

MINUTES
ALTA TOWN COUNCIL MEETING
JUNE 16, 2016
10:00 AM
ALTA COMMUNITY CENTER
ALTA, UTAH

1. The Mayor called the meeting to order at 10:00 am. Mayor Tom Pollard and Council members, Paul Moxley and Elise Morgan were present at the meeting. Harris Sondak joined the meeting via Skype. Cliff Curry was excused.

2. Public Hearings: 00:00:24

- To receive comments and questions regarding the final amendments to the 2015/2016 fiscal General Fund budget.

After a motion to open the public hearing, the Mayor explained that the Town's departmental budgets need to be amended to reflect increases in wages and certain operational costs and capital purchases; without those amendments the departmental expenditures would exceed the budgeted amounts.

The Mayor opened the floor for comments. Hearing none, the hearing was closed.

- To receive comments and questions regarding the proposed 2016/2017 fiscal budgets (General Fund and Sewer and Water Enterprise funds) and the proposed Certified Tax Rate (CTR).

After a motion to open the public hearing, the Mayor asked for comments or questions regarding these budgets.

Hearing none there was a motion to adjourn the public hearing on this matter.

- To receive comments and questions regarding the proposed 2016/2017 fiscal budget and Certified Tax Rate (CTR) for the Alta Special Service District.

After a motion to open the public hearing, the Mayor asked for comments and questions regarding the budget and CTR of the ASSD. The Mayor announced that the proposed budget and CTR are both -0-.

Hearing no comments, there was a motion to adjourn this public hearing.

3. Mayor's Report – 00:03:00

The Mayor reported and updated the Council on the following matters:

- The upcoming UFA budget meeting and the governance committee meeting.
- The Town's membership in UFA and the resulting budgeted amount.
- The new wildland fire legislation that was recently passed and the effects on the Town of Alta.

- The update on the Mountain Accord project and the newly created commission that is being proposed. The Mayor also commented on his role in this process in the future and the proposed executive partners committee.
- Little Cottonwood Canyon Cleanup Days scheduled for Wednesday, June 22nd.
- The Post Office is back in its normal location. There are still a few items that still need to be addressed.
- The Town has been working with the US Forest Service in setting the schedule for the opening of the summer road. The scheduling of the road work and dust control has been delayed a bit this year; dust control will be applied on the 8th of July.
- John attended ULGT training this past month and is now representing the Town on the Alta Historical Society Board.
- The next meeting of the Town Council will be Thursday, July 14th.

4. Treasurer's Report – 00:14:15

Marc Dippo read the monthly treasurer's report which is attached to the minutes.

There was a motion by Paul Moxley to approve the treasurer's report as submitted. There was a second by Elise Morgan. The Mayor opened the floor to questions or comments.

Elise asked about the Homeland Security Grant and what was purchased using these funds. Mike Morey explained that a new 800 band radio was purchased using these funds: the radio cost \$3,300.

The Mayor called for a vote on the motion and it was carried.

5. Departmental Reports – 00:17:08

Assistant Town Administrator's Report: Chris Cawley reported and updated the Council on the following matters:

- The consultants on the Commercial Core Planning Project have been working on the draft plan which will be a compilation of all their work product, the alternatives and the preferred alternative, a more illustrative version of the alternative and some graphic illustrations of a couple of features in the preferred alternative.
- Staff has been meeting with the consultants to go over some conceptual renderings of a Community Center.
- On June 27th the Town will host the final public meeting/open house on the Commercial Core Planning Project. Following that open house, there will also be an Alta Planning Commission meeting.
- A public hearing on the Commercial Core Plan will be held at a later date.
- The Town has been awarded another WFRC grant; \$60,000. The Town is reviewing its options on the use of these funds.

Elise asked if the Planning Commission had arrived at a set meeting schedule; many folks have asked for this information. Chris responded by stating that the Planning Commission meeting schedule is posted on the Town website. They meet the first Monday of each month. The Planning Commission meets when there are matters to address and if the meeting gets

cancelled the public is notified. Chris stated that there will be no July meeting of the Planning Commission. Chris will bring up this matter at the next commission meeting.

UFA Report: UFA has completed their pediatric advanced life training and the swift water team has completed their training and certification as well.

Marshal's Report: Mike reported that the Town has extended job offers to two new deputies who will be working part time for the Town of Alta: John Freeman and James Nay. Their training will start in July.

Mike reminded the community that if they "see something, say something". We need the community's eyes and ears this summer.

Finally, Mike mentioned that we have already seen an increase in traffic related accidents and reminded everyone to be careful on the highway.

6. Town Council Meeting Minutes – May 12, 2016 – 00:26:03

There was a motion by Paul Moxley to approve the minutes of the May 12, 2016 meeting with corrections noted by Harris Sondak. There was a second by Paul Moxley and the motion was carried.

7. Awarding of Town Insurance (Liability, Property & Auto) and Workers Compensation Insurance for the period July 1, 2016 through June 30, 2017 – Greg Baumgartner, Utah Local Governments Trust – 00:27:49

Greg explained that there has been a zero percent increase in the Town of Alta's liability, property and auto this year. There will be a \$100.00 increase in the Town's Workers Compensation premium over last year due to a payroll adjustment.

Greg announced that the Trust has added a few benefit enhancements to their coverage this year and he went over those additions.

Greg also announced that the Town will be receiving a dividend distribution this year of around \$5,000. The Town received a TAP award last year and is eligible to receive one this year as well. He thanked John for his service on the Trust's advisory board.

Hearing no questions, Paul Moxley made a motion to award the insurance coverage to the Utah Local government's Trust for the 2016/2017 fiscal year. There was a second by Elise Morgan and the motion was carried.

8. Contribution Agreement between the Town of Alta and the Alta chamber Visitors Bureau (ACVB) for fiscal year 2016/2017 – 00:31:10

The Mayor explained that we have had an agreement with ACVB for a few years. Last year the Town increased its contribution to \$72,000 or \$6,000 a month. In addition the Town has a line item in their budget of \$10,000 to be used by ACVB for matching grant funds.

The agreement requires that ACVB give quarterly reports to the Town Council and that they prepare a financial compilation at the end of the year.

Kate mentioned that the only change to the agreement from last year's is noted in the first sentence in Section B. It will read "the Town may appropriate additional funds not to exceed \$10,000 in the event that ACVB successfully secures matching funds". Maggie from ACVB spoke to this as well and felt that this change would allow ACVB to use the Town's allocation for matching funds for various grant opportunities.

Maggie also mentioned that ACVB does use some of their own budgeted funds to match grant funds that they receive for various promotions.

There was a motion by Elise Morgan to approve the Contribution Agreement between the Town of Alta and ACVB for the 2016/2017 fiscal year. There was a second by Paul Moxley. Hearing no further discussion or questions, the Mayor called for a vote on the motion and it was carried.

9. Resolution 2016-R-4 – A resolution to amend the 2015/2016 General Fund Budget – 00:34:40

The Mayor highlighted the following related to the proposed amendments to the 2015/2016 fiscal general fund budget:

- An increase in police department payroll related to a change in overtime policy in the police department which went into effect in January of this year. It has been a challenge for the police department to get officers to cover vacations; in past years the part time officers covered vacations for the full time officers.
- The Town expensed part of the purchase of a new phone system in the current year.
- The Town had to expense the post office insurance claim which shows up in the non-departmental budget.
- The Commercial Core Planning grant was also expensed in non-departmental.
- The Town is anticipating that its sales tax collections will help offset the increase in expenditures in various departmental budgets.
- The Town does anticipate that there will be an unreserved fund balance at the end of the year that will be carried forward to the new fiscal year.

Hearing no further comments or questions, there was a motion by Paul Moxley to approve Resolution 2016-R-4 – a resolution amending the 2015/2016 fiscal general fund budget as presented. There was a second by Elise Morgan and the motion was carried.

10. Resolution 2016-R-5 – A resolution adopting the final budgets (General Fund, Sewer and Water Enterprise Funds) and proposed Certified Tax Rate (CTR) for the Town of Alta for fiscal year 2016/2017.

The Mayor highlighted the following items in reviewing the proposed 2016/2017 budgets.

- The Certified Tax Rate will be set at .001153 and this will generate property tax revenue totaling \$336,006. The certified tax rate last year was .001204.

- The bulk of the Town's revenue comes from sales tax -\$987,000.
- In order to balance the budget the Town anticipates using \$38,573.50 of its unreserved fund balance.
- The total general fund budget is \$1,603,734.50.
- There is a proposed salary and hourly increase for all full and part time employees.
- The Town has budgeted a 7% increase in health insurance costs for our full time employees.
- The Utah Retirement System rate will remain the same – 18.47%
- The Town has budgeted \$42,424 in insurance costs.
- The Town has budgeted \$50,000 in legal fees.
- The Town has budgeted a 2% increase in our contract amount with UFA.
- The Town has budgeted a contribution of \$72,000 to ACVB.
- The Town has budgeted a contribution of \$6,000 to the Bypass Shuttle.
- The Town has budgeted a contribution of \$15,000 to the Mountain Accord Phase II project. The Mayor is not sure if this amount will be requested by Mountain Accord.

Harris questioned whether the Town should put the expense for the Mountain Accord in the budget as opposed to waiting to see how this process moves forward with the new commission in place. The Mayor opined that this item is budgeted because of the interlocal agreement that is currently in place. The Mayor did opine that he did not know if this agreement was valid and would not approve any payment to Mountain Accord until the Town Council reviewed, discussed and approved the same. The Mayor would also request from this commission a better definition of how those funds, if allocated from the Town, would be spent.

As it relates to the water and sewer enterprise funds, the Mayor highlighted the following items:

- The Mayor is recommending a review of the current rates to help fund the full cost of depreciation.
- The Water Enterprise fund budget proposed for passage in the attached budget reflects no increase in water rates.
- There will be routine maintenance and improvements to the pumping system in the Grizzly area of the Town water system.
- No anticipated increase in the Town's sewer rates.
- No major capital improvements planned for the sewer system.
- Regular maintenance always takes place in the summer which includes checking the manholes and "TVing" and flushing the sewer line.

There was a motion by Paul Moxley to approve Resolution 2016-R-5 adopting the final 2016/2017 general fund and sewer and water enterprise fund budgets and the certified tax rate of .001153 which will generate \$336,006 in property tax revenue. There was a second by Elise Morgan. Hearing no further questions or comments on this matter, the Mayor called for a final vote on the motion and it was carried.

11. Resolution 2016-R-6 – A resolution establishing the Certified Tax Rate and Budget for the Alta Special Service District for fiscal year 2016/2017 – 00:51:10

The Mayor explained that historically the budget and CTR for the Alta Special Service District has been -0-. By establishing a budget of -0- each year, the district remains in place in case the Town needs to use it in the future.

There was a motion to approve Resolution 2016-R-6 by Elise Morgan which establishes a CTR and Budget of -0- for the Alta Special Service District for fiscal year 2016/2017. There was a second by Paul Moxley and the motion was carried.

12. Alta Town Council meeting schedule. 00:52:05

The Mayor explained that every year the Council has to establish a meeting schedule. The Council will meet the second Thursday of each month except in June. That meeting will be held on the third Thursday of the month.

There was a motion by Paul Moxley to approve the 2016/2017 Town Council meeting schedule as submitted. There was a second by Elise Morgan and the motion was carried.

13. New Business – 00:52:48

The Mayor explained that Cliff Curry has been working with Jack Brown from UDOT to look at possibly putting up a “green” highway sign on the south side of U210 that says “entering the Town of Alta”. The proposed site is approximately 100 yards east of mile post 11. The Mayor asked the Council to weigh in on this matter.

Elise opined that it could not hurt to have a sign like this entering the Town. Elise felt that we should either fix the current sign and make it more visible or erect this new sign.

Harris mentioned that the Town had a sign on the north side of the road near Hellgate but the Mayor mentioned that it needs some work. He has contacted the person that is responsible for finishing this task and has been promised that it will happen very soon.

The Mayor feels like we should continue to talk about this matter.

14. Citizen Input – 00:56:26

Roger Bourke commented on the following matters:

- Roger thanked the Town for addressing the water situation for the upper homes in the Grizzly Gulch area.
- Appealing the property tax values as it relates to property tax paid by individual property owners.
- Roger expressed his displeasure that Tom got “kicked” off the Mountain Accord board and felt it was taxation without representation.
- As it relates to the infrastructure of the Town, he would like to see a representative from Rocky Mountain Power at a Council meeting to address the Town’s concerns about power outages in the canyon.
- He asked if the Town, during the Commercial Core Project, could document the infrastructure for the sewer and natural gas in the Town.

Jen Clancy from Friends of Alta reminded everyone of the following events:

- The second year of the Alta breeding bird study started today. It will continue for a month. There are about 100 points throughout the Alta community that people will visit during this study.
- The Alta Environmental Center, Tracy Avery, ACE, CCF and FOA have a full suite of events this summer that include weed pulls, trail work, and an owl prowl. The full list of events will be posted at the Post Office and on various websites.

15. Motion to Adjourn – 01:04:18

Hearing no further business before the Town Council, there was a motion by Paul Moxley to adjourn the meeting. There was a second by Elise Morgan and the motion as carried.

Passed and approved this 14th day of July, 2016.

s/Katherine S.W. Black
Town Clerk