicle, their residence, or outdoors and more than 10 feet away from other individuals.

**Section 2. Town Municipal Building and Municipal Services.** All non-essential municipal services in the Town of Alta will continue to be closed. Public access to non-emergency or essential services will be reduced at the Alta Town Municipal Building and the Town Marshal's office. Town staff will be available by phone or electronic means.

**Section 3. Payments and physical transactions.** For monetary transactions, including tips, all payments will be touchless, on-line or through telephonic/verbal credit card transaction wherever possible. If a physical credit card must be used, the employee shall use gloves when taking the credit card, and the payment terminal, whether used by the employee or the patron, shall be cleaned before and after each use. If cash or check must be used, the employee shall use gloves when receiving the cash or check and the cash or check will be placed in a plastic bag until it can be sanitized by UV light or other means. A log or record shall be kept with contact information for all physical business interactions for 30 days so that epidemiological tracking can occur by the Salt Lake County health department, if needed.

**Section 4. Public and Private Gatherings Prohibited.** All public and private gatherings or assemblies of more than twenty (20) people are prohibited including for private and public events.

**Section 5. Closures.** All public, lodging or HOA communal amenity hot-tubs, locker rooms, showers, saunas, steam rooms, indoor recreational facilities, gyms, fitness centers, exercise studios, health clubs, and swimming pools will be closed. Massage services and spas and related services are closed.

**Section 6. Face Coverings.** All individuals shall use face coverings in all public indoor or enclosed areas when persons are unable to maintain safe social distancing of six feet or more from others not in their households. All individuals shall use face coverings outdoors when persons are unable to maintain safe social distancing of ten feet or more from others not in their households when doing high motion activities or exercising.

**Section 7. Mandatory Businesses Practices.** All businesses and establishments shall comply with the following requirements:

- All businesses must provide face coverings, gloves and other PPE's for their employee and may not open until they are provided.
- Discourage workers from sharing resources or other work tools and equipment, when possible. If not possible, sanitize tools and equipment after use and before sharing with a new user such as before, during and after each shift or anytime the equipment is transferred to a new employee. This includes phones, radios, computers and other communication devices, payment terminals, kitchen implements, engineering tools, safety buttons, folios, cleaning equipment, keys, time clocks and all other direct contact items used throughout the business. The use of shared food and beverage equipment in office kitchens (including shared coffee brewers) will be discontinued.
- For businesses that serve the public, designating with signage, tape, or other means six-foot spacing to ensure employees and members of the public maintain appropriate social distancing, including but not limited to when customers are standing in line.
- Implement social distancing (six feet) measures in communal areas of the business.

- Members, guests, patrons, or customers who present symptoms of illness consistent with COVID-19 will be excluded from the establishment.
- Each individual acting in the capacity of an employee of a business which interacts with the public shall use a face covering.
- A business may refuse service to customers without a face covering.
- Case Notification. If there is a report of a presumptive case of COVID-19 at a business, the workplace coordinator, who will be responsible for COVID-19 issues, will notify and work with the Salt Lake County Health Department on appropriate actions.

**Section 8. Building and Construction Practices.** The following additional restrictions and limitations will apply to all commercial and residential building and construction work sites within the Town of Alta:

- Management will identify specific locations and practices for daily trash disposal, such as paper, disposable hand towels, food containers, etc. All job site trash must be removed or deposited in a dumpster daily.
- Employees will not use a common water cooler. Management will provide individual water bottles or instruct employees to bring their own.
- Where possible, management will not stack trades (authorizing multiple trades to work in same area at same time).
- Common restroom facilities will be sanitized daily when used.

**Section 9. Food Services.** All restaurants, food trucks, coffee shops, bars, taverns which serve food, and caterers will comply with the following additional restrictions and limitations:

- The following services are prohibited:
  - Self-service buffets.
  - Over the bar service.
  - At-the-bar seating.
  - Live vocal performances.
  - Multi-member entertainment groups.
  - Use of games (billiards/darts/board games/chess /video game terminals etc.).
- Small private events of twenty (20) people or less with reservations can only be accommodated by establishing a minimum 10-foot distance (or physical barrier) between the group and general public.
- Condiments must not be kept on tables, but rather given to guests upon request. Condiment containers must be disinfected after each use.
- Food and beverage service at tables only.
- Customers hold ID's for scanning or place them on a flat surface and step away. The ID is to be retrieved by the customer.
- Staff is responsible for ensuring customers are not congregating for any reason in or around the bar. Customers shall not mingle with other customers not in their group.

**Section 10. Regulations Related to Outdoor Recreation including Trails and Trailheads.**

- Passive activities will adhere to a minimum of six (6) feet distances between individuals

- Athletic or moderate to high motion activities including hiking or skiing will adhere to a minimum of ten (10) feet between individuals.
- No congregating on recreational trails, trailheads, parking areas, and other outdoor spaces in numbers greater than twenty (20) people.
- Public restrooms will be cleaned 3x per day. A cleaning log indicating when restroom was last cleaned shall be made available to the Salt Lake County Health Department upon request.

#### **Section 11. Hotels, Lodges and Short term rentals**

- Keep a copy of the driver's license, or other sufficient identification of the head of household for each group checking in, for 30 days for the purposes of epidemiological tracking by the Salt Lake County Health Department, if needed. Require use of face coverings by employees at all times during their shift;
- Gloves will be used by employees whose responsibilities require them to have direct contact with guests including housekeeping and public area attendants.
- Recommend use of face coverings by guests at all times in indoor common areas;
- Keep all convention rooms, meeting rooms closed;
- Maintain a cleaning log available for inspection during regular business hours
- Encourage digital check-in and checkout;
- Discontinue housekeeping services during guest stays;
- Provide guests with their own sanitation solutions or wipes (e.g., alcohol wipes for remote controls or shared surfaces).
- All lodging facilities that provide a room or other rental (including a cabin, house, or unit) shall restrict rental to any person for a period of 72 hours after check-out of prior guests. Cleaning staff may enter the room or rental 72 hours after checkout provided they follow recommended guidance for cleaning found at <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>.
- Dirty linen will be bagged in the guest room;
- Employees will not open the doors of cars or taxis;
- Guests requesting bell service will be assisted and the bell cart will be sanitized after each guest is assisted.
- Valet parking services will be suspended until further notice.
- Elevators shall be limited to single rides or member of the same household or roommates.
- Snack/sundries and all loose product removed from all rooms.
- Post-departure cleaning, using a methodical approach, to include all hard and soft surfaces. Every hard surface in the guestroom must be disinfected.
- Non-emergency maintenance services while the property/unit is occupied is discontinued. Emergency maintenance providers will wear face coverings, and gloves. Where possible, guests should leave the room/unit during service.
- Extra pillows and blankets stored in the guest room closets will be removed and available upon guest request.

**Section 12. Housekeeping Services in Occupied Privately Owned or Rented Premises**

To the extent possible, the owner/ renter/ lessee will vacate the premises (i.e. take a walk; run an errand or other activity) while the employees are working; the owner/ renter/ lessee will at least stay in a different room while the employees are working. If the occupant is unable to leave the room, Social Distancing Protocols will be followed and the owner will wear a face covering and employees will wear PPE.

**Section 13. Transportation for private vehicles**

All vehicles limited to single person or single-family/household use.

**Section 14. Transportation for transportation services, including taxis, ride-share, shuttle services, and hotel shuttles**

- All passengers must be single-family/household. Where possible, such as in larger vehicles, such as vans and buses, Passengers will observe social distancing by sitting six (6) feet from the driver.
- No passengers allowed in the front seat.
- Avoid using the recirculated air option for the car's ventilation during passenger transport; use the car's vents to bring in fresh outside air and/or lower the vehicle windows.
- All drivers are required to wear face coverings and disposable gloves (to be safely removed and disposed of between rides). This includes wearing the face covering and gloves while empty.
- Passengers displaying symptoms should not enter the vehicle, Ask passengers if they have symptoms and do not carry those exhibiting symptoms.
- Any cash tips received by the driver will be placed in a plastic bag and will be sanitized before being distributed to the driver. After placing money in the bag, driver must use hand sanitizer or replace their gloves with clean ones before driving again.
- All passengers must wear face coverings.
- Passengers should be asked to handle their own luggage, personal belongings, personal items, and bags during pick-up and drop-off. When contact with items occurs, drivers will use disposable gloves for each instance of baggage handling and sanitize their hands afterwards. Drivers will keep a distance of at least six (6) feet from passengers when outside the vehicle.
- All shared amenity items will be removed. Single use items must be kept in the center console to prevent multiple handling between passengers.
- Clean and disinfect frequently touched surfaces in the vehicle at the beginning and end of each shift. All door handles, armrest, cup holders seat belt clasps, and surfaces will be wiped with sanitizer by the driver between each ride. The driver must then sanitize their gloves or put on new gloves before continuing to drive. Drivers will have within the vehicle cleaning and disinfectant spray or disposable wipes, and disposal trash bags when transportation services are being provided.

**Section 15. Filing and Dissemination.** This proclamation will be filed with the Town Clerk of Alta and will be delivered to Salt Lake County.

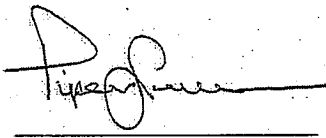
**Section 16. Effective Date; Duration.** This order shall be effective upon issuance and shall continue so long as Town of Alta Emergency Proclamation No. 1 of 2020 is in effect, unless this proclamation is amended or rescinded by the Mayor:

**Section 17. Enforcement.** In accordance with Utah Code 53-2a-209(1), this order shall have the full force and effect of law during the state of emergency and shall be deemed a municipal ordinance for purpose of Alta Town Code 1-4-1. The Town Marshal is directed to ensure compliance with and enforce this Order. Notwithstanding such, the purpose of this Order is to protect individuals' health and not to hold them criminally liable. Discretion will be used in the citing and prosecution of violations of this Order.

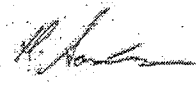
In addition, the Town Marshal or the Town Administrator has the authority to immediately suspend the business license of any business which violates this Order. The Business License shall not be reinstated until the business can show that compliance can be met. More than one suspension may result in the revocation of the business license.

Dated this 21 Day of May 2020.

ATTEST:



Piper Lever, Town Clerk



Harris Sondak, Mayor