

**MINUTES
ALTA TOWN COUNCIL MEETING
THURSDAY, JUNE 20, 2013
10:00 AM
ALTA COMMUNITY CENTER
ALTA, UTAH**

1. The Mayor called the meeting to order. Mayor Tom Pollard and Councilmembers Paul Moxley, Cliff Curry and Harris Sondak were present. Merebea Danforth was excused.

PUBLIC HEARINGS:

1. To receive comments and questions regarding the final amendments to the 2012/2013 Fiscal General Fund Budget.

Mark Haik referred to accounting codes 1053315 and 1053325 that reflect budget amounts of \$150,000 and \$4,400 respectively. Mr. Haik asked what are the professional and technical services anticipated for those respective departmental budget. Mr. Haik feels that \$4,400 seems a bit "skinny" for the legal budget under the current circumstances with the Shrontz lawsuit.

The Mayor clarified that Mr. Haik was referring to the budget for 2013/2014 which is next year's proposed budget and not the amended budget for 2012/2013.

Hearing no further comments on the amended budget, there was a motion by Harris Sondak to close the budget hearing. There was a second by Paul Moxley and the motion was carried.

2. To receive comments and questions regarding the proposed 2013/2014 Fiscal Budgets and proposed Certified Tax Rate.

There was a motion by Cliff Curry to open this public hearing. There was a second by Paul Moxley and the motion was carried.

The Mayor asked for comments and questions.

Mark Haik referred to his question in the former hearing where he asked what are the technical services that are going to cost the Town \$150,000 and what are the regular legal services that the Town anticipates for next year.

Kate explained that the \$150,000 outlined in the amended budget is the anticipated expenses the Town plans on spending on the Shrontz lawsuit. Kate went on to explain that the Town has paid all legal bills related to this lawsuit through May and has not received the June bill for said services. The \$150,000 in the 2013/2014 budget are the funds the Town anticipates spending on the same lawsuit: Shrontz Estate.

Kate explained further that the 1053325 code for Professional/Technical/ legal represent anticipated fees on regular legal matters billed by Parson Behle and Latimer (PLB). PLB's fees appear not only in the Planning Zoning budget but throughout other departmental budgets.

Hearing no further questions, there as a motion by Harris Sondak to close the public hearing on the 2013/2014 fiscal budget and certified tax rate. There was a second by Paul Moxley and the motion was carried.

3. To receive comments and questions regarding the proposed 2013/2014 Fiscal Budget and Certified Tax Rate for the Alta Special Service District.

There was a motion by Paul Moxley to open the public hearing on the Alta Special Service District budget and certified tax rate. There was a second by Cliff Curry and the motion as carried.

The Mayor explained that this district is being kept “alive” to keep it available in case the municipality needs the district.

The Mayor opened the floor to comments and questions.

Mr. Haik asked the chair of the Board to identify the other members of the Board of the Alta Special Service District. Kate explained the Town Council sits as the Board of the Alta Special Service District.

Hearing no further comments there was a motion by Harris Sondak to close the public hearing to address the Alta Special Service district Budget and CTR. There was a second by Cliff Curry and the motion was carried.

2. Mayor’s Report

The Mayor announced the candidates who filed for Mayor and Town Council:

Mayor: Tom Pollard

Town Council (4 years seats): Cliff Curry, Paul Moxley and Maura Olivos

Town Council (2 year seat): Merebea Danforth

There will be no primary election and the general election will be held on Tuesday, November 5, 2013.

The Mayor reported on the last two UFA meetings he had attended where the major topics were their budget amendments and the budget for the next fiscal year. UFA has increased the Town’s portion of that budget by 4.7% to \$106,000 annually.

At the UFA meetings the wild land fire danger was also discussed. Everyone was urged to be very cautious as the fire danger is very high.

The Mayor reported on the new guidelines that were passed down by the legislature on how cities, towns and counties can regulate or prohibit fireworks. The Town has a current ordinance in place that restricts the use of fireworks inside its Town limits.

The Mayor and Claire attended another Wasatch Summit Executive Committee meeting in Park City. The committee is moving forward with the selection of project facilitator and a program manager for the NEPA process going forward. The RFP’s for these two facets of study will be out next week with selection anticipated by the end of July.

The Mayor reminded the Council that the Interlocal Agreement for the funding on this project is on the agenda today.

John has been attending the VECC discussions and at the last meeting William Harry who was the current director turned in his resignation.

There have been meetings on the summer program in Alta. The Mayor reported that the road is scheduled to be opened on July 4th and the dust control will be put down on the summer road on June 27th. All traffic will be kept off the road during the dust control effort for 24 hours after the dust control retardant is applied.

The general operations of the summer booth and summer program will be very similar. The shuttle will run on the weekends and holidays only starting at 9:00 am staging out of the Albion Basin parking lot. The Sunnyside/ticket office bathrooms will be open and there will be an ADA portable toilet in the lower lot as well.

There has been an ongoing discussion on the placement of vending machines near the Albion Ticket office and there will be a few weekends where there will be a portable food vendor/cart in the Albion Base parking lot.

The Mayor reported that Little Cottonwood Canyon Clean UP day was a success and thanked everyone for their participation and efforts in putting the event together.

The Mayor announced that the next Planning Commission will be held on Monday, July 1st at the Alta Community Center. The Commission will be looking at Zone C which contains the Photohaus and Shallow Shaft.

The Mayor announced that during the last month Lee Kapaloski resigned from the Planning Commission. Lee has served on the Commission for 41 years and the Mayor thanked him for his many years of service to this community.

The Town's land swap with the Forest Service is moving forward very slowly and we are still working how to fund the cost of the survey for this land.

The next meeting of the Town Council will be held on Thursday, July 11, 2013.

3. Treasurer's Report

Marc Dippo was excused from the meeting so Kate Black read the report which is attached to the minutes.

After a few questions from the Council, there was a motion by Cliff Curry to approve the report as presented. There was a second by Harris Sondak and the motion was carried.

4. Departmental Reports

The Mayor announced that John has had surgery on his hamstring and will be out of the office for a few weeks.

Assistant Town Administrator's Report: Claire clarified that the RFP for the Program Facilitator for the Wasatch Summit project was released this last Monday. The RFP for the environmental consultant portion of this project will be released next week.

The next steering committee meeting for the Wasatch Summit Committee will be held in Alta in July.

Claire reported on some of the summer stewardship events. The Town restoration day will be held on July 13th from 8am to noon. Registration is required and there will be light refreshments.

Claire reported that the Town's GIS program is being updated this summer. A new computer has been purchased using homeland security funds. The Town has also hired Adam Nesbitt to work part time to pull together the GIS program.

Claire reported that ACVB has submitted a grant to the Office of Tourism for another program. Claire updated the Council again on the success of the 12/13 grant by stating that ACVB received \$40,000 in total funding for this grant year. The State of Utah received \$50 back for every dollar that was spent on this program. The total economic impact for the State of Utah from this grant was over two million dollars.

Claire explained that the grant application this year is for \$17,000 which will be matched by funds from ACVB, the Town of Alta and Alta Ski Area. ACVB will know whether they have been awarded this grant sometime in August.

Claire has been appointed to the team that will plan the 2014 Great Shake Out exercise. The priority next year will be to focus on the response phase, mass care, operational communications and situational assessment.

Mike and Claire will be attending training next week that focuses on Web EOC.

Marshal's Report: Mike Morey asked all the home and property owners that live in the Grizzly Gulch and in Albion Basin areas of Town to pick up a placard for your car to help the booth personnel.

The Marshal's office personnel are in a training mode now trying to get their required hours in before the end of the year.

The Marshal's office just completed its semi-annual fire arms training.

Mike reported that in the course of doing their in house audit they found that their department and dispatch need to complete some additional training. They will be fixing this deficiency.

Mike reported that there have been zero new criminal cases filed within the last month.

Mike reminded everyone that the Town has a year round ban on all fireworks.

UFA Report: A representative from UFA reported that they have all completed their swift water training. UFA employees have also concluded three multi agencies drills with both live victims and

dummies. UFA is also in the process of revamping their inspections of all the public buildings in the Town of Alta.

5. Town Council Minutes – May 9, 2013

There was a motion by Harris Sondak to approve the minutes of the May 9, 2013 Town Council meeting. There was a second by Paul Moxley. The Mayor opened the floor to discussion.

Hearing none, the Mayor called for a vote on the motion and it was carried.

6. Awarding to Town Insurance bid for period July 1, 2013 – June 30, 2014. Greg Baumgartner, ULGT

Greg gave a brief overview of the condition of the Trust. The Trust is performing very well and finished their sixth consecutive year of double digit growth. Greg explained that the premiums for the Town are flat this year and the Town's rates will essentially remain the same as 12/13. The Town has not had a workers compensation loss since it moved into the Trust for its insurance.

The Trust just reimbursed the Town for its annual safety grant. This program will change a slight bit in 13/14. They are pushing more of a safety committee and safety protocol type requirements.

Greg announced that their Board of Directors approved a two million dollar member equity distribution this year which could translate into a refund to the Town of over \$7,000.

The Mayor asked Greg to explain the safety committee concept. He mentioned that the risk managers from the Trust will work with the Town staff in creating safety committee to address and identifying safety issues within the Town. If that committee makes strides in addressing these issues then the Trust will issue the Town a check for a certain amount.

Harris asked about the equity distributions and if those will be distributed on an annual basis. Greg stated that the Trust would like to make them annually but it depends on the performance of the pool.

Kate explained that the total premium for the Town's property, EO, General liability and auto is \$40,330 and the total premium for Workers Compensation Insurance will be \$5,383.99. The total insurance premium is within 1% to 2% of last year's premiums for the Town.

The Town pays the total liability/property/auto premium with one check in July of 2013 and the Workers Compensation Insurance is paid monthly.

Harris Sondak made a motion to award the Town's insurance bid to Utah Local Government's Trust. There was a second by Cliff Curry and the motion was carried.

7. Resolution 2013-R-3: A resolution to amend the 2012-2013 fiscal General Fund budget.

The Mayor called for a motion on this resolution.

Harris Sondak made a motion to amend the 2012/2013 fiscal general fund budget as submitted. There was a second by Cliff Curry. Hearing no further comments and questions, the Mayor called for a vote on the motion. The motion was carried.

8. Resolution 2013-R 4: A resolution adopting the final budgets and certified tax rate for the Town of Alta for fiscal year 2013/2014.

The Mayor called for a motion on this resolution.

There was a motion by Cliff Curry to approve resolution 2013-R-4 adopting the final budgets and a certified tax rate of .001091 which will generate \$292,800 in property tax revenue. There was a second by Paul Moxley. The Mayor opened the floor to questions and comments.

The Mayor said there will be no increase in the Town's CTR this fiscal year. The actual number has gone up but only because the total taxable value of the Town went down.

The Mayor went over some of the highlights of the budget.

- There is a 1.6% increase in salaries for the Town's full time employees and hourly wages for all other employees.
- The UFA fees went up a slight bit.
- The recycling fees have gone up quite a bit
- There will be an allocation of \$15,802 from the unreserved fund balance to balance this budget
- The \$29,000 listed under other financing sources on the revenue side are funds to buy the new police vehicle. The expense of the vehicle shows up in the police department under capital outlay.

Harris asked where the contribution to the Wasatch Summit project shows up in this budget. Kate explained that it shows up under "non-departmental", miscellaneous services (1050640).

Harris commented that he had a conversation with Andrew Gruber, Executive Director of Wasatch Regional Council about the funding for the Wasatch Summit project. Harris gave the Mayor kudos in getting the Town's contribution to the Wasatch Summit project down to \$12,500. Harris did opine that the Town's rate is higher on a per capita basis or a percentage of our budget than other participants in this project but agrees that this was the minimum we agreed to pay. Harris also thought that because the Town's rate was higher rate than other municipalities it might give the Town a bit of moral high ground and leverage.

Kate pointed out that voting on this resolution approves not only the general fund budget and certified tax rate but also approves the sewer and water enterprise fund budgets. There are no increases in either of the Town's sewer or water fees to the consumer. Kate also believes that the Town's percentage of a property owner's total property tax paid to the County is only around 9% to 10%.

The Mayor called for a vote on the motion. The motion was carried by a unanimous vote of the Town Council. Ms. Danforth was excused from this meeting.

9. Resolution 2013-R-5: A resolution adopting the final budget and certified tax rate for the Alta Special Service District for fiscal year 2013/2014.

The budget and certified tax rate for the Alta Special Service District will be -0-.

Cliff Curry made a motion to pass resolution 2013-R-5 adopting a final budget and certified tax rate for the Alta Special Service District of -0-. There was a second by Harris Sondak and the motion was carried.

10. Alta Town Council meeting schedule for fiscal year 2013/2014.

The Mayor announced that the Alta Town Council meets the second Thursday of each month at 10:00 am unless otherwise posted. The June meeting is the third Thursday of the month.

There was a motion by Paul Moxley to approve the 2013/2014 Town Council meeting schedule. There was a second by Harris Sondak and the motion was carried.

11. Interlocal Agreement for the Wasatch Summit Project.

The Mayor explained that it has taken considerable time to put this agreement together as there are many agencies signing the agreement. Claire commented that she was hoping to have the final for the Council today. Katie Lewis has reviewed the proposed draft but unfortunately the final draft is not ready as the date of this meeting.

Claire said it is very important to get this project off on the right foot, so having an agreement in place that all agencies approve is important. Claire went on to state that when the Town approves this agreement they are agreeing that the Town will contribute \$25,000 over two years to this project. Claire reported that the Town can withdraw from participation in this project but once the Town cuts a check for the first half of the total funding, the Town does not get it back. For example, if the Town withdraws before it pays the second half of its financial commitment, we don't have to pay it but if we withdraw after we pay it, we don't get it back.

The first payment will be due on or before September 30, 2013.

Claire does not think the Council needs to take action in the meeting today and they can vote on this in the July meeting. Claire will forward the final draft to the Council prior to the July Council meeting.

12. Business license fee for food vendors.

The Mayor explained that this fee would apply to the food carts/vendors that could be coming to the Town of Alta this summer on an experimental basis. The Mayor asked Piper if the Town had a fee for temporary business licenses. The fee is \$35.00.

The Mayor said the summer committee tried to think of a way to incentivize food vendors to come up the canyon this summer and talked about waiving the business license fee for those companies just for this summer. Piper explained that a temporary license is valid for either seven consecutive days or seven different days throughout the year.

Harris thought to waive the temporary license fee would be a nice gesture to these food vendors this summer. The proposal is that that each vendor come up two times each this summer. There are two vendors interested in coming up this summer.

Harris made a motion to waive the business license fees for the two food vendors for up to seven days who are interested in coming up this summer. Paul Moxley seconded this motion.

The Mayor opened the floor to discussion. Kate Lewis opined that she does not think there would be any problem waiving these fees but wants to review the Town's ordinances before she gives a final opinion.

Harris amended the motion to waive the fees contingent on approval by legal counsel and the validity of this action.

Harris went on to say that each of the two vendors will be up over the 4th of July weekend so the Town would need to have Katie's opinion before the next meeting of the Council in July.

Harris thanked the Alta Ski Lift Company and Ryan for their work in making this happen on their Special Use permitted area near the Albion Ticket Office building.

The Mayor called for a vote on the motion and it was carried.

13. Discussion on the appointment of member to the Alta Planning Commission.

The Mayor explained that with the resignation of Lee Kapaloski from the Alta Planning Commission, there is a vacancy on the Commission. The Mayor would like to recommend the appointment of Elise Morgan to the Alta Planning Commission. He asked Elise to introduced herself and say a few words about her background.

Elise Morgan commented that her background is in education and environmental science and she has a master's degree freshwater ecology. Elise also has education in Geographic Information Science and Mapping and some experience working through the NEPA projects and different public agencies. She has worked in Alta for the last nine years. She does a variety of jobs for the Alta Ski Area : ticket office, front office doing administrative work and for the last three years has coordinated the GIS program for the ski area by mapping infrastructure, trails and environmental data. Elise said she is excited to work with and be a part of the Alta Planning Commission and she can't wait to get started.

Harris asked about the length of the terms for Planning Commission members. They are five year staggered terms.

Katie Lewis reminded the Council that the Mayor has the authority to appoint people to the Planning Commission with advice and consent of the Town Council.

Cliff Curry made a motion to consent to the appointment of Elise Morgan to the Alta Planning Commission. Paul Moxley seconded this motion and it was carried.

14. Discussion on business license fees

The Mayor reminded the Council of the presentation last month by Jeanette Harris of the business license fee study.

The Mayor reminded the Council that the purpose of the study was to set guidelines as to the maximum amount the Town can charge for a business license. Jeanette has done similar studies for many municipalities in Utah

The Mayor asked if the Council if they wanted to adjust the business license fees structure. How much of the information compiled in this study does the Council want to use as a basis for setting the Town's rate structure.

The Mayor asked the Council if they wanted to hold a work session prior to a Council meeting to discuss this in more detail.

Piper reminded the Council that the purpose of the study was to identify costs and not necessary recommend what the Town should charge.

Harris felt it made sense to hold a special work session prior to a meeting to discuss this issue to outline some of the Town's options in setting business license fees.

The Mayor commented that if you look at the direct costs outlined in the study it appears the Town is a bit short when it comes to its current fee structure. Cliff commented that if you take the recommend base fee of \$126 per business and multiply it by the number of businesses currently licenses of 75 the total would be a bit over \$9,300. The budget estimates that we will collect \$9,300 so Cliff felt that we were fairly close to making ourselves whole with the new direct cost structure.

Piper outlined some of the small changes that Jeanette had made to the study that she presented last month and they were: the base administrative fee include everything we thought were in direct and indirect costs such as the enforcement of the Town's business license ordinance, Jeanette changed the number of employees and changed the time period to 5 ½ months instead of six months to calculate the enhancement costs and the fire inspections costs and finally she added disproportionate costs in the 20 and under lodging.

The Mayor asked if the Town should accept this study at some point in time. Piper said that once the Town makes its final recommendations for minor changes to the study, it will be a final report.

Cliff has not read the draft with the aforementioned changes in it so he feels the Town should wait to accept it as a final study.

Harris felt that we should discuss any concerns we might have in the work session and then accept the study after addressing those concerns.

Piper commented that if the Town does not accept the study in its current form and if Jeanette has to make further changes, then she would have to charge an hourly rate to address those changes.

15. Closed door meeting.

The Mayor felt there was no reason to hold a closed door meeting.

16. New Business

No new business was brought up by any of the Town Council members.

17. Citizen Input

Tracy Kirkham asked about details on the summer road: opening dates etc. She would like to put that information on Salt Lake City's web site. Kate will forward that information to Tracy.

Onno Wieringa commented that at the May National Ski Areas Association meeting CCF was awarded the Golden Eagle Award for their environmental stewardship in the Cottonwood Canyons.

At the Visit Salt Lake meeting this morning the Alta Ski Area was received their annual Tourism Award. Scott Beck recognized the Ski Area for its 75 years of contributing to the ski industry and Little Cottonwood Canyon.

Onno thanked the Town for their continued effort and participation in the Wasatch Summit study.

Onno mentioned a picture that Dave Davenport gave the ski area that shows a panoramic shot of the Grizzly Gulch area in 1940 with a tram to the that area of Town. Ryan also pointed out a nice article in the Wasatch Mountain Club's new letter called the Rambler that outlines the trail system that interconnects Little and Big Cottonwood canyons through Grizzly Gulch.

Onno reported that the ski area's logging season is almost over. They remove trees and chip them near the old Landes Jumping hill.

Onno reported that they will have a rock project going on near windy point on the main cat track.

Onno reported on their Mountain Collective Pass which now includes Mammoth, Whistler/Blackcomb and Vail Resorts (the Canyons) ski area. Onno reminded everyone that Vail Resorts is now running the Canyons Ski Resort in Summit County.

Tom Pollard announced that the Rustler Lodge will have a construction project over the course of the summer. As a result, the Albion Meadows Trail that runs in front of the Rustler Lodge will be temporarily closed this summer. The trail will be re-routed along the transfer tow road.

Harris mentioned that the Snowpine is now serving dinners on the weekends and the Alta Lodge is opened as well.

Maura from the Alta Ski Lift Company announced the dates and times of the weed pulls in the Alta area. She also encouraged the private property owners to maintain their own property and offered the public's help with that effort. Permission is needed from the private property owners before they can enter onto private property and encouraged the owners to call either Jen or Maura.

Hearing no further business before the Council there was a motion by Paul Moxley to adjourn the meeting with a second by Harris Sondak. The motion was carried.

Passed and approved this 11th day of July, 2013.

S/Katherine S.W. Black, Town Clerk

TREASURER'S REPORT	
20-Jun-13	
MAJOR BILL PAID	
Payroll - 3 payroll periods	\$ 47,354.63
Payroll Taxes - 3 payroll periods	\$ 21,535.20
Health Dental and Life Insurance	\$ 13,631.38
Attorneys	\$ 20,157.90
URS Contributions	\$ 8,741.38
Forsgren: Inspections and Plan Checks	\$ 2,702.16
Zions Public Finance - Business License Study	\$ 4,600.00
ACVB - 4 months	\$ 20,000.00
Recycling Costs - 2 months	\$ 4,840.00
AAUNAC Donation	\$ 2,000.00
Clinton Balmforth - Justice Court Judge	\$ 4,625.00
Energy Costs	\$ 2,544.44
Telephone Costs	\$ 2,711.03
Workers Compensation Insurance	\$ 408.73
Alta Planning Commission Members	\$ 1,500.00
Other Town Bills	\$ 7,164.96
Total	\$ 164,516.81
MAJOR REVENUES RECEIVED	
Sales Tax - Resort - March collections	\$ 163,959.42
Sales Tax Uniform - March collections	\$ 57,688.42
Property Taxes	\$ 6,269.12
Court Fines	\$ 695.00
Dog Licenses	\$ 105.00
Energy Taxes	\$ 7,762.21
Post Office Contract Payment	\$ 1,166.67
Alta Ski Lifts - Metering and Early Morning Patrol	\$ 4,536.00
ULGT - Safety Grant	\$ 1,584.98
Total	\$ 243,766.82
General Fund Checking	\$ 28,850.36
General Fund Savings	\$ 449,557.01

